



## BOARD OF TRUSTEE MEETING

---

Monday, October 9, 2023, 6:00 p.m.  
Memorandum

Mr. Mills called the meeting to Order at 6:05 p.m.

### **ROLL CALL**

Present: President Carl Mills, Treasurer Jane Merrill, Secretary Michael McDonald, members, Steve Pittman, Eric Hand, Chuck Ryerson. Others in attendance were Utility Director Andrew Williams, Legal Counsel Scott Wyatt, Engineering Manager Wes Merkle, Controller Cindy Sheeks and Administrative Assistant Maggie Crediford. Board members Jeff Hill, Jeff Kimbell and Amanda Foley were absent.

### **PUBLIC COMMENT**

There was no one present from the public.

### **APPROVAL OF MEETING MEMORANDUM**

Ms. Merrill made a motion to approve the Board Meeting Memorandum from September 11, 2023. Mr. McDonald seconded the motion, and it was unanimously approved.

### **APPROVAL OF CLAIMS DOCKET**

Ms. Sheeks said there were large expenditures associated with the Lift Station 16 Construction project. All other bills were normal monthly expenses. Mr. McDonald made a motion to approve the claims docket. Mr. Hand seconded the motion, and it was unanimously approved.

### **ATTORNEY'S REPORT**

Mr. Wyatt had no report.

### **UTILITY DIRECTOR'S REPORT**

Mr. Williams said the preliminary quote for IPEP health insurance renewal shows a 5% premium increase for 2024. Mr. Williams has not received any documentation, just a verbal quote from the insurance agent. If the increase is 5% with no change to the coverage, Mr. Williams will recommend renewing the Utility's health insurance with IPEP.

Mr. Williams said the staff is working on a nitrogen study. The new equipment is producing much less nitrogen than was expected. The study could lead to a published paper as well as presentations at local and national wastewater conferences.

Mr. Williams said Mrs. Poindexter does not have any results from the rate study yet, the goal is to receive that information by the end of October.

Mr. Williams and Mr. Merkle met with consultants conducting the master plan update. Results are also expected to be received by the end of October.

Mr. Williams said he attended the ribbon cutting ceremony for the Baker's Corner project. It was well attended by county commissioners, council members and the Lieutenant Governor. He did not believe they selected a wastewater operator yet. Indiana American Water from Sheridan will be providing wholesale water to the new Hamilton County Regional Utility. Mr. Pittman asked where the plant will be located. Mr. Williams said north of 236<sup>th</sup> Street, west of US 31.

Mr. McDonald asked if there is an update on the elevated cyanide levels being tracked over the summer. Mr. Merkle said readings do not show any elevated levels at this time. Staff is unaware if it will be an ongoing issue, but they are monitoring the situation.

**COMMITTEE REPORTS**

**Budget & Finance Committee**

Ms. Merrill said the Budget and Finance Committee met and discussed the proposed 2024 Capital Budget but had no action items for the meeting.

**Personnel & Benefits Committee**

Mr. Hand made a motion to approve the proposed 2024 Holiday Schedule. Mr. Pittman seconded the motion, and it was unanimously approved.

Mr. Hand made a motion to approve the addition of a Part-Time Laborer (janitorial). Ms. Merrill seconded the motion, and it was unanimously approved.

**Capital & Construction Committee**

Mr. Pittman made a motion to accept the sanitary sewer dedications for the Towns at Appaloosa Section 2 Sanitary Sewers. Ms. Merrill seconded the motion, and it was unanimously approved.

Mr. Pittman made a motion to declare the Cummins portable 210kW generator and the Thompson 6" pad mounted pump surplus equipment. Ms. Merrill seconded the motion, and it was unanimously approved.

Mr. Pittman made a motion to approve the Service Agreement Amendment with Highlands Latin School. Ms. Merrill seconded the motion. Mr. Hand questioned the wording in Amendment 2 Section 3 and how it might affect TriCo in the future. The Board discussed the wording with staff and Legal Counsel and approved the Service Agreement Amendment with Highlands Latin School.

**ADJOURNMENT**

Mr. Pittman made a motion to adjourn the meeting. Ms. Merrill seconded the motion. The meeting adjourned at 6:31 p.m.

The next Board of Trustees Meeting is scheduled for Monday, November 13, 2023, at 6:00 p.m.

Respectfully submitted,

  
Andrew Williams  
Utility Director

Approved:  
 as Presented  
 as Amended

  
Michael McDonald, Secretary

  
Carl Mills, President