



# TriCo Regional Sewer Utility

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www.TriCo.eco Phone (317) 844-9200 Fax (317) 844-9203

## Board of Trustees Meeting Agenda

Monday, June 13, 2022 @ 6:00 p.m.

TriCo WRRF

7236 Mayflower Park Drive, Zionsville, IN 46077

1. Roll Call
2. Public Hearing – Sewer User Rate Ordinance 5-9-2022
3. Public Comment
4. Memorandum,
  - a. May 9, 2022 Board Meeting
  - b. May 9, 2022 Executive Session
5. Approval of Claims Docket
6. Attorney's Report
7. Utility Director's Report
8. Committee Reports
  - a. Budget & Finance Committee
  - b. Personnel & Benefits Committee
    - i. Update on Compensation Study
  - c. Capital & Construction Committee
    - i. Stationary Generators for Lift Station 11, 14 & 26
    - ii. Pump Replacement for LSs 18, 20 & 21 and Impeller Upgrade for LS 17
9. Old Business
  - a. Second Reading of the Sewer User Rate Ordinance 5-9-2022
  - b. Easement Acquisition
10. New Business
11. Adjourn

**ORDINANCE NO. 05-9-2022**

An ordinance establishing Utility wide schedule of monthly user rates, late fees, connection fees, interceptor fees, application fees, reinspection fees and charges to be collected from the owners of property served by the sewage works of the Utility and matters connected therewith, replacing Ordinance 05-10-2021-R,

WHEREAS, based upon the Utility’s Capital Project Master Plan, it is advisable to update fees previously established pursuant to Ordinance 05-10-2021-R; and

WHEREAS, the Board of Trustees desires to increase the User Charges,

Now, therefore, be it ordained by the Board of Trustees of TriCo Regional Sewer Utility, Indiana:

Section 1. Schedule of Monthly User Charges

| Metered Users:  | User Charge |
|---|-------------|
| (1) Treatment Rate:   |             |
| Per 1,000 gallons of sewage flow, if measured<br>or per 1,000 gallons of water usage if sewage<br>flow is not measured..... | \$3.00      |

|  |            |
|--|------------|
| (2) Base Rate – per month, as follows: |            |
| 5/8 inch water meter.....              | \$14.12    |
| 3/4 inch water meter* .....            | \$14.12    |
| 3/4 inch water meter.....              | \$17.77    |
| 1 inch water meter* .....              | \$14.12    |
| 1 inch water meter.....                | \$27.87    |
| 1 ¼ inch water meter.....              | \$41.69    |
| 1 ½ inch water meter.....              | \$55.45    |
| 2 inch water meter.....                | \$96.82    |
| 3 inch water meter.....                | \$216.28   |
| 4 inch water meter.....                | \$372.51   |
| 6 inch water meter.....                | \$841.20   |
| 8 inch water meter.....                | \$1,494.58 |

\*Residential customers with a 3/4-inch meter or 1-inch meter shall be charged a base charge for a 5/8 inch meter.

| Unmetered Users:                     | User Charge |
|--------------------------------------|-------------|
| <u>Residential:</u>                  |             |
| Single family residence/unit.....    | \$35.18     |
| Apartment or trailer court/unit..... | \$26.38     |
| Duplexes .....                       | \$70.38     |

|   |          |
|---|----------|
| Triplexes.....  | \$105.56 |
| <u>Commercial:</u>  |          |
| Retail establishment:   |          |
| First 3 employees.....  | \$35.18  |
| Each additional employee .....  | \$8.78   |
| Gasoline service station:   |          |
| With car wash facilities .....  | \$79.23  |
| W/O car wash facilities .....   | \$52.81  |
| Restaurants, drive-ins and taverns with eating and/or drinking facilities:          |          |
| First 2 employees.....  | \$35.18  |
| Each additional employee .....  | \$11.60  |
| Laundromats – per washer.....   | \$25.63  |
| Car wash, manual – per bay .....  | \$79.23  |
| Professional Office:  |          |
| First 2 employees.....  | \$35.18  |
| Each additional employee .....  | \$11.60  |
| <u>Government/Institutional:</u>  |          |
| School/student:   |          |
| First 25 students.....  | \$35.18  |
| Each additional student.....  | \$1.39   |
| Churches, lodges and veteran’s organizations w/o eating and/or drinking facilities: |          |
| For each 200 members or fraction thereof ..   | \$35.18  |
| Government offices:   |          |
| First 3 employees.....  | \$35.18  |
| Each additional employee .....  | \$8.78   |
| <u>Industrial (sanitary flow only):</u>   |          |
| First 3 employees.....  | \$35.18  |
| Each additional employee .....  | \$8.78   |

For the service rendered to the TriCo Regional Sewer Utility, said Utility shall be subject to the same rates and charges herein above provided, or to rates and charges established in harmony therewith.

In order to recover the cost of monitoring industrial wastes, the Utility shall charge the user the actual cost of the monitoring. This charge will be reviewed and revised on the same basis as all other rates and charges in the ordinance.

Section 2. The Return Check Charge for NSF (Non-Sufficient Funds) shall be charged in the amount of \$30.00 per check.

Section 3. Any current charges on the monthly user invoice that remain unpaid after the listed due date shall be assessed a late fee. The late fee assessed will be 10% of the unpaid current charges. This fee will be added to the following month’s user invoice.

Section 4. A Reinspection fee of \$100.00 shall be charged to the property owner for each reinspection if a property fails an inspection or requires more than two inspections.

Section 5. An application fee of One Hundred Fifty Dollar (\$150.00) per EDU, up to a maximum of Three Thousand Dollars (\$3,000.00) per permit, is due and payable at the time of submittal or issuance of the connection permit. Requested revisions to previously issued permits shall be considered a new permit and shall be subject to the application fee of \$150.00.

Section 6. Utility Wide Connection Fee

Prior to receiving a permit to connect to Utility sewer, the owner, lessee or developer of any real estate within the Utility shall pay to the Utility a connection fee of Two Thousand Eighty-Three Dollars (\$2,083.00) per EDU. Wherever practical the Utility shall utilize Indiana Administrative Code 327 IAC 3-6-11 to determine estimated average daily flow, based upon 310 gallons per day per EDU, and the proposed use of the real estate to be served. The minimum connection fee per parcel is one EDU.

The owner, lessee or developer of the real estate may submit data to the Utility which purports to provide a more accurate estimation of the average daily flow (for example from water bills or other actual data setting forth flow from similar facilities). BOD, suspended solids, and other wastewater loadings may similarly be considered. Upon receipt and review of the data provided, the Utility may, in its absolute discretion, agree to an EDU amount that is other than the amount determined as specified above. The Utility may review real estate's usage from time to time; if real estate is found to exceed the previously agreed amount, then upon notice by the Utility, the owner, lessee or developer of said real estate shall promptly pay Utility the difference in EDUs at the current rate. Any change in use or additions, renovations or alterations of said real estate may trigger review of usage by the Utility.

Residential lots previously containing a dwelling that was connected to the Utility's sanitary sewers and having paid a monthly sewer service billing are exempt from the connection charge in the event the dwelling is demolished, and new residential dwelling built on the same real estate.

Section 7. Utility Wide Interceptor Fee

In addition to the connection charge set forth above based upon EDU's there is also due prior to the receipt of a permit, an interceptor fee of Four Thousand Seventy-five Dollars (\$4,075.00) per acre. Residential lots previously containing a dwelling that was connected to the Utility's sanitary sewers and having paid a monthly sewer service billing are exempt from the interceptor fee in the event the dwelling is demolished, and new residential dwelling built on the same real estate. Lots and parcels that are part of a Utility neighborhood sewer extension project in which local sewer charges are assessed by ordinance are also exempt.

Section 8. Prior Schedule of Monthly User Charges

The Schedule of Monthly User Charges established under the Ordinance shall preempt and supersede and wholly replace the Schedule of Monthly User Charges under Ordinance 05-10-2021-R, and any other prior Ordinances of the Utility as the same may be amended from time to time by the Utility. Nothing in the Ordinance shall be construed as limiting the applicability of the Utility's various use ordinances or other definitions or terms contained in other Ordinances, exception only the specific Schedule of Monthly User Charges set forth therein.

Section 9. The invalidity of any section, clause, sentence, or provision of this Ordinance shall not affect the validity of any part of this Ordinance which can be given effect without such invalid part or parts.

Section 10. The revised rates shall become effective for service received July 1, 2022, and thereafter.

**PASSED AND ADOPTED** by the Board of Trustees of the TriCo Regional Sewer Utility on the \_\_\_\_ day of \_\_\_\_\_, 2022.

| <u>BOARD OF TRUSTEES:</u>               | <u>Approve</u>           | <u>Oppose</u>            | <u>Abstain</u>           |
|---|--------------------------|--------------------------|--------------------------|
| _____<br>Carl Mills President           | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| _____<br>Jeffrey Kimbell Vice President | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| _____<br>Michael McDonald Secretary     | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| _____<br>Jane Merrill Treasurer         | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| _____<br>Eric Hand                      | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| _____<br>Steve Pittman                  | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| _____<br>Charles Ryerson                | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| _____<br>Jeffery Hill                   | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| _____<br>Amanda Foley                   | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

**ATTEST:** \_\_\_\_\_  
Andrew Williams  
Utility Director



## BOARD OF TRUSTEE MEETING

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Monday May 9, 2022, 6:00 p.m.  
Memorandum

Mr. Mills called the meeting to Order at a little after 6:00 p.m.

### **ROLL CALL**

Present: President Carl Mills, Vice President Jeff Kimbell, Treasurer Jane Merrill, Secretary Michael McDonald, members, Steve Pittman, Eric Hand, Chuck Ryerson, Amanda Foley, and Jeff Hill. Others in attendance were Utility Director Andrew Williams, Legal Counsel Anne Poindexter, Engineering Manager Wes Merkle, Controller Cindy Sheeks, Plant Superintendent Scot Watkins, Collections Superintendent Aaron Strong and Administrative Assistant Maggie Crediford.

### **PUBLIC COMMENT**

There was no one present from the public.

### **APPROVAL OF MEETING MEMORANDUM**

Mr. Kimbell made a motion to approve the April 11, 2022, Board of Trustees meeting memorandum. Ms. Foley seconded the motion, and it was unanimously approved.

### **APPROVAL OF CLAIMS DOCKET**

Ms. Sheeks said there were no unusual or unexpected bills to report. Mr. Pittman made a motion to approve the Claims Docket. Ms. Merrill seconded the motion, Mr. McDonald asked about a claim paid to Touch and Go Collision Center. Mr. Williams said that was the deductible amount for a collision the field staff had with two company vehicles. No injuries were associated with the accident. The motion was unanimously approved.

### **ATTORNEY'S REPORT**

Mrs. Poindexter had no report.

### **UTILITY DIRECTOR'S REPORT**

Mr. Williams handed out a summary stat sheet that had been requested by Ms. Merrill showing Utility information and accomplishments from 2021. Mr. Mills requested a similar handout be sent with a monthly billing statement so customers can review the information as well, to get a better understanding of what the Utility does. Mr. Williams said one could be sent out with the mailer that will discuss the upcoming user rate increase.

Mr. Williams said he had communicated with one of the project managers from Cartegraph, the new asset management software program. She praised staff member Jeff Martin for his enthusiasm and contributions to the implementation and integration of the new Asset Management software. She noted what a pleasure it was to work with him.

Mr. Ryerson questioned the number of work orders listed on the handout. Mr. Strong noted that the number was listed under the wrong heading. The heading will be updated before the handout is sent to customers. The number 54 listed under work orders is actually the number of pumps that were pulled and serviced in 2021.

Mr. McDonald asked if Staff has a date for a ribbon cutting ceremony at the treatment plant. Mr. Williams said Thieneman is behind on the schedule to finish up plant restoration. Mr. Merkle said he anticipates Thieneman will be off the site sometime in June.

## **COMMITTEE REPORTS**

### **Budget & Finance Committee**

#### **First Reading of User Rate Ordinance 05-09-2022**

Ms. Merrill gave the first reading of proposed User Rate Ordinance 05-09-2022. She read “An ordinance establishing Utility wide schedule of monthly user rates, late fees, connection fees, interceptor fees, application fees, reinspection fees and charges to be collected from the owners of property served by the sewage works of the Utility and matters connected therewith, replacing Ordinance 05-10-2021-R”. Ms. Merrill made a motion to authorize the second reading and the publication of the Notice for a Public Hearing to be held at the June 13, 2022 at the Board of Trustees meeting. Mr. McDonald Seconded the motion and it was unanimously approved.

It was noted that the ordinance provided had a typo in the ordinance number showing it as Ordinance 05-09-20221. This will be corrected to Ordinance 05-09-2022.

#### **Write off Policy**

Ms. Merrill made a motion to approve the Write Off Policy as presented in the Board packet. Mr. Kimbell seconded the motion, and it was unanimously approved.

### **Personnel & Benefits Committee**

Mr. Kimbell said the Personnel and Benefits Committee did not meet but anticipates meeting in May to discuss the findings of the ongoing salary study.

### **Capital & Construction Committee**

Ms. Foley said the Capital and Construction Committee did not meet and had nothing to report.

## **NEW BUSINESS**

### **Portable Generator Quote**

Mr. Williams said quotes were received the previous Tuesday afternoon. One bidder responded. Other suppliers had issues securing the requested equipment in a timely manner. Staff is recommending purchasing two new generators.

Mr. McDonald made a motion to purchase two generators from Interstate Power Systems in the amount of \$206,779. Ms. Merrill seconded the motion, and it was unanimously approved.

**ADJOURNMENT**

Mr. Kimbell made a motion to adjourn the meeting. The meeting adjourned at 6:35 p.m.

The next Board of Trustees Meeting is scheduled for Monday, June 13, 2022, at 6:00 p.m.

Respectfully submitted,



Andrew Williams  
Utility Director

Approved:

\_\_\_\_\_ as Presented  
\_\_\_\_\_ as Amended

\_\_\_\_\_  
Michael McDonald, Secretary

\_\_\_\_\_  
Carl Mills, President



## Executive Session of the Board of Trustees

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Monday, May 9, 2022, 5:30 p.m.  
Memorandum

Mr. Mills called the meeting to Order at 5:30p.m.

### **ROLL CALL**

Present: President Carl Mills, Vice President Jeff Kimbell, Treasurer Jane Merrill, Secretary Michael McDonald, members, Steve Pittman, Eric Hand, Chuck Ryerson, Jeff Hill, Amanda Foley and Legal Counsel Anne Poindexter, Utility Director Andrew Williams, Controller Cindy Sheeks, Engineering Manager Wes Merkle, Collections Superintendent Aaron Strong, Plant Superintendent Scot Watkins and Administrative Assistant Maggie Crediford

The Board discussed litigation in compliance with (IC5-14-1.5-6.1(b)(9)). Mr. Mills closed the Executive Session. It is certified that no matters other than possible litigation were discussed in the Executive Session.

Respectfully submitted,

Michael McDonald  
Secretary

# The TriCo Connection

Volume 16 Issue 6 June 2022

MONTHLY NEWSLETTER

## FINANCIAL UPDATE- CINDY SHEEKS

In April 2022, total revenue was \$646,311. It is up close to \$5,000 from March 2022, but down \$13,623 from sales in April 2021. YTD the revenue collections are \$2,549,208 of the annual budget of \$7,759,350, or 35.39%. Residential income was \$434,269 during the month, \$13,400 higher than April 2021. Commercial sales totaled \$180,560 in April 2022, \$5,262 below sales in April 2021. The Other Revenue category (late fees, application fees, plan review fees) was \$23,426 in April. The Other Income category (interest, gains on asset disposal, miscellaneous revenue) was \$8,056 during the month.

Total operating expenses were \$462,077 in April. YTD spending is 34.65% of the 2022 Operating Budget of \$5,803,897. Total April 2022 spending was \$10,535 lower than expenses in April 2021. Wages and benefits spending totaled \$234,569 during the month. Administration spending was \$40,171 during April. Treatment costs totaled \$158,275 and collection costs totaled \$29,061 during the month.

Net income in April was \$41,953 after depreciation and amortization of CIAC. April 2021 net income totaled \$40,641.

### Spending Breakdown in April:

|                  |        |
|------------------|--------|
| Wages            | 50.76% |
| Administration   | 8.69%  |
| Treatment Costs  | 34.25% |
| Collection Costs | 6.29%  |

Interceptor fees collected in April were \$60,237. YTD is \$89,518. EDU fees collected during April were \$37,494. YTD is \$363,708.

Cash generated for April shows a increase in all funds of \$135,230. Capital spending during the month for the plant expansion was \$299,271. Additional capital spending during the month the final payment for Cartegraph and lift station safety nets. Cash on hand as of April 30, 2022, was \$12,467,454. The balances in the funds are listed below:

|                         |                    |
|-------------------------|--------------------|
| Operating               | \$7,529,450        |
| Interceptor             | \$-51,034          |
| Plant Expansion         | \$2,695,008        |
| Operating Reserve       | \$519,252          |
| Reserve for Replacement | \$-54,102          |
| 2020 Bond Funds         | <u>\$1,828,879</u> |
| Total                   | \$12,467,455       |

### In This Issue

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### Calendar of Events

|            |                   |                     |
|------------|-------------------|---------------------|
| June 13    | P&B Meeting       | 4:30 p.m.           |
| June 13    | Executive Session | 5:30 p.m.           |
| June 13    | Board Meeting     | 6:00 p.m.           |
| June 22    | P&B Meeting       | 7:30 a.m.           |
| June 24    | B&F Meeting       | 7:30 a.m.           |
| July 3 & 4 | CarmelFest        | 12 p.m.. to 10 p.m. |
| July 5     | C&C Meeting       | 4:30 p.m.           |

## **ENGINEERING & CONSTRUCTION - WES MERKLE**

Staff completed 283 locates, 26 I&I inspections and 20 lateral inspections in May. There were no failed I&I inspections. 2,071 locate requests were received and reviewed. Brandon assisted with lab work and completed most lateral and I&I inspections. Nate completed most locates. We received new equipment that will allow Nate to collect and upload force main and low pressure main locating data into GIS. Eric continued inspecting at Albany Village near 146<sup>th</sup> Street and Shelborne Road, where sewers are complete and ready for testing. Asherwood sewers are awaiting punch list work. Jeff finished successful implementation of Cartegraph. He also serviced flow meters and reviewed data. Ryan is guiding numerous private development and road improvement projects through plan review. Sewer installation for a new section of Jackson's Grant is underway; a new section of Waterfront at West Clay begins shortly. Multiple projects are progressing towards construction.

Ryan and Wes continued working with legal counsel on the Little Eagle Interceptor Extension project. We received quotes for new generators and automatic transfer switches at Lift Stations 11, 14 and 26, new pumps for Lift Stations 18, 20 and 21, and upsized pump impellers for Lift Station 17. Design of a new control panel for Lift Station 14 is nearly complete. Design is underway for reconstruction of Lift Stations 8 and 16, as well as the Lift Station 26 Parallel Force Main projects.

## **PLANT EXPANSION PROJECT UPDATE - WES MERKLE**

The old VLRs are back in service. We have officially expanded plant capacity to 5.72 MGD. Plant staff drained the Orbal after flow was moved over to the VLRs. Grit removal equipment troubleshooting continues. We are awaiting replacement parts for two valve actuators. Once installed we are hopeful that grit removal will finally be started up. Crews continue punch list work and cleanup throughout the site. Final grading and seeding are underway.

## **TEAM BUILDING EVENT-TOP GOLF**

Staff had a team bonding event at Top Golf in Fishers on Thursday, June 2nd. Team captains consisted of the Utility golfers, Aaron Strong, Ryan Hartman, Brandon Woolf and Matt Starr. Teams were randomly chosen and competed in three rounds of TOPRELAY, where individual team members took turns hitting at specific targets, each team member getting three shots. Once a target was met teams could hit at the next target.

Employees enjoyed a buffet lunch and there was time for free play at the end of the event.

## **TRICO ANNIVERSARY- KONA ICE**

Friday June 3rd the Kona Ice truck came to the plant and served shaved ice to employees to celebrate the Utility's anniversary. The weather was perfect and staff was joined by Board President Carl Mills.

## COLLECTIONS UPDATE- AARON STRONG

Collections Staff televised 17,769 feet of gravity sewer in the month of May to include a scheduled main repair just south of Lift Station #8 servicing the future Asherwood development. Footage was down this month due to mechanical issues with the CCTV tractor, this inspection truck and associated equipment is scheduled to be replaced in 2023. Carter's camera inspection identified 43 lines in need of cleaning in this year's cleaning and inspection cycle. Matt and Brian cleaned the bulk of these lines totaling nearly 10,000 feet.

Manhole inspection is nearly completed with just 400 manholes remaining, inspections thus far have generated 125 corrective action tasks in Cartegraph. Dan and Tristin will transition to manhole repair once inspections are completed.

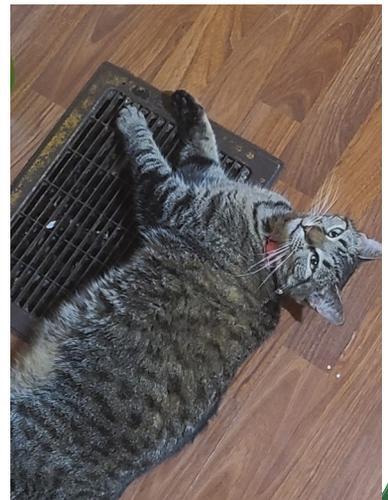
Yearly pump inspections have begun with 14 of the 54 pumps in the collections system receiving preventative maintenance. Crews pull the pumps from the wet well and perform a 23-point inspection before placing the pump back into service. Crews take the opportunity to exercise and inspect valves at the lift stations during the inspection process.

Collections Staff assisted engineering in verifying utility locates on a low-pressure system located on Larkspur Lane. Staff hydro excavated the main in 3 locations recording the depth, location and installing a locatable marker ball for future locates.

Employees from Collections, Plant and Engineering staff participated in this year's IWEA Wastewater Challenge in Brownsburg. 2 teams from TriCo competed in trade specific challenges testing their practical knowledge in 6 different disciplines. When the dust settled, the host team from Brownsburg was crowned champion.

## EMPLOYEE SPOTLIGHT- MELISSA TETRICK

Melissa has lived in Indianapolis her whole life. She grew up on the south side and now lives on the south west side. She enjoys crafting, reselling and most importantly spending time with her family. She and her husband have two girls. They have a cat named Sunshine and a dog named Daisy. They have recently taken up gardening on a large scale. They enjoy going camping. Melissa has been in customer service for over 20 years, She looks forward to working with everyone at TriCo.



### SAFETY UPDATE - LOREN PRANGE

No injuries reported this month, and we are at 125 days without a loss time accident.

Loren and Scot attended the IWEA Safety Meeting for May.

The monthly inspections of the fire extinguishers and emergency lights were completed.

Facility staff improved the used oil storage area by adding new signs and clearing the walkway around the storage.

We had a safety tailgate on May 23<sup>rd</sup> at which we discussed Blood Born pathogens and Fire Extinguisher Use.

### PLANT UPDATE- SCOT WATKINS

Staff completed 455 maintenance tasks at the plant, which included the biannual Vertical Loop Reactor gear reducer oil changes. Hydraulic cylinders on the belt filter press, original installed in 2007, were replaced. The Capital project of replacing the four original overhead door operators was completed. Vertical Loop Reactors 1-4 have been placed back on-line along with Clarifiers 4 & 5. This additional capacity has allowed us to take the Orbal Oxidation Ditch off-line for maintenance and cleaning. This process will be maintained and ready to be placed back on-line when the additional capacity is needed.

One hundred and six pump outs have been logged and account for over 30,000 gallons of FOG being prevented from entering the system this month. One sampling violation occurred; a notice of violation (NOV) was issued. Under slap/Plan review for FOG plumbing was performed on Aspasia Bake Shop, Kung Fu Tea, Crumble Cookie and Capriotti's Sandwich Shop.

The laboratory performed 308 CBOD5 tests, 232 Total Suspended Solids (TSS) tests, 144 Phosphorus & Ammonia tests, 44 Total Nitrogen tests & 51 E coli tests. Monthly Method Detection Limit studies were completed on TSS, Phosphorus and Ammonia. Our laboratory was inspected by the Indiana Water Environmental Association (IWEA) Laboratory Committee for the Excellence Award; we will be receiving the award for the 17<sup>th</sup> year in a row. Bob attended IWEA Lab and Wastewater Challenge meetings and performed three lab audits.

Staff participated in the 2022 IWEA Wastewater Challenge hosted in Brownsburg. Bob and Loren served as judges while Shaun, Rob, Matt, Brian, Jeff, Carter, Daniel and Tristin all competed.

#### Birthdays

- Cindy Ferrulli June 1
- Brandon Woolf June 9
- Loren Prange June 20

#### Anniversaries

|                    |         |                     |
|--------------------|---------|---------------------|
| Matt Starr         | June 13 | 11 Years of Service |
| Eric Luis DelaCruz | June 18 | 10 Years of Service |
| Cody Cain          | June 24 | 3 Years of Service  |

TriCo Regional Sewer Utility  
Register of Claims  
For the period 05/06/2022-06/13/2022

| Payment date | Check number | Bank name | Payee name                        | Amount     | Amount Allowed | Description                         |
|--------------|--------------|-----------|-----------------------------------|------------|----------------|-------------------------------------|
| 5/6/2022     | 17726        | Operating | Hamilton County Treasurer         | \$75.00    | \$75.00        | 17-09-32-00-00-001.001              |
| 5/6/2022     | 17727        | Operating | Ryan Hartman                      | \$60.97    | \$60.97        | Reim-phone accessories              |
| 5/9/2022     | 17728        | Operating | Shaun Odom                        | \$150.00   | \$150.00       | Tuition reimbursement               |
| 5/13/2022    | 17729        | Operating | Carter Kaminski                   | \$70.55    | \$70.55        | Mileage - Callouts                  |
| 5/16/2022    | 17730        | Operating | TIMOTHY W POOCH OR XUDONC         | \$8.14     | \$8.14         | REFUND-11840 HARVARD LANE           |
| 5/16/2022    | 17731        | Operating | STEVEN POE                        | \$10.77    | \$10.77        | REFUND-3882 CORNWALLIS LANE         |
| 5/16/2022    | 17732        | Operating | STEVEN S RUSK                     | \$10.85    | \$10.85        | REFUND-11218 BASSWOOD               |
| 5/16/2022    | 17733        | Operating | KEN ZAGZEBSKI                     | \$15.21    | \$15.21        | REFUND-9943 SOUTH TOWNE LANE        |
| 5/16/2022    | 17734        | Operating | JAMES MUELHAUSEN                  | \$17.11    | \$17.11        | REFUND-10904 JORDAN ROAD            |
| 5/16/2022    | 17735        | Operating | WILLIAM WAITE OR BRITTANY C       | \$17.57    | \$17.57        | REFUND-342 FLEETWOOD                |
| 5/16/2022    | 17736        | Operating | AMIT MAHAJAN                      | \$17.67    | \$17.67        | REFUND-12968 PETIGRU DR             |
| 5/16/2022    | 17737        | Operating | AHSLEY WILLIAMSON                 | \$19.43    | \$19.43        | REFUND-509 ABERDEEN ST              |
| 5/16/2022    | 17738        | Operating | BROADWAY PROPERTIES C/P LE        | \$19.61    | \$19.61        | REFUND-10701 BROADWAY AVE           |
| 5/16/2022    | 17739        | Operating | DAN ROSIO                         | \$20.59    | \$20.59        | REFUND-12999 BROAD ST               |
| 5/16/2022    | 17740        | Operating | MICHELE ABBOTT                    | \$21.17    | \$21.17        | REFUND-13082 PORTSMOUTH DR          |
| 5/16/2022    | 17741        | Operating | QIAN MA                           | \$21.58    | \$21.58        | REFUND-3418 BURLINGTON BLVD         |
| 5/16/2022    | 17742        | Operating | MAHER RIZALLA                     | \$22.20    | \$22.20        | REFUND-9833 CORNELL AVE             |
| 5/16/2022    | 17743        | Operating | GINA SHOCKLEY                     | \$22.94    | \$22.94        | REFUND-3848 CONSTITUTION DR         |
| 5/16/2022    | 17744        | Operating | GARY NELSEN                       | \$23.80    | \$23.80        | REFUND-12544 TIMBER CREEK DR #4     |
| 5/16/2022    | 17745        | Operating | ERIK OR RISA KIM                  | \$27.46    | \$27.46        | REFUND-10330 N DELAWARE             |
| 5/16/2022    | 17746        | Operating | ROBERT D SCHAEFER                 | \$27.75    | \$27.75        | REFUND-10475 CORNELL AVE            |
| 5/16/2022    | 17747        | Operating | XIAOZENG YANG OR YING WANG        | \$27.86    | \$27.86        | REFUND-1635 NORDLAND DR             |
| 5/16/2022    | 17748        | Operating | MARY GORDEN                       | \$28.00    | \$28.00        | REFUND-10596 JUMPER LANE            |
| 5/16/2022    | 17749        | Operating | YANS PROPERTY MGT LLC C/O Y       | \$28.60    | \$28.60        | REFUND-3470 GOLDEN GATE             |
| 5/16/2022    | 17750        | Operating | ZUBAIR HAIDER                     | \$28.72    | \$28.72        | REFUND-9610 CYPRESS WAY             |
| 5/16/2022    | 17751        | Operating | MARK SHRACK                       | \$28.76    | \$28.76        | REFUND-2022 RHETTSBURY              |
| 5/16/2022    | 17752        | Operating | OWEN MELTON                       | \$29.75    | \$29.75        | REFUND-1098 LAURELWOOD              |
| 5/16/2022    | 17753        | Operating | MANISH ARORA                      | \$30.04    | \$30.04        | REFUND-13420 SPOTSWOOD              |
| 5/16/2022    | 17754        | Operating | WYATT H OR CHELSEA HORSLE         | \$33.46    | \$33.46        | REFUND-10889 DIAMOND DR             |
| 5/16/2022    | 17755        | Operating | DEJAVIER SPELLER                  | \$33.51    | \$33.51        | REFUND-10408 MCPHERSON ST           |
| 5/16/2022    | 17756        | Operating | DAVID WANG                        | \$38.08    | \$38.08        | REFUND-3434 GOLDEN GATE DR N        |
| 5/16/2022    | 17757        | Operating | QUYEN HOANG                       | \$41.20    | \$41.20        | REFUND-1108 E 104TH                 |
| 5/16/2022    | 17758        | Operating | CAROLYN PICKERING                 | \$41.64    | \$41.64        | REFUND-2718 E HIGH GROVE            |
| 5/16/2022    | 17759        | Operating | MICHAEL HAY                       | \$45.27    | \$45.27        | REFUND-738 BARKWOOD                 |
| 5/16/2022    | 17760        | Operating | TODD M IMHOFF                     | \$50.00    | \$50.00        | REFUND-2554 CONGRESS ST             |
| 5/16/2022    | 17761        | Operating | MITCHELL OR DEBRA WILLIAMS        | \$50.09    | \$50.09        | REFUND-2606 CONGRESS ST             |
| 5/16/2022    | 17762        | Operating | DAVID OR NANCY KNIGHT             | \$54.36    | \$54.36        | REFUND-11193 GLEN AVON WAY          |
| 5/16/2022    | 17763        | Operating | JOHN ROGER MARANDINO              | \$55.00    | \$55.00        | REFUND-11864 AVEDON WAY             |
| 5/16/2022    | 17764        | Operating | OFFERPAD LLC                      | \$59.21    | \$59.21        | REFUND-10200 TAMMER DR              |
| 5/16/2022    | 17765        | Operating | HARBOUR PROPERTIES                | \$61.05    | \$61.05        | REFUND-435 E 114TH ST               |
| 5/16/2022    | 17766        | Operating | DAVID R GWIN                      | \$73.72    | \$73.72        | REFUND-10851 BELLEFONTAINE ST       |
| 5/16/2022    | 17768        | Operating | DORA HOTEL CO                     | \$273.70   | \$273.70       | REFUND-9797 MICHIGAN ROAD           |
| 5/16/2022    | 17769        | Operating | CARMEL LODGING                    | \$624.21   | \$624.21       | REFUND-251 PENN PARKWAY             |
| 5/16/2022    | 17770        | Operating | PROVIDENCE HOMES GROUP            | \$70.37    | \$70.37        | REFUND-1606 E 110TH ST              |
| 5/17/2022    | 17771        | Operating | Summers Heating and Cooling       | \$50.00    | \$50.00        | Refund- overpayment on failed I & I |
| 5/17/2022    | 17772        | Operating | Daniel Rossman                    | \$3,000.00 | \$3,000.00     | Tuition reimbursement - 2022        |
| 5/17/2022    | 17773        | Operating | Travelers                         | \$6,974.00 | \$6,974.00     | Cyber policy 0107627679             |
| 5/18/2022    | 17774        | Operating | Robert Mendoza                    | \$45.47    | \$45.47        | Mileage - Wastewater challenge      |
| 5/19/2022    | 17775        | Operating | Indiana Department of Environment | \$30.00    | \$30.00        | Operator license - Brandon Woolf    |
| 5/24/2022    | 17776        | Operating | Jacob McDonald                    | \$109.78   | \$109.78       | Boots reimbursement                 |
| 5/24/2022    | 17777        | Operating | Maggie Crediford                  | \$24.69    | \$24.69        | Mileage                             |
| 5/25/2022    | 17779        | Operating | Cindy Sheeks                      | \$50.94    | \$50.94        | Mileage, lunch, flowers             |
| 5/26/2022    | 17780        | Operating | Carmel Utilities                  | \$195.65   | \$195.65       | LS 2                                |
| 5/26/2022    | 17780        | Operating | Carmel Utilities                  | \$29.89    | \$29.89        | LS 26                               |
| 5/26/2022    | 17780        | Operating | Carmel Utilities                  | \$44.03    | \$44.03        | Stormwater                          |
| 5/26/2022    | 17780        | Operating | Carmel Utilities                  | \$14.70    | \$14.70        | LS 1                                |
| 5/27/2022    | 17781        | Operating | Shaun Odom                        | \$150.00   | \$150.00       | March FSA reim                      |
| 5/31/2022    | 17782        | Operating | Maggie Crediford                  | \$998.67   | \$998.67       | Top Golf reim                       |
| 5/31/2022    | 17783        | Operating | Scot Watkins                      | \$140.40   | \$140.40       | Mileage                             |
| 6/2/2022     | 17784        | Operating | Indiana Department of Environment | \$30.00    | \$30.00        | Vaughn-Operator II                  |
| 6/3/2022     | 17785        | Operating | Matt Starr                        | \$30.42    | \$30.42        | Mileage                             |
| 6/3/2022     | 17786        | Operating | Providence Homes Group            | \$70.37    | \$70.37        | Refund-1606 E 110th St              |

| Payment date | Check number | Bank name    | Payee name                          | Amount       | Amount Allowed | Description                             |
|--------------|--------------|--------------|-------------------------------------|--------------|----------------|---|
| 6/6/2022     | 17787        | Interceptor  | Buckingham MR LLC                   | \$8,640.00   | \$8,640.00     | CIP-Proj 2103 Easement - 11150 Bennett  |
| 6/6/2022     | 17788        | Operating    | Hare Chevrolet                      | \$45,900.00  | \$45,900.00    | CIP-2022 Silverado 2500 HDCrew Cab      |
| 6/6/2022     | 17789        | Operating    | Brandon Woolf                       | \$30.00      | \$30.00        | May cell phone                          |
| 6/6/2022     | 17790        | Operating    | Eric Luis Delacruz                  | \$30.00      | \$30.00        | May cell phone                          |
| 6/6/2022     | 17791        | Operating    | Jeffrey Martin                      | \$30.00      | \$30.00        | May cell phone                          |
| 6/6/2022     | 17792        | Operating    | Nathan Crowder                      | \$30.00      | \$30.00        | May cell phone                          |
| 6/6/2022     | 17793        | Operating    | Amanda Foley                        | \$100.00     | \$100.00       | May board fees                          |
| 6/6/2022     | 17794        | Operating    | Carl S. Mills                       | \$250.00     | \$250.00       | May board fees                          |
| 6/6/2022     | 17795        | Operating    | Charles Ryerson                     | \$50.00      | \$50.00        | May board fees                          |
| 6/6/2022     | 17796        | Operating    | Eric Hand                           | \$200.00     | \$200.00       | May board fees                          |
| 6/6/2022     | 17797        | Operating    | Jane B. Merrill                     | \$300.00     | \$300.00       | May board fees                          |
| 6/6/2022     | 17798        | Operating    | Jeff Hill                           | \$50.00      | \$50.00        | May board fees                          |
| 6/6/2022     | 17799        | Operating    | Jeffrey Kimbell                     | \$150.00     | \$150.00       | May board fees                          |
| 6/6/2022     | 17800        | Operating    | Michael A. McDonald                 | \$300.00     | \$300.00       | May board fees                          |
| 6/6/2022     | 17801        | Operating    | Steve Pittman                       | \$50.00      | \$50.00        | May board fees                          |
| 6/7/2022     | 17802        | Operating    | ADAM OR JENNIFER SCHWEM             | \$7.40       | \$7.40         | REFUND-11474 PERKINS ST                 |
| 6/7/2022     | 17803        | Operating    | CYNTHIA T VAUGHN                    | \$7.89       | \$7.89         | REFUND-3905 HEATHFIELD CT               |
| 6/7/2022     | 17804        | Operating    | ASHMAN PROPERTIES                   | \$12.03      | \$12.03        | REFUND-14479 CARLOW RUN                 |
| 6/7/2022     | 17805        | Operating    | LEON MENCIAS                        | \$15.41      | \$15.41        | REFUND-9914 SOUTH TOWNE                 |
| 6/7/2022     | 17806        | Operating    | ROSEMIN OR TANVEEN ALAM             | \$16.99      | \$16.99        | REFUND-3487 YANCEY PLACE                |
| 6/7/2022     | 17807        | Operating    | ANDREW OR VICTORIA BRINDLE          | \$17.02      | \$17.02        | REFUND-1828 E 106TH ST                  |
| 6/7/2022     | 17808        | Operating    | JAMES N POST                        | \$18.03      | \$18.03        | REFUND-12468 BURKE DR                   |
| 6/7/2022     | 17809        | Operating    | LINDA L CLARK                       | \$19.45      | \$19.45        | REFUND-14258 AUTUMN WOODS DR            |
| 6/7/2022     | 17810        | Operating    | SATISH PANICKER                     | \$19.57      | \$19.57        | REFUND-11720 BROCKFORD CT               |
| 6/7/2022     | 17811        | Operating    | WYATT BEIDELMAN                     | \$22.19      | \$22.19        | REFUND-10530 MCPHEARSON ST              |
| 6/7/2022     | 17812        | Operating    | RANDY HARVILLE                      | \$23.41      | \$23.41        | REFUND-14065 INGLENOOK LANE             |
| 6/7/2022     | 17813        | Operating    | RAJALAXMI KULKARNI                  | \$23.73      | \$23.73        | REFUND-11931 WINNERS CIRCLE             |
| 6/7/2022     | 17814        | Operating    | SURANGA OR RACHEL KASTHUF           | \$23.75      | \$23.75        | REFUND-10827 PUTNAM PLACE               |
| 6/7/2022     | 17815        | Operating    | ALLISON OR JAREK STARK              | \$24.04      | \$24.04        | REFUND-3762 TREWITHEN LANE              |
| 6/7/2022     | 17816        | Operating    | GREAT CONSTRUCTION ONE LL           | \$24.87      | \$24.87        | REFUND-2996 TOPAZ                       |
| 6/7/2022     | 17817        | Operating    | DAVID OR NACY KNIGHT                | \$27.18      | \$27.18        | REFUND-11193 GLEN AVON WAY              |
| 6/7/2022     | 17818        | Operating    | CONNIE VINCIGUERRA                  | \$27.19      | \$27.19        | REFUND-2176 TROWBRIDGE HIGH ST          |
| 6/7/2022     | 17820        | Operating    | MARY GORDEN                         | \$28.00      | \$28.00        | REFUND-10596 JUMPER LANE                |
| 6/7/2022     | 17822        | Operating    | KSHITHEESH MELKOTE-KAINKAI          | \$31.43      | \$31.43        | REFUND-OVERPAYMENT                      |
| 6/7/2022     | 17823        | Operating    | TAMAKIA BRELAND                     | \$31.74      | \$31.74        | REFUND-14470 BALDWIN LANE               |
| 6/7/2022     | 17824        | Operating    | EMILY TRACY OR JASON CALLAI         | \$34.20      | \$34.20        | REFUND-2621 CONGRESS STREET             |
| 6/7/2022     | 17826        | Operating    | PROVIDENCE HOMES GROUP              | \$70.37      | \$70.37        | REFUND-1606 E 110TH ST                  |
| 6/7/2022     | 17827        | Operating    | SAMUEL YEARLY                       | \$175.00     | \$175.00       | REFUND-3361 W 141ST ST                  |
| 6/7/2022     | 17828        | Operating    | Robert Roudebush                    | \$370.89     | \$370.89       | Mileage                                 |
| 6/9/2022     | 17830        | Plant Expans | Huntington Public Cap Corp          | \$685,010.00 | \$685,010.00   | 2022 Bond interest & principal payment  |
| 6/9/2022     | 17830        | Interceptor  | GRW                                 | \$10,100.00  | \$10,100.00    | CIP-Proj 2207                           |
| 6/9/2022     | 17830        | Interceptor  | GRW                                 | \$5,400.00   | \$5,400.00     | CIP-Proj 2208                           |
| 6/9/2022     | 17831        | Operating    | AFLAC                               | \$374.02     | \$374.02       | AFLAC deductions                        |
| 6/9/2022     | 17832        | Operating    | Altman, Poindexter & Wyatt, LLC     | \$1,412.50   | \$1,412.50     | Legal fees                              |
| 6/9/2022     | 17833        | Operating    | Andy's Lawn Care                    | \$100.00     | \$100.00       | Lawn care                               |
| 6/9/2022     | 17834        | Operating    | Bio Chem, Inc.                      | \$5,297.64   | \$5,297.64     | Aluminum Sulfate                        |
| 6/9/2022     | 17835        | Operating    | Black Tie Courier                   | \$525.00     | \$525.00       | Courier Service                         |
| 6/9/2022     | 17836        | Operating    | Carmel Utilities                    | \$615.64     | \$615.64       | Sewer cleaning                          |
| 6/9/2022     | 17836        | Operating    | Carmel Utilities                    | \$579.18     | \$579.18       | Sewer cleaning                          |
| 6/9/2022     | 17837        | Operating    | Carmel Utilities                    | \$102,289.47 | \$102,289.47   | May flow                                |
| 6/9/2022     | 17837        | Operating    | Carmel Utilities                    | \$16,513.80  | \$16,513.80    | Spring and fall reads                   |
| 6/9/2022     | 17838        | Operating    | Cerlic Environmental Controls, Inc. | \$11,910.00  | \$11,910.00    | Replacement suspended solid sensors for |
| 6/9/2022     | 17839        | Operating    | Commonwealth Engineers, Inc         | \$8,640.00   | \$8,640.00     | CIP-Proj 2202                           |
| 6/9/2022     | 17840        | Operating    | Connect Electric Inc                | \$475.00     | \$475.00       | TV Monitor electrical work              |
| 6/9/2022     | 17841        | Operating    | CuraLinc, LLC                       | \$295.00     | \$295.00       | EAP-July-Sept                           |
| 6/9/2022     | 17842        | Operating    | Dell Marketing L.P.                 | \$384.05     | \$384.05       | Dock                                    |
| 6/9/2022     | 17843        | Operating    | Doxim                               | \$4,263.82   | \$4,263.82     | Mailling fees                           |
| 6/9/2022     | 17843        | Operating    | Doxim                               | \$5,953.15   | \$5,953.15     | Postage                                 |
| 6/9/2022     | 17844        | Operating    | Eco Infrastructure Solutions, Inc.  | \$5,918.36   | \$5,918.36     | Equipment repair                        |
| 6/9/2022     | 17844        | Operating    | Eco Infrastructure Solutions, Inc.  | \$785.29     | \$785.29       | Equipment repairs                       |
| 6/9/2022     | 17845        | Operating    | Ferguson Waterworks #1934           | \$902.28     | \$902.28       | Lift station R & M                      |
| 6/9/2022     | 17846        | Operating    | Fish Window Cleaning                | \$725.00     | \$725.00       | Window cleaning                         |
| 6/9/2022     | 17847        | Operating    | Fluid Waste Services, Inc.          | \$2,708.75   | \$2,708.75     | Clean clarifier tank                    |
| 6/9/2022     | 17848        | Operating    | Grainger                            | \$72.76      | \$72.76        | Plant R & M                             |
| 6/9/2022     | 17848        | Operating    | Grainger                            | \$74.24      | \$74.24        | Plant R & M                             |
| 6/9/2022     | 17848        | Operating    | Grainger                            | \$1,012.74   | \$1,012.74     | Plant R & M                             |

| Payment date | Check number | Bank name     | Payee name                         | Amount      | Amount Allowed | Description               |
|--------------|--------------|---------------|------------------------------------|-------------|----------------|---------------------------|
| 6/9/2022     | 17848        | Operating     | Grainger                           | \$171.55    | \$171.55       | Safety materials          |
| 6/9/2022     | 17848        | Operating     | Grainger                           | \$170.01    | \$170.01       | Safety Materials          |
| 6/9/2022     | 17849        | Operating     | Gripp, Inc.                        | \$134.90    | \$134.90       | Battery                   |
| 6/9/2022     | 17850        | Operating     | GRW                                | \$18,305.20 | \$18,305.20    | CIP-Proj 2204, 2204, 2206 |
| 6/9/2022     | 17851        | Operating     | Hach Company                       | \$917.00    | \$917.00       | Sewer sampling            |
| 6/9/2022     | 17851        | Operating     | Hach Company                       | \$1,071.00  | \$1,071.00     | Sewer sampling            |
| 6/9/2022     | 17851        | Operating     | Hach Company                       | \$5,620.24  | \$5,620.24     | Sewer sampling            |
| 6/9/2022     | 17851        | Operating     | Hach Company                       | \$782.30    | \$782.30       | Sewer sampling            |
| 6/9/2022     | 17851        | Operating     | Hach Company                       | \$562.03    | \$562.03       | Sewer sampling            |
| 6/9/2022     | 17852        | Operating     | Heritage-Crystal Clean, LLC        | \$1,270.00  | \$1,270.00     | Plant R & M               |
| 6/9/2022     | 17853        | Operating     | IDEXX Laboratories                 | \$5,922.15  | \$5,922.15     | Testing supplies          |
| 6/9/2022     | 17854        | Operating     | Indiana Department of Environment  | \$30.00     | \$30.00        | Operator I-Rossman        |
| 6/9/2022     | 17855        | Operating     | IT Indianapolis/Core               | \$865.60    | \$865.60       | Azure                     |
| 6/9/2022     | 17855        | Operating     | IT Indianapolis/Core               | \$10,171.96 | \$10,171.96    | Management agreement      |
| 6/9/2022     | 17855        | Operating     | IT Indianapolis/Core               | \$2,160.00  | \$2,160.00     | MFA on switches           |
| 6/9/2022     | 17856        | Operating     | IUPPS                              | \$1,067.80  | \$1,067.80     | Jan tickets               |
| 6/9/2022     | 17856        | Operating     | IUPPS                              | \$1,910.45  | \$1,910.45     | April tickets             |
| 6/9/2022     | 17856        | Operating     | IUPPS                              | \$1,944.65  | \$1,944.65     | Monthly tickets           |
| 6/9/2022     | 17857        | Operating     | Kinetrex Energy                    | \$1,635.24  | \$1,635.24     | Gas                       |
| 6/9/2022     | 17858        | Operating     | Kirby Risk Corporation             | \$4.65      | \$4.65         | Lift station R & M        |
| 6/9/2022     | 17858        | Operating     | Kirby Risk Corporation             | \$109.50    | \$109.50       | Lift Station R & M        |
| 6/9/2022     | 17859        | Operating     | Lewis Testing Services, Inc.       | \$75.00     | \$75.00        | Sewer sampling            |
| 6/9/2022     | 17860        | Operating     | MacAllister Machinery              | \$431.06    | \$431.06       | Lift Station R & M        |
| 6/9/2022     | 17861        | Operating     | Maco Press                         | \$473.67    | \$473.67       | Envelopes                 |
| 6/9/2022     | 17862        | Operating     | Merrell Brothers, Inc.             | \$11,703.77 | \$11,703.77    | Biosolid disposal         |
| 6/9/2022     | 17863        | Operating     | Microbac Laboratories, Inc.        | \$90.00     | \$90.00        | Sewer sampling            |
| 6/9/2022     | 17863        | Operating     | Microbac Laboratories, Inc.        | \$93.50     | \$93.50        | Sewer sampling            |
| 6/9/2022     | 17863        | Operating     | Microbac Laboratories, Inc.        | \$53.50     | \$53.50        | Sewer sampling            |
| 6/9/2022     | 17864        | Operating     | Occupational Health Centers of the | \$81.00     | \$81.00        | Testing fees              |
| 6/9/2022     | 17864        | Operating     | Occupational Health Centers of the | \$60.00     | \$60.00        | Testing fees              |
| 6/9/2022     | 17864        | Operating     | Occupational Health Centers of the | \$82.00     | \$82.00        | Testing fees              |
| 6/9/2022     | 17865        | Operating     | Office Depot                       | \$124.99    | \$124.99       | Tape                      |
| 6/9/2022     | 17865        | Operating     | Office Depot                       | \$559.80    | \$559.80       | Paper                     |
| 6/9/2022     | 17865        | Operating     | Office Depot                       | \$5.69      | \$5.69         | Letter opener             |
| 6/9/2022     | 17865        | Operating     | Office Depot                       | \$172.98    | \$172.98       | Folders                   |
| 6/9/2022     | 17865        | Operating     | Office Depot                       | \$15.10     | \$15.10        | Folders                   |
| 6/9/2022     | 17865        | Operating     | Office Depot                       | \$52.77     | \$52.77        | Stamp, Organizer          |
| 6/9/2022     | 17866        | Operating     | Office Pride                       | \$2,165.00  | \$2,165.00     | Office cleaning           |
| 6/9/2022     | 17867        | Operating     | Ogletree Deakins                   | \$209.25    | \$209.25       | Legal fees                |
| 6/9/2022     | 17868        | Operating     | Paymentus Group, Inc.              | \$9.95      | \$9.95         | NSF Fees                  |
| 6/9/2022     | 17869        | Operating     | PFM Truck & Car Care Center        | \$644.99    | \$644.99       | 2010 F-250 repairs        |
| 6/9/2022     | 17869        | Operating     | PFM Truck & Car Care Center        | \$1,554.25  | \$1,554.25     | 2008 Ford F-550 repairs   |
| 6/9/2022     | 17869        | Operating     | PFM Truck & Car Care Center        | \$1,622.39  | \$1,622.39     | 2015 F-550 repairs        |
| 6/9/2022     | 17869        | Operating     | PFM Truck & Car Care Center        | \$363.37    | \$363.37       | 2013 Ford F-150           |
| 6/9/2022     | 17870        | Operating     | POSM Software                      | \$5,500.00  | \$5,500.00     | Televising                |
| 6/9/2022     | 17871        | Operating     | Ricoh USA, Inc                     | \$682.20    | \$682.20       | Copier supplies           |
| 6/9/2022     | 17872        | Operating     | Safety Resources, Inc.             | \$407.50    | \$407.50       | Short paid invoice        |
| 6/9/2022     | 17873        | Operating     | Shred Monkey                       | \$40.00     | \$40.00        | Shredding                 |
| 6/9/2022     | 17874        | Operating     | Shrewsbury & Associates, LLC       | \$11,092.50 | \$11,092.50    | Inspection fees-Asherwood |
| 6/9/2022     | 17875        | Operating     | Simplifile                         | \$180.00    | \$180.00       | Filing fees               |
| 6/9/2022     | 17876        | Operating     | Southeastern Equipment Co., Inc.   | \$694.34    | \$694.34       | Equipment repairs         |
| 6/9/2022     | 17876        | Operating     | Southeastern Equipment Co., Inc.   | \$599.28    | \$599.28       | Equipment repairs         |
| 6/9/2022     | 17876        | Operating     | Southeastern Equipment Co., Inc.   | \$541.65    | \$541.65       | Equipment repairs         |
| 6/9/2022     | 17877        | Operating     | Sunbelt Rentals                    | \$3,773.91  | \$3,773.91     | Tank cleaning             |
| 6/9/2022     | 17878        | Operating     | T&T Sales and Promotions           | \$1,588.00  | \$1,588.00     | Clothing                  |
| 6/9/2022     | 17879        | Operating     | Taylor Oil Company, Inc.           | \$69.75     | \$69.75        | Fuel                      |
| 6/9/2022     | 17879        | Operating     | Taylor Oil Company, Inc.           | \$13.25     | \$13.25        | Diesel                    |
| 6/9/2022     | 17879        | Operating     | Taylor Oil Company, Inc.           | \$3,128.14  | \$3,128.14     | Fuel                      |
| 6/9/2022     | 17879        | Operating     | Taylor Oil Company, Inc.           | \$993.47    | \$993.47       | Fuel                      |
| 6/9/2022     | 17879        | Operating     | Taylor Oil Company, Inc.           | \$17.25     | \$17.25        | Fuel                      |
| 6/9/2022     | 17880        | Operating     | Travelers                          | \$2,419.20  | \$2,419.20     | Legal fees                |
| 6/9/2022     | 17880        | Operating     | Travelers                          | \$672.00    | \$672.00       | Legal fees                |
| 6/9/2022     | 17881        | Operating     | Wise Building Solutions, Inc.      | \$8,900.00  | \$8,900.00     | Line maintenance          |
| 6/9/2022     | 17882        | Operating     | OLD TOWNE DESIGN                   | \$27.75     | \$27.75        | REFUND-534 DICKSON LANE   |
| 6/9/2022     | 17883        | Operating     | Carmel Utilities                   | \$44.03     | \$44.03        | Stormwater                |
| 5/31/2022    | 100080       | Huntington Br | GRW                                | \$4,263.26  | \$4,263.26     | CIP-Proj 1902             |

| Payment date   | Check number | Bank name    | Payee name                        | Amount         | Amount Allowed | Description                     |
|--|--------------|--------------|-----------------------------------|----------------|----------------|---------------------------------|
| 5/31/2022  | 100080       | Huntington B | GRW                               | \$7,925.00     | \$7,925.00     | CIP-Proj 1902                   |
| 5/6/2022   | 2022310      | Operating    | ADP                               | \$138.93       | \$138.93       | Workforce Now Bundle            |
| 5/16/2022  | 2022311      | Operating    | ADP                               | \$66,223.33    | \$66,223.33    | Payroll PPE 5/13/22             |
| 5/16/2022  | 2022312      | Operating    | Empower Retirement (Hoosier STA   | \$8,704.93     | \$8,704.93     | 401a, 457b, Roth                |
| 5/16/2022  | 2022313      | Operating    | Amazon Capital Services           | \$145.53       | \$145.53       | LS R & M                        |
| 5/18/2022  | 2022314      | Operating    | Indiana Public Employers          | \$31,349.53    | \$31,349.53    | H ins-June 2022                 |
| 5/20/2022  | 2022315      | Operating    | ADP                               | \$122.85       | \$122.85       | Workforce Now Time & Attendance |
| 5/20/2022  | 2022316      | Operating    | ADP                               | \$141.20       | \$141.20       | Workforce Now Payroll           |
| 5/23/2022  | 2022317      | Operating    | Citizens State Bank               | \$20.00        | \$20.00        | Wire transfer fee               |
| 5/20/2022  | 2022318      | Operating    | CenterPoint Energy/Vectren Energy | \$591.96       | \$591.96       | Plant                           |
| 5/23/2022  | 2022319      | Operating    | CenterPoint Energy/Vectren Energy | \$23.89        | \$23.89        | LS 10                           |
| 5/23/2022  | 2022320      | Operating    | CenterPoint Energy/Vectren Energy | \$52.87        | \$52.87        | LS 2                            |
| 5/27/2022  | 2022321      | Operating    | AT&T Mobility                     | \$3,303.92     | \$3,303.92     | Employee cell phone             |
| 5/31/2022  | 2022322      | Operating    | ADP                               | \$70,129.86    | \$70,129.86    | Payroll PPE 5/27/22             |
| 5/31/2022  | 2022323      | Operating    | Empower Retirement (Hoosier STA   | \$8,960.11     | \$8,960.11     | 401a, 457B, Roth                |
| 6/1/2022   | 2022324      | Operating    | Globe Life                        | \$58.72        | \$58.72        | Life policy                     |
| 5/25/2022  | 2022325      | Operating    | Mutual of Omaha                   | \$3,957.70     | \$3,957.70     | Insurance-June 2022             |
| 5/30/2022  | 2022326      | Operating    | Citizens Energy Group             | \$79.45        | \$79.45        | Plant                           |
| 5/30/2022  | 2022327      | Operating    | Citizens Energy Group             | \$36.62        | \$36.62        | LS 17                           |
| 5/31/2022  | 2022328      | Operating    | Citizens State Bank               | \$20.00        | \$20.00        | Bank fee                        |
| 5/31/2022  | 2022330      | Operating    | PNC Bank                          | \$9,202.15     | \$9,202.15     | Credit card payment             |
| 6/13/2022  | 2022332      | Operating    | Duke Energy                       | \$466.28       | \$466.28       | LS 23                           |
| 6/10/2022  | 2022333      | Operating    | Duke Energy                       | \$22,684.02    | \$22,684.02    | Plant                           |
| 6/10/2022  | 2022334      | Operating    | Duke Energy                       | \$359.25       | \$359.25       | LS 16                           |
| 6/9/2022   | 2022335      | Operating    | Duke Energy                       | \$800.74       | \$800.74       | LS 11                           |
| 6/9/2022   | 2022336      | Operating    | Duke Energy                       | \$1,292.34     | \$1,292.34     | LS 17                           |
| 6/8/2022   | 2022337      | Operating    | Duke Energy                       | \$1,198.69     | \$1,198.69     | LS 14                           |
| 6/6/2022   | 2022338      | Operating    | Duke Energy                       | \$279.69       | \$279.69       | LS 19                           |
| 6/3/2022   | 2022339      | Operating    | Duke Energy                       | \$693.04       | \$693.04       | LS 26                           |
| 6/2/2022   | 2022340      | Operating    | Duke Energy                       | \$257.24       | \$257.24       | LS 21                           |
| 6/2/2022   | 2022341      | Operating    | Duke Energy                       | \$2,692.64     | \$2,692.64     | LS 1                            |
| 6/2/2022   | 2022342      | Operating    | Duke Energy                       | \$172.02       | \$172.02       | LS 5                            |
| 6/1/2022   | 2022343      | Operating    | Duke Energy                       | \$66.21        | \$66.21        | LS 6                            |
| 5/31/2022  | 2022344      | Operating    | Amazon Capital Services           | \$59.06        | \$59.06        | Duck Tape                       |
| 5/31/2022  | 2022344      | Operating    | Amazon Capital Services           | \$68.99        | \$68.99        | Hammock                         |
| 5/31/2022  | 2022344      | Operating    | Amazon Capital Services           | \$25.64        | \$25.64        | Earbuds                         |
| 6/8/2022   | 2022345      | Operating    | AT & T                            | \$1,361.76     | \$1,361.76     | Internet                        |
| 6/8/2022   | 2022346      | Operating    | CenterPoint Energy/Vectren Energy | \$284.16       | \$284.16       | Plant gas                       |
| 6/8/2022   | 2022348      | Operating    | Comcast                           | \$216.10       | \$216.10       | Backup Internet                 |
| 6/8/2022   | 2022349      | Operating    | LogMein USA, Inc.                 | \$694.58       | \$694.58       | Phone service                   |
| 6/8/2022   | 2022350      | Operating    | Republic Services #761            | \$441.42       | \$441.42       | Trash service                   |
| 5/31/2022  | 2022351      | Operating    | Citizens State Bank               | \$1,103.66     | \$1,103.66     | Lockbox fees                    |
|  |              |              |                                   |                |                |                                 |
|  |              |              |                                   | \$1,311,519.27 | \$1,311,519.27 |                                 |
| <b>ALLOWANCE OF CLAIMS</b>   |              |              |                                   |                |                |                                 |
| We have examined the claims listed on the foregoing Register of Claims, consisting of 4 pages, and except for claims not allowed as shown on the register, such claims are hereby allowed in the total amount of |              |              |                                   |                |                |                                 |
|  |              |              |                                   | \$1,311,519.27 |                |                                 |
|  |              |              |                                   |                |                |                                 |
|  |              |              |                                   |                |                |                                 |
|  |              |              |                                   |                |                |                                 |
|  |              |              |                                   |                |                |                                 |

# Docket Report Information

For the period 05/06/2022-06/13/2022

|   |              |
|---|--------------|
| CIP-Proj 2103 Easement - 11150 Bennett Pkwy | \$8,640.00   |
| CIP-2022 Silverado 2500 HDCrew Cab          | \$45,900.00  |
| 2022 Bond interest & principal payment      | \$685,010.00 |
| CIP-Proj 2207                               | \$10,100.00  |
| CIP-Proj 2208                               | \$5,400.00   |
| CIP-Proj 2202                               | \$8,640.00   |
| CIP-Proj 2204, 2204, 2206                   | \$18,305.20  |
| CIP-Proj 1902                               | \$12,188.26  |

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\$755,050.00

|                                    |              |
|------------------------------------|--------------|
| District Insurance                 | \$35,307.23  |
| Treatment Flow to Carmel Utilities | \$102,289.47 |

|                     |                       |
|---------------------|-----------------------|
| Other Expenses      | \$418,872.57          |
| <b>Total Claims</b> | <b>\$1,311,519.27</b> |

| <b>Selected Statistics 2022</b>     | <b>January</b> | <b>February</b> | <b>March</b> | <b>April</b> | <b>May</b>  | <b>2022 Monthly Average</b> | <b>2022 YTD</b> | <b>2021 Total Through May</b> |
|-------------------------------------|----------------|-----------------|--------------|--------------|-------------|-----------------------------|-----------------|-------------------------------|
| <b>Maintenance Information</b>      |                |                 |              |              |             |                             |                 |                               |
| Lateral Inspections                 | 26             | 9               | 22           | 18           | 20          | 19                          | 95              | 105                           |
| Certified I&I Inspections           | 10             | 30              | 17           | 27           | 26          | 22                          | 110             | 122                           |
| Failed I&I Inspections              | 0              | 2               | 0            | 1            | 0           | 1                           | 3               | 0                             |
| Sewer Locates                       | 219            | 207             | 269          | 252          | 283         | 246                         | 1,230           | 1,686                         |
| Manholes Added                      | 9              | 2               | 0            | 0            | 0           | 2                           | 11              | 79                            |
| Total # of Manholes                 | 6,011          | 6,013           | 6,013        | 6,013        | 6,013       | N/A                         | 6,011           | 5,965                         |
| Manholes Inspected                  | 0              | 0               | 378          | 423          | 814         | 323                         | 1,615           | 1,834                         |
| Feet of Sewer Added                 | 0              | 360             | 0            | 0            | 0           | 72                          | 360             | 31,110                        |
| Total Footage of Sewers             | 1,734,749      | 1,735,109       | 1,735,109    | 1,735,109    | 1,735,109   | N/A                         | 1,734,749       | 1,702,924                     |
| Feet of Sewer Televised             | 19,395         | 13,404          | 22,738       | 42,401       | 17,769      | 23,141                      | 115,707         | 40,085                        |
| Feet of Sewer Cleaned               | 345            | 0               | 225          | 1,112        | 9,398       | 2,216                       | 11,080          | 180                           |
| Overflows                           | 0              | 0               | 0            | 0            | 1           | 0                           | 1               | 3                             |
| Feet of LPFM Cleaned                | 0              | 0               | 0            | 0            | 0           | 0                           | 0               | 6,617                         |
| <b>LS 1 to Carmel Utilities</b>     |                |                 |              |              |             |                             |                 |                               |
| Rainfall/Precipitation (inches)     | 1.11           | 3.83            | 6.38         | 4.01         | 5.14        | 4.09                        | 20.47           | 9.52                          |
| Total Flow (gallons)                | 54,400,461     | 61,672,348      | 74,921,000   | 55,623,631   | 60,065,103  | 61,336,509                  | 306,682,543     | 215,641,368                   |
| Max Daily Flow (gallons)            | 2,356,132      | 3,605,548       | 3,899,994    | 2,729,966    | 3,076,524   | N/A                         | 3,899,994       | 3,136,724                     |
| Average Daily Flow (gallons)        | 1,754,854      | 2,202,584       | 2,416,806    | 1,854,121    | 1,937,584   | 2,033,190                   | N/A             | N/A                           |
| Min Daily Flow (gallons)            | 1,469,900      | 1,548,862       | 1,708,760    | 1,492,640    | 1,103,140   | N/A                         | 1,103,140       | 1,004,331                     |
| <b>TriCo WRRF</b>                   |                |                 |              |              |             |                             |                 |                               |
| Total Flow (gallons)                | 89,980,000     | 81,455,000      | 99,793,000   | 74,890,000   | 85,598,000  | 86,343,200                  | 431,716,000     | 290,050,321                   |
| Max Daily Flow (gallons)            | 3,659,000      | 4,321,000       | 6,192,000    | 3,612,000    | 3,807,000   | N/A                         | 6,192,000       | 5,351,000                     |
| Average Daily Flow (gallons)        | 2,902,581      | 2,909,107       | 3,219,129    | 2,496,000    | 2,761,000   | 2,857,563                   | N/A             | N/A                           |
| Min Daily Flow (gallons)            | 2,206,000      | 1,715,000       | 2,750,000    | 1,859,000    | 1,814,000   | N/A                         | 1,715,000       | 1,926,000                     |
| Total Flow to Both Plants           | 144,380,461    | 143,127,348     | 174,714,000  | 130,513,631  | 145,663,103 | 147,679,709                 | 738,398,543     | 505,691,689                   |
| <b>Biosolids Handling (gallons)</b> |                |                 |              |              |             |                             |                 |                               |
| Wasted (Biosolids)                  | 869,200        | 1,176,000       | 1,133,000    | 976,000      | 1,293,000   | 1,089,440                   | 5,447,200       | 4,971,490                     |
| Dewatered                           | 170,000        | 265,000         | 506,880      | 370,320      | 538,160     | 370,072                     | 1,850,360       | 1,739,000                     |
| Digested Sludge Withdrawn           | 695,000        | 728,000         | 773,000      | 771,000      | 762,000     | 745,800                     | 3,729,000       | 2,770,000                     |
| <b>Customer Information</b>         |                |                 |              |              |             |                             | <b>16,290</b>   |                               |
| New Sewer Service Accounts          | 27             | 16              | 10           | 30           | 26          | 22                          | 109             | 54                            |
| Permits Issued                      | 24             | 21              | 26           | 19           | 29          | 24                          | 119             | 96                            |



## JOINT PERSONNEL & BENEFITS AND BOARD OF TRUSTEES MEETING

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Wednesday, May 25, 2022, at 7:30 a.m.

### Memorandum

Mr. Kimbell called the meeting to order at 7:34 a.m.

#### **Roll Call**

Members Present: Committee Chair Jeff Kimbell, members Eric Hand and Chuck Ryerson. Others in attendance were Board members Carl Mills, Jane Merrill, and Michael McDonald, Utility Director Andrew Williams, Engineering Manager Wes Merkle, Plant Superintendent Scot Watkins, Collections Superintendent Aaron Strong, Administrative Assistant Maggie Crediford, and Abby Steel from First Person Consulting.

Mr. Ryerson was absent.

#### **Public Comment**

There was no one present from the public.

#### **Safety Report**

The Utility has gone 112 Days without a lost time accident. Two employees were rear ended in a roundabout. There was no damage to the company vehicle and no injuries were reported. The driver of the other vehicle is now claiming that our employees backed into him, it will be up to the insurance companies to work it out. Managers emphasized the need to get a police report for all accidents no matter how small they seem.

TriCo had two teams compete in the 2022 Operator's challenge in Brownsburg. Neither team moved on to the national competition.

The plant is almost ready to switch over to the new equipment. The new VLR's are operational.

#### **Staffing Updates**

Melissa Tetrick was hired as the new Customer Service Representative. She comes to the utility with several years of experience with Zerorez carpet cleaning service. The Utility Billing Assistant resigned. She will be taking a remote position working for the Mayo Clinic. She has a medical administration degree from Indiana University. She is looking for a position with more growth opportunities than the Utility can offer. Management is interviewing for the position; however, it has been challenging. Ms. Sheeks said she and Mr. Williams have spoken to two different staffing agencies and many people are looking for work from home positions.

## **Salary Study Update from First Person**

Mr. Williams explained that Ms. Steel is presenting preliminary findings and expects to have results to present to the full Board at the July meeting, after the Committee has time to review the results, make suggestions and form a recommendation to make to the Board.

Ms. Steele gave a presentation on how First Person arrived at the proposed updates to TriCo's salary scale.

Mr. McDonald asked for clarification on what the 25<sup>th</sup>, 50<sup>th</sup> and 75<sup>th</sup> percentiles represent in the charts provided by First Person. Ms. Steel said the percentiles only represent what other organizations and industries are paying and where they are aligned in terms of the market. So, the 50<sup>th</sup> percentile isn't necessarily what people in your organization are making in the middle of their career. Rather, collectively across the market the pay is right in the middle of what other organizations are paying for this type of position. Mr. McDonald asked how it factors in with relation to experience of the individual and how does experience factor into First Person's data. Ms. Steel said that will be revealed shortly in step four of the analysis. This step only looks at the positions not the individuals in those positions. Mr. Kimbell asked to see where the percentiles are in each of the ranges presented.

Mr. Kimbell said if he remembers correctly, each year the entire step system is adjusted for inflation. Mr. Williams said that is correct. Mr. Kimbell asked if the goal of the study is to move away from the limitations of the step system, or to adjust the step system to be more competitive. Ms. Steel said the Board will have to decide if it wants to adjust the current system, move towards a blended system, or do away with the step system all together.

Mr. Williams said as presented First Person is showing the entry level positions at TriCo are very competitive, but it becomes less competitive as you move up the organizational chart. The numbers presented took the minimum range and moved up from there, another way to address the results would be to start with the maximum of the ranges and work your way down. Mr. Kimbell said the step system could also start with the 62<sup>nd</sup> percentile in the middle and then encapsulate the entire range for each position. Ms. Steel suggested that maybe ten steps aren't appropriate for every position maybe entry level positions have ten steps but then the number of steps increase as you move up the organizational chart.

Mr. Kimbell said it is his understanding that the review of the salary structure is being addressed due to the concern that several employees are at step 10 with no further room for salary advancement other than adjustments made for cost-of-living increases. He asked if those positions could be addressed separately. Ms. Steel said one way to address those positions could be to implement a bonus system for people who are maxed out in their salary ranges with no room for advancement, for instance everyone at step 10 could qualify for a two to four percent bonus at the end of the year.

Mr. Mills asked about eliminating the step system all together by giving positions a minimum and maximum salary value with manager discretion in between. Mr. Williams said the managers are reluctant to go back to such a system.

Ms. Steel stated that one of the greatest things that she hears from her clients that choose to use the step system, is that it promotes clear transparency to employees and understanding what their pay progression is going to look like. Employees can easily come in and know if I'm hitting those minimum components in terms of my performance, I know I'm going to get X this year and X the amount after that.

Mr. Kimbell asked if the goal of this study is to move everyone to the midpoint of their range if they are currently below it.

Mr. Hand asked if the salary numbers include benefits. Ms. Steel said they do not. Ms. Sheeks said that while TriCo has good benefits they are standard or even below places like Carmel.

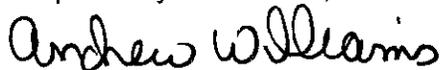
Mr. Kimbell suggested having another meeting before the next Board meeting and asked to see two to three alternatives to the step system. The step system with the median range at the 62.5 percentile (step 5) for each position annually not hourly. He would like to see a pay scale with a minimum, midpoint, and maximum salary, and he would like to see where each person is currently in the system highlighted.

Mr. Kimbell said his concern about throwing out the step system all together is that there were good reasons it was implemented to begin with. Mr. Hand said the Utility moved to the step system because it is a less subjective pay scale.

**Adjournment**

The meeting Adjourned at 8:53 a.m.

Respectfully Submitted,



Andrew Williams  
Utility Director



## JOINT CAPITAL & CONSTRUCTION MEETING AND BOARD OF TRUSTEES MEETING

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Monday June 6, 2022 at 4:30 p.m.

### Memorandum

Ms. Foley called the meeting to order at 4:35 p.m.

Members Present: Committee Chair Amanda Foley, members Steve Pittman and Jeff Hill. Others in attendance were Board Member Carl Mills, Legal Counsel Anne Poindexter, Utility Director Andrew Williams, Engineering Manager Wes Merkle, Collections Superintendent Aaron Strong, and Administrative Assistant Maggie Crediford.

#### **Public Comment**

There was no one present from the public.

#### **Stationary Generators for Lift Stations 11, 14 & 26**

Mr. Merkle said last month staff asked for approval for portable generators. This month staff is asking to purchase stationary generators for Lift Stations 11, 14, & 26. Lift Station 14 at Austin Oaks has a generator that is over 20 years old, and needs replaced. Lift Station 11 is on Old 106<sup>th</sup> Street and loses power occasionally, and currently does not have a backup generator on site. Lift Station 26 is at Jackson's Grant and is the Utility's second largest lift station. This quote is just for the purchase of the generators and transfer switches; the control panel and installation will be quoted separately. The budget for the entire project is \$575,000. Staff is asking the committee to recommend the Board approve purchasing standby generators and automatic transfer switches from MTU (Interstate Power Systems, Inc) for \$184,952.

Mr. Hill asked if the rest of the project will fit into the approved budget. Mr. Merkle said it should be well within the budgeted amount. It is important to get the generators ordered because of supply chain issues and longer lead times, which are currently around nine months for delivery. Once Mr. Merkle has a delivery date for the generators, he will get quotes for the installation. Mr. Pittman asked what a normal lead time is for receiving equipment like this. Mr. Merkle said normally, delivery would be three to six months.

Mr. Hill asked if the older generator at Austin Oaks will make it nine months before the new generator is delivered. Mr. Merkle said it should, it is a 1980's generator and parts are hard to find if there are issues. Mr. Strong said a portable pump could be put there if there was a failure before the new generator comes in and is installed.

Mr. Mills asked how the current generators are powered in the event there are widespread power outages. Mr. Merkle said they are mostly powered with diesel fuel. Mr. Strong said there are natural gas-powered pumps at Lift Station 10 and Lift Station 2. Mr. Mills asked where the Utility purchases its fuel. Mr. Strong said at Taylor Oil off Zionsville Road. Mr. Mills asked what their storage capacity is and if they are accessible after hours. Mr. Strong said they are accessible after hours, he was not sure of their exact fuel capacity, but said

the Utility has storage tanks (a 500-gallon tank at the plant and two 125-gallon tanks on the back of the F-250's) the generator tanks at the lift stations are filled quarterly so there is always immediate access to fuel in the event of an emergency. Mr. Merkle said all generators that have diesel tanks are sized for 100 percent load at 24 hours which in normal dry conditions would be around three or four days of fuel. Mr. Pittman asked if the electricity goes out how are the generators engaged. Mr. Strong said for the portable generators, employees will go out and hook them up manually. They will run continuously. Mr. Merkle said the permanent generators have transfer switches that will automatically kick on with a loss of power.

Mr. Mills asked if there are enough generators to cover the entire system. Mr. Williams said there are not. In the event of a system wide outage staff could leapfrog the pumps. Mr. Strong said the portable generators could be used to pump down one station and then moved to the next. Mr. Merkle said if there is a large-scale power outage of that magnitude people won't be able to run home appliances so consumption will be decreased as well. Mr. Hill asked if staff has considered budget issues with diesel fuel being six dollars a gallon. Mr. Williams commented that the fuel budget line will start to show the impact before the end of the year.

The Committee will recommend the Board approve the purchase of standby generators and automatic transfer switches from Interstate Power Systems, Inc for \$184,952.

### **Pump Replacements for Lift Stations 18, 20 & 21, and Pump Impeller upgrade for Lift Station 17.**

Mr. Merkle said Lift Stations 18, 20 and 21 are due for pump replacements. The pumps will be the same size; there is no change in capacity at these lift stations. All three pumps are beyond their 20-year service life and due for replacement. The preference of staff is to stay with equipment that they know, with parts that the Utility has in stock. Staff always gets quotes from other vendors to be sure we get a fair price.

Mr. Merkle said Lift Station 17 at Greenfield Road and US 421 is due for impeller replacement. They are Flygt pumps so there is only one source to purchase the impellers from. Lift Station 17 was built in 2013 and has reached the point where it needs additional capacity which can be achieved by installing larger impellers on the pumps. Based on current growth we will need larger pumps in 2025. It is the fastest growing part of TriCo's service area.

Staff asked the Committee to recommend the Board approve purchasing replacement pumps, impellers, and spare parts from Xylem Water Solutions USA, Inc. for \$103,365.17. There were no questions from the Committee members; they will recommend the Board approve the purchase.

### **Capital Project Updates #1902-TriCo WRRF Expansion**

The old VLRs are back in service. TriCo has officially expanded plant capacity to 5.72 MGD. The Orbal oxidation ditch has been drained and taken offline until we push capacity

of the two VLR trains. For the next few years all flow from Lift Station 2 will go to TriCo's plant exclusively so we can properly operate the VLRS.

Grit washer troubleshooting continues. TriCo is the first U.S. purchaser of the grit washers and there were some installation and coordination issues that are being worked out between the manufacturer and the contractor. Staff is waiting on replacement parts for two valve actuators. Once installed staff is hopeful that grit removal will be started up. Crews are working on punch list work and cleanup throughout the site. Final grading and seeding have begun. Staff is working with Thieneman on liquidated damages and change order items. Mr. Merkle believes the project will come in under the original bid amount.

Ms. Foley asked why the international firm was chosen for the grit washers. Mr. Merkle said staff and our design consultant researched options extensively. Staff observed the equipment operating at multiple locations overseas. Its performance is best in class and the product is clean with no odor. The equipment is low maintenance. The manufacturer offered TriCo a substantial discount over other manufacturers. Staff felt the final product will be a lot better even though there were some hiccups with the installation.

#### **#2101- Little Eagle Creek Interceptor Extension**

Staff is working with legal counsel to proceed with easement acquisitions. The project may be put on hold as the first development to be served by the sewer extension can connect through a lift station, however any additional development along Michigan Road will require the extension of gravity sewers. Mrs. Poindexter said it was her understanding that there would be another Executive Session before the June Board meeting to continue the discussion from May regarding potential litigation surrounding this project. Mr. Mills recommended having another executive session before the June 13, 2022, Board meeting to discuss the matter, staff will add an executive session to the meeting schedule.

#### **#2201 Lift Station 1 and 2 Wet Weather Pump Replacement.**

Staff is waiting on the delivery of the pumps. The pump bases may be received before the pumps. If so, Staff will proceed with re-piping and lining of the wet well at Lift Station 1.

Ongoing projects at Lift Station 8 behind Laurelwood, Lift Station 26 Jackson's Grant Parallel Force Main, and Lift Station 16 reconstruction design are underway and construction is anticipated to start in the fall.

Mr. Merkle said staff is considering a different type of procurement from the traditional design, bid, build method for projects. After working on the submittal for the Baker's Corner Project staff has been looking into the build, operate, transfer method, and considering it for the projects at Lift Station 8 or 16. This type of procurement would not only allow TriCo to consider pricing, but would also allow for the consideration of schedule and reputation of contractors. It is a different process than what TriCo is used to. The goal would be to try something a little bit different and avoid a situation where the lowest bidder may also come with quality control issues.

Mrs. Poindexter said the process is a legal alternative to competitive bidding because firms would be interviewed ahead of bidding. TriCo would receive maximum pricing from the bidders and could select in part based upon the firm TriCo believes is most advantageous. It is a very different process. However, it is becoming more popular. Mr. Hill said it gives agencies the opportunity to choose a non-low bidder option for projects based on qualifications and time schedules. It provides more flexibility in procurement. Mr. Pittman asked what a negative would be about using this method. Mrs. Poindexter said the negative would be maybe not receiving the absolute lowest pricing a firm is willing to offer for a project that comes with sealed bids. It can cut out some mid to smaller sized firms because they or their legal counsel might not be comfortable with the process since it is relatively new. If it remains popular, smaller firms will probably become more comfortable with the process and begin to participate more. Mr. Pittman asked if it raises eyebrows about favoritism. Mrs. Poindexter said no, there are scoring sheets and scoring criteria that are involved in the process, the choice cannot just be arbitrary in nature. Mr. Pittman asked Mr. Merkle if he likes the idea of moving to build, operate, transfer for procurement. Mr. Merkle said he is researching it and considering it.

Mr. Williams said the new truck that was purchased for the collections staff will be delivered on Wednesday.

Ms. Foley asked for an update on the Baker's Corner submittal. Mr. Williams said he attended the Hamilton County Commissioners public hearing regarding the project. The construction portion has moved into discussions with the group led by Reynolds Construction and TriCo will continue to monitor the status of the project as it progresses. Mrs. Poindexter said TriCo's petition to add water to its charter is pending with IDEM.

#### **ADJOURNMENT**

The meeting adjourned at 5:30 p.m.

Respectfully Submitted,



Wes Merkle  
Engineering Manager



## MEMORANDUM

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**To: Board of Trustees**

**From: Wes Merkle**

**Date: June 8, 2022**

**Subject: Generators for Lift Stations 11, 14 & 26**

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GRW completed plans and specifications for replacement of electrical and controls equipment at Lift Stations 11, 14 and 26. Lift Station 11 receives a new standby generator and automatic transfer switch. Lift Station 14 receives a new control panel with VFDs, a new generator, and a new automatic transfer switch. Lift Station 26 receives a new standby generator. Design of the new control panel for Lift Station 14, which is part of this project, is nearly complete. Both the control panel and equipment installation will be quoted separately.

The following quotes were received for standby generators and automatic transfer switches for Lift Stations 11, 14 and 26:

|  |              |
|--|--------------|
| Caterpillar (MacAllister Machinery Co. Inc.) | \$242,361.24 |
| Kohler (Buckeye Power Sales)                 | \$218,000.00 |
| MTU (Interstate Power Systems, Inc.)         | \$184,952.00 |

Delivery is anticipated in 9 months. The overall budget for this project is \$575,000.

Recommended Action: Approve purchasing standby generators and automatic transfer switches from Interstate Power Systems, Inc. for \$184,952.



## MEMORANDUM

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**To:** Board of Trustees  
**From:** Wes Merkle  
**Date:** June 8, 2022  
**Subject:** Pump Replacements for  
Lift Stations 18, 20 & 21 and  
Pump Impeller Upgrade for Lift Station 17

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Pumps at Lift Stations 18, 20 and 21 are past their 20-year service life and are due for replacement. Pumps at Lift Station 17 need larger impellers to increase their capacity, enabling us to stay ahead of growth in the northwest quadrant of our service area.

The following quotes were received for replacement pumps at Lift Stations 18, 20, and 21:

|   |             |
|---|-------------|
| Flygt (Xylem Water Solutions USA, Inc.) | \$51,886.60 |
| KSB (Straeffler Pump & Supply, Inc.)    | \$46,100.00 |

TriCo has no KSB pumps, however both manufacturers have good reputations. TriCo has long used Flygt pumps for consistency in stocking spare parts and staff familiarity with maintenance and repair. Staff believes the overall cost to switch pump manufacturers outweighs the initial savings offered by KSB; therefore, staff recommends staying with Flygt. New pumps are sized for buildout capacity at these three lift stations.

Impellers for Lift Station 17 are only available from the existing pump manufacturer which is Flygt. Impellers and accessories were \$42,717. New pump bases for Lift Station 21 and spare parts for Lift Station 18, 20 and 21 pumps were \$8,761.

Delivery is anticipated in up to 4 months. Staff will install new pumps at Lift Stations 18 and 20, and new pump impellers at Lift Station 17. Pump installation at Lift Station 21 includes wet well piping and valve replacement, which will be quoted separately. The overall budget for this project is \$160,000.

Recommended Action: Approve purchasing replacement pumps from Xylem Water Solutions USA, Inc. for \$103,365.17.