



TriCo Regional Sewer Utility

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Board of Trustees Meeting Agenda

Monday, August 8, 2022 @ 6:00 p.m.

TriCo WRRF

7236 Mayflower Park Drive, Zionsville, IN 46077

1. Roll Call
2. Public Comment
3. Memorandum,
 - a. July 11, 2022, Board Meeting
 - b. June 24, 2022, Joint B&F, P&B Committees and Board Meeting
4. Approval of Claims Docket
5. Attorney's Report
6. Utility Director's Report
7. Committee Reports
 - a. Budget & Finance Committee
 - b. Personnel & Benefits Committee
 - c. Capital & Construction Committee
 - i. Dedication
8. Old Business
9. New Business
 - a. Military Leave
 - b. Declaration of Surplus equipment
10. Adjourn



BOARD OF TRUSTEE MEETING

Monday, July 11, 2022, 6:00 p.m.
Memorandum

Mr. Mills called the meeting to Order at 6:05 p.m.

ROLL CALL

Present: President Carl Mills, Treasurer Jane Merrill, Secretary Michael McDonald, members, Eric Hand, Chuck Ryerson, and Amanda Foley. Others in attendance were Utility Director Andrew Williams, Legal Counsel Scott Wyatt, Engineering Manager Wes Merkle, Controller Cindy Sheeks and Administrative Assistant Maggie Crediford

Jeff Hill and Jeff Kimbell were absent. Mr. Pittman arrived at 6:34 p.m.

PUBLIC COMMENT

There was no one present from the public.

APPROVAL OF MEETING MEMORANDUM

Ms. Merrill made a motion to approve the June 13, 2022, Board meeting memorandum. Ms. Foley seconded the motion, and it was unanimously approved.

Ms. Merrill made a motion to approve the June 13, 2022, Executive Committee meeting memorandum. Mr. McDonald seconded the motion, and it was unanimously approved.

APPROVAL OF CLAIMS DOCKET

Ms. Sheeks said there were no significant expenses to report. Mr. Mills asked about a refund to the City of Carmel for \$14,000 for the splash pad. Ms. Sheeks said Carmel Utilities had been reporting reads from their water meter at the splash pad in Central Park, however the runoff from the splash pad goes to a lagoon on the property, not into TriCo's collection system. The amount that has been paid was refunded to the Carmel Parks Department. Mr. Hand asked if the credit card charges listed on page three is an ongoing normal expense. Ms. Sheeks said it is the combined monthly charges from employee credit card usage. Expenses were higher than normal due to outreach items purchased for CarmelFest. Mr. McDonald asked about the phone service charge on page three. Ms. Sheeks said that is for the voice over IP phone system in the office.

Mr. McDonald made a motion to approve the claims docket. Mr. Hand seconded the motion, and it was unanimously approved.

ATTORNEY'S REPORT

Mr. Wyatt had no report.

UTILITY DIRECTOR'S REPORT

Mr. Williams said Mrs. Poindexter has not heard back from IDEM regarding adding water to TriCo's charter. Mr. Williams had no updates on the Baker's Corner project.

Staff participated in CarmelFest. There was a good turnout. Several employees, old and new, helped man the booth during the event. Employees really seemed to enjoy interacting with the community.

Staff is looking at holding an open house on Saturday, September 17, 2022. Good feedback was received from staff members who worked at CarmelFest on updates that could be made to our displays and educational materials that should be implemented for the open house.

The employee appreciation lunch will be held on Friday September 16, 2022, at Lions Park in the shelter house. Bub's will be catering lunch again this year. Mr. Williams invited the Board members to attend. Mr. Mills said he and other Board members attended last year and staff participated in a heated game of Family Feud. It was mentioned last year that the Board should form a team to participate in the game this year. Mr. Mills said he would like the Board to participate and asked Board members to add the event to their calendars.

Mr. Williams said the plant is coming back together. The gates are now locked again and only accessible by codes, so things are returning to normal now that the contractor is wrapping up punch list items.

COMMITTEE REPORTS

Budget & Finance Committee

Ms. Merrill said the Committee met but had no action items. Mr. Mills said he and Ms. Sheeks are reviewing investment opportunities and are looking at moving some of the Utilities liquid assets into six-to-nine-month treasury bills which are secured by the government. Mr. Mills said they are looking at a layering effect with the treasury bills which would create a significant increase in income on unused funds over the next four to six months. Mr. Hand asked if the layering effect is like a staggering schedule where the bills would not all be on the same six-month cycle. Mr. Mills said yes. Mr. Mills said they would roll the bills so staff would have access to the money when bills come due on capital projects. Mr. Merkle should know what expenses will be upcoming in a thirty-to-forty-five-day window to allow for funds to be withdrawn when needed.

Personnel & Benefits Committee

Mr. Ryerson said the Committee met as part of the larger meeting but had no action items.

Capital & Construction Committee

Ms. Foley said the Committee did not meet.

OLD BUSINESS

Mr. Mills said continuing the discussion from the last Board meeting regarding the Utility Director's Salary, the Board needs to decide on a salary market adjustment for Mr. Williams, based on suggestions made by the consulting firm. All other staff salaries have been addressed and adjusted. Mr. Mills said he feels Mr. Williams tends to downplay his value with the organization, and believes Mr. Williams is an advocate for his employees and someone needs to advocate for him as well. Mr. Mills says he looks at Mr. Williams value from the standpoint if the Board would need to find a replacement for him with the same qualifications and experience,

what would it cost to do it. Mr. Mills said he believes Mr. Williams salary should be between step six and seven based on the numbers provided in the salary suggestion chart. Mr. Williams mentioned that his salary has always been at the discretion of the Board and not subject to steps. The chart provided was based on a minimum and maximum salary range provided by First Person Consulting, the suggested steps were provided as a guide to show what the range would look like if divided evenly, but the Board is not bound by the steps, just the minimum and maximum for the position. The Board discussed what Mr. Williams salary should be.

Mr. Ryerson made a motion to approve setting Mr. Williams mid-year 2022 salary at \$166,000. Ms. Merrill seconded the motion, and it was unanimously approved. Mr. Ryerson amended the motion to approve Mr. Williams \$166,000 salary to be retroactive to July 2, 2022. Ms. Merrill seconded the motion, and it was unanimously approved.

Mr. Pittman arrived at the meeting.

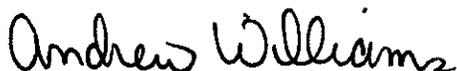
Mr. Hand showed a pamphlet distributed by the Town of Zionsville showing community events and their sponsors. He thanked TriCo for supporting the local community and was happy to see the name and logo listed in this year's advertising materials. He said TriCo is also mentioned during intermissions at the gazebo concerts as a silver level sponsor. He left the brochure for staff to see.

ADJOURNMENT

Mr. Pittman made a motion to adjourn the meeting. Ms. Merrill seconded the motion and the meeting adjourned at 6:36 p.m.

The next Board of Trustees Meeting is scheduled for Monday, August 8, 2022, at 6:00 p.m.

Respectfully submitted,



Andrew Williams
Utility Director

Approved:

_____ as Presented
_____ as Amended

Michael McDonald, Secretary

Carl Mills, President



**JOINT BUDGET & FINANCE COMMITTEE,
PERSONNEL AND BENEFITS COMMITTEE AND
BOARD OF TRUSTEES MEETING**

Friday, June 24, 2022, at 7:30 a.m.

Memorandum

Ms. Merrill called the meeting to order at 7:34 a.m.

Members Present: Budget and Finance Committee Chair Jane Merrill, members Michael McDonald and Carl Mills. Personnel and Benefits Committee Chair Jeff Kimbell, members Eric Hand and Chuck Ryerson. Others in attendance were Board member Jeff Hill, Legal Counsel Anne Poindexter, Utility Director Andrew Williams, Controller Cindy Sheeks, Engineering Manager Wes Merkle, Collections Superintendent Aaron Strong, Plant Superintendent Scot Watkins and Administrative Assistant Maggie Crediford.

PUBLIC COMMENT

There was no one present from the Public.

Ms. Merrill turned the meeting over to Jeff Kimbell Chair of the Personnel and Benefits Committee to discuss the Compensation Study Presentation. Mr. Kimbell asked Mr. Williams to give a brief overview of the study for the rest of the Board members. Mr. Kimbell said this is the third meeting the Personnel and Benefits Committee has had regarding the study.

COMPENSATION STUDY PRESENTATION

Mr. Williams said staff has been working with First Person salary consultants. First Person researched job descriptions and created the benchmarking data points for each position. First Person noticed TriCo's current salary spread for a position was around 20 to 30% between the bottom and top of each position. They recommended the spread be up to 50 plus percent between low and high. First Person recommended moving to a salary structure with a salary range with a minimum, midpoint, and maximum. The managers however like the step system and asked that the salary structure be fit into that format. It would have been difficult to do that with the recommended salary data points in TriCo's current ten step system, so the proposed step system has six steps for positions at the lower end of the salary scale and more steps in positions as you move up the scale with twelve at the top levels. The thought is that entry level positions should be master within six years. Positions at the higher grades require more years to master the responsibilities.

Mr. Williams presented the proposed variable step system showing each position with their new minimum and maximum salary. The proposed step system is based off a consistent dollar amount between each step, so the percentages vary between steps. Management discussed using the same percentage between each step instead of a consistent dollar amount but recommends staying with the consistent dollar amount between steps. New employees come on lower in the step chart and they are learning a lot each year and their productivity increases substantially over the first few years. As

employees spend more time in a position, they are still productive and still learning but not quite the great leaps and bounds as when first beginning. If this new salary ordinance would be implemented July 2, 2022, the half year impact would be around \$82,500 on the budget. Mr. Kimbell noted that figure excludes any adjustments made to the Utility Director's salary. Mr. Williams said his salary has always been at the discretion of the Board with a minimum and maximum and not included in the step system.

Mr. McDonald said his company had given its employees an equal lump sum amount across the Board immediately and said it went a long way with goodwill towards the company and he asked if TriCo had considered doing something like that, providing immediate relief to the people at the bottom of the scale. Mr. Kimbell said this action wasn't taken due to inflation. It became more urgent as the economy shifted but every five years TriCo does a compensation review with a consultant and the increases are being moved to mid-year instead of at the conclusion of 2022 to help fight some of those inflationary issues. The positions were evaluated and are being brought up to their market value which was larger for some than others. Mr. McDonald said he agrees with the goal, he just wanted to advocate for an across-the-board bonus or lump sum payment to provide some immediate relief to those at the bottom of the pay scale.

Mr. Kimbell asked for clarification on Mr. McDonald's request. Mr. McDonald said in his case whatever the total amount was, for example \$1,000 everyone got that amount immediately in a lump sum payment. Mr. Williams said employees will have their regular performance reviews and step increases in January, the Board gave employees a \$1000 performance bonus at the beginning of 2022, and he feels the additional mid-year increase is generous in addressing the financial needs of employees at this time. There are new employees as well that are getting adjustments just after coming on this year. There are variations in the percentages of the proposed increases based on the market value of positions.

Ms. Sheeks asked Mr. McDonald if he is suggesting employees get a bonus and less of a bi-weekly increase the rest of the year. Mr. McDonald said he doesn't want to disrupt the salary structure; he is advocating for something to help the people at the lower end of the salary scale. Mr. Kimbell said he had forgotten about the \$1,000 performance bonuses given at the beginning of 2022. He suggested moving forward with the proposed salary increases as presented which provides increases for everyone and revisiting a bonus conversation at the end of the year when 2023 increases are discussed. Mr. Ryerson said the Board also provided a higher COLA percentage for 2022 because of the rising inflation at that time.

Mr. Mills said on average, employees will see a 9% salary increase across the Board. There was a \$1,000 bonus given to employees in January. That is a healthy increase if the proposed salaries are approved. Mr. Kimbell acknowledged Mr. McDonald's concerns that the increases have a lesser impact on the people at the lower positions but indicated it can be addressed again during the end-of-year compensation review.

Mr. Williams said one of the reasons this is a joint meeting is to have this be voted on and take effect on July 2, 2022, so employees can see some relief mid-year. Mrs. Poindexter said Mr. Williams would like the Board to act today.

Mr. Williams mentioned that adding a bonus in with the increases could get lost in the shuffle and doing them separately might lessen any confusion on what is being done. If the Board wants to discuss a mid-year bonus it could be done at the July or August Board meetings separately from the salary adjustments.

Mr. Mills asked if recommendations were given on the Utility Director's salary. Mr. Williams said she provided a maximum and minimum and it is up to the Board to decide the salary. There was a suggestion for the Utility Director's salary. Mr. Ryerson said he was not comfortable making an arbitrary decision on Mr. William's salary and would like the opportunity to do some research and have some thoughtful discussions on it. There was some discussion about Mr. William's salary, and it was decided the Board would discuss it at the July meeting and his pay could be retroactive to July 2, 2022, to coincide with the rest of the salary adjustments.

Mr. Kimbell asked if the proposed Salary Ordinance needed any further discussion from the Budget and Finance Committee. Ms. Merrill said the proposed impact is \$82,000 for half a year. Mr. Kimbell said yes, excluding any increase Mr. Williams might receive. Ms. Sheeks said Mr. Merkle ran numbers with a number plugged in for Mr. Williams and the budget was still comfortable, without considering the 5% rate increase taking effect in August. Mr. Merkle said the salary budget would go to \$2.13 million which would be comfortable without additional unscheduled rate increases. Mr. Mills said he is comfortable with the budgetary impact.

Mrs. Poindexter said there is a request before the Board to act on the proposed salary ordinance at this meeting. If the Board wishes to act, there needs to be a motion made.

SALARY ORDINANCE 06-24-2022

Mr. Kimbell made a motion to approve Salary Ordinance 06-24-2022. Mr. McDonald seconded the motion, and it was unanimously approved.

Mr. Kimbell made a motion to approve the new variable step system as shown in the packet. Mr. Hand seconded the motion, and it was unanimously approved.

Mr. Kimbell and Mr. Mills discussed having an executive session before the next board meeting to discuss the market rate for Mr. Williams salary. Mrs. Poindexter let them know the only issue that can be discussed in an executive session is Mr. Williams performance, if the conversation is going to be about the market rate for his position it would need to be during a regular public Board meeting. The Board members decided that the conversation will be more market rate related versus performance, it will be discussed at the July Board meeting. Mr. McDonald said he would like to see more data on what local Utility Directors make before picking a number for Mr. Williams. Mr. Kimbell agreed.

Mr. Kimbell closed the Personnel and Benefits Committee portion of the meeting.

Ms. Merrill convened the Budget and Finance portion of the meeting.

FINANCIAL STATEMENTS

Mr. Mills said employee insurance rates were especially high. Ms. Sheeks said two payments were made in May and there will be none in June. The June payment posted in May.

Mr. Mills said the sewage payment to Carmel was high. Ms. Sheeks said it was for May and there was wet weather in May, so the payment was \$102,000.

Mr. Mills asked about the Utility's investments. Mr. Mills said overnight money markets are offering good rates right now and are backed by the government. Mr. Mills and Ms. Sheeks will investigate what if anything has a better return on investment than where the Utility's money sits now. The Budget and Finance Committee agreed Mr. Mills and Ms. Sheeks should move some money into stronger investments if they are available.

Mr. Ryerson mentioned that the salary increases will eat up about 32% of the budgeted surplus amount of money, not including Mr. William's increase. For the year that would be 70% of budgeted surplus. Mr. McDonald said there is a 5% rate increase kicking in this summer and is not included in the budget numbers.

SAFETY UPDATE

Ms. Merrill asked if there is anything additional from what was included in the packet, Mr. Williams said there was not.

ADJOURNMENT

The meeting adjourned at 8:17 a.m.

Respectfully Submitted

Cindy Sheeks

Cindy Sheeks
Controller

Approved:

_____ as Presented

_____ as Amended

Michael McDonald, Secretary

Carl Mills, President

The TriCo Connection

Volume 16 Issue 8 August 2022

MONTHLY NEWSLETTER

FINANCIAL UPDATE- CINDY SHEEKS

In June 2022, total revenue was \$636,753. It is slightly below revenue from May 2022, but \$8,881 above sales in June 2021. YTD the revenue collections are \$3,836,942 of the annual budget of \$7,759,350, or 49.45%. Residential income was \$431,649 during the month, \$2,483 higher than June 2021. Commercial sales totaled \$179,288 in June 2022, \$30,712 below sales in June 2021 partly due to a large refund in the amount of \$14,974.66 to the Carmel Clay Parks Department. The Other Revenue category (late fees, application fees, plan review fees) was \$13,544 in June. The Other Income category (interest, gains on asset disposal, miscellaneous revenue) was \$12,261 during the month.

Total operating expenses were \$449,160 in June. YTD spending is 53.44% of the 2022 Operating Budget of \$5,803,897. Total June 2022 spending was \$33,655 lower than expenses in June 2021. Wages and benefits spending totaled \$198,311 during the month. Administration spending was \$51,326 during June. Treatment costs totaled \$158,492 and collection costs totaled \$41,031 during the month.

Net income in June was \$45,299 after depreciation and amortization of CIAC. June 2021 net income totaled \$138,654.

Spending Breakdown in June:

Wages	44.15%
Administration	11.43%
Treatment Costs	35.29%
Collection Costs	9.13%

Interceptor fees collected in June were \$73,350. YTD is \$193,064. EDU fees collected during June were \$33,967. YTD is \$466,176.

Cash generated for June shows a decrease in all funds of \$528,586. Capital spending during the month was \$190,788 for annual lift station repairs, a new Chevrolet truck, LS 26 Parallel FM, LS 14 control upgrades, Little Eagle Creek Interceptor, paving at LS 3, and LS 8 reconstruction. Cash on hand as of June 30, 2022, was \$12,423,532. The balances in the funds are listed below:

Operating	\$7,796,604
Interceptor	\$28,372
Plant Expansion	\$2,112,466
Operating Reserve	\$519,252
Reserve for Replacement	\$147,952
2020 Bond Funds	<u>\$1,818,885</u>
Total	\$12,423,532

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Calendar of Events

August 8	Board Meeting	6:00 p.m.
August 24	P&B Meeting	7:30 a.m.
August 26	B&F Meeting	7:30 a.m.
September 6	C&C Meeting	4:30 p.m.

ENGINEERING & CONSTRUCTION - WES MERKLE

Staff completed 308 locates, 27 I&I inspections and 18 lateral inspections in July. There were no failed I&I inspections. 1,729 locate requests were received and reviewed. Brandon assisted with lab work and completed most lateral and I&I inspections. Nate completed most locates. Nate collected low pressure main locating data using new GPS equipment on four past projects. Eric inspected sewer installation at Towns at Appaloosa, Albany Village, and Higher Ground school. Testing and punch list work remains at these projects as well as Asherwood, Waterfront at West Clay, Jackson's Grant, and The Edge Apartments.

Jeff finished inspecting sewer installation at Waterfront. He also analyzed permitting statistics and updated connection data for low pressure sewer cleaning. He is working on graphics for new displays including an update to the animated growth map. Ryan will join IWEA's year-long Leadership Development Institute which starts in the coming weeks. He continued guiding numerous projects through plan review. Construction is soon anticipated on a roundabout at College and 106th Street, Jackson's Grant Village, and the Islamic Life Center. Many other projects are progressing through plan review.

Design work continued on Lift Station 8 and 16 reconstruction as well as Lift Station 26 parallel force main. On the plant expansion project, crews continued punch list work throughout the plant. Wes is monitoring progress as well as reviewing and negotiating change requests. Overall the new plant processes are working well. Design started for the Biosolids Building addition project, which will include two bays – one for the cleaning truck and the other for a workshop/truck parking. This project includes lighting and HVAC improvements to the existing building.

PLANT RESTORATION– TriCo Employees installed privacy fencing around the new dumpster pad



COLLECTIONS UPDATE- AARON STRONG

Collections staff televised 18,659 feet of gravity sewer, in addition Jacob and Kelly performed acoustic main inspection totaling 58,782 feet in the month of July. Manhole repairs in the 2022-Year 1 Inspection Cycle are complete. Tristin and Daniel raised 22 manholes to grade, restacked five chimney sections and grouted 43 manholes as identified during yearly manhole inspections. These repair tasks are paramount in helping fight the Inflow & Infiltration battle. Staff contracted Culy Inc. to raise an additional five manholes in roadways and walking paths. Tristin and Dan are now transitioning to yearly Air Release Valve (ARV) inspections. The Utility owns and maintains 163 ARV's located on force mains throughout the Utility, each requiring a confined space entry to inspect and maintain.

A tree had fallen across Westfield Boulevard just north of 106th Street, taking down power to Lift Stations 1 & 6. The generator at Lift Station 1 automatically started and took the station load until utility power was restored. Unfortunately, during the outage, Carmel Fire was dispatched to the station to investigate smoke coming from the genset. A bleeder valve downstream of the fuel filter had vibrated loose releasing approximately 60 gallons of diesel fuel into and around the genset. Staff responded to the site with spill kits and proceeded to clean up the site, fortunately, Carmel Fire had created a moat around the generator pad and contained the spill. The bleeder valve was found lying on the belly tank, the valve was replaced, torqued, and tested. Generators and standby pumps are tested underload monthly.

MANHOLE REHABILITATION- Before and After



SAFETY UPDATE - LOREN PRANGE

No injuries reported this month, and we are at 183 days without a loss time accident.

Loren and Scot attended the IWEA Safety Meeting for July. We had a safety tailgate on July 17th at which we discussed Chainsaw Safety and Eight Steps to Proper Lifting. During the extreme heat we've had this summer our employees were provided Liquid IV which is an electrolyte to help keep our employees hydrated. Employees are encouraged to take multiple breaks and drink plenty of water when working outside.

TriCo is receiving the IWEA Excellence in Safety Award for 2022. The Utility will be recognized at the Annual IWEA Conference on August 17th. Loren Prange will be accepting the award on behalf of the Utility.

PLANT UPDATE- SCOT WATKINS

Staff completed the new grit washer startup officially making the WRRF a Class IV facility. Additional NPDES permit requirements include Total Nitrogen (loading and concentration), Phosphorus (loading) and seven day a week testing (up from five) on all existing parameters. This will add about two hours a day over the weekend to complete the additional tests. Staff completed 401 preventive maintenance work tasks this month. Thieneman (TCI) continues to work on punch list items while staff updates the facility with safety signage. The Collection staff started on annual plant pump inspections and assisted with a failed dissolved oxygen meter on the effluent. Staff worked with TCI to lower the new clarifiers and inspect the weirs for leakage. The effluent flow meter failed; it was found that the surge suppressor had failed and will be replaced under warranty. Staff replaced all the dissolved oxygen sensor caps as part of the preventive maintenance program.

TriCo's WRRF will be awarded the IWEA Operation & Maintenance Award of Excellence at this year's annual conference. This award recognizes WRRFs which exhibit excellence in operation and maintenance by incurring zero violations to its NPDES Permit, reflecting exemplary performance by its operations and maintenance staff. This is the first time TriCo has won this award! TriCo will also receive the Laboratory Excellence Award for the 17th year in a row. Please congratulate the plant staff on all their hard work!

As part of the FOG program, 131 pump outs have been logged and account for over 36,000 gallons of FOG being prevented from entering the system this month. In addition, staff completed 54 inspections of pretreatment devices. Staff inspected a new pretreatment device at China Inn, and introduced two new facilities to the FOG program: Aspasia Kitchen and Ali Poke.

The laboratory performed 406 CBOD5 tests, 261 Total Suspended Solids (TSS) tests, 186 Phosphorus & Ammonia tests, 51 Total Nitrogen tests & 68 E coli tests. Monthly Method Detection Limit studies were completed on TSS, Phosphorus and Ammonia. Robb has started his laboratory training and we hope to add him to the rotation soon.

Birthdays

Jeff Martin August 13

Anniversaries

Cindy Sheeks August 15, 6 years of Service

TriCo Regional Sewer Utility Register of Claims For the period 07/06/2022-07/27/2022						
Payment date	Check number	Bank name	Payee name	Amount	Amount Allowed	Description
7/6/2022	17988	Operating	Runyon Equipment Rental	\$772.15	\$772.15	Lift Station R & M
7/7/2022	17989	Operating	TNTechnical LLC	\$4,374.81	\$4,374.81	Calibrations
7/7/2022	17990	Operating	Scot Watkins	\$52.27	\$52.27	Ice, water, mileage
7/7/2022	17991	Operating	Harris Computer Systems	\$16,960.00	\$16,960.00	Impresa support fees
7/7/2022	17991	Operating	Harris Computer Systems	\$1,750.00	\$1,750.00	Training fees
7/11/2022	17992	Operating	Travelers	\$2,570.40	\$2,570.40	Legal fees
7/12/2022	17993	Operating	ANDREW DOERING	\$23.84	\$23.84	REFUND-14205 AUTUMN WOODS DR
7/12/2022	17994	Operating	ERIC SIEBER	\$28.01	\$28.01	REFUND-11572 WESTBURY PLACE
7/12/2022	17995	Operating	HEALTHCARE REALTY ATTN: CH	\$3,836.25	\$3,836.25	REFUND-10300 N MERIDIAN ST
7/12/2022	17996	Operating	JEFFREY SCHRANER	\$21.19	\$21.19	REFUND-12054 EAGLETREE COURT
7/12/2022	17997	Operating	JULIE GRISSOM	\$27.79	\$27.79	REFUND-11457 PERKINS ST
7/12/2022	17998	Operating	LISA WILLIAMS	\$40.19	\$40.19	REFUND-3314 HOMESTRETCH DRIVE
7/12/2022	17999	Operating	MAXWELL BOWLING	\$16.87	\$16.87	REFUND-938 BRISTOL ROAD
7/12/2022	18000	Operating	MINA GROUP LLC	\$9.98	\$9.98	REFUND-12712 APSLEY LANE
7/12/2022	18001	Operating	OFFERPAD LLC	\$25.90	\$25.90	REFUND-12467 CARMEL GARDEN
7/12/2022	18002	Operating	PAMELA PIKUS	\$16.94	\$16.94	REFUND-689 EDISON WAY
7/12/2022	18003	Operating	RAYMOND OR REBECCA MARSH	\$13.53	\$13.53	REFUND-379 BOLIN COURT
7/12/2022	18004	Operating	ROBERT SCHAEFER	\$23.13	\$23.13	REFUND-9937 SHAHAN CT
7/12/2022	18006	Operating	YOGESH OR SHWETA JOGLEKA	\$54.54	\$54.54	REFUND-11438 LIVINGSTON LANE
7/12/2022	18007	Operating	SHERRI ANDERSON	\$18.49	\$18.49	REFUND-11162 GLEN AVON
7/14/2022	18008	Operating	Jacob McDonald	\$45.00	\$45.00	May, June cell phone reim
7/14/2022	18009	Operating	Kelly Price	\$45.00	\$45.00	May, June cell phone
7/15/2022	18010	Operating	Brian Vaughn	\$35.00	\$35.00	Mileage
7/20/2022	18011	Operating	Carmel Utilities	\$14.70	\$14.70	LS 1
7/20/2022	18011	Operating	Carmel Utilities	\$29.89	\$29.89	LS 26
7/20/2022	18011	Operating	Carmel Utilities	\$212.70	\$212.70	LS 2
7/20/2022	18012	Operating	Huntington Insurance, Inc	\$50.00	\$50.00	Notary Bond -Crediford
7/20/2022	18013	Operating	Kinetrex Energy	\$534.70	\$534.70	Gas-plant
7/20/2022	18014	Operating	Rocky Mountain Landscape	\$1,141.82	\$1,141.82	Refund-4724 Northwestern
7/20/2022	18015	Operating	Paymentus Group, Inc.	\$19.90	\$19.90	NSF Fees
7/20/2022	18016	Operating	Republic Services #761	\$900.00	\$900.00	Special pickup
7/20/2022	18017	Operating	Dianna Glass	\$564.86	\$564.86	Refund-10809 Central Ave
7/26/2022	18018	Operating	Brian Vaughn	\$35.00	\$35.00	Mileage - 7/23/22
7/28/2022	18019	Operating	Rachel Kasturi	\$23.75	\$23.75	Refund-10827 Putnam Place
7/28/2022	18020	Operating	Boone County Recorder	\$50.00	\$50.00	Lien releases
7/29/2022	18021	Operating	Brandon Woolf	\$30.00	\$30.00	July cell phone
7/29/2022	18022	Operating	Eric Luis Delacruz	\$30.00	\$30.00	July cell phone
7/29/2022	18023	Operating	Jacob McDonald	\$30.00	\$30.00	July cell phone
7/29/2022	18024	Operating	Jeffrey Martin	\$30.00	\$30.00	July cell phone
7/29/2022	18025	Operating	Kelly Price	\$30.00	\$30.00	July cell phone
7/29/2022	18026	Operating	Nathan Crowder	\$30.00	\$30.00	July cell phone
7/31/2022	18027	Operating	Shaun Odom	\$150.00	\$150.00	FSA Reimbursement
7/31/2022	18028	Operating	Amanda Foley	\$100.00	\$100.00	July board fees
7/31/2022	18029	Operating	Carl S. Mills	\$150.00	\$150.00	July board fees
7/31/2022	18030	Operating	Charles Ryerson	\$50.00	\$50.00	July Board fees
7/31/2022	18031	Operating	Eric Hand	\$100.00	\$100.00	July board fees
7/31/2022	18032	Operating	Jane B. Merrill	\$100.00	\$100.00	July board fees
7/31/2022	18033	Operating	Michael A. McDonald	\$100.00	\$100.00	July board fees
7/31/2022	18034	Operating	Steve Pittman	\$100.00	\$100.00	July board fees
7/31/2022	18035	Reserve for FIT Indianapolis/Core		\$3,079.92	\$3,079.92	Additional drives for BDR
7/31/2022	18035	Reserve for FIT Indianapolis/Core		\$3,500.00	\$3,500.00	CIP-BDR replacement
7/31/2022	18036	Interceptor	GRW	\$984.25	\$984.25	CIP-Proj 2101 LEC
7/31/2022	18036	Interceptor	GRW	\$2,700.00	\$2,700.00	CIP-Proj 2208 LS 16 reconstruction
8/2/2022	18037	Operating	AFLAC	\$374.02	\$374.02	EE deductions
8/2/2022	18038	Operating	Altman, Poindexter & Wyatt, LLC	\$435.00	\$435.00	Legal fees
8/2/2022	18039	Operating	Astbury Water Technology, Inc	\$1,800.00	\$1,800.00	Sewer sampling - Jacquie's Cafe Ritz Charles
8/2/2022	18040	Operating	Bee Green Lawn & Plant Health	\$143.92	\$143.92	Mid summer organic lawn care treatment
8/2/2022	18040	Operating	Bee Green Lawn & Plant Health	\$101.65	\$101.65	Plant Health Care Treatment 3
8/2/2022	18041	Operating	Bio Chem, Inc.	\$5,341.66	\$5,341.66	Operating supplies
8/2/2022	18041	Operating	Bio Chem, Inc.	\$2,330.65	\$2,330.65	Operating supplies
8/2/2022	18041	Operating	Bio Chem, Inc.	\$5,586.53	\$5,586.53	Operating supplies
8/2/2022	18042	Operating	Black Tie Courier	\$500.00	\$500.00	Courier service
8/2/2022	18043	Operating	Commonwealth Engineers, Inc	\$14,400.00	\$14,400.00	CIP-Proj 2202
8/2/2022	18044	Operating	Concentra Health Services, Inc - Cf	\$370.00	\$370.00	Admin/testing fees
8/2/2022	18045	Operating	Dixon Phone Place	\$263.00	\$263.00	Headset
8/2/2022	18046	Operating	Doxim	\$5,388.30	\$5,388.30	Bills
8/2/2022	18046	Operating	Doxim	\$6,013.77	\$6,013.77	Postage
8/2/2022	18047	Operating	Environmental Systems Research I	\$8,500.00	\$8,500.00	Software renewal
8/2/2022	18048	Operating	Fastenal Company	\$516.80	\$516.80	Safety materials
8/2/2022	18049	Operating	FerrellGas	\$50.00	\$50.00	Rental
8/2/2022	18049	Operating	FerrellGas	\$233.64	\$233.64	Plant R & M
8/2/2022	18050	Operating	First Person, Inc	\$15,750.00	\$15,750.00	Compensation project
8/2/2022	18051	Operating	Fish Window Cleaning	\$725.00	\$725.00	Window cleaning
8/2/2022	18052	Operating	Fluid Waste Services, Inc.	\$7,649.00	\$7,649.00	Plant R & M
8/2/2022	18052	Operating	Fluid Waste Services, Inc.	\$441.25	\$441.25	Plant R & M
8/2/2022	18052	Operating	Fluid Waste Services, Inc.	\$9,395.00	\$9,395.00	Plant R & M
8/2/2022	18053	Operating	Gordon Plumbing, Inc	\$157.00	\$157.00	Plant R & M
8/2/2022	18053	Operating	Gordon Plumbing, Inc	\$157.00	\$157.00	LS R & M

TriCo Regional Sewer Utility Register of Claims For the period 07/06/2022-07/27/2022						
Payment date	Check number	Bank name	Payee name	Amount	Amount Allowed	Description
8/2/2022	18053	Operating	Gordon Plumbing, Inc	\$157.00	\$157.00	LS R & M
8/2/2022	18054	Operating	Grainger	\$215.68	\$215.68	Plant R & M
8/2/2022	18054	Operating	Grainger	\$134.10	\$134.10	Plant R & M
8/2/2022	18054	Operating	Grainger	\$93.78	\$93.78	Safety materials
8/2/2022	18054	Operating	Grainger	\$127.29	\$127.29	Plant R & M
8/2/2022	18054	Operating	Grainger	\$14.39	\$14.39	Safety Materials
8/2/2022	18055	Operating	HRD Advisors Group	\$750.00	\$750.00	DiSC assessments
8/2/2022	18056	Operating	IT Indianapolis/Core	\$10,223.63	\$10,223.63	Monthly services
8/2/2022	18057	Operating	IUPPS	\$1,916.15	\$1,916.15	Monthly tickets
8/2/2022	18058	Operating	Kirby Risk Corporation	\$1.02	\$1.02	LS R & M
8/2/2022	18059	Operating	Maco Press	\$2,039.68	\$2,039.68	Rate increase insert
8/2/2022	18059	Operating	Maco Press	\$372.80	\$372.80	Coloring books
8/2/2022	18059	Operating	Maco Press	\$207.58	\$207.58	Door hanger
8/2/2022	18059	Operating	Maco Press	\$345.78	\$345.78	AP Checks
8/2/2022	18060	Operating	Merrell Brothers, Inc.	\$2,427.20	\$2,427.20	Biosolid disposal
8/2/2022	18061	Operating	Meyer Truck Equipment	\$3,245.00	\$3,245.00	CIP-Chevy Truck accessories
8/2/2022	18062	Operating	Microbac Laboratories, Inc.	\$249.00	\$249.00	Cyanide testing
8/2/2022	18062	Operating	Microbac Laboratories, Inc.	\$79.75	\$79.75	Nitrate testing
8/2/2022	18062	Operating	Microbac Laboratories, Inc.	\$553.50	\$553.50	Leaching procedure PREP
8/2/2022	18062	Operating	Microbac Laboratories, Inc.	\$76.25	\$76.25	Nitrate testing
8/2/2022	18062	Operating	Microbac Laboratories, Inc.	\$332.00	\$332.00	Cyande testing
8/2/2022	18062	Operating	Microbac Laboratories, Inc.	\$249.00	\$249.00	Cyanide testing
8/2/2022	18062	Operating	Microbac Laboratories, Inc.	\$249.00	\$249.00	Cyanide testing
8/2/2022	18063	Operating	Mission Mechanical	\$365.00	\$365.00	Plant R & M
8/2/2022	18064	Operating	NCL of Wisconsin, Inc	\$389.91	\$389.91	Testing supplies
8/2/2022	18064	Operating	NCL of Wisconsin, Inc	\$1,604.27	\$1,604.27	Testing supplies
8/2/2022	18065	Operating	Office Depot	\$65.36	\$65.36	Batteries, folders
8/2/2022	18065	Operating	Office Depot	\$65.78	\$65.78	Candy
8/2/2022	18065	Operating	Office Depot	\$31.60	\$31.60	Liners
8/2/2022	18065	Operating	Office Depot	\$27.16	\$27.16	Tags
8/2/2022	18066	Operating	Office Pride	\$2,165.00	\$2,165.00	Cleaning-August
8/2/2022	18067	Operating	PFM Truck & Car Care Center	\$530.59	\$530.59	2015 Ford F-550 Vehicle repairs
8/2/2022	18068	Operating	Quench USA, Inc.	\$103.95	\$103.95	Water cooler rental
8/2/2022	18069	Operating	Runyon Equipment Rental	\$103.50	\$103.50	Weed mower bill goat
8/2/2022	18069	Operating	Runyon Equipment Rental	\$424.35	\$424.35	Chipper
8/2/2022	18069	Operating	Runyon Equipment Rental	\$827.98	\$827.98	Sandblaster
8/2/2022	18070	Operating	Safety Resources, Inc.	\$1,487.50	\$1,487.50	Safety services
8/2/2022	18071	Operating	Shrewsbury & Associates, LLC	\$7,395.00	\$7,395.00	Cons insp-Jacksons Grant Sect 8
8/2/2022	18072	Operating	Simplifile	\$690.00	\$690.00	Filing fees
8/2/2022	18073	Operating	T&T Sales and Promotions	\$974.00	\$974.00	Fitted table covers
8/2/2022	18074	Operating	Taylor Oil Company, Inc.	\$3,037.19	\$3,037.19	Fuel-July
8/2/2022	18075	Operating	Utility Supply Company	\$10.22	\$10.22	Plant R & M
8/2/2022	18076	Operating	Vasey Commercial Heating & AC, I	\$239.84	\$239.84	LS 17 PM
8/2/2022	18076	Operating	Vasey Commercial Heating & AC, I	\$265.00	\$265.00	PM Plant
8/2/2022	18077	Operating	Maco Press	\$14.75	\$14.75	Postage
7/31/2022	100081	Huntington B	GRW	\$9,861.51	\$9,861.51	CIP-Proj 1902
7/13/2022	2021096	Operating	The Overhead Door Co of Indianap	\$9,587.00	\$9,587.00	CIP-New garage door for maintenance bldg
7/11/2022	2022403	Operating	ADP	\$77,945.68	\$77,945.68	Payroll PPE 7/8/22
7/11/2022	2022404	Operating	Empower Retirement (Hoosier STA	\$9,935.76	\$9,935.76	401a, 457B, Roth
7/25/2022	2022406	Operating	CenterPoint Energy/Vectren Energy	\$56.79	\$56.79	LS 2
7/25/2022	2022407	Operating	CenterPoint Energy/Vectren Energy	\$21.90	\$21.90	LS 10
7/20/2022	2022408	Operating	CenterPoint Energy/Vectren Energy	\$187.64	\$187.64	Plant
7/20/2022	2022409	Operating	Mutual of Omaha	\$4,104.74	\$4,104.74	Insurance - Aug 2022
7/20/2022	2022410	Operating	ADP	\$292.98	\$292.98	Payroll and Time & Attendance
7/20/2022	2022411	Operating	AT & T	\$1,354.95	\$1,354.95	Internet
7/20/2022	2022412	Operating	Comcast	\$216.40	\$216.40	Backup Internet
7/20/2022	2022413	Operating	Amazon Capital Services	\$27.49	\$27.49	Office supplies
7/20/2022	2022413	Operating	Amazon Capital Services	\$43.96	\$43.96	Equipment repair
7/20/2022	2022413	Operating	Amazon Capital Services	\$123.50	\$123.50	Plant R & M
7/20/2022	2022413	Operating	Amazon Capital Services	\$181.71	\$181.71	Plant R & M
7/27/2022	2022414	Operating	IPL	\$6,102.33	\$6,102.33	LS 2
7/21/2022	2022415	Operating	IPL	\$458.16	\$458.16	LS 9
7/27/2022	2022416	Operating	IPL	\$976.63	\$976.63	LS 10
7/21/2022	2022417	Operating	IPL	\$109.96	\$109.96	LS 12
7/21/2022	2022418	Operating	IPL	\$507.93	\$507.93	LS 8
7/21/2022	2022419	Operating	IPL	\$124.74	\$124.74	LS 3
7/20/2022	2022420	Operating	IPL	\$53.51	\$53.51	LS 18
7/21/2022	2022421	Operating	IPL	\$90.53	\$90.53	LS 20
7/21/2022	2022422	Operating	IPL	\$46.70	\$46.70	LS 22
7/22/2022	2022423	Operating	IPL	\$95.01	\$95.01	LS 24
7/21/2022	2022424	Operating	IPL	\$65.25	\$65.25	LS 25
7/21/2022	2022425	Operating	IPL	\$62.73	\$62.73	LS VV
7/22/2022	2022426	Operating	IPL	\$76.72	\$76.72	LS 27
7/25/2022	2022427	Operating	ADP	\$79,344.15	\$79,344.15	Payroll PPE 7/22/22
7/25/2022	2022428	Operating	Empower Retirement (Hoosier STA	\$10,181.30	\$10,181.30	401a, 457b, Roth
7/29/2022	2022429	Operating	Citizens State Bank	\$20.00	\$20.00	July service fee
8/1/2022	2022430	Operating	Duke Energy	\$1,721.36	\$1,721.36	LS 17
8/1/2022	2022431	Operating	Duke Energy	\$836.19	\$836.19	LS 26

Docket Report Information

For the period 07/06/2022-07/27/2022

CIP-BDR replacement	\$6,579.92
CIP-Proj 2101 LEC	\$984.25
CIP-Proj 2208 LS 16 reconstruction	\$2,700.00
CIP-Proj 2202	\$14,400.00
CIP-Chevy Truck accessories	\$3,245.00
CIP-Proj 1902	\$9,861.51
CIP-New garage door for maintenance bldg	\$9,587.00
	<hr/>
	\$47,357.68
District Insurance	\$33,898.53
Other Expenses	\$386,333.66
Total Claims	\$467,589.87

Selected Statistics 2022	January	February	March	April	May	June	July	2022 Monthly Average	2022 YTD	2021 Total Through June
Maintenance Information										
Lateral Inspections	26	9	22	18	20	31	18	21	144	182
Certified I&I Inspections	10	30	17	27	26	30	27	24	167	236
Failed I&I Inspections	0	2	0	1	0	0	0	0	3	0
Sewer Locates	219	207	269	252	283	310	308	264	1,848	2,593
Manholes Added	9	2	0	0	0	3	1	2	15	95
Total # of Manholes	6,011	6,013	6,013	6,013	6,013	6,016	6,017	N/A	6,011	5,981
Manholes Inspected	0	0	378	423	814	0	8	232	1,623	1,956
Feet of Sewer Added	0	360	0	0	0	852	49	180	1,261	35,167
Total Footage of Sewers	1,734,749	1,735,109	1,735,109	1,735,109	1,735,109	1,735,961	1,736,010	N/A	1,734,749	1,706,981
Feet of Sewer Televised	19,395	13,404	22,738	42,401	17,769	35,917	18,659	24,326	170,283	135,474
Acoustic Sewer Inspection	0	0	0	23,680	0	49,700	58,782	18,880	132,162	0
Feet of Sewer Cleaned	345	0	225	1,112	9,398	367	0	1,635	11,447	3,063
Overflows	0	0	0	0	1	0	0	0	1	10
Feet of LPFM Cleaned	0	0	0	0	0	0	0	0	0	6,617
LS 1 to Carmel Utilities										
Rainfall/Precipitation (inches)	1.11	3.83	6.38	4.01	5.14	2.35	4.05	3.84	26.87	22.96
Total Flow (gallons)	54,400,461	61,672,348	74,921,000	55,623,631	60,065,103	32,161,235	31,110,711	52,850,641	369,954,489	381,358,011
Max Daily Flow (gallons)	2,356,132	3,605,548	3,899,994	2,729,966	3,076,524	1,248,044	1,145,262	N/A	3,899,994	3,136,724
Average Daily Flow (gallons)	1,754,854	2,202,584	2,416,806	1,854,121	1,937,584	1,072,041	1,003,604	1,748,799	N/A	N/A
Min Daily Flow (gallons)	1,469,900	1,548,862	1,708,760	1,492,640	1,103,140	970,780	633,046	N/A	633,046	1,004,331
TriCo WRRF										
Total Flow (gallons)	89,980,000	81,455,000	99,793,000	74,890,000	85,598,000	101,730,000	100,610,000	90,579,429	634,056,000	523,856,321
Max Daily Flow (gallons)	3,659,000	4,321,000	6,192,000	3,612,000	3,807,000	3,930,000	3,707,000	N/A	6,192,000	5,351,000
Average Daily Flow (gallons)	2,902,581	2,909,107	3,219,129	2,496,000	2,761,000	3,390,000	3,250,000	2,989,688	N/A	N/A
Min Daily Flow (gallons)	2,206,000	1,715,000	2,750,000	1,859,000	1,814,000	3,110,000	2,826,000	N/A	1,715,000	1,259,000
Total Flow to Both Plants	144,380,461	143,127,348	174,714,000	130,513,631	145,663,103	133,891,235	131,720,711	143,430,070	1,004,010,489	905,214,332
Biosolids Handling (gallons)										
Wasted (Biosolids)	869,200	1,176,000	1,133,000	976,000	1,293,000	1,341,000	1,083,000	1,124,457	7,871,200	9,193,790
Dewatered	170,000	265,000	506,880	370,320	538,160	563,900	439,540	407,686	2,853,800	3,439,000
Digested Sludge Withdrawn	695,000	728,000	773,000	771,000	762,000	808,000	800,000	762,429	5,337,000	5,567,000
Customer Information										
New Sewer Service Accounts	27	16	10	30	26	16	19	21	144	106
Permits Issued	24	21	26	19	29	12	5	19	136	211



MEMORANDUM

To: Board of Trustees
From: Ryan Hartman
Date: July 28, 2022
Subject: Dedication

Clay Center Elementary School sanitary sewers are complete and ready for dedication. Staff recommends acceptance of these sewers.

Recommended Action: Accept the dedication of Clay Center Elementary School sanitary sewers.



MEMORANDUM

To: Board of Trustees

From: Andrew Williams

Date: July 26, 2022

Subject: Military Leave

The P&B Committee discussed the military leave policy at the April 2021 B&P Committee meeting. At that time, I ran the matter past our Labor Attorney, and she confirmed that our current Handbook policy complies with State and Federal labor laws for military leave. The law states that TriCo must provide the employee the ability to take time off work without penalty in order to fulfill their service commitment. Some government employers provide paid time off for military leave or pay the difference in the employee's wages. The Committee decided not to make a change to the policy. I agreed that it was best to not start making individual expectations to our Employee Handbook.

Tristin recently got orders to not just complete his annual two week training, but for an additional three weeks of active-duty service, for a total of five weeks. Tristin asked about presenting his request to the Board at next meeting, but he will be gone on active duty. I suggested he put his comments in writing for the Board. This letter is attached.

Tristin A. Gardner

7236 Mayflower Park Dr
Zionsville, IN 46077
317-844-9200

PROPOSAL FOR EMPLOYEE HANDBOOK UPDATE (MILITARY LEAVE)

To Whom this may concern

PROPOSAL OBJECTIVE

The objective and goal of this proposal are aimed to address a scarcity of assistance to reserve personnel on military orders. to accommodate all military services not limited to national guard or state-appointed service.

RESERVE MEMBER YEARLY REQUIREMENTS OF SERVICE

The yearly minimum requirements of service are one weekend a month as well as two consecutive weeks a year. The weekends can also become three days, or four-day weekend drills planned out yearly. That would put a service member ten days over the allotted sick/personal days a year already allotted. This then leaves the service member in the hole for ten days as well with no sick or personal days off. A service member is also able to be called up at any time for service to backfill active-duty bases and move into active-duty service for any given time.

Ex. I will be serving in Charleston, SC for thirty days under active-duty orders (ADOS). This is an order of thirty-three days. This would be five full work weeks, leaving me with no personal time. As military service should not be considered personal time, as it is service and duty time to the country.

PROJECT SCOPE AND SPECIFICATIONS

The Project Scope and Specification are Proposed courses of action:

1. Set an allotted amount of paid leave days a year for service members. These days would only be able to be used due to military service which causes service members to miss days of work, negatively affecting pay. The allotted amount could be twenty days of military leave each year.
- Ex1. Having two-week drills that comes at the beginning of the month makes the member miss work. this would negatively affect the member as they would not receive payment until two weeks upon returning from service.

- Ex2. Having four-day drill weekends which causes a member to miss two days of a given work week. This then causes them to have to use sick/personal time to make up these days missed. Leaving them with less personal time throughout the year.
- 2. The second course of action could be subsidizing pay for the member. This would be a continued payment of the difference weekly to the service member. This course would only work absence of more the thirty days.
- Ex. If the member is gone for more than 30 days then the pay would be adjusted to the difference of pay between military basic pay and the member's average weekly pay.

Warm Regards,

Tristin A Gardner

Service Member

tristin.gardner@trico.eco



MEMORANDUM

To: Board of Trustees

From: Andrew Williams

Date: August 4, 2022

Subject: Surplus Equipment

Staff requests the Board declare the following equipment surplus:

Ford Transit
Decommissioned Actuators
Flow Meters
Portable Generators
3 Gardner Denver Blowers
1 Step Screen
4 Old VLR Gear Reducers
Titan Air Handler
1 Gorbelt Gantry Track

The equipment will be sold using the public bidding process.

Requested Action: Declare the Ford Transit, decommissioned Actuators, Flow Meters, Portable Generators, 3 Gardner Denver Blowers, 1 Step Screen, 4 Old VLR Gear Reducers, Titan Air Handler, and 1 Gorbelt Gantry Track equipment as surplus.