



## BOARD OF TRUSTEE MEETING

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Monday March 11, 2024, 6:00 p.m.  
Memorandum

Mr. Mills called the meeting to Order at 6:00 p.m.

### **ROLL CALL**

Present: President Carl Mills, Vice President Jeff Kimbell, Treasurer Jane Merrill, Secretary Michael McDonald, members, Steve Pittman, Chuck Ryerson, and Amanda Foley. Others in attendance were Utility Director Andrew Williams, Legal Counsel Anne Poindexter, Engineering Manager Wes Merkle, and Controller Cindy Sheeks. Eric Hand, Jeff Hill, and Chuck Ryerson were absent.

### **PUBLIC COMMENT**

There was no one from the public present.

### **APPROVAL OF MEETING MEMORANDUM**

Ms. Merrill made a motion to approve the February 12, 2024, Board meeting memorandum. Ms. Foley seconded the motion, and it was unanimously approved.

### **APPROVAL OF CLAIMS DOCKET**

Ms. Sheeks said there was a payment to Lykins for the Lift Station 8 Construction Project of \$225,000. Mr. McDonald made a motion to approve the claims docket. Ms. Merrill seconded the motion, and it was unanimously approved.

### **ATTORNEY'S REPORT**

Mrs. Poindexter had no report.

### **UTILITY DIRECTOR'S REPORT**

Mr. Williams provided an update on negotiations with HSE. He indicated that system development costs (SDC) and proposed fees have been discussed and there are currently differences on these SDC.

Ms. Merrill said she appreciated the customer service story in the newsletter and appreciates the staff's willingness to help customers outside TriCo's normal scope of work.

### **COMMITTEE REPORTS**

#### **Budget & Finance Committee**

Ms. Merrill said there were two meetings discussing the rate study, but the committee has no action items for this meeting.

#### **Personnel & Benefits Committee**

Mr. Kimbell said the Personnel and Benefits Committee did not meet and has no action items.

**Capital & Construction Committee**

Ms. Foley made a motion to approve the purchase of new pumps for the plant lift station and SHTs 4 & 5 from Xylem for \$43,927.60. Mr. Kimbell seconded the motion, and it was unanimously approved.

**OLD BUSINESS**

Mr. Mills asked to table the rate study review until April when more Board members are present at the meeting. The Budget and Finance Committee will continue discussing the rate study at its meeting on Friday, March 22, 2024, at 7:30 a.m. and encouraged other Board members to attend that meeting.

**ADJOURNMENT**

Ms. Merrill made a motion to adjourn the meeting. Mr. McDonald seconded the motion and the meeting adjourned at 6:30 p.m.

The next Board of Trustees Meeting is scheduled for Tuesday, April 9, 2024, at 6:00 p.m.

Respectfully submitted,

*Andrew Williams*

Andrew Williams  
Utility Director

Approved:

as Presented  
 as Amended

*Michael McDonald*  
Michael McDonald, Secretary

*Carl Mills*  
Carl Mills, President