



BOARD OF TRUSTEE MEETING

Monday January 9, 2023, 6:00 p.m.
Memorandum

Mr. Mills called the meeting to Order at 6:04 p.m.

ROLL CALL

Present: President Carl Mills, Vice President Jeff Kimbell, Treasurer Jane Merrill, Secretary Michael McDonald, members, Steve Pittman, Eric Hand, Chuck Ryerson, Amanda Foley, and Jeff Hill. Others in attendance were Utility Director Andrew Williams, Legal Counsel Anne Poindexter, Engineering Manager Wes Merkle, Controller Cindy Sheeks, Collections Superintendent Aaron Strong and Administrative Assistant Maggie Crediford

ELECTION OF OFFICERS

Mr. Kimbell made a motion to elect Carl Mills President, Jeff Kimbell Vice President, Jane Merrill Treasurer and Michael McDonald as Secretary. Mr. Pittman seconded the motion, and it was unanimously approved.

Mr. Kimbell made a motion to elect Eric Hand to be the at large member of the Executive Committee. Ms. Merrill seconded the motion, and it was unanimously approved.

Committee Assignments

Mr. Mills kept the Committees the same but added if anyone would like to sit on a different one to please reach out to him. Personal and Benefits Committee Chair Jeff Kimbell, Eric Hand, Chuck Ryerson, Budget and Finance Committee Chair Jane Merrill, Carl Mills, Michael McDonald, Capital and Construction Committee Chair Amanda Foley, Steve Pittman, and Jeff Hill.

PUBLIC COMMENT

There was no one present from the public.

APPROVAL OF MEETING MEMORANDUM

Ms. Merrill made a motion to approve the December 12, 2022, Board meeting memorandum. Mr. Pittman seconded the motion, and it was unanimously approved.

Ms. Merrill made a motion to approve the December 12, 2022, Executive Session meeting memorandum. Mr. Hill seconded the motion, and it was unanimously approved.

APPROVAL OF CLAIMS DOCKET

Mr. McDonald made a motion to approve the Claims Docket. Mr. Kimbell seconded the motion, and it was unanimously approved.

ATTORNEY'S REPORT

Mrs. Poindexter has been recognized in a magazine called Super Lawyers as a Super Lawyer in the utility field. Mrs. Poindexter noted that her work with Clay Township Regional Waste (now

TriCo) is what introduced her to working with utilities, and said she is very proud to continue working for this Utility. The Board congratulated her on this recognition.

CONFLICT OF INTEREST FORMS

Mrs. Poindexter explained that if any of the Board members have interest in entities that might conduct business within the sewer district, that needs to be disclosed each year as a possible conflict of interest, and if any business comes before the Board between the Utility and those entities the Board member would need to recuse themselves from voting. Mrs. Poindexter emphasized that disclosing a potential conflict will not have an adverse effect on a Board member but failing to do so would, so if there is any question in their minds, they should disclose it.

UTILITY DIRECTOR'S REPORT

Mr. Williams had emailed the 2023 Goals and Objectives to the Board members prior to the meeting, he asked that if anyone had any suggestions or additions to please let him know and he would update them.

Mr. Williams said staff is trying to schedule a 2023 Board Appreciation Dinner. Mr. Pittman is out the last two weeks of February, but it looks like most everyone else could attend on February 28, 2023. An official invite will go out when the dinner is scheduled.

Mr. Mills said when reading through the newsletter he noticed there had been a loss of power during the extremely cold weather and asked for an update. Mr. Strong said IPL lost power which affected the Lift Stations #2 and #24. Those stations ran on backup generators for four and a half hours. It was so cold that the backup batteries did not work. Staff has ordered an entire pallet of new batteries and are in the process of making sure all stations have new backup batteries to ensure optimal performance if there is another power outage. The loss of power and failure of the batteries is attributed to the extremely cold temperatures which are rare in this area. Mr. Strong said heating strips are also being added inside the control panel cabinets to help if temperatures reach these extremes in the future. Mr. Strong said not all the stations that have battery backups were lost, but the IPL stations were all affected and backup generators were needed.

COMMITTEE REPORTS

Budget & Finance Committee

Ms. Merrill said the Budget and Finance Committee did not meet.

Mr. Williams said staff is still waiting on plans from C&C Realty to mitigate their FOG Violations. Testing has resumed at the site and if there are further violations those will come before the Committee for discussion and further fines.

Personnel & Benefits Committee

Mr. Kimbell said the Personnel and Benefits Committee did not meet.

Capital & Construction Committee

Ms. Foley made a motion to accept the dedication of Albany Village and Carmel Science and Technology CS&T Block 10 Flex Space sanitary sewers. Ms. Merrill seconded the motion. Mr. Pittman recused himself, the motion was approved 8-0.

Ms. Foley made a motion to approve the purchase of a new control panel for Lift Station 8 from Shambaugh & Sons for \$69,475. Mr. Kimbell seconded the motion, and it was unanimously approved.

Ms. Foley made a motion to approve Change Order 3 to the WRRF Plant Expansion Construction Contract for a net credit of \$246,328.27 reducing the final contract amount to \$21,376,067.40. Mr. Hill seconded the motion. Mr. Merkle gave a presentation on the proposed change order for the plant project. Several Board members commended Staff and the Board members for being proactive and having this project come in under budget. The motion was unanimously approved.

NEW BUSINESS

Mr. Williams said TriCo had originally budgeted \$338,000 to replace the current camera truck. However, when staff investigated replacements, they decided that they would rather buy new equipment for the existing truck and keep the current camera equipment to use as a spare. Cameras need service often due to the harsh working environment.

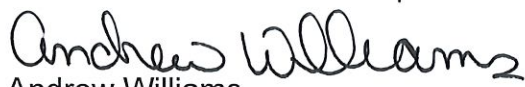
Mr. Kimbell made a motion to award Eco Infrastructure Solution a purchase order in the amount of \$54,888 for a new RST Sewer Camera purchase. Mr. McDonald seconded the motion, and it was unanimously approved.

ADJOURNMENT

Mr. Hill made a motion to adjourn the meeting, Mr. McDonald seconded the motion. The meeting adjourned at 7:06 p.m.

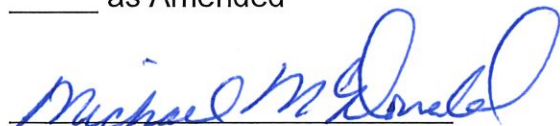
The next Board of Trustees Meeting is scheduled for Monday, February 13, 2023, at 6:00 p.m.


Respectfully submitted,


Andrew Williams
Utility Director

Approved:

as Presented
 as Amended


Michael McDonald, Secretary


Carl Mills, President