



# TriCo Regional Sewer Utility

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## **Board of Trustees Meeting Agenda**

**Monday, November 14, 2022 @ 6:00 p.m.**

**TriCo WRRF**

**7236 Mayflower Park Drive, Zionsville, IN 46077**

1. Roll Call
2. Public Comment
3. Memorandum, Board Meeting October 10, 2022
4. Approval of Claims Docket
5. Attorney's Report
6. Utility Director's Report
7. Committee Reports
  - a. Budget & Finance Committee
    - i. 2022 Operating Budget
    - ii. C&C Realty Fees
  - b. Personnel & Benefits Committee
    - i. Military Leave
    - ii. Health Insurance
    - iii. 2023 Holiday Schedule
    - iv. 2023 Salary Range Adjustment
  - c. Capital & Construction Committee
    - i. #2202 Lift Station 8 Reconstruction Bid Award
    - ii. #2207 Lift Station 26 Parallel Force Main Bid Award
    - iii. 2023 Capital Budget
8. Old Business
9. New Business
10. Adjourn



## BOARD OF TRUSTEE MEETING

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Monday, October 10, 2022, 6:00 p.m.

### Memorandum

Mr. Mills called the meeting to Order at 6:02 p.m.

#### **ROLL CALL**

Present: President Carl Mills, Vice President Jeff Kimbell, Treasurer Jane Merrill, Secretary Michael McDonald, members, Chuck Ryerson, and Amanda Foley. Others in attendance were Utility Director Andrew Williams, Legal Counsel Scot Wyatt, Controller Cindy Sheeks and Administrative Assistant Maggie Crediford

Mr. Pittman arrived at 6:03 p.m., Mr. Hand and Mr. Hill were absent.

#### **PUBLIC COMMENT**

Tristin Gardner, TriCo Employee addressed the Board regarding his previous request for additional PTO time for military obligations. In September, the Board approved a policy adding differential pay to military personnel who encounter a shortfall in pay by fulfilling their military obligations. The policy requires military personnel to provide a copy of their LES (Leave Earnings Sheet) to HR for verification. Mr. Gardner told the Board that by considering his BAS and BAH (housing and food reimbursement) pay along with his base pay he would not show a shortfall in earnings, and therefore would not receive any additional pay. He provided the Board with a handout that contained examples of other businesses that do not include BAH and BAS in their calculations for differential pay. Mr. Gardner stated that if TriCo only looks at his base pay rate, there would be a shortfall and he would receive additional compensation from TriCo.

Mr. Gardner said his bigger concern is that the military only pays twice a month and when he is on deployment for over 30 days his military pay isn't received until the next month creating a gap in his income, and a need for him to use his savings to pay for bills until he gets his paycheck from the military. Mr. Gardner asked the Board to consider giving military personnel/National Guard members 15 additional PTO days to be used for military obligations, above the 24 PTO days already given by the Utility.

Mr. Mills asked the Personnel and Benefits Committee to discuss the matter at their next meeting on Wednesday, October 26, 2022.

Mr. McDonald thanked Mr. Gardner for his service to the country and said he did not understand the request to not use BAH and BAS when calculating pay differential. Mr. McDonald indicated that when he was in the Air Force, they used different terminology and asked that he provide clarification. Mr. Gardner said that those items are benefits given by the military, not payment for services. Mr. McDonald asked Mr. Gardner if BAH and BAS payments are money that he receives from the military, Mr. Gardner said they are, but it is his belief that they should not be included in the calculation for differential pay. Mr. McDonald said since BAH and BAS are money

received, he doesn't understand not using them when calculating differential pay. Mr. Gardner again said that BAH and BAS are benefits and not pay.

Mr. Ryerson asked for clarification about when Mr. Gardner must pay for his own food and housing. Mr. Gardner said when he is on short orders, not for an actual deployment, and that differential pay would only be a benefit to him if he is gone for 30 days or longer. On a normal year when he only has his regular guard obligations, (two weeks a year and one weekend a month) he would receive no additional benefits and would have to use his personal PTO days to cover missed days for military obligations.

Mr. Kimbell said he is on the Personnel and Benefits Committee and will be reviewing the request along with Mr. Ryerson and Mr. Hand. Mr. Kimbell thanked Mr. Gardner for his service to the country and TriCo. Mr. Kimbell asked Mr. Gardner to understand that the Board needs to look at any policy and how it affects anyone employed at TriCo not individual circumstances. If someone is absent from TriCo for military leave, their duties and responsibilities need to be done by other employees or temporary hires, which the Board needs to consider as well. He said the Committee will take his request under consideration at their next meeting and invited Mr. Gardner to attend.

#### **APPROVAL OF MEETING MEMORANDUM**

Ms. Merrill made a motion to approve the September 12, 2022, meeting memorandum. Mr. Kimbell seconded the motion, and it was unanimously approved.

#### **APPROVAL OF CLAIMS DOCKET**

Ms. Sheeks said there was one large payment of \$77,000 for a lift station pump. All other expenses were normal monthly expenses. Mr. McDonald made a motion to approve the claims docket. Ms. Merrill seconded the motion, and it was unanimously approved.

#### **ATTORNEY'S REPORT**

Mr. Wyatt had no separate report.

#### **UTILITY DIRECTOR'S REPORT**

Mr. Williams said Board members who did not attend the Employee Appreciation lunch in September received TriCo cooler bags at their seats. Mr. Mills and Ms. Merrill said they enjoyed the Employee Appreciation lunch with the staff Family Feud game, and that Mr. Strong was entertaining as the game host.

Mr. Williams said the ribbon cutting was a success and was attended by members of the Zionsville Chamber of Commerce Board. He was disappointed that no one from TriCo's appointing agencies attended. Blackline presented TriCo with an Interior Design award they received for the design of the building.

Mr. Williams explained that the new room layout this evening came about when staff discovered a drawing from the architects depicting how they envisioned the room. Staff can adjust the layout if the Board wishes. Board members seemed pleased with the new layout of the room for meetings.

Mr. Mills thanked Board members who attended the ribbon cutting, he appreciated the good turnout.

## **COMMITTEE REPORTS**

### **Budget & Finance Committee**

Ms. Merrill said the Budget and Finance Committee did not meet and had no action items.

### **Personnel & Benefits Committee**

Mr. Kimbell said the Personnel and Benefits Committee did not meet and had no action items.

### **Capital & Construction Committee**

#### **Lift Stations 1 & 21 Wet Well Piping, Lining and Pump Installation**

Ms. Foley made a motion to award the Lift Stations 1 & 21 wet well piping, lining and pump installation contract to Pyramid Design and Construction for \$163,250. Mr. Kimbell seconded the motion. Mr. Mills asked for discussion. Mr. Wyatt explained the requirements for projects estimated for under \$150,000 and how they are affected when the quotes come in above that amount. In this instance the estimated cost of the project staff received in 2021 was for \$130,000, however both quotes received were above \$150,000 presumably due to inflation that has occurred over the last several months. The Board discussed the situation and Mr. McDonald recommended the Board proceed with awarding the project. A vote was taken on the motion and was unanimously approved.

#### **Lift Stations 11, 14 and 26 Backup Generator and Controls Installation**

Ms. Foley made a motion to award the Lift Stations 11, 14, and 26 backup generators and controls installation contract to Barth Electric for \$139,173. Mr. Pittman seconded the motion, and it was unanimously approved.

#### **Lift Station 8 Pumps**

Ms. Foley made a motion to approve purchasing replacement pumps from Straeffer Pump & Supply, Inc for \$117,900. Ms. Merrill seconded the motion, and it was unanimously approved.

#### **Lift Station 8 Variable Frequency Drives**

Ms. Foley made a motion to approve purchasing new variable frequency drives (VFD's) from Straeffer Pump & Supply, Inc. for \$30,850. Mr. Kimbell seconded the motion. Mr. Mills asked if there was only one quote. Mr. Williams stated that TriCo has now standardized the use of Danfoss VFD for all new installations. TriCo had previously used ABB and found they reliability issues and the need to have AC units on the control panels. This was a substantial additional cost to purchase and maintain these units. A vote was taken on the motion and was unanimously approved.

#### **Lift Station 8 Backup Generator and Automatic Transfer Switch**

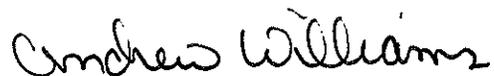
Ms. Foley made a motion to approve purchasing a standby generator and automatic transfer switch from Buckeye Power Sales for \$94,288. Mr. McDonald Seconded the motion, and it was unanimously approved.

**ADJOURNMENT**

Ms. Merrill made a motion to adjourn the meeting. The meeting adjourned at 6:35 p.m.

The next Board of Trustees Meeting is scheduled for Monday, November 14, 2022, at 6:00 p.m.

Respectfully submitted,



Andrew Williams  
Utility Director

Approved:

\_\_\_\_\_ as Presented  
\_\_\_\_\_ as Amended

\_\_\_\_\_  
Michael McDonald, Secretary

\_\_\_\_\_  
Carl Mills, President

# The TriCo Connection

Volume 16 Issue 11 November 2022

MONTHLY NEWSLETTER

## FINANCIAL UPDATE- CINDY SHEEKS

In September 2022, total revenue was \$724,277. It is \$34,631 below revenue from August 2022, and \$3,339 below sales in September 2021. YTD the revenue collections are \$6,035,993 of the annual budget of \$7,759,350, or 77.79%. Residential income was \$430,410 during the month, \$581 higher than September 2021. Commercial sales totaled \$263,621 in September 2022, \$7,980 below sales in September 2021. The Other Revenue category (late fees, application fees, plan review fees) was \$9,578 in September. The Other Income category (interest, gains on asset disposal, miscellaneous revenue) was \$20,668 during the month.

Total operating expenses were \$511,240 in September. YTD spending is 77.35% of the 2022 Operating Budget of \$5,803,897. Total September 2022 spending was \$18,140 lower than expenses in September 2021. Wages and benefits spending totaled \$230,549 during the month. Administration spending was \$64,674 during September. Treatment costs totaled \$158,470 and Collection costs totaled \$57,548 during the month.

Net income in September was \$70,754 after depreciation and amortization of CIAC. September 2021 net income totaled \$15,894.

### Spending Breakdown in September:

Wages	45.10%
Administration	12.65%
Treatment Costs	31.00%
Collection Costs	11.26%

Interceptor fees were collected in September totaled \$2,812, and YTD collection totals \$195,875. EDU fees collected during September were \$24,996. YTD revenue in the Plant Expansion fund is \$587,264.

Cash generated for September shows an increase in all funds of \$251,867. Capital spending during the month for the plant expansion was \$318. Additional capital spending during the month was for biosolids building, and LS 8 reconstruction. Cash on hand as of September 30, 2022, was \$12,981,491. The balances in the funds are listed below:

Operating	\$8,398,286
Interceptor	\$-19,113
Plant Expansion	\$2,233,554
Operating Reserve	\$519,252
Reserve for Replacement	\$33,841
2020 Bond Funds	<u>\$1,815,671</u>
Total	\$12,981,491

### In This Issue

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### Calendar of Events

November 14	Board Meeting	6:00 p.m.
November 23	P&B Meeting	7:30 a.m.
November	B&F Meeting	7:30 a.m.
November 18	Holiday Pitch-In	11:00 a.m.
December 7	C&C Meeting	4:30 p.m.

## ENGINEERING & CONSTRUCTION - WES MERKLE

Staff completed 235 locates, 42 I&I inspections and 22 lateral inspections in October. There were no failed I&I inspections. 2,327 locate requests were received and reviewed. Brandon completed lateral and I&I inspections and Nate completed most locates. Nate, Brandon, and Eric continue to monitor road and storm sewer improvements in the Home Place area. Eric inspected sewer installation, testing and punch list work at multiple projects wrapping up. He is currently inspecting sewer installation at Jackson's Grant Village Section 1. Several private development projects are expected to proceed with sewer installation in the coming weeks.

Jeff worked with Collections on several mapping and asset management system enhancements. He assisted Collections is developing a plan to repair or restore valve access on low pressure systems. Ryan reviewed plans for multiple private development projects. He continues coursework for IWEA's Leadership Development Institute. Ryan and Wes reviewed final plans for Lift Station 16. Staff plans to proceed with public bidding in November or December when The Farm development project moves forward.

On the plant expansion project, crews continued punch list work throughout the plant. Wes is monitoring progress as well as negotiating remaining change requests. Bids for construction were received on Lift Station 8 Reconstruction, Lift Station 26 Parallel Force Main, and the Biosolids Building Addition projects. Control panel design continues for Lift Stations 8 and 16. Contracts were awarded for new wet well piping, pump installation, and wet well lining at Lift Stations 1 and 21, as well as installation of new generators and electrical equipment at Lift Stations 11, 14 and 26. Design work for Lift Station 8 reconstruction, Lift Station 26 parallel force main, and the Biosolids Building addition is finished. Both projects will be publicly bid this month.



## TRICO CHILI COOKOFF CHAMPION—SHAUN ODOM

Shaun Odom swept the competition by winning best chili and best dessert in the 2022 Fall Employee Cookoff. Shaun has previously won each category individually and is on his way to claiming the title of TriCo Chili Cookoff GOAT.

## COLLECTIONS UPDATE– AARON STRONG

Carter has nearly completed televising in the Village of West Clay (VWC) with a couple of noteworthy items found. Manhole VWC-409B has an internal lateral drop that became dislodged and fell into the flow channel. TriCo crews modified the drop pipe and anchored it to the barrel of the manhole with stainless steel clamps. Additionally, Carter found that Sahn's Ale House had a 100% blocked lateral in manhole structure VWC-410B. TriCo's FOG inspector was notified and required the establishment to clean the lateral and catch any debris in the manhole structure. Carter created 12 tasks to clean mains and identified a damaged main while televising the VWC. The damaged main received a structural Cured-In-Place Patch (CIPP) which carries a 50-year warranty.

Staff received and installed a new 130 HP Flygt pump at Lift Station #2, replacing the legacy duty pump due to age and a recent intermittent seal fail condition. TriCo has 3 dedicated pumps at Lift Station #2 conveying all daily flow to the WWRF with the capability of diverting flow to Lift Station #1 in the event of an emergency or high flow scenario.

As part of the Utilities Emergency Preparedness Plan, staff took delivery of two new Atlas Copco 240/480V portable generators that will replace our current fleet of 4 generators. Matt and Brian are currently working on cabling both generators to supply site specific 480/240/208 or single-phase voltage as required. The generators are taken to each station to verify voltage, phase rotation and functionality under generator load.

CCTV inspection identified a sag in a sewer main located in a rear easement of Abney Glen, located near 121<sup>st</sup> St. and Shelborne Road. A contractor, with the assistance of TriCo Staff, exposed the main and raised approximately 15 feet of main. Staff televised the repair and introduced water into the main to verify the sag had been removed.

Collections Staff hydro excavated force mains in Laurelwood servicing both Lift Stations 7 & 8 to confirm location and depth for an upcoming cable rehabilitation project. Finally, crews installed a new impeller at Lift Station #17 to increase capacity. Station #17 receives flow from Lift Stations #23 and #14 in addition to gravity flow from the Basin #17.

## MEET ROXIE– TRICO'S NEW BEST FRIEND

Roxie is a four month old mixed terrier who comes to run the lab with her dad Bob Roudebush everyday. She has quickly won over the staff and become the honorary TriCo plant dog. Welcome Roxie!



## **SAFETY UPDATE - LOREN PRANGE**

No injuries reported this month, and we are at 260 days without a loss time accident.

Loren, Scot, and Maggie attended the monthly IWEA safety meeting.

Safety Resources conducted safety training on October 11 that covered machine guarding, hand, and power tool safety.

Completed the H2S air monitor annual inspection.

## **PLANT UPDATE- SCOT WATKINS**

Staff gave a tour to the Town of Whitestown head operator and engineer. All outdoor biannual oil changes have been completed. Clarifier 7 had the top motor/gear reducer replaced under warranty by TCI/SUN. A new online UPS was added to the non-potable control panel to help prevent power loss and communication failures. A new pressure tank was installed for the plant well after the existing unit failed.

One hundred and thirty-one pump outs have been logged and accounted for over 45,000 gallons of FOG being prevented from entering the system this month. Forty-three inspections were completed. Crumbl Cookie is now open, and Ocean Thai Sushi went out of business.

The laboratory performed 448 CBOD5 tests, 279 Total Suspended Solids (TSS) tests, 210 Phosphorus & Ammonia tests, 63 Total Nitrogen tests & 76 E coli tests. Monthly Method Detection Limit studies were completed on TSS, Phosphorus and Ammonia. Staff continues to research laboratories that can run cyanide at the low levels IDEM has requested. Staff collected yearly Rule 6 storm water samples and biannual TCLP sludge metals. Bob attended an IWEA Laboratory Committee meeting.

### **Birthdays**

**Drew Williams November 1**

**Eric Luis DelaCruz November 6**

### **Anniversary**

**Maggie Crediford , November 29, 5 Years of Service**

TriCo Regional Sewer Utility  
Register of Claims  
For the period 10/06/2022-11/22/2022

Payment date	Check number	Bank name	Payee name	Amount	Amount Allowed	Description
10/6/2022	18316	Operating	Altman, Poindexter & Wyatt, LLC	\$797.50	\$797.50	Legal fees
10/6/2022	18317	Operating	IUPPS	\$2,383.55	\$2,383.55	Monthly tickets
10/6/2022	18318	Operating	FARAH CHERY	\$24.41	\$24.41	REFUND-12667 KOSSUTH ST
10/6/2022	18319	Operating	RICHARD OR CAROL KIEFER	\$5.92	\$5.92	REFUND-10813 PUTNAM PL
10/6/2022	18320	Operating	JRP INVESTMENTS LLC	\$6.79	\$6.79	REFUND-277 POKAGON DR
10/6/2022	18321	Operating	CARMEL NOLL	\$7.03	\$7.03	REFUND-1655 CASPIAN DR
10/6/2022	18322	Operating	KAREN NAPIER-JOHNSON	\$8.30	\$8.30	REFUND-10341 CENTRAL AVE
10/6/2022	18325	Operating	PAUL T WOODLING	\$18.74	\$18.74	REFUND-14254 TRAILWIND CT
10/6/2022	18326	Operating	ANGELA COX	\$20.03	\$20.03	REFUND-11803 YALE DR
10/6/2022	18327	Operating	SHELIA SHEPPARD	\$20.32	\$20.32	REFUND-12684 TREATY LINE ST
10/6/2022	18328	Operating	SFR3 050 LLC	\$21.28	\$21.28	REFUND-575 ARTHUR DR
10/6/2022	18329	Operating	DANIEL MARK	\$22.21	\$22.21	REFUND-103 E 106TH ST
10/6/2022	18330	Operating	HAROLD ANDERSON	\$22.28	\$22.28	REFUND-535 ZION LANE
10/6/2022	18331	Operating	THOMAS P DAKICH	\$22.77	\$22.77	REFUND-9790 SUMMERLAKES DR
10/6/2022	18332	Operating	BRANDON O'CONNOR	\$34.62	\$34.62	REFUND-10237 N CENTRAL AVE
10/6/2022	18333	Operating	STEPHANIE LEWIS	\$35.00	\$35.00	REFUND-13312 SEDGEWICK
10/6/2022	18334	Operating	SONNY MATTHEW MARTINEZ	\$49.35	\$49.35	REFUND-1644 CASPIAN DR
10/6/2022	18335	Operating	CODY OR KATHRYN RILES	\$50.74	\$50.74	REFUND-554 ALMOND CREEK DR
10/6/2022	18336	Operating	DAVID E OR JACQUELINE S SIMON	\$70.37	\$70.37	REFUND-10555 HUSSEY LANE
10/6/2022	18337	Operating	LAKSHMI VARANASI	\$184.05	\$184.05	REFUND-1021 SARATOGA CIRCLE
10/6/2022	18338	Operating	GREG S MAIERS	\$201.74	\$201.74	REFUND-12833 CHAPEL SQUARE
10/6/2022	18339	Operating	NISHIT BODOLA	\$13.51	\$13.51	REFUND-12942 CHENILLE
10/6/2022	18340	Operating	Greg Hauk	\$745.00	\$745.00	Window tinting
10/7/2022	18341	Operating	Daniel Rossman	\$84.24	\$84.24	Mileage
10/13/2022	18342	Operating	Greg Hauk	\$1,295.00	\$1,295.00	Window tinting
10/13/2022	18343	Operating	Stratus Building Solutions of Indiana	\$1,807.00	\$1,807.00	Floor cleaning
10/14/2022	18344	Operating	Scot Watkins	\$1,220.00	\$1,220.00	FSA Reim dep care
10/14/2022	18345	Operating	Brian Vaughn	\$35.00	\$35.00	Mileage on call
10/14/2022	18346	Operating	Carmel Utilities	\$584.86	\$584.86	Cleaning fees
10/14/2022	18347	Operating	Carmel Utilities	\$14.49	\$14.49	LS 1
10/14/2022	18348	Operating	Kinetrex Energy	\$186.40	\$186.40	Gas for plant
10/20/2022	18350	Operating	Carmel Utilities	\$29.47	\$29.47	LS 26
10/20/2022	18350	Operating	Carmel Utilities	\$149.12	\$149.12	LS 2
10/20/2022	18351	Operating	Paymentus Group, Inc.	\$9.95	\$9.95	NSF fees
10/24/2022	18352	Operating	Cindy Sheeks	\$9.83	\$9.83	Mileage reim
10/24/2022	18353	Operating	Andrew Williams	\$36.27	\$36.27	Mileage reim-811
10/28/2022	18354	Operating	Brian Vaughn	\$35.00	\$35.00	Mileage - power outage
10/28/2022	18355	Operating	Cindy Sheeks	\$15.47	\$15.47	Reim - board fees
10/28/2022	18356	Operating	Robert Mendoza	\$106.97	\$106.97	Cold weather gear
10/31/2022	18357	Operating	Tristin Gardner	\$20.02	\$20.02	Unscheduled PTO on call per diem \$2.67 x 7.5
10/31/2022	18358	Operating	Brandon Woolf	\$30.00	\$30.00	Oct cell phone
10/31/2022	18359	Operating	Eric Luis Delacruz	\$30.00	\$30.00	Oct cell phone
10/31/2022	18360	Operating	Jeffrey Martin	\$30.00	\$30.00	Oct cell phone
10/31/2022	18361	Operating	Nathan Crowder	\$30.00	\$30.00	Oct cell phone
10/31/2022	18362	Operating	Amanda Foley	\$100.00	\$100.00	October board per diem
10/31/2022	18363	Operating	Carl S. Mills	\$250.00	\$250.00	October board per diem
10/31/2022	18364	Operating	Charles Ryerson	\$50.00	\$50.00	Oct board per diem
10/31/2022	18365	Operating	Eric Hand	\$100.00	\$100.00	October board fees
10/31/2022	18366	Operating	Jane B. Merrill	\$200.00	\$200.00	October board per diem
10/31/2022	18367	Operating	Jeffrey Kimbell	\$150.00	\$150.00	October board per diem
10/31/2022	18368	Operating	Michael A. McDonald	\$200.00	\$200.00	October board fees
10/31/2022	18369	Operating	Steve Pittman	\$100.00	\$100.00	October board per diem
10/31/2022	18370	Operating	AFLAC	\$374.02	\$374.02	EE deductions
11/8/2022	18371	Interceptor	Donohue	\$2,865.00	\$2,865.00	CIP-Proj 2208
11/8/2022	18372	Interceptor	GRW	\$100.00	\$100.00	CIP-Proj 2207
11/8/2022	18372	Interceptor	GRW	\$4,200.00	\$4,200.00	CIP-Proj 2208
11/8/2022	18372	Interceptor	GRW	\$3,010.00	\$3,010.00	CIP-Proj 2208
11/8/2022	18373	Reserve for F	Donohue	\$2,820.00	\$2,820.00	CIP-LS 3 Pump replacement
11/8/2022	18374	Reserve for F	Shambaugh & Sons LP	\$9,520.00	\$9,520.00	CIP-Proj 2205 LS 14 Generator & control panel
11/8/2022	18375	Reserve for F	Xylem Water Solutions USA Inc	\$241,186.10	\$241,186.10	CIP-Proj 2201 LS 1 pumps replacement
11/8/2022	18375	Reserve for F	Xylem Water Solutions USA Inc	\$5,433.90	\$5,433.90	CIP-Proj 2201 LS 1 pumps replacement
11/8/2022	18375	Reserve for F	Xylem Water Solutions USA Inc	\$2,496.00	\$2,496.00	CIP-Proj 2201 LS 1 pumps replacement
11/8/2022	18375	Reserve for F	Xylem Water Solutions USA Inc	\$33,149.64	\$33,149.64	CIP-Proj 2201 LS 1 pumps replacement
11/8/2022	18376	Operating	Action Equipment Sales Co., Inc.	\$118.45	\$118.45	Equipment repair oil pump PM
11/8/2022	18376	Operating	Action Equipment Sales Co., Inc.	\$108.50	\$108.50	Equip repair oil pump PM
11/8/2022	18376	Operating	Action Equipment Sales Co., Inc.	\$83.00	\$83.00	Equipment repai Oil pump PM
11/8/2022	18377	Operating	Altman, Poindexter & Wyatt, LLC	\$1,380.00	\$1,380.00	Legal fees
11/8/2022	18378	Operating	Ameri-Turf	\$4.50	\$4.50	Plant R & M
11/8/2022	18378	Operating	Ameri-Turf	\$13.95	\$13.95	Plant R & M
11/8/2022	18379	Operating	ASAP Aquatics	\$430.00	\$430.00	Plant R & M
11/8/2022	18380	Operating	Astbury Water Technology, Inc	\$1,350.00	\$1,350.00	Sampling
11/8/2022	18380	Operating	Astbury Water Technology, Inc	\$450.00	\$450.00	Sampling
11/8/2022	18381	Operating	Bee Green Lawn & Plant Health	\$101.65	\$101.65	Plant R& M
11/8/2022	18381	Operating	Bee Green Lawn & Plant Health	\$595.46	\$595.46	Plant R& M
11/8/2022	18381	Operating	Bee Green Lawn & Plant Health	\$143.92	\$143.92	Plant R& M
11/8/2022	18381	Operating	Bee Green Lawn & Plant Health	\$96.30	\$96.30	Plant R & M
11/8/2022	18383	Operating	Biomonitor	\$2,200.00	\$2,200.00	Sampling
11/8/2022	18384	Operating	Black Tie Courier	\$500.00	\$500.00	Billing Serv Cont
11/8/2022	18385	Operating	C & J Well Co	\$3,050.00	\$3,050.00	Plant R & M
11/8/2022	18386	Operating	Carmel Utilities	\$579.18	\$579.18	Line Maintenance
11/8/2022	18387	Operating	Carmel Utilities	\$84,124.13	\$84,124.13	October flow
11/8/2022	18387	Operating	Carmel Utilities	\$1,050.00	\$1,050.00	Oct billing
11/8/2022	18388	Operating	Carmel Utilities	\$44.03	\$44.03	Stormwater
11/8/2022	18389	Operating	Circle City Pipe Lining	\$3,015.00	\$3,015.00	structural clip patch

TriCo Regional Sewer Utility  
Register of Claims  
For the period 10/06/2022-11/22/2022

Payment date	Check number	Bank name	Payee name	Amount	Amount Allowed	Description
11/8/2022	18390	Operating	Commonwealth Engineers, Inc	\$9,250.00	\$9,250.00	CIP-Proj 2202
11/8/2022	18391	Operating	Dell Marketing L.P.	\$766.76	\$766.76	Computer Expenses
11/8/2022	18391	Operating	Dell Marketing L.P.	\$1,403.66	\$1,403.66	Computer Expenses
11/8/2022	18392	Operating	Donohue	\$1,950.00	\$1,950.00	Plant R & M
11/8/2022	18392	Operating	Donohue	\$450.00	\$450.00	LS R & M
11/8/2022	18392	Operating	Donohue	\$3,150.00	\$3,150.00	CIP-Proj 2202
11/8/2022	18393	Operating	Doxim	\$6,463.71	\$6,463.71	Postage
11/8/2022	18393	Operating	Doxim	\$4,537.69	\$4,537.69	Mailing
11/8/2022	18394	Operating	EcoVerde, LLC	\$1,075.50	\$1,075.50	LS R & M
11/8/2022	18395	Operating	Fastenal Company	\$483.08	\$483.08	Plant R & M
11/8/2022	18396	Operating	Grainger	\$589.24	\$589.24	CIP-Generator replacement
11/8/2022	18396	Operating	Grainger	\$69.06	\$69.06	Manhole R & M
11/8/2022	18396	Operating	Grainger	\$101.80	\$101.80	Plant R & M
11/8/2022	18397	Operating	GRI Tires Inc	\$1,221.00	\$1,221.00	CAT GP250 Tires
11/8/2022	18398	Operating	Hach Company	\$251.50	\$251.50	Plant R & M less CM2204260
11/8/2022	18399	Operating	Heritage-Crystal Clean, LLC	\$1,453.84	\$1,453.84	Vac liquid pickup
11/8/2022	18400	Operating	HRD Advisors Group	\$1,050.00	\$1,050.00	Training
11/8/2022	18401	Operating	irth Solutions LLC	\$9,722.69	\$9,722.69	Annual renewal
11/8/2022	18402	Operating	IT Indianapolis/Core	\$10,206.96	\$10,206.96	Monthly services
11/8/2022	18402	Operating	IT Indianapolis/Core	\$714.36	\$714.36	Azure
11/8/2022	18403	Operating	Kebway LLC	\$217.98	\$217.98	Banner
11/8/2022	18404	Operating	KM Specialty Pumps, Inc	\$1,740.17	\$1,740.17	Line maintenance
11/8/2022	18404	Operating	KM Specialty Pumps, Inc	\$1,345.18	\$1,345.18	Line maintenance
11/8/2022	18405	Operating	Lionheart Critical Power Specialists, Inc.	\$3,750.00	\$3,750.00	Plant R & M
11/8/2022	18406	Operating	McGraw Hill LLC	\$226.81	\$226.81	Metcalc & Eddy Inc Wastewater Engineering
11/8/2022	18407	Operating	Merrell Brothers, Inc.	\$11,263.77	\$11,263.77	Biosolid disposal
11/8/2022	18408	Operating	Microbac Laboratories, Inc.	\$456.00	\$456.00	CN testing
11/8/2022	18408	Operating	Microbac Laboratories, Inc.	\$445.50	\$445.50	CN testing
11/8/2022	18408	Operating	Microbac Laboratories, Inc.	\$152.50	\$152.50	Nitrogen testing
11/8/2022	18408	Operating	Microbac Laboratories, Inc.	\$445.50	\$445.50	CN Testing
11/8/2022	18408	Operating	Microbac Laboratories, Inc.	\$567.00	\$567.00	Stormwater Samples
11/8/2022	18408	Operating	Microbac Laboratories, Inc.	\$445.50	\$445.50	Testing fees
11/8/2022	18408	Operating	Microbac Laboratories, Inc.	\$445.50	\$445.50	CN testing
11/8/2022	18409	Operating	Mission Mechanical	\$1,042.67	\$1,042.67	Backflow repair
11/8/2022	18410	Operating	Nalco Water Pretreatment Solutions, LLC	\$408.61	\$408.61	Sampling
11/8/2022	18411	Operating	NCL of Wisconsin, Inc	\$2,789.06	\$2,789.06	Testing fees
11/8/2022	18412	Operating	Occupational Health Centers of the Southwest	\$113.50	\$113.50	DOT recertification-Parngae
11/8/2022	18413	Operating	Office Depot	\$241.30	\$241.30	Paper
11/8/2022	18413	Operating	Office Depot	\$92.08	\$92.08	Stamp. deskpad
11/8/2022	18413	Operating	Office Depot	\$258.46	\$258.46	Papertowels and tissues
11/8/2022	18414	Operating	Office Pride	\$2,165.00	\$2,165.00	Office cleaning
11/8/2022	18415	Operating	Paymentus Group, Inc.	\$79.60	\$79.60	NSF Fees-August
11/8/2022	18416	Operating	Pearson Ford, Inc.	\$150.00	\$150.00	2017 Ford F150 service
11/8/2022	18417	Operating	PFM Truck & Car Care Center	\$65.66	\$65.66	2016 F-150 oil change
11/8/2022	18417	Operating	PFM Truck & Car Care Center	\$65.66	\$65.66	2011 F-150 oil change
11/8/2022	18417	Operating	PFM Truck & Car Care Center	\$63.90	\$63.90	2018 Escape oil change
11/8/2022	18417	Operating	PFM Truck & Car Care Center	\$110.70	\$110.70	2017 F 150 oil change and tire repair
11/8/2022	18417	Operating	PFM Truck & Car Care Center	\$65.66	\$65.66	2013 F 150 oil change
11/8/2022	18417	Operating	PFM Truck & Car Care Center	\$73.40	\$73.40	2016 F 250 oil change
11/8/2022	18417	Operating	PFM Truck & Car Care Center	\$71.45	\$71.45	2014 Impala oil change
11/8/2022	18417	Operating	PFM Truck & Car Care Center	\$433.27	\$433.27	2015 F 550 oil change and fuel filter
11/8/2022	18417	Operating	PFM Truck & Car Care Center	\$74.12	\$74.12	2005 Silverado pil change
11/8/2022	18417	Operating	PFM Truck & Car Care Center	\$57.69	\$57.69	2018 Escape oil change
11/8/2022	18417	Operating	PFM Truck & Car Care Center	\$1,169.76	\$1,169.76	2008 F 550 oil change, air filter, brakes
11/8/2022	18417	Operating	PFM Truck & Car Care Center	\$1,211.65	\$1,211.65	2017 F-150 brake service
11/8/2022	18418	Operating	Pollard Water	\$240.23	\$240.23	LS R & M
11/8/2022	18420	Operating	Quench USA, Inc.	\$103.95	\$103.95	Water cooler rental
11/8/2022	18421	Operating	Runyon Equipment Rental	\$294.57	\$294.57	Oper supplies
11/8/2022	18421	Operating	Runyon Equipment Rental	\$153.55	\$153.55	Oper supplies
11/8/2022	18422	Operating	Safety Resources, Inc.	\$1,487.50	\$1,487.50	Training
11/8/2022	18423	Operating	Simplifile	\$810.00	\$810.00	Filing fees
11/8/2022	18424	Operating	Southeastern Equipment Co., Inc.	\$2,288.93	\$2,288.93	Equipment repairs
11/8/2022	18425	Operating	Taylor Oil Company, Inc.	\$3,117.99	\$3,117.99	Fuel
11/8/2022	18425	Operating	Taylor Oil Company, Inc.	\$27.76	\$27.76	FED Terracair
11/8/2022	18426	Operating	Utility Supply Company	\$118.39	\$118.39	Operating supplies
11/8/2022	18426	Operating	Utility Supply Company	\$390.24	\$390.24	Manhole R & M
11/8/2022	18427	Operating	White's Ace Hardware-Carmel	\$14.99	\$14.99	Flex tape
11/8/2022	18428	Operating	Berntsen International, Inc	\$1,228.74	\$1,228.74	Line Decals
11/8/2022	18429	Operating	PSD Software, LLC	\$13,750.00	\$13,750.00	Hiperweb support - Jan - Nov 2022
10/6/2022	2022579	Operating	IPL	\$6,833.65	\$6,833.65	LS 2
10/6/2022	2022581	Operating	Amazon Capital Services	\$83.97	\$83.97	office supplies
10/21/2022	2022583	Operating	CenterPoint Energy/Vectren Energy	\$94.23	\$94.23	Plant
10/24/2022	2022584	Operating	CenterPoint Energy/Vectren Energy	\$51.00	\$51.00	LS 2
10/24/2022	2022585	Operating	CenterPoint Energy/Vectren Energy	\$21.32	\$21.32	LS 10
10/17/2022	2022586	Operating	ADP	\$139.20	\$139.20	Workforce Now Essential Time & Attendance
10/7/2022	2022587	Operating	ADP	\$149.00	\$149.00	Payroll Solutions Bundle
10/17/2022	2022588	Operating	ADP	\$77,539.77	\$77,539.77	Payroll PPE 10/14/2022
10/17/2022	2022589	Operating	Empower Retirement (Hoosier START)	\$9,584.50	\$9,584.50	401a, 457b, Roth PPE 10/14/2022
10/5/2022	2022590	Operating	Republic Services #761	\$418.72	\$418.72	Trash service
10/20/2022	2022591	Operating	Amazon Capital Services	\$21.99	\$21.99	Sign
10/20/2022	2022591	Operating	Amazon Capital Services	\$247.00	\$247.00	Trash bags
10/20/2022	2022591	Operating	Amazon Capital Services	\$18.50	\$18.50	Sign
11/1/2022	2022592	Operating	Indiana Public Employers	\$30,682.19	\$30,682.19	H ins-November 2022
10/20/2022	2022593	Operating	Mutual of Omaha	\$4,050.44	\$4,050.44	H ins - Nov 2022

TriCo Regional Sewer Utility  
Register of Claims  
For the period 10/06/2022-11/22/2022

Payment date	Check number	Bank name	Payee name	Amount	Amount Allowed	Description
10/20/2022	2022594	Operating	Napa Auto Parts	\$54.86	\$54.86	Wipers
10/20/2022	2022594	Operating	Napa Auto Parts	\$46.24	\$46.24	Gloves
10/20/2022	2022595	Operating	Comcast	\$216.23	\$216.23	Backup Internet
10/20/2022	2022596	Operating	AT & T	\$1,367.22	\$1,367.22	Internet
11/1/2022	2022597	Operating	Duke Energy	\$1,865.98	\$1,865.98	LS 1
11/3/2022	2022598	Operating	Duke Energy	\$170.67	\$170.67	LS 5
11/2/2022	2022599	Operating	Duke Energy	\$74.67	\$74.67	LS 6
11/10/2022	2022600	Operating	Duke Energy	\$446.61	\$446.61	LS 6
11/9/2022	2022601	Operating	Duke Energy	\$1,366.31	\$1,366.31	LS 14
11/11/2022	2022602	Operating	Duke Energy	\$420.13	\$420.13	LS 16
11/10/2022	2022603	Operating	Duke Energy	\$1,646.00	\$1,646.00	LS 17
11/7/2022	2022604	Operating	Duke Energy	\$333.09	\$333.09	LS 19
11/3/2022	2022605	Operating	Duke Energy	\$307.15	\$307.15	LS 21
11/14/2022	2022606	Operating	Duke Energy	\$493.22	\$493.22	LS 23
11/4/2022	2022607	Operating	Duke Energy	\$866.09	\$866.09	LS 26
11/11/2022	2022608	Operating	Duke Energy	\$31,093.42	\$31,093.42	Plant
10/28/2022	2022609	Operating	ADP	\$149.00	\$149.00	Workforce Now
10/31/2022	2022610	Operating	ADP	\$76,604.14	\$76,604.14	Payroll PPE 10/28/22
10/31/2022	2022611	Operating	Empower Retirement (Hoosier START)	\$9,483.36	\$9,483.36	401a, 457b, Roth PPE 10/28/22
10/18/2022	2022612	Operating	Napa Auto Parts	\$74.43	\$74.43	Antifreeze
10/18/2022	2022612	Operating	Napa Auto Parts	\$54.84	\$54.84	Antifreeze
10/10/2022	2022613	Operating	Citizens Energy Group	\$66.98	\$66.98	Plant
10/15/2022	2022614	Operating	Citizens Energy Group	\$36.01	\$36.01	LS 17
10/31/2022	2022615	Operating	Citizens State Bank	\$20.00	\$20.00	Bank fee
10/21/2022	2022616	Operating	Amazon Capital Services	\$485.00	\$485.00	Maruson 1000VA Online double conversion backup
10/21/2022	2022616	Operating	Amazon Capital Services	\$48.72	\$48.72	Apple lightning to USB cords
10/21/2022	2022616	Operating	Amazon Capital Services	\$164.70	\$164.70	Apple Magsafe chargers
11/4/2022	2022617	Operating	AT&T Mobility	\$2,711.48	\$2,711.48	Employee cell phones
11/21/2022	2022618	Operating	IPL	\$81.46	\$81.46	LS 20
11/21/2022	2022619	Operating	IPL	\$110.34	\$110.34	LS 3
11/18/2022	2022620	Operating	IPL	\$52.29	\$52.29	LS 18
11/21/2022	2022621	Operating	IPL	\$293.88	\$293.88	LS 9
11/21/2022	2022622	Operating	IPL	\$479.38	\$479.38	LS 8
11/22/2022	2022623	Operating	IPL	\$82.08	\$82.08	LS 27
11/23/2022	2022624	Operating	IPL	\$7,451.46	\$7,451.46	LS 2
11/21/2022	2022625	Operating	IPL	\$104.60	\$104.60	LS 12
11/21/2022	2022626	Operating	IPL	\$59.59	\$59.59	LS VV
11/21/2022	2022627	Operating	IPL	\$53.43	\$53.43	LS 25
11/21/2022	2022628	Operating	IPL	\$45.58	\$45.58	LS 22
11/21/2022	2022629	Operating	IPL	\$946.36	\$946.36	LS 10
11/22/2022	2022630	Operating	IPL	\$100.16	\$100.16	LS 24
10/31/2022	2022631	Operating	Citizens State Bank	\$1,063.05	\$1,063.05	Lockbox fees
11/4/2022	2022632	Operating	LogMein USA, Inc.	\$696.59	\$696.59	Phone charges
11/7/2022	2022633	Operating	Globe Life	\$58.72	\$58.72	EE deductions
11/7/2022	2022634	Operating	CenterPoint Energy/Vectren Energy	\$324.89	\$324.89	Plant gas

\$800,115.52    \$800,115.52

**ALLOWANCE OF CLAIMS**

We have examined the claims listed on the foregoing Register of Claims, consisting of 3 pages, and except for claims not allowed as shown on the register, such claims are hereby allowed in the total amount of

**\$800,115.52**

# Docket Report Information

For the period 10/06/2022-11/22/2022

CIP-LS 3 Pump replacement	\$2,820.00
CIP-Proj 2201 LS 1 pumps replacement	\$282,265.64
CIP-Proj 2202	\$12,400.00
CIP-Proj 2205 LS 14 Generator & control panel	\$9,520.00
CIP-Proj 2207	\$100.00
CIP-Proj 2208	\$10,075.00
CIP-Generator replacement	\$589.24
	\$317,769.88
District Insurance	\$34,732.63
Carmel Utilities	\$84,124.13
Other Expenses	\$363,488.88
<b>Total Claims</b>	<b>\$800,115.52</b>

<b>Selected Statistics 2022</b>	<b>January</b>	<b>February</b>	<b>March</b>	<b>April</b>	<b>May</b>	<b>June</b>	<b>July</b>	<b>August</b>	<b>September</b>	<b>October</b>	<b>2022 Monthly Average</b>	<b>2022 YTD</b>	<b>2021 Total Through October</b>
<b>Maintenance Information</b>													
Lateral Inspections	26	9	22	18	20	31	18	36	24	21	23	225	256
Certified I&I Inspections	10	30	17	27	26	30	27	45	32	43	29	287	379
Failed I&I Inspections	0	2	0	1	0	0	0	0	0	0	0	3	1
Sewer Locates	219	207	269	252	283	310	308	407	300	235	279	2,790	3,831
Manholes Added	9	2	0	0	0	3	1	0	0	21	4	36	116
Total # of Manholes	6,011	6,013	6,013	6,013	6,013	6,016	6,017	6,017	6,017	6,038	N/A	6,011	6,002
Manholes Inspected	0	0	332	460	817	458	83	3	0	0	215	2,153	1,962
Feet of Sewer Added	0	360	0	0	0	852	49	35	0	0	130	1,296	69,548
Total Footage of Sewers	1,734,749	1,735,109	1,735,109	1,735,109	1,735,109	1,735,961	1,736,010	1,736,045	1,735,770	1,742,104	N/A	1,734,749	1,718,981
Feet of Sewer Televised	19,395	13,404	22,738	42,401	17,769	35,917	18,659	14,097	20,116	25,935	23,043	230,431	280,138
Acoustic Sewer Inspection	0	0	0	23,680	0	49,700	58,920	20,330	0	0	15,263	152,630	0
Feet of Sewer Cleaned	345	0	225	1,112	9,398	367	0	10,488	2,303	4,342	2,858	28,580	10,393
Overflows	0	0	0	0	1	0	0	0	0	0	0	1	3
Feet of LPFM Cleaned	0	0	0	0	0	0	0	0	34,968	0	3,497	34,968	6,953
<b>LS 1 to Carmel Utilities</b>													
Rainfall/Precipitation (inches)	1.11	3.83	6.38	4.01	5.14	2.35	4.05	5.35	2.96	1.65	3.68	36.83	32.36
Total Flow (gallons)	54,400,461	61,672,348	74,921,000	55,623,631	60,065,103	32,161,235	31,110,711	31,564,320	30,745,974	29,092,652	46,135,744	461,357,435	509,978,340
Max Daily Flow (gallons)	2,356,132	3,605,548	3,899,994	2,729,966	3,076,524	1,248,044	1,145,262	1,243,030	1,437,002	1,296,525	N/A	3,899,994	3,150,941
Average Daily Flow (gallons)	1,754,854	2,202,584	2,416,806	1,854,121	1,937,584	1,072,041	1,003,604	1,018,204	1,024,866	819,486	1,510,415	N/A	N/A
Min Daily Flow (gallons)	1,469,900	1,548,862	1,708,760	1,492,640	1,103,140	970,780	633,046	919,919	908,202	939,473	N/A	633,046	697,447
<b>TriCo WRRF</b>													
Total Flow (gallons)	89,980,000	81,455,000	99,793,000	74,890,000	85,598,000	101,730,000	100,610,000	105,560,000	97,329,000	92,400,000	92,934,500	929,345,000	801,832,321
Max Daily Flow (gallons)	3,659,000	4,321,000	6,192,000	3,612,000	3,807,000	3,930,000	3,707,000	4,560,000	4,520,000	3,310,000	N/A	6,192,000	5,351,000
Average Daily Flow (gallons)	2,902,581	2,909,107	3,219,129	2,496,000	2,761,000	3,390,000	3,250,000	3,410,000	3,350,000	3,070,000	3,075,782	N/A	N/A
Min Daily Flow (gallons)	2,206,000	1,715,000	2,750,000	1,859,000	1,814,000	3,110,000	2,826,000	3,000,000	3,090,000	2,740,000	N/A	1,715,000	1,259,000
Total Flow to Both Plants	144,380,461	143,127,348	174,714,000	130,513,631	145,663,103	133,891,235	131,720,711	137,124,320	128,074,974	121,492,652	139,070,244	1,390,702,435	1,311,810,661
<b>Biosolids Handling (gallons)</b>													
Wasted (Biosolids)	869,200	1,176,000	1,133,000	976,000	1,293,000	1,341,000	1,083,000	1,076,000	1,115,000	1,183,000	1,124,520	11,245,200	13,523,390
Dewatered	170,000	265,000	506,880	370,320	538,160	563,900	439,540	390,980	313,540	168,520	372,684	3,726,840	5,564,900
Digested Sludge Withdrawn	695,000	728,000	773,000	771,000	762,000	808,000	800,000	956,000	866,000	901,000	806,000	8,060,000	8,002,000
<b>Customer Information</b>													
New Sewer Service Accounts	27	16	10	30	26	16	19	7	10	25	19	186	159
Permits Issued	24	21	26	19	29	12	5	10	13	9	17	168	254



## JOINT BUDGET & FINANCE COMMITTEE AND BOARD OF TRUSTEES MEETING

Friday, October 28, 2022, at 7:30 a.m.

### Memorandum

Ms. Merrill called the meeting to order at 7:33 a.m.

Members Present: Committee Chair Jane Merrill, member Carl Mills. Others in attendance were Utility Director Andrew Williams, Pretreatment Coordinator Shaun Odom, Plant Superintendent Scot Watkins, Engineering Manager Wes Merkle, Controller Cindy Sheeks, Administrative Assistant Maggie Crediford and Reed Carlson with C&C Realty.

Michael McDonald arrived at 8:05 a.m.

### **PUBLIC COMMENT**

There was no one present from the public.

Ms. Merrill moved the discussion regarding C&C Realty fees to the front of the agenda.

### **C&C REALTY FEES**

Mr. Williams explained that the group of properties owned by C&C Realty along Michigan Road have received their fourth violation to TriCo's FOG Ordinance. Previous fines have been issued in the amounts of \$200, \$400, and \$1,000. In each instance there was an additional \$225 charged for testing fees since the samples failed. Shaun Odom, TriCo's Pretreatment Coordinator, has been working with the restaurants and more recently the property owner to remediate the grease issue. While working with Jackie's Café it was realized that all the tenants in that location discharge into a private sewer line that then discharges into TriCo's manhole. Since there is no way to separate out how much of the grease is coming from individual business owners it has become the responsibility of the owner of the private sewer line to fix the issue. Per the Sewer Use Ordinance, the fee for the most recent violation is determined by the Board of Trustees.

Mr. Odom said he spoke with the building owner, Mr. Carlson, yesterday. The \$400 and \$1,000 violation had not hit their bill yet, so he was unaware those fines had been assessed. They had received the written violation, they just had not received the bill that included the fines before this meeting. Mr. Odom had been dealing mainly with the management company and Jackie's Café. Mr. Carlson said he was unaware the fines had grown to that level. Ms. Merrill asked what is being done to correct the problem.

Mr. Carlson said he was at the meeting representing his family which are the property owners. Paragon is the property manager for the site. A contractor and plumber came out to the site Monday October 24, 2022 to assess the situation. They ran cameras in the line and found some blockage due to grease. There are three undersized grease traps. There

are issues with the placement of the current grease traps being located too close to the dishwashers causing grease to be expelled from the grease trap into the pipes whenever the dishwashers drain after a cleaning cycle. The plumber that evaluated the issues did not have the expertise to remedy them. Mr. Carlson has been in contact with the grease trap manufacturer to find someone they would recommend for sizing and placement of updated or new grease traps. Mr. Carlson has a meeting scheduled with that plumber on Monday October 31 to discuss options.

Mrs. Poindexter said the Board has flexibility in what they choose to do. The Board can continue to assess fines based on results of continued sampling. The Board can determine what to do with the fines as the repairs are made. But until and unless repairs are made it is subject to fines. Mr. Williams said Jackie's Café has begun daily cleanings of their grease trap, but when grease gets into TriCo's manhole, there are staff hours required to remove and dispose of it before it gets to the treatment plant or damages the collections system. There is also the risk of a total clog and pipe breakage as well. Mr. Mills asked if staff is keeping track of the costs associated with addressing this issue, time, materials etc. Mr. Odom said he has not kept track of the time spent on this issue he could go back and look, but he has records of every sampling event and what was done after and what that has cost. Mr. Hand asked if TriCo has offered suggestions or solutions to the processes Jackie uses to dispose of grease. Mr. Odom said he has, she now scrapes grease from pans into a waste receptacle before putting them into the dishwasher, lining the pans with parchment paper and they are cleaning their grease traps daily. However, they continue to violate.

The Committee decided they would recommend the Board of Trustees issue a fine in the amount of \$2,500 to be held in abeyance and would like weekly updates from the property owner regarding the steps being taken to remediate the grease discharging from their property.

Mr. McDonald arrived.

## **FINANCIAL STATEMENTS**

Ms. Sheeks said there is nothing unusual with the financial statements. Numbers are trending to be on track for 2022. The Committee had no questions.

## **2023 BUDGETS**

### **2023 Operating Budget**

Mr. Williams presented the 2023 proposed operating budget. Mr. Mills asked if there has been a slow down in growth. Mr. Williams said single family has slowed some, but multifamily units are moving forward. Mr. Williams said he is expecting to see a pickup in commercial growth as well. Mr. Mills said he and Ms. Sheeks will review TriCo's current investments and make decisions on those in March. Mr. Williams said the largest increase to the budget is employee wages. Mr. Williams figured in a 5% salary range increase in addition to the step increases and the total comes in around 8% overall. Mr. Mills said the overall increase to the 2023 budget is 2.2% excluding wages. Mr. Williams said the proposed budget does not reflect a 2023 rate increase, but one could be considered if operating costs rise to a level that requires one.

**2023 Capital Budget**

The Committee briefly reviewed the proposed capital budget. Mr. Mills said they will wait for the Capital and Construction Committee to review the proposed budget and make recommendations.

Mrs. Poindexter left the meeting at 9:04 a.m.

**2023 COST OF LIVING INCREASE**

Mr. Williams said the Personnel and Benefits Committee discussed a proposed salary range adjustment for 2023. Considering the midyear salary adjustments made at the Utility the Personnel and Benefits Committee is recommending a 5% salary range adjustment for 2023. The Budget and Finance Committee agreed a 5% range adjustment reasonable considering the compensation study recommendation that were implemented in July.

Respectfully Submitted



Cindy Sheeks  
Controller



## MEMORANDUM

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**To:** Board of Trustees  
**From:** Cindy Sheeks  
**Date:** November 8, 2022  
**Subject:** 2023 Proposed Operating Budget

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The proposed 2023 Operating Budget is attached for your review. Residential sales are trending to be right at budget at \$5,166,000 and commercial sales are trending slightly above projections. The 2022 Operating income is projected to be \$2,083,000, slightly over the budgeted amount of \$1,995,000. For the 2023 Budget, we are showing a 3% increase in Residential sales and a 6.25% increase in Commercial sales.

The Gross Wages for 2023 have been calculated using the Step Chart and the approved 5.0% COLA/Market adjustment. We do not expect to add any new staff during the year.

The Employee Insurance line reflects a 20% increase in the premium, resulting in a net increase of 7.67% over the last 2 years since moving to IPEP with Anthem. Last year, the district saw a 12% decrease in premiums.

In summary, we are projecting an Operating Income of \$1,686,051 for 2023. This is without an increase in user rates.

10.24.22	TriCo 2023 Preliminary Budget	2019 Actuals	2020 Actuals	2021 Actuals	Approved 2022 Budget	2022 YTD Actual (Sept)	Estimate through Dec	Proposed 2023 Budget	% Change Budget 2022-2023	% Change 22 Est. to 2023 Budget
	<b>REVENUES</b>					<b>9</b>				
4001-1	Sales - Residential	4,935,129	5,009,908	5,106,028	5,150,000	3,874,940	5,166,586	5,304,500	3.00%	2.67%
4003-1	Sales - Commercial	2,613,029	2,440,832	2,653,376	2,400,000	1,906,781	2,542,374	2,550,000	6.25%	0.30%
4005-1	Late Charges	97,177	76,175	76,459	75,000	57,216	76,288	75,000	0.00%	-1.69%
4007-1	Applications Fees	68,493	50,846	57,685	60,000	25,368	33,824	35,000	-41.67%	3.48%
4009-1	Plan Reviews, Inspections, Misc. Revenue	67,748	28,177	111,865	25,000	62,918	83,891	40,000	60.00%	-52.32%
4501-1	Interest - Investments	41,000	44,498		-	21,248	55,000	100,000		81.82%
4503-1	Interest - Banking	152,756	249,422	132,462	50,000	86,007	94,000	25,000	-50.00%	-73.40%
4507-1	Bank Fees	(240)	(1,980)	(2,337)	(1,000)	(873)	(900)	(600)	-40.00%	-33.33%
4601-1	Interest - by project	2,245	1,659	1,267	350	787	950	500	42.86%	-47.37%
4801-1	Gain/Loss on Asset Disposal	7,351	533,551	13,098		1,602	11,000			-100.00%
4901-1	Misc Income/Expense	1,561	0	1,749		-	-			
	<b>TOTAL REVENUES</b>	<b>8,047,116</b>	<b>8,431,944</b>	<b>8,151,653</b>	<b>7,759,350</b>	<b>6,035,993</b>	<b>8,063,013</b>	<b>8,129,400</b>	<b>4.77%</b>	<b>0.82%</b>
	<b>EXPENSES</b>									
5001-1	Gross Wages	1,505,188	1,605,122	1,681,581	1,805,039	1,439,901	1,919,868	2,187,122	21.17%	13.92%
5003-1	Other Employee Exp	45,235	34,002	21,587	16,000	13,970	18,627	16,000	0.00%	-14.10%
5005-1	Retirement Plan - Hoosier START	148,767	158,719	168,044	178,404	138,999	185,333	216,412	21.30%	16.77%
5007-1	Employee Insurance	356,877	364,136	377,153	341,669	288,531	384,709	458,000	34.05%	19.05%
5009-1	Taxes (Employer FICA)	108,066	115,332	119,541	138,085	102,925	137,233	167,315	21.17%	21.92%
	Gov't Ctr. Oper. Acct.	46,805	42,335				-			
5103-1	Professional Education	15,040	15,456	19,589	20,000	21,915	24,000	24,000	20.00%	0.00%
5105-1	Board Member Fees	17,930	16,500	15,000	19,000	9,300	12,400	19,000	0.00%	53.23%
5107-1	Board Expense	1,534	1,678	1,182	1,500	3,205	3,500	3,500	133.33%	0.00%
5109-1	Consulting	56,920	49,601	12,352	50,000	17,906	23,875	50,000	0.00%	109.42%
5111-1	Computer Expenses/Consultants	182,377	244,499	186,765	240,000	152,282	203,043	220,000	-8.33%	8.35%
5113-1	Insurance	112,519	126,952	104,517	120,000	87,072	116,096	130,000	8.33%	11.98%
5115-1	Accounting Fees	18,766	1,200	3,145	5,000	4,777	6,369	26,000	420.00%	308.25%
5117-1	Legal Fees	28,778	27,173	16,779	35,000	17,644	23,525	30,000	-14.29%	27.52%
5119-1	Engineering Fees	4,392	16,244	1,260	25,000	5,635	7,513	20,000	-20.00%	166.20%
5125-1	Professional Affiliations	7,930	4,639	5,764	7,000	2,469	6,000	7,000	0.00%	16.67%
5127-1	Travel & Mileage	6,791	4,722	6,744	7,000	7,184	9,578	8,000	14.29%	-16.48%
5129-1	Collection	267	5,430	3,694	13,000	(2,859)	(3,812)	5,000	-61.54%	-231.18%
5131-1	Billing Service Contracts	100,853	90,953	117,321	103,700	104,861	139,815	140,000	35.00%	0.13%
5133-1	Bad Debt Expense	1,149	472	1,403	2,000	1,547	2,063	2,000	0.00%	-3.04%
5135-1	Office Expense	10,831	18,510	22,332	15,000	9,424	12,565	15,000	0.00%	19.38%
5137-1	Postage Expense	57,803	60,716	69,445	68,000	58,969	78,625	80,000	17.65%	1.75%
5139-1	Office Services	45,891	54,573	49,970	60,000	18,695	24,926	52,000	-13.33%	108.61%
5141-1	Customer Outreach & Education	18,664	6,336	24,410	25,000	14,897	19,862	25,000	0.00%	25.87%
					*****		-	*****		

<b>10.24.22</b>	<b>TriCo 2023 Preliminary Budget</b>	<b>2019 Actuals</b>	<b>2020 Actuals</b>	<b>2021 Actuals</b>	<b>Approved 2022 Budget</b>	<b>2022 YTD Actual (Sept)</b>	<b>Estimate through Dec</b>	<b>Proposed 2023 Budget</b>	<b>% Change Budget 2022-2023</b>	<b>% Change 22 Est. to 2023 Budget</b>
5201-1	Treatment - Carmel WWTP	1,123,762	1,088,794	1,066,451	1,000,000	827,530	1,075,000	990,000	-1.00%	-7.91%
5203-1	Sewer Sampling & Lab	53,111	61,924	68,257	60,000	65,248	86,997	100,000	66.67%	14.95%
5205-1	Biosolids Disposal	154,305	158,734	162,686	215,000	131,003	174,671	175,000	-18.60%	0.19%
5207-1	Plant R & M	183,443	179,528	268,140	190,000	168,009	224,012	220,000	15.79%	-1.79%
5209-1	Utilities - WRRF	306,900	312,472	312,512	365,000	318,981	425,308	400,000	9.59%	-5.95%
5211-1	Operating Supplies - WRRF	35,647	36,448	23,057	30,000	40,345	53,794	30,000	0.00%	-44.23%
5213-1	Safety Materials & Training	14,434	14,133	16,155	15,000	7,373	9,831	15,000	0.00%	52.58%
5215-1	IDEM Permits	10,180	10,180	10,382	15,500	10,565	10,565	15,500	0.00%	46.71%
5301-1	Lift Station R & M	141,442	166,746	170,100	135,000	75,504	100,672	100,000	-25.93%	-0.67%
5303-1	Line Maintenance	38,720	58,000	34,688	35,000	16,040	30,000	35,000	0.00%	16.67%
5305-1	Line Repair	29,674	17,285	33,628	50,000	16,322	35,000	50,000	0.00%	42.86%
5307-1	Equipment Repair	27,295	10,784	26,054	20,000	34,671	46,228	30,000	50.00%	-35.10%
5309-1	Special R & M (I&I)									
5313-1	Vehicle R & M	9,825	10,045	56,397	20,000	14,049	18,732	20,000	0.00%	6.77%
5315-1	Fuel	23,156	18,855	26,589	24,000	29,334	39,113	45,000	87.50%	15.05%
5317-1	Utilities - Lift Stations	186,367	170,684	178,562	195,000	160,649	214,199	220,000	12.82%	2.71%
5319-1	Operating Supplies - Sewer System	12,704	23,494	19,327	20,000	6,897	9,196	15,000	-25.00%	63.12%
5321-1	Manhole R&M	65,322	57,237	52,253	66,000	22,139	40,000	55,000	-16.67%	37.50%
5322-1	Televising	29,660	25,394	40,267	40,000	13,767	14,000	10,000	-75.00%	-28.57%
5323-1	Uniforms & Shop Towels	12,555	8,689	14,017	13,000	11,534	16,500	16,500	26.92%	0.00%
	<b>Total Operating Expenses</b>	<b>5,357,875</b>	<b>5,494,725</b>	<b>5,609,097</b>	<b>5,803,897</b>	<b>4,489,208</b>	<b>5,979,529</b>	<b>6,443,349</b>	<b>11.02%</b>	<b>7.76%</b>
	<b>OPERATING INCOME</b>	<b>2,689,241</b>	<b>2,937,219</b>	<b>2,542,556</b>	<b>1,955,453</b>	<b>1,546,785</b>	<b>2,083,484</b>	<b>1,686,051</b>	<b>-13.78%</b>	<b>-19.08%</b>
			463,320					<b>514,856</b>		
								<b>850,000</b>		
5901-1	Depreciation	3,920,757	4,239,953	4,226,618	4,480,387	3,360,323		4,244,048		
5911-1	Amortization of CIAC	(3,801,084)	(3,506,664)	(3,266,544)	(3,287,916)	(2,465,937)		(3,506,664)		
	<b>TOTAL EXPENSES</b>	<b>5,477,548</b>	<b>3,207,189</b>	<b>3,502,629</b>	<b>6,996,368</b>	<b>5,383,594</b>		<b>7,180,734</b>		
	Net Surplus (Deficit)	<b>2,569,568</b>	<b>1,740,610</b>	<b>1,051,527</b>	<b>762,982</b>	<b>652,399</b>		<b>948,666</b>		
	<b>DEBT SERVICE PAYMENT</b>									
	Bond Interest - Plant Expansion				<b>530,955</b>	<b>530,955</b>		<b>514,856</b>		
	Bond Principal Payment - Plant Expansion				<b>600,000</b>	<b>600,000</b>		<b>850,000</b>		



## MEMORANDUM

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**To:** Budge & Finance Committee

**From:** Shaun Odom

**Date:** November 4, 2022

**Subject:** C&C Realty Update

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C&C Realty met with a commercial plumber for an initial inspection of the kitchen on Monday 10/31/2022. It was noted that there are 3 grease traps in unison however, those lines could not be run with a camera at that time due to their size. Initial plumbing layout was documented, and notes were taken on the existing equipment and Utility's SUO requirements.

A follow up meeting with the plumber is scheduled for Monday 11/07/2022 to finish up with the camera and finalize a plan of action with timeline of events to occur.



## JOINT PERSONNEL & BENEFITS AND BOARD OF TRUSTEES MEETING

Wednesday, October 26, 2022, at 7:30 a.m.  
Memorandum

Mr. Kimbell called the meeting to order at 7:30 a.m.

Members Present: Committee Chair Jeff Kimbell, members Eric Hand and Others in attendance were Utility Director Andrew Williams, Controller Cindy Sheeks, Plant Superintendent Scot Watkins, Collections Superintendent Aaron Strong, Administrative Assistant Maggie Crediford and TriCo Employee Tristin Gardner.

Chuck Ryerson was absent.

### **PUBLIC COMMENT**

There was no one present from the public.

### **SAFETY REPORT**

Mr. Williams said the staff participated in office safety training in October. Fire extinguisher and CPR training are scheduled for November.

### **MILITARY LEAVE**

Employee Tristin Gardner addressed the Committee. Asking them to consider additional updates to the Military Leave policy including removing BAH and BAS pay from the pay differential calculations and to add additional PTO days for military obligations. Mr. Kimbell and Mr. Hand discussed the options with Mr. Gardner and decided to recommend the removal of BAH and BAS pay when calculating differential pay, because those items are paid to him as reimbursement for expenses and are not included in his taxable income. However, the Committee will not recommend any additional PTO days to be given, considering TriCo's already generous PTO allowance.

### **2023 HOLIDAYS**

Mr. Williams presented the proposed 2023 Holiday Schedule which consists of 13 paid holidays; consisting of 10 scheduled and three floating. New Year's Eve 2023 is on a Sunday, so Mr. Williams moved that holiday to Monday, July 3rd so staff could have a 4-day weekend in July. The Committee will recommend the Board approve the proposed 2023 Holiday Schedule.

### **2023 RANGE ADJUSTMENT**

Mr. Williams said when he spoke with Mr. Mills, the Board President, he proposed a 5% salary range adjustment for 2023. Mr. Kimbell and Mr. Hand agreed that, with the midyear adjustments given as a result of the salary study, they would recommend the Budget and Finance committee consider a 5% cost of living increase for TriCo employees in 2023.

**2023 INSURANCE**

Mr. Williams said staff received the Anthem IPEP renewal quote with a 19.84% increase. Staff is waiting on Huntington to provide additional insurance quotes. By switching to IPEP last year the 2022 premium was a 12.17% decrease from 2021. Considering the this, if TriCo remains with IPEP for 2023, the premiums would be 7.7% higher than the 2021 premiums. Mr. Williams indicated that he is inclined to remain with the Anthem IPEP Blue Access PPO BAHSA E2 unless a very favorable quote is received. Mr. Kimbell and Mr. Hand agreed the committee would recommend accepting IPEP's Anthem insurance for 2023 unless another quote comes in substantially lower with the comparable coverage.

**360 REVIEWS**

Mr. Williams and Ms. Crediford met with Cici Conover to discuss annual 360 reviews. Ms. Conover asked how much value and weight the Board members give the 360 reviews when considering Mr. Williams performance review. Ms. Conover said that last year she felt like staff was weary of doing them and provided very surface level answers with little to no elaboration. She asked if doing them every other year instead of every year would be more beneficial. Mr. Kimbell said he values Ms. Conover's assessment and that it might be an exercise that isn't done every year. Mr. Williams said TriCo will retain her services as an HR consultant for managers and employees to use as a resource and will also engage her in some staff training to keep the staff familiar and comfortable working with her.

Respectfully Submitted,



Andrew Williams  
Utility Director



## MEMORANDUM

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**To:** Board of Trustees  
**From:** Andrew Williams  
**Date:** November 7, 2022  
**Subject:** Military Leave Request

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In September, the Board of Trustees approved the addition of up to 60 days of Military Differential Pay per calendar year to employees performing active duty for more than seven calendar days (retroactive to July 1, 2022). The decision included using Military Pay (Base pay) plus BAH and BAS to calculate the differential. Stating the combination of differential and military pay may not exceed the employees actual TriCo gross pay. To claim differential pay, an employee must submit a copy of their LES (military pay stub) along with a copy of their orders to Human Resources.

TriCo Employee Tristin Gardner addressed the Board at the October 10, 2022, meeting requesting 15 additional PTO days for military leave and that the Board not consider BAS or BAH when calculating military pay. Mr. Gardner said that those items are paid to him as reimbursement for expenses and are not included in his taxable income. Mr. Mills directed the matter to the P&B Committee to consider the additional information submitted to the Board.

The P&B Committee reviewed the matter. The Committee does not recommend additional PTO days. The Committee does recommend the removal of BAH and BAS pay when calculating differential pay.

Recommended Action: Revise the Military Differential Pay policy to reflect that BAH and BAS are not considered in the differential pay formula.



## MEMORANDUM

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**To:** Board of Trustees

**From:** Andrew Williams

**Date:** November 7, 2022

**Subject:** Health, Dental, ST/LT Disability & Life Insurance

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### Background

Last year Anthem proposed a 23.21% increase in coverage. We had been working with Huntington Insurance to shop the coverage and thankfully we received a very competitive quote from Anthem IPEP (Indiana Public Employer's Plan) for the 2022 coverage that was a 12.17% decrease from the 2021 rates. The Deductible increased from \$2,500/\$5,000 to \$3,000/\$6,000, but the Max out of Pocket reduced from \$3,500/\$7,000 to \$3,000/\$6,000. We have used Mutual of Omaha for the Dental, STD/LTD coverage and Life Insurance since 2020 and had no increase for 2022.

### 2023 Coverage

#### Dental, STD/LTD coverage and Life Insurance

I recommend we stay with Mutual of Omaha for the 2023. There is a 3% increase for the dental coverage resulting in a \$76.00 monthly increase. There is no increase in the STD/LTD coverage and Life Insurance premiums for 2023.

#### Health Insurance

The Anthem IPEP renewal quote for health insurance has a 19.84% increase. It had been higher, but IPEP requested rate relief from Anthem and they come down 7%. The IPEP program does have additional Anthem plans with higher deductibles and higher max out of pocket, but with lower premiums. We also requested our Huntington agent shop the coverage with other carriers. The summary is attached.

The three alternative coverages from IU Health Network have a premium savings but more than double the max out of pocket (in Network) to \$6,800/\$13,600. An even a bigger matter is that this plan provides no coverage for Non-Network. We had looked at IU Health before and did not like that they do not provide Non-Network coverage.

AllState Valenz provided a quote with the same in Network deductibles as our current plan, but with a with Non-Network out of pocket max that is double (\$12,500/\$25,000). Our agent is not familiar with this company's local network. From my online research, Valenz is a managed health care approach.

I recommend we remain with the Anthem IPEP Blue Access PPO BAHS A E2. While it is a large one-year increase, if considered with last year's decrease, we are seeing a 7.76% increase from what we paid in 2021. And with IPEP we are also with a larger pool that should help. When we have changed to a new carrier in the past for the lower rate, we have ended up seeing a large increase the following year and ended up going back to Anthem. The following tables show the increases.

	Monthly Premium	
	Current Rates	New Rate
Single	\$ 652.50	\$ 780.50
EE/Spouse	\$ 1,425.50	\$1,707.50
EE/Children	\$ 1,225.50	\$1,468.50
Family	\$ 1,966.50	\$2,357.50

	Employee Monthly Premium			
	Current	2023	Increase per pay	Annual Increase
Single	\$ 130.50	\$ 156.10	\$ 11.82	\$ 307.20
EE/Spouse	\$ 285.10	\$ 341.50	\$ 26.03	\$ 676.80
EE/Children	\$ 245.10	\$ 293.70	\$ 22.43	\$ 583.20
Family	\$ 393.30	\$ 471.50	\$ 36.09	\$ 938.40

# TriCo Regional Sewer Utility

Employee Benefits Medical  
Renewal Date: January 1, 2023



## Plan Summary

	Current	Renewal		
Carrier Network	Anthem IPEP Anthem	Anthem IPEP Anthem	Anthem IPEP Anthem	Anthem Anthem
Plan Name	Blue Access PPO HSA	BAHSA E5	BAHSA E6	Anthem Link Silver HealthSync HMO 3500EC/6800 w/HSA (74PZ)
	<b>Network</b>	<b>Network</b>	<b>Network</b>	<b>Network</b>
Single / Family Deductible	\$3,000/ \$6,000	\$3,000/ \$6,000	\$4,000/ \$8,000	\$5,000/ \$10,000
Embedded or Aggregate	Embedded	Embedded	Embedded	Embedded
Coinsurance	0%	0%	0%	0%
Out of Pocket Maximum	\$3,000/ \$6,000	\$3,000/ \$6,000	\$4,000/ \$8,000	\$5,000/ \$10,000
Office Visit - PCP	Deductible, then 0%	Deductible, then 0%	Deductible, then 0%	Deductible, then 0%
Office Visit - Specialist	Deductible, then 0%	Deductible, then 0%	Deductible, then 0%	Deductible, then 0%
Emergency Room Visit	Deductible, then 0%	Deductible, then 0%	Deductible, then 0%	Deductible, then 0%
Urgent Care Visit	Deductible, then 0%	Deductible, then 0%	Deductible, then 0%	Deductible, then 0%
Diagnostic Lab/X-Ray	Deductible, then 0%	Deductible, then 0%	Deductible, then 0%	Deductible, then 0%
Complex Imaging	Deductible, then 0%	Deductible, then 0%	Deductible, then 0%	Deductible, then 0%
Inpatient Hospital	Deductible, then 0%	Deductible, then 0%	Deductible, then 0%	Deductible, then 0%
Outpatient Hospital	Deductible, then 0%	Deductible, then 0%	Deductible, then 0%	Deductible, then 0%
	<b>Non-Network</b>	<b>Non-Network</b>	<b>Non-Network</b>	<b>Non-Network</b>
Single / Family Deductible	\$6,000/\$12,000	\$6,000/\$12,000	\$8,000/ \$16,000	\$10,000/ \$20,000
Coinsurance	30%	30%	30%	30%
Out of Pocket Maximum	\$6,000/\$12,000	\$6,000/\$12,000	\$8,000/ \$16,000	\$10,000/ \$20,000
	<b>Prescription</b>	<b>Prescription</b>	<b>Prescription</b>	<b>Prescription</b>
	Medical Deductible, then	Major Deductible, then	Major Deductible, then	Major Deductible, then
Retail Copays Level 1	0%	0%	0%	\$10/460/\$125/\$400
Retail Copays Level 2	10%	10%	10%	\$25/\$180/\$375
Mail Order Copays	0%	0%	0%	

## Rate Summary

	Current Rates	Renewal Rates	Alternate Rates	Alternate Rates	Alternate Rates
Single 5	\$652.50	\$780.50	\$726.50	\$681.50	\$713.14
EE/Spouse 2	\$1,425.50	\$1,707.50	\$1,589.50	\$1,489.50	\$1,426.28
EE/Children 1	\$1,225.50	\$1,468.50	\$1,366.50	\$1,281.50	\$1,319.31
Family 12	\$1,966.50	\$2,357.50	\$2,193.50	\$2,055.50	\$2,032.45
Monthly Premium 20	\$30,937	\$37,076	\$34,500	\$32,334	\$32,127
Annual Premium	\$371,244	\$444,912	\$414,000	\$388,008	\$385,524
<b>Increase</b>		19.84%	11.52%	4.52%	3.85%
<b>Annual Premium Difference</b>		\$73,668	\$42,756	\$16,764	\$14,280

This document is for illustrative and comparative purposes only. The information summarizes the proposals of the carriers and the coverage, terms, conditions, and exclusions of their underlying policies. In the event of a discrepancy, the carriers' policies will prevail. The above information may also be subject to final underwriting review by the carriers which may result in premium fluctuations and other modifications prior to final binding of the insurance. Please do not cancel your coverage until an application has been approved in writing.

# TriCo Regional Sewer Utility

Employee Benefits Medical

Renewal Date: January 1, 2022



## Plan Summary

	Current	Renewal	Alternate Carrier Option	Alternate Carrier Option	Alternate Carrier Option
<b>Carrier Network Plan Name</b>	Anthem Lumenos Lumenos HSA Op 3 Rx 5 Network		IU IU Network Option 2 Silver HSA 3000 Select Network	IU IU Network Option 4 Silver HSA 3500 Select Network	IU IU Network Option 6 Silver HSA 4000 Select Network
<b>Single / Family Deductible</b>	\$3,000/ \$6,000	\$3,000/ \$6,000	\$3,000/ \$6,000	\$3,500/ \$7,000	\$4,000/ \$8,000
<b>Embedded or Aggregate Coinsurance</b>	Embedded 0%	Embedded 0%	Embedded 20%	Embedded 20%	Embedded 30%
<b>Out of Pocket Maximum</b>	\$3,000/ \$6,000	\$3,000/ \$6,000	\$6,800/ \$13,600	\$6,000/ \$12,000	\$5,500/ \$11,000
<b>Office Visit - PCP</b>	Deductible, then 0%	Deductible, then 0%	Deductible, then 20%	Deductible, then 10%	Deductible, then 30%
<b>Office Visit - Specialist</b>	Deductible, then 0%	Deductible, then 0%	Deductible, then 20%	Deductible, then 10%	Deductible, then 30%
<b>Emergency Room Visit</b>	Deductible, then 0%	Deductible, then 0%	Deductible, then 20%	Deductible, then 20%	Deductible, then 30%
<b>Urgent Care Visit</b>	Deductible, then 0%	Deductible, then 0%	Deductible, then 20%	Deductible, then 20%	Deductible, then 30%
<b>Diagnostic Lab/X-Ray</b>	Deductible, then 0%	Deductible, then 0%	Deductible, then 20%	Deductible, then 20%	Deductible, then 30%
<b>Complex Imaging</b>	Deductible, then 0%	Deductible, then 0%	Deductible, then 20%	Deductible, then 20%	Deductible, then 30%
<b>Inpatient Hospital</b>	Deductible, then 0%	Deductible, then 0%	Deductible, then 20%	Deductible, then 20%	Deductible, then 30%
<b>Outpatient Hospital</b>	Deductible, then 0%	Deductible, then 0%	Deductible, then 20%	Deductible, then 20%	Deductible, then 30%
	<b>Non-Network</b>		<b>Non-Network</b>	<b>Non-Network</b>	<b>Non-Network</b>
<b>Single / Family Deductible</b>	\$6,000/\$12,000	\$6,000/\$12,000	N/A	N/A	N/A
<b>Coinsurance</b>	30%	30%	N/A	N/A	N/A
<b>Out of Pocket Maximum</b>	\$6,000/\$12,000	\$6,000/\$12,000	N/A	N/A	N/A
	<b>Prescription</b>		<b>Prescription</b>	<b>Prescription</b>	<b>Prescription</b>
	Medical Deductible, then		Medical Deductible, then	Medical Deductible, then	Medical Deductible, then
<b>Retail Copays</b>	0%		20%	10%	30%
<b>Mail Order Copays</b>	10%		20%	10%	30%
<b>Specialty</b>	0%		20%	10%	30%

## Rate Summary

	Current Rates	Renewal Rates	Alternate Rates	Alternate Rates	Alternate Rates
<b>Single</b> 5	\$652.50	\$780.50	\$589.92	\$585.89	\$575.20
<b>EE/Spouse</b> 2	\$1,425.50	\$1,707.50	\$1,179.63	\$1,171.78	\$1,150.40
<b>EE/Children</b> 1	\$1,225.50	\$1,468.50	\$1,091.16	\$1,083.89	\$1,064.12
<b>Family</b> 12	\$1,966.50	\$2,357.50	\$1,680.98	\$1,669.78	\$1,639.32
<b>Monthly Premium</b> 20	\$30,937	\$37,076	\$26,571.78	\$26,394.26	\$25,912.76
<b>Annual Premium</b>	\$371,244	\$444,912	\$318,861.36	\$316,731.12	\$310,953.12
<b>Increase</b>		19.84%	-14.11%	-14.68%	-16.24%
<b>Annual Premium Difference</b>		\$73,668	-\$52,383	-\$54,513	-\$60,291

This document is for illustrative and comparative purposes only. The information summarizes the proposals of the carriers and the coverage, terms, conditions, and exclusions of their underlying policies. In the event of a discrepancy, the carriers' policies will prevail. The above information may also be subject to final underwriting review by the carriers which may result in premium fluctuations and other modifications prior to final binding of the insurance. Please do not cancel your coverage until an application has been approved in writing.

# TriCo Regional Sewer Utility

Employee Benefits Medical

Renewal Date: January 1, 2023



## Plan Summary

Carrier Network Plan Name	Current	Renewal	Alternate Carrier Option
	<b>Anthem IPEP Anthem Blue Access PPO HSA Network</b>		<b>AllState Valenz Plan 2- Quote dated 11/3/22 Network</b>
Single / Family Deductible	\$3,000/ \$6,000	\$3,000/ \$6,000	\$3,000/ \$6,000
Embedded or Aggregate	Embedded	Embedded	Embedded
Coinsurance	0%	0%	0%
Out of Pocket Maximum	\$3,000/ \$6,000	\$3,000/ \$6,000	\$3,000/ \$6,000
Office Visit - PCP	Deductible, then 0%	Deductible, then 0%	Deductible, then 0%
Office Visit - Specialist	Deductible, then 0%	Deductible, then 0%	Deductible, then 0%
Emergency Room Visit	Deductible, then 0%	Deductible, then 0%	Deductible, then 0%
Urgent Care Visit	Deductible, then 0%	Deductible, then 0%	Deductible, then 0%
Diagnostic Lab/X-Ray	Deductible, then 0%	Deductible, then 0%	Deductible, then 0%
Complex Imaging	Deductible, then 0%	Deductible, then 0%	Deductible, then 0%
Inpatient Hospital	Deductible, then 0%	Deductible, then 0%	Deductible, then 0%
Outpatient Hospital	Deductible, then 0%	Deductible, then 0%	Deductible, then 0%
	<b>Non-Network</b>		<b>Non-Network</b>
Single / Family Deductible	\$6,000/\$12,000	\$6,000/\$12,000	\$6,000/ \$12,000
Coinsurance	30%	30%	30%
Out of Pocket Maximum	\$6,000/\$12,000	\$6,000/\$12,000	\$12,500/ \$25,000
	<b>Prescription</b>		<b>Prescription</b>
	Medical Deductible, then		Major Deductible, then
Retail Copays Level 1	0%		0%
Retail Copays Level 2	10%		N/A
Mail Order Copays	0%		0%

## Rate Summary

	Current Rates	Renewal Rates	Alternate Rates
Single 5	\$652.50	\$780.50	\$572.48
EE/Spouse 2	\$1,425.50	\$1,707.50	\$1,288.06
EE/Children 1	\$1,225.50	\$1,468.50	\$1,059.08
Family 12	\$1,966.50	\$2,357.50	\$1,774.66
<b>Monthly Premium 20</b>	<b>\$30,937</b>	<b>\$37,076</b>	<b>\$27,794</b>
<b>Annual Premium</b>	<b>\$371,244</b>	<b>\$444,912</b>	<b>\$333,522</b>
<b>Increase</b>		<b>19.84%</b>	<b>-10.16%</b>
<b>Annual Premium Difference</b>		<b>\$73,668</b>	<b>-\$37,722</b>

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## MEMORANDUM

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**To: Board of Trustees**

**From: Andrew Williams**

**Date: November 7, 2022**

**Subject: 2023 Holiday Schedule**

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The Utility historically observes 13 holidays. The proposed 2023 Holiday Schedule has 10 set holidays and three floating holidays as we did in 2022. For 2023, we are not showing New Year's Eve as a holiday since it falls on a Sunday. Instead, we have moved that day to Monday, July 3<sup>rd</sup> to make the July 4<sup>th</sup> Holiday a 4 day weekend.

New Year's Day (Observed)	Monday, January 2
Martin Luther King Jr. Day	Monday, January 16
Memorial Day	Monday, May 29
Day before Independence Day	Monday, July 3
Independence Day	Tuesday, July 4
Labor Day	Monday, September 4
Thanksgiving	Thursday, November 23
Day after Thanksgiving	Friday, November 24
Christmas Day	Monday, December 25
Day after Christmas	Tuesday, December 26
Floating Holiday	Three Total

Recommended Action: Approve the 2023 Holiday Schedule



## MEMORANDUM

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**To: Board of Trustees**

**From: Andrew Williams**

**Date: November 7, 2022**

**Subject: Adjustment to the Step Range**

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The Board passed a new salary ordinance that took effect July 2 of this year. This updated ordinance was the result of the Compensation Study completed by First Person. As a result of the study, the step system was also modified. First Person established a salary structure based on the benchmarks with a range of pay. The ranges are based on the pay philosophy and goal to be externally competitive. Following First Person's recommended guidelines for appropriate range spreads for each grade level, dependent on the positions and job families, a step system with increasing number of steps for higher grades was established.

When the step system was initially established, the Board indicated that the adjustment of the ranges in the step table could be made annually at the Board's discretion, and it would not be tied to any one indicator.

The P&B and B&F Committees discussed the adjustment, and both believe a 5% adjustment is appropriate.

Recommended Action: Approve a 5% adjustment to the salary range.



## JOINT CAPITAL & CONSTRUCTION MEETING AND BOARD OF TRUSTEES MEETING

Monday November 7, 2022, at 4:30 p.m.  
Memorandum

Ms. Foley called the meeting to order at 4:37 p.m.

Members Present: Committee Chair Amanda Foley, members Steve Pittman and Jeff Hill. Others in attendance were Board Members Carl Mills, Michael McDonald, and Jane Merrill, Legal Counsel Scott Wyatt, Utility Director Andrew Williams, Engineering Manager Wes Merkle and Administrative Assistant Maggie Crediford

### **PUBLIC COMMENT**

There was no one present from the public.

### **#2203 BIOSOLIDS BUILDING ADDITION**

Mr. Merkle explained due to the high costs of the bids received on this project, staff feels this project should be tabled while staff looks at other options. The original budget for the project was \$200,000. Last summer one of the bidding contractors said the addition would probably cost between \$300,000 and \$400,000 considering inflationary costs. A low bid of \$610,800 was well beyond what the staff feels is reasonable. Mr. Williams presented alternative storage options for the Vactor truck. Heated RV storage, winterization after each use or renting a space at an unused fire station in Carmel.

Mr. Pittman asked considering the discrepancy between the estimated costs and the bid quotes did the scope of work change. Mr. Merkle said not enough to justify moving forward with the project at these bids. Mr. Williams said there are issues getting concrete right now. Collections is putting off some manhole repairs because the contractor can not get concrete to complete the projects until 2023.

Mr. Hill asked what heated RV storage costs. Mr. Williams said Collections Superintendent Aaron Strong is looking into options and pricing. Ms. Foley asked if the Utility needs the truck during the winter months and if winterization is a viable option. Mr. Williams said the truck could still be used in the winter if needed and winterized after each use. Also, Fluid Waste has heated trucks that could be utilized in the event of an emergency. Most work TriCo does using the Vactor truck does not occur in the winter months. Mr. Williams reminded the committee that there was an employee injured last year working with the winterized truck when water burst from a pump and injured his arm. Staff has learned how to winterize the pump along with the waterlines as a result. Mr. Williams said when inflation slows down and pricing stabilizes, he hopes to go forward with this project.

### **#2202 LIFT STATION 8 RECONSTRUCTION**

Mr. Merkle said the project includes new larger pumps at Lift Station 8 (Ditch Road at Laruelwood), a backup generator, and construction of a new force main north to tie into the new force main manifold near 106<sup>th</sup> and Ditch Road. The improvements will provide buildout wet weather capacity at this lift station by allowing flow to be sent directly to the plant. Mr. Merkle said Staff has been successful in reducing I&I in this area which reduced buildout capacity by nearly 30 percent. Brackney, Inc. was the lowest bidder on the project but asked to withdraw their bid after realizing they made a mistake on their submittal leaving out the cost of an electrical sub-contractor. Mr. Merkle asked Mr. Wyatt if there were any issues with that. Mr. Wyatt said no as long as they asked to rescind the offer and filed the proper paperwork stating their bid had been rescinded. This year's budget included \$1,700,000 for this project. \$373,038 of that has been spent on design services. Staff estimates \$70,000 for the control panel. The design engineer Commonwealth estimates the work to be approximately \$1.5 million. Mr. Merkle recommended awarding the Lift Station 8 construction contract to Lykins Contracting, LLC for \$1,555,790.

Ms. Merrill asked why there was so much I&I in this area. Mr. Merkle said staff a great deal over many years finding and eliminating sources. One of the last remaining substantial sources was part of Coxhall Gardens fountain area. Once the issues were corrected staff saw a significant drop in water flow.

Mr. McDonald asked if Brackney saw the other two bids and then withdrew theirs. Mr. Merkle said they did, but that can happen when one bid is significantly lower than the others. It can be an indication that the lowest bidder may have missed something in the project which was the case here.

Mr. Mills asked if TriCo has the ability to exclude Brackney from bidding on projects in the future if something like this happens again. Mr. Wyatt said if there is a documented track record of a contractor not being a "responsible" bidder TriCo could exclude them from bidding on projects.

The committee will recommend the Board award the Lift Station 8 construction contract to Lykins Contracting, LLC for \$1,555,790.

### **#2207 LIFT STATION 26 PARALLEL FORCE MAIN**

Mr. Merkle said this project will extend the parallel force main along Spring Mill Road from Jackson's Grant to the new parallel interceptor at 111<sup>th</sup> Street. The project provides additional capacity for the northwest quarter of the service area including the Spring Mill Interceptor. This is also the next step to get The Jackson's Grant lift station to buildout capacity. The project will be directionally drilled causing minimal disturbance in the area. Mr. Williams said the project will tie into gravity lines at Lift Station 2.

The committee will recommend the Board award the Lift Station 26 Parallel Force Main construction contract to the lowest bidder TPI Utility Construction, LLC for \$1,431,600.

## 2023 CAPITAL BUDGET

Mr. Merkle said the 2022 Capital Budget included \$20.5 million in spending from 2022 through 2027, and the draft 2023 Capital Budget bumps projected spending to \$22.7 million for that same period of time. Adjustments were made to upcoming projects that have yet to be bid. The increased spending projections are mainly due to increased costs in equipment and construction along with added/scheduled plant and collection system equipment replacements.

Projects that will be complete in 2022 include:

#1902 WRRF Expansion Mr. Merkle said the WWRF project is looking to come in under budget, without the need to use any of the contingency funds.

Lift Station 2 Pump 3 Replacement (106<sup>th</sup>/Spring Mill Road)

Lift Station 11 Flow Meter Vault (106<sup>th</sup>/Bennett Parkway)

Lift Station 17 Pump Impeller Upsizing (Michigan Road/Greenfield Road)

Lift Station 18 & 20 Pump Replacements (96<sup>th</sup>/Michigan & Mayflower Park)

Portable Generator Replacements

Mr. McDonald asked for clarification on how the WWRF project is coming in under budget, but the overall budget has been increased. Mr. Merkle said the Plant Expansion Project will be under budget, but other Capital Projects are expected to increase due to the increased costs of equipment and construction. Mr. McDonald asked if any of the proposed projects could be pushed to later years because of the expected cost increases. Mr. Merkle said there are some projects that are development driven, and the timing of those will depend on when development moves forward. Mr. Merkle said the Capital Budget shows staff's best guess on when projects will go forward but are subject to change.

Projects designed and bid in 2022, with construction or installation expected to be completed in 2023 include:

#2201 Lift Station 1 wet weather pump replacements (Keystone/99<sup>th</sup> Street)

#2202 Lift Station 8 Reconstruction (Laurelwood)-allowing flow to bypass lift stations and flow directly to the plant.

#2203 Biosolids Building Addition-On hold due to pricing.

#2204 Lift Station 11 Added Generator (106<sup>th</sup>/Bennett Parkway)

#2205 Lift Station 14 Generator and Controls Replacement (Austin Oaks)

#2206 Lift Station 26 Added Generator (Jackson's Grant)

#2207 Lift Station 26 Parallel Force Main (Jackson's Grant)

#2208 Lift Station 16 Replacement/Relocation (Michigan Road/Sycamore)

Lift Station 21 Pump and Discharge Piping Replacement (High Grove)

Projects to be designed in 2023, with construction expected to be complete in 2024 include:

#2301 Lift Station 10 Upgrades (Ashbrook)

#2302 Lift Station 23 Upgrades (126<sup>th</sup> Street near West Clay Elementary)

Mr. Merkle said a developer driven project exists between Keystone Parkway and 99<sup>th</sup> Street at Waldon Pond. There are a couple decent sized heavily wooded parcels on the south side of 99<sup>th</sup> Street. The plan was to run a gravity sewer down 99<sup>th</sup> Street so homes in the area could be serviced when needed. A developer would then carry the gravity sewer across their site which would lead to the elimination of Lift Station 6. The project has not moved forward because there has not been development. Mr. Merkle is hopeful the project will move forward in the next couple of years. Mr. Williams said Lift Station 6 was installed as a temporary lift station but has been in service a long time because development has not occurred.

Lift Station 17 at Greenfield Road 121<sup>st</sup> Street and 421. The impellers on the pumps were recently upsized creating capacity for a few more years' worth of growth until the current pumps need to be replaced with larger ones. This project will be driven by growth in the northwest portion of TriCo's service area. Mr. Merkle said he projects that lift station to be at capacity in 2025. Mr. Williams said Lift Station 17 runs from Lift Station 14 north up 421 to County Road 200 South.

Mr. Merkle said the Little Eagle Creek Interceptor project will move forward as development happens. When Arbor Homes moves forward with their project, they will construct a temporary lift station that would pump into the Brookhaven sewers handling the needs of their development. However, if more growth happens in that area TriCo will need to move forward with the Little Eagle Interceptor Project. Mr. Pittman asked where the Arbor project stands. Mr. Merkle said his understanding is it is moving forward. Mr. Pittman asked if anything is happening west of the Arbor project. Mr. Merkle said there is a lot of interest in those properties, but it will depend on what happens with planning and zoning in that area. Ms. Foley asked if those properties are incorporated into Zionsville or if they just fall under the Zionsville planning department. Mr. Pittman said that area is not part of the town of Zionsville, but they handle the planning and zoning, it is unknown at this time when development will move forward. The committee members shared their thoughts on service and development of the area.

Mr. Merkle reviewed other upcoming projects and upgrades scheduled over the next several years.

The Committee will recommend the Board approve the proposed 2023 Capital Budget.

#### **ADJOURNMENT**

The meeting adjourned at 5:57 p.m.

Respectfully Submitted,

  
Wes Merkle, Engineering Manager



## MEMORANDUM

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**To:** Board of Trustees

**From:** Wes Merkle

**Date:** November 8, 2022

**Subject:** #2202 Lift Station 8 Reconstruction

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The subject project includes new larger pumps at Lift Station 8 (Ditch Road at Laurelwood), a backup generator, and constructing a new force main north to tie into the new force main manifold near 106th Street and Ditch Road. These improvements will provide buildout wet weather capacity at this lift station by allowing the lift station to send flow directly to the plant. Staff's successful I&I reduction efforts in this basin reduced buildout capacity by nearly 30 percent.

The following bids were received for the subject project:

Brackney, Inc.	\$1,189,500
Lykins Contracting, LLC	\$1,555,790
Ottenweller Contracting, LLC	\$1,826,000

Brackney asked to withdraw their bid due to a substantial mistake of leaving out cost for an electrical subcontractor.

The 2022 Capital Budget included \$1,700,000 overall for this project. Pumps and spare parts, variable frequency drives, emergency generator, automatic transfer switch, and engineering design services already procured amount to \$373,038. Staff estimates \$70,000 for the control panel. Design engineer Commonwealth's estimate for the work was approximately \$1.5 million.

Recommended Action: Award the Lift Station 8 construction contract to Lykins Contracting, LLC for \$1,555,790.



## MEMORANDUM

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**To:** Board of Trustees

**From:** Wes Merkle

**Date:** November 8, 2022

**Subject:** #2207 Lift Station 26 Parallel Force Main

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This project includes the extension of the parallel force main along Springmill Road from Jackson's Grant to the new parallel interceptor at 111th Street. This project provides additional capacity for the northeast quarter of our service area including the Springmill Interceptor. The original lift station design included a second larger force main, which is the next step towards buildout capacity of this lift station.

The following bids were received for the subject project:

TPI Utility Construction, LLC	\$1,431,600
TSW Utility Solutions, Inc.	\$1,496,330
Lykins Contracting, LLC	\$1,552,900
Midwest Mole, Inc.	\$1,667,125
Brackney, Inc.	\$1,922,125

TPI was the lowest responsive and responsible bidder.

The 2022 Capital Budget included \$1,700,000 overall for this project. Engineering design services are \$68,800.

**Recommended Action:** Award the Lift Station 26 Parallel Force Main construction contract to TPI Utility Construction, LLC for \$1,431,600.



## MEMORANDUM

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**To:** Board of Trustees

**From:** Wes Merkle

**Date:** November 8, 2022

**Subject:** 2023 Capital Budget

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In 2022 staff completed or expects to complete the following projects:

- #1902 WRRF Expansion
- Lift Station 2 Pump 3 Replacement (106<sup>th</sup>/Spring Mill Road)
- Lift Station 11 Flow Meter Vault (106<sup>th</sup>/Bennett Parkway)
- Lift Station 17 Pump Impeller Upsizing (Michigan Road/Greenfield Road)
- Lift Station 18 & 20 Pump Replacements (96<sup>th</sup>/Michigan & Mayflower Park)
- Portable Generator Replacements

The following projects were or will be designed and bid in 2022, with construction or installation to be completed in 2023:

- #2201 Lift Station 1 wet weather pump replacements (Keystone/99<sup>th</sup> Street)
- #2202 Lift Station 8 Reconstruction (Laurelwood)
- #2203 Biosolids Building Addition
- #2204 Lift Station 11 Added Generator (106<sup>th</sup>/Bennett Parkway)
- #2205 Lift Station 14 Generator and Controls Replacement (Austin Oaks)
- #2206 Lift Station 26 Added Generator (Jackson's Grant)
- #2207 Lift Station 26 Parallel Force Main (Jackson's Grant)
- #2208 Lift Station 16 Replacement/Relocation (Michigan Road/Sycamore)
- Lift Station 21 Pump and Discharge Piping Replacement (High Grove)

Staff will begin design of the following projects in 2023, with construction completed in 2024:

- #2301 Lift Station 10 Upgrades (Ashbrook)
- #2302 Lift Station 23 Upgrades (126<sup>th</sup> Street near West Clay Elementary)

The 2022 Capital Budget included \$20.5 million in spending from 2022 through 2027. The draft 2023 Capital Budget includes \$22.7 million for that same period. Increased spending is primarily due to increased construction and equipment pricing and added/scheduled plant and collection system equipment replacements. Changes will be discussed at the committee meetings. Staff adjusted ongoing and future projects in the capital budget after bids were received on November 2 for three larger projects (#2202, 2203, and 2207).

Recommended Action: Approve the 2023 Capital Budget.

2023 Capital Budget - DRAFT

CAPITAL BUDGET LAST UPDATED 11/3/2022

See project fact sheets for more information on individual projects

Location	Project No.	Project	Near-term Priority	Year	Year	Year Budgeted	Manager In Charge	Funding Source	2022 Budget	2022 Spending Thru Sept	2022 Total Projected Spending	2022 projected spending Oct-Dec	Year 1	Year 2	Year 3	Year 4	Year 5	Note	Change from 2022 Approved Capital Budget to 2023 Draft Capital Budget				
				needed Earliest	needed Latest								2023	2024	2025	2026	2027						
WRRF	Michigan Road Water Resource Recovery Facility																						
	1902	WRRF Expansion	High	2020	2022	2019-22	WM	Bond Proceeds	\$ 200,000	\$ 1,126,471	\$ 1,326,471	\$ 200,000											
	2203	Biosolids building addition	High	2020	2023	2022-23	WM	Operating	\$ 200,000	\$ 24,409	\$ 44,409	\$ 20,000	\$ 400,000							Climate controlled storage vector truck & equip	Cost adjusted but bids for in exceedance.		
		Pre-treat building/Mayflower landscape	Medium	2022	2023	2022-23	WM	Operating	\$ 60,000	\$ -	\$ -	\$ -	\$ 60,000								Screen building along Mayflower Pk Dr w trees & shrubs	Moved to 2023	
		Plant signage, Office outreach displays & accoustic improvements	High	2021	2023	2022-23	WM	Operating	\$ 40,000	\$ 1,497	\$ 1,497	\$ -	\$ 40,000									Moved to 2023	
	2601	WRRF Belt filter press replacement	Medium	2025	2027	2025-27	WM	Reserve for Replacement							\$ 150,000	\$ 2,100,000							
		Plant Pump Replacments	Medium	2021	2025	2024	SW	Reserve for Replacement						\$ 110,000								Replacement pumps for the digesters, lift station, scum station 47, RASP 55-01+WASP55-02.	
		Clarifier 4 scum collection upgrade	Medium	2022	2027	2026	WM	Reserve for Replacement								\$ 150,000						Convert to a full radius scum beach	
		Replace Clarifier 4,5,6 unitube headers	Low	2026	2030	2026	WM	Reserve for Replacement								\$ 100,000						Replace equipment due to deterioration	
		RAS4&5 VFD Replacement	High	2023	2025	2024	SW	Reserver for Replacement	\$ -	\$ -	\$ -	\$ -		\$ 50,000								Replace aging VFDs and controls for RASP55-01,-02,WASP55-01	Added to budget
	Annual Plant Improvement & Repair Projects				annual	SW	Operating	\$ 150,000	\$ -	\$ -	\$ -	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000				Typical annual expenditures		
LS 1	Carmel Creek																						
	2201	LS 1 Replace wet weather pumps	High	2020	2023	2022-23	WM	Reserve for Replacement	\$ 275,000	\$ 1,818	\$ 285,818	\$ 284,000	\$ 140,000								Replace equipment at the end of its service life.	Cost adjusted for bids received	
		LS 1 Replace/upsize dry weather pumps	Low	2027	2030	2030	WM	Reserve for Replacement														Replace equipment at the end of its service life.	
		LS1 ARV Replacement Project	Medium	2022	2204	2023	AS	Reserve for Replacement	\$ 80,000	\$ -	\$ -	\$ -	\$ 80,000									Replace 3 non-functional ARV's	Moved project to 2023
		Surge Relief Valves LS1 & LS 2	Medium	2022	2024	2023	AS	Reserve for Replacement			\$ -		\$ 55,000									Units Obsolete, water hammer could cause FM break	
LS 2	Meridian Corridor																						
	2801	106th Street Parallel Force main (LS 2 to Ditch Road)	Low	2024	2028	2028	WM	Interceptor														Timing is based on when capacity is needed.	
		LS 2 Replace Pump 3	High	2022	2030	2022	WM	Reserve for Replacement	\$ 100,000	\$ 70,138	\$ 90,138	\$ 20,000										Replace equipment near the end of its service life, eliminate macerators and reduce power consumption.	
LS 3	Northern Heights																						
		Pump Replacement	Low	2029	2033	2031	AS	Reserve for Replacement														Replace equipment at the end of its service life.	
LS 5	Spring Mill Streams																						
	2701	Interceptor extension & lift station elimination	Low	2022	2033	2027	WM	Interceptor										\$ 500,000				Combine this project with the LS19 elimination project.	
LS 6	Waldon Pond																						
	2401	Interceptor extension & lift station elimination	Medium	2020	2028	2023-24	WM	Interceptor					\$ 50,000	\$ 900,000								Timing is development driven. Some 99th St residents have requested sewer service recently.	
LS 7	Laurelwood Sub																						
		Pump replacements	Low	2025	2028	2028	AS	Reserve for Replacement														Replace equipment at the end of its service life.	
LS 8	Laurelwood																						
	2202	LS 8 Reconstruction	High	2020	2023	2022-23	WM	Operating	\$ 1,400,000	\$ 79,725	\$ 89,725	\$ 10,000	\$ 1,900,000									Wet weather capacity and redundancy needed	Cost adjusted for bids received - const in '23
LS 9	Towne Road																						
		Pump & control panel replacement	Low	2029	2032	2030	AS	Reserve for Replacement															
LS 10	Michigan Road																						
	2301	LS 10 Replace pumps, wet well piping, controls, backup generator	High	2020	2024	2023-24	WM	Reserve for Replacement	\$ 75,000	\$ -	\$ -	\$ -	\$ 100,000	\$ 1,000,000								Wet weather capacity needed. Scope is pending force main troubleshooting	Moved project to 2025
LS 11	Boone County																						
		LS 11 Added Meter Vault	High	2022	2022	2022	WM	Reserve for Replacement	\$ 25,000	\$ -	\$ 25,000	\$ 25,000										Existing meter location is not effective	
	2204	Backup generator	Medium	2022	2025	2022-23	WM	Operating	\$ 100,000	\$ 20,205	\$ 20,205	\$ -	\$ 50,000									Location has occasional outages with little storage and time for emergency response	Cost adjusted for bids received
LS 12	Kingsmill																						
		(no projects)																					
LS 14	Austin Oaks																						
	2205	LS 14 Generator & control upgrades	Medium	2019	2023	2022-23	WM	Reserve for Replacement	\$ 300,000	\$ 8,860	\$ 8,860	\$ -	\$ 200,000									Replace equipment at the end of its service life.	Cost adjusted for bids received
		Pump Replacement	Medium	2022	2034	2024	WM	Reserve for Replacement						\$ 125,000								Based on repair history staff does not expect pumps to last expected 20 years in service	
	2502	LEC Interceptor extension	Medium	2019	2025	2024-25	WM	Interceptor	\$ 1,150,000	\$ 22,170	\$ 22,170	\$ -	\$ 200,000	\$ 1,100,000								Extend service to multiple developments	
LS 16	Zionsville Presbyterian																						
	2208	LS 16 Replacement/relocation	High	2022	2023	2022-23	WM	Interceptor	\$ 700,000	\$ 29,470	\$ 49,470	\$ 20,000	\$ 1,100,000									Timing is development driven.	Cost adjusted
LS 17	Zion Hills																						
		LS 17 Upsize Impellers	High	2022	2022	2022	WM	Interceptor	\$ 30,000	\$ -	\$ 45,000	\$ 45,000										Additional capacity needed	
	2501	LS 17 Pump & electrical upgrades	Medium	2022	2025	2024-25	WM	Reserve for Replacement						\$ 50,000	\$ 1,450,000							Timing is based on when capacity is needed.	Moved project to 2025
LS 18	Train Express																						
		Pump replacements	Medium	2022	2022	2022	AS	Reserve for Replacement	\$ 40,000	\$ 33,039	\$ 13,039	\$ (20,000)										Replace pumps at the end of their service life.	
LS 19	Village of West Clay																						
	2701	Interceptor extension & lift station elimination	Low	2022	2028	2027	WM	Interceptor										\$ 1,500,000				Combine this project with the LS5 elimination project.	
LS 20	Mayflower Park																						
		Pump replacement	Medium	2022	2022	2022	AS	Reserve for Replacement	\$ 40,000	\$ -	\$ 13,000	\$ 13,000										Replace equipment at the end of its service life.	
LS 21	High Grove																						
		Pump replacement	High	2022	2023	2022-23	AS	Reserve for Replacement	\$ 50,000	\$ 1,416	\$ 23,416	\$ 22,000	\$ 30,000									Replace equipment at the end of its service life.	
	2901	Interceptor extension & lift station elimination	Low	2022	2035	2029	WM	Interceptor														Timing is development driven - unlikely to move forward soon due to recent property acquisition.	
LS 22	North Augusta																						
		(no projects)																					
LS 23	126th Street																						
	2302	LS 23 Pump & electrical upgrades	High	2022	2024	2023-24	WM	Reserve for Replacement	\$ 25,000	\$ -	\$ -	\$ -	\$ 50,000	\$ 400,000								Additional capacity needed	
LS 24	Parkwood West																						
		Pump & control panel replacement	Low	2025	2028	2025	WM	Reserve for Replacement							\$ 100,000							Replace equipment at the end of its service life.	
LS 25	Towne Oak Estates																						
		Pump replacement	Low	2029	2032	2029	AS	Reserve for Replacement														Replace equipment at the end of its service life.	

# 2023 Capital Budget - DRAFT

CAPITAL BUDGET LAST UPDATED 11/3/2022

See project fact sheets for more information on individual projects

Location	Project No.	Project	Near-term Priority	Year	Year	Year Budgeted	Manager In Charge	Funding Source	2022 Budget	2022 Spending Thru Sept	2022 Total Projected Spending	2022 projected spending Oct-Dec	Year 1	Year 2	Year 3	Year 4	Year 5	Note	Change from 2022 Approved Capital Budget to 2023 Draft Capital Budget		
				needed Earliest	needed Latest								2023	2024	2025	2026	2027				
LS 26	Jacksons Grant																				
	2206	LS 26 Backup Generator	Medium	2022	2025	2022-23	WM	Operating	\$ 175,000	\$ -	\$ -	\$ -	\$ 150,000							Cost adjusted for bids received	
	2207	LS 26 Parallel Force Main	High	2022	2023	2022-23	WM	Interceptor	\$ 1,000,000	\$ 40,100	\$ 50,100	\$ 10,000	\$ 1,600,000						Additional capacity needed	Cost adjusted for bids received	
	2702	LS 26 Additional pumps & controls	High	2022	2028	2027	WM	Interceptor										\$ 300,000	Install added pumps when LS 5/19 are tied in	Cost adjusted	
LS 27	Haver Way																				
		(no projects)																			
General collection system projects																					
		Annual Misc. Repairs, Replacements & Line Relocations	Medium			annual	AS	Reserve for Replacement	\$ 150,000	\$ 70,888	\$ 70,888	\$ -	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	Repairs are made as problems are found during televising.		
	2103	Long Brook, Bridlewood, 500S, US421, 136th St and Countrywood Sewer Extension	Medium	2021	2021	2021-22	WM	Interceptor	\$ -	\$ 126,686	\$ 126,686	\$ -							Board approved several added ELSE projects to original scope of work		
		Future Sewer Extension Projects	Medium			annual	WM	Interceptor	\$ 50,000	\$ -	\$ -	\$ -	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000			Extend service into unsewered areas	Future estate lot sewer extensions	
Equipment																					
		Vehicles	Medium			varies	DW	Operating	\$ 50,000	\$ 51,861	\$ 51,861	\$ -	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000	Scheduled Replacement of Aging Vehicles		
		Laboratory Equipment	Medium			varies	SW	Reserve for Replacement	\$ -	\$ -	\$ -	\$ -	\$ 5,000		\$ 5,000			\$ 5,000	Replacement and Upgrades to Lab equipment		
		Future annual equipment and software purchases	Medium					Reserve for Replacement	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	Annual capital purchases needed to maintain operations.		
		(2) 240/480 Selectable portable Gensets	Medium	2019	2023	2022	AS	Reserve for Replacement	\$ 230,000	\$ 77,472	\$ 207,472	\$ 130,000							Existing Generators are from 1985 & 1992		
		SCADA Switch Upgrades	High	2021	2021	2021	SW	Reserve for Replacement	\$ 375	\$ 400	\$ 400								Replace existing switches with gigabit switches		
		Low Pressure Valve Maintenance Project	High	2023	2025	2023	AS	Operating					\$ 20,000								
		Plow Replacement V42	Medium	2023	2024	2023	AS	Reserve for Replacement					\$ 10,000								
		Easement Clearing	High	2023	2024	2023	AS	Operating					\$ 35,000								
		CCTV Truck Replacement	High	2022	2024	2023/27	AS	Reserve for Replacement			\$ -		\$ 65,000					\$ 340,000	New Camera/Tractor/Winch, Push Full Replacement 2027	Full replacement moved to 2027; added equip.	
		Aquatech Replacement	Low	2026	2028	2025	AS	Reserve for Replacement			\$ -			\$ 350,000					Replace 2011 Freightliner Sewer Cleaning Truck	Moved to 2025	
		Pump Truck Replacement	Medium	2024	2025	2024	AS	Reserve for Replacement			\$ -			\$ 175,000					Replace 2008 F550 Super Duty Crane service truck	Adjusted price	
		LS Safety Net Replacement	High	2022	2022	2022	AS	Reserve for Replacement	\$ 10,000	\$ 8,803	\$ 8,803	\$ -							Safety issue, nets are showing wear, installed 2012		
		Security/Process Cameras	Medium	2022	2025	2023	SW	Operating	\$ 20,000	\$ -	\$ 20,000	\$ 20,000	\$ 10,000						Additional security/process cameras		
		Drying Bed Rehab	Medium	2022	2025	2023	SW	Reserve for Replacement	\$ -	\$ -	\$ -	\$ -	\$ 15,000						Replace runners that are dewed into the walls.		
		Chemical Line Replacement	High	2022	2022	2022	SW	Reserve for Replacement	\$ 10,000	\$ -	\$ 10,000	\$ 10,000							Replace the overhead run with underground piping.		
		Oil/Water Separator Rehab	High	2022	2022	2022	SW	Reserve for Replacement	\$ 10,000	\$ -	\$ 10,000	\$ 10,000							Repair the existing oil/water separator.		
		Onsite Backup Device Replacement	High	2022	2023	2022	SW	Reserve for Replacement	\$ 25,000	\$ 27,086	\$ 27,086	\$ -							A more ubiquitous solution that will be about \$4k/year less.		
		Redundant Switch Power Supplies	High	2022	2022	2022	SW	Reserve for Replacement	\$ 6,000	\$ 4,450	\$ 4,450	\$ -							Redundant power to keep all the office switches running in the event any of the 4 switches power supplies fail.		
		New Garage Door Openers	Medium	2021	2023	2022	SW	Reserve for Replacement	\$ 8,000	\$ 9,587	\$ 9,587	\$ -							Replacement garage doors to replace the 20+ year old doors.		
		Asset Management Software	High	2021	2022	2021-22	DW	Reserve for Replacement	\$ 10,000	\$ 18,750	\$ 18,750	\$ -							Best in Class asset management software		
		SL Rat	High	2022	2022	2022	AS	Operating	\$ 28,225	\$ 28,225	\$ 28,225	\$ -									
		Actuator Replacement PTB&WAS4&5	High	2023	2023	2023	SW	Reserver for Replacement	\$ -	\$ -	\$ -	\$ -	\$ 40,000							Added to budget	
		Flow Meter Replacement	medium	2023	2023	2023	SW	Reserver for Replacement	\$ -	\$ -	\$ -	\$ -	\$ 55,000							Added to budget	
		Kubota Replacement	medium	2023	2024	2023	SW	Reserver for Replacement	\$ -	\$ -	\$ -	\$ -	\$ 20,000							Added to budget	
		Office Irrigation	medium	2023	2024	2023	SW	Operating	\$ -	\$ -	\$ -	\$ -	\$ 20,000							Added to budget	
		Office Humidors	medium	2023	2024	2023	SW	Operating	\$ -	\$ -	\$ -	\$ -	\$ 15,000							Added to budget	
		Chemical Buidling Garage Door	High	2023	2023	2023	SW	Reserver for Replacement	\$ -	\$ -	\$ -	\$ -	\$ 10,000							Added to budget	
		HACH Equipment Replacment	High	2023	2023	2023	SW	Reserver for Replacement	\$ -	\$ -	\$ -	\$ -	\$ 70,000							Added to budget	
		Post Aeration Electrical Upgrades	medium	2023	2023	2023	SW	Operating	\$ -	\$ -	\$ -	\$ -	\$ 15,000							Added to budget	
Administration Projects																					
		Speed Humps on Mayflower Park Drive	High	2022	2022	2022	DW	Operating													
									<b>Totals</b>	\$ 6,822,600	\$ 1,883,526	\$ 2,702,526	\$ 819,000	\$ 6,800,000	\$ 3,550,000	\$ 3,695,000	\$ 2,890,000	\$ 3,135,000			
									<b>Bond Proceeds</b>	\$ 200,000	\$ 1,126,471	\$ 1,326,471	\$ 200,000	\$ -	\$ -	\$ -					
									<b>Operating</b>	\$ 2,223,225	\$ 205,922	\$ 255,922	\$ 50,000	\$ 2,905,000	\$ 190,000	\$ 190,000	\$ 190,000	\$ 190,000	\$ 190,000		
									<b>Reserve for Replacement</b>	\$ 1,469,375	\$ 332,707	\$ 826,707	\$ 494,000	\$ 900,000	\$ 2,160,000	\$ 2,355,000	\$ 2,650,000	\$ 645,000			
									<b>Plant Expansion</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
									<b>Interceptor</b>	\$ 2,930,000	\$ 218,426	\$ 293,426	\$ 75,000	\$ 2,800,000	\$ 1,150,000	\$ 1,150,000	\$ 50,000	\$ 2,300,000			
									<b>Total</b>	\$ 6,822,600	\$ 1,883,526	\$ 2,702,526	\$ 819,000	\$ 6,605,000	\$ 3,500,000	\$ 3,695,000	\$ 2,890,000	\$ 3,135,000			