



TriCo Regional Sewer Utility

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JOINT BUDGET & FINANCE COMMITTEE AND BOARD OF TRUSTEES MEETING

Tuesday May 3, 2022, at 7:30 a.m.
7236 Mayflower Park Drive, Zionsville, IN 46077

AGENDA

1. Public Comment
2. Financial Statements
3. User Rate Ordinance
4. Proposed Write Off Policy
5. Update on the Hamilton County US31 Corridor Water and Wastewater Infrastructure Investment Project
6. Other Business

Next Scheduled Meeting: May 27, 2022 @ 7:30 A.M.

TriCo Regional Sewer Utility
 Budget & Finance Committee - Analysis of March 2021
 March 22, 2022

Income Statements

25.00%

<u>Category</u>	<u>Mar-22</u>	<u>Mar-21</u>	<u>Variance</u> <u>(unfavorable)</u>	<u>% to 2022 YTD</u> <u>budget</u>	<u>Explanation</u>
Residential	435,427	420,079	15,348	24.89%	Under Budget
Commercial	180,353	180,521	(168)	23.01%	Under Budget
Other Revenue	17,472	10,262	7,209	26.85%	Under Budget
Other Income	8,252	13,058	(4,807)	49.03%	Over budget
Total Revenue	641,503	623,921	17,582	24.51%	Under Budget

Residential sales increased \$22,000 in March 2022 from February 2022, and up \$15,000 from March 2021. It is close to the annual predicted revenues. Commercial revenue is level with last month and slightly below March 21 sales. It is slightly under budget YTD. Other revenue was up \$6000 from Feb 2022 and \$7200 above March 2021 figures. Other income was \$800 above Feb 2022 and below March of 2021 by \$4,800. It is above the annual projections.

March 2022: Total Sales of \$641,503 was \$27,037 above Feb 2022 and \$17,582 above March 2021 and close to budget YTD.

March Spending Analysis

Wages & benefits in March were \$179,985 and below the monthly budget.

Administration spending in March was \$55,248.85 and below the monthly budget.

Treatment costs in March were \$199,571.10 and above budget for the month.

Collection costs were \$62,918.66 in March and above budget for the month.

Total Operating expenses in March were \$497,724. Monthly spending in March 2022 was \$31,425 above budget.

<u>Category</u>	<u>Mar-22</u>	<u>Mar-21</u>	<u>Monthly</u> <u>Budget</u>	<u>Variance</u> <u>(unfavorable)</u> <u>to Budget</u>	<u>% of Annual</u> <u>Budget</u>	<u>Explanation</u>
Wages	121,091	144,648	150,420	29,329	26.56%	Under monthly budget
Professional Education	3,107	1,454	1,666	(1,441)	48.61%	Overbudget-Wastewater class
Board Expense	1,297	-	125	(1,172)	153.84%	Board dinner
Treatment to Carmel	114,540	102,312	83,333	(31,207)	30.36%	Wet February
Sewer Sampling	6,291	7,990	5,000	(1,291)	31.73%	Hach, NCL, Microbac, ERA
Biosolid Disposal	24,625	12,581	17,916	(6,709)	23.48%	Merrell, BioChem
Utilities Plant	33,337	27,813	30,417	(2,920)	35.00%	Duke
Line Maintenance	2,258	-	1,000	(1,258)	17.84%	Fluid Waste
Equipment repair	21,447	485	1,666	(19,781)	109.60%	Brown - pump repair (ins)
Vehicle R & M	2,432	25,761	1,666	(766)	22.50%	PFM maintenance
Fuel	6,027	1,592	2,000	(4,027)	39.10%	Over budget
Utilities LS	18,929	13,108	16,250	(2,679)	38.29%	Duke, IPL
Total Operating Expenses	497,724	495,260	466,300	(31,425)	27.53%	Over monthly budget

MTD Net Income (loss) net of depreciation	1,496	5,153	31,694	(30,198)
YTD Net Income (loss) net of depreciation	(123,106)	84,024	232,027	(355,133)

Cash Generated

Cash generated for March shows a net increase in all funds of \$254,959.47. Capital spending was \$249,092.16, mainly for plant expansion.

Individual fund balances and changes are listed on the Cash Generated Statements included with the monthly financial statements, net of annual transfers

	March	February	+/- from last month	
Operating	\$ 7,456,376	\$ 7,156,801	\$ 299,575	
Interceptor	\$ (111,271)	\$ (124,614)	\$ 13,343	
Plant Expansion	\$ 2,657,514	\$ 2,605,439	\$ 52,075	
Operating Reserve	\$ 519,252	\$ 519,252	\$ -	
Reserve for Replacement	\$ (47,007)	\$ (38,857)	\$ (8,150)	\$ 356,843
2020 Bond Fund	\$ 2,127,820	\$ 2,376,809	\$ (248,989)	
Total	\$ 12,602,685	\$ 12,494,830	\$ 107,854	

Cash balances in the operating, interceptor, plant exp and R4R increased \$356,843 in February.
Bond funds decreased \$248,989 in March.

Investments

The money market rate remained at 1.0% at Merchants Bank. Total interest in March was \$7,697.81.

TriCo Regional Sewer Utility									
Income Statement									
March 2022									
			Actual	Budget					25%
			MTD	MTD					
			thru	thru					
			03/31/2022	03/31/2022	Variance	% MTD	Actual	Annual	
							YTD	Budget	% YTD
Sales									
Residential									
4001-1	Sales - Residential		435,426.66	429,166.66	6,260.00	101.46%	1,281,981.72	5,150,000.00	(3,868,018.28) 24.89%
Residential			435,426.66	429,166.66	6,260.00	101.46%	1,281,981.72	5,150,000.00	(3,868,018.28) 24.89%
Commercial									
4003-1	Sales - Commercial		180,352.68	195,000.00	(14,647.32)	92.49%	552,296.72	2,400,000.00	(1,847,703.28) 23.01%
Commercial			180,352.68	195,000.00	(14,647.32)	92.49%	552,296.72	2,400,000.00	(1,847,703.28) 23.01%
Other Revenue									
4005-1	Late Charges		5,490.33	6,250.00	(759.67)	87.85%	18,318.22	75,000.00	(56,681.78) 24.42%
4007-1	Applications Fees		3,900.00	5,000.00	(1,100.00)	78.00%	9,780.00	60,000.00	(50,220.00) 16.30%
4009-1	Plan Reviews, Inspections, Misc. Re		8,081.25	2,083.33	5,997.92	387.90%	14,868.75	25,000.00	(10,131.25) 59.48%
Other Revenue			17,471.58	13,333.33	4,138.25	131.04%	42,966.97	160,000.00	(117,033.03) 26.85%
Total Sales			633,250.92	637,499.99	(4,249.07)	99.33%	1,877,245.41	7,710,000.00	(5,832,754.59) 24.35%
Other Income									
4503-1	Interest - Banking		8,288.14	4,166.66	4,121.48	198.92%	24,272.77	50,000.00	(25,727.23) 48.55%
4507-1	Bank Fees		(128.00)	(83.34)	(44.66)	153.59%	(334.00)	(1,000.00)	666.00 33.40%
4601-1	Interest - by project		91.45	29.16	62.29	313.61%	258.22	350.00	(91.78) 73.78%
Other Income			8,251.59	4,112.48	4,139.11	200.65%	24,196.99	49,350.00	(25,153.01) 49.03%
Total Revenue			641,502.51	641,612.47	(109.96)	99.98%	1,901,442.40	7,759,350.00	(5,857,907.60) 24.51%
Operating Expenses									
Wages & Benefits									
5001-1	Gross Wages		121,091.28	150,419.91	29,328.63	80.50%	479,402.65	1,805,039.00	1,325,636.35 26.56%
5003-1	Other Employee Exp		887.26	1,333.33	446.07	66.54%	3,348.08	16,000.00	12,651.92 20.93%
5005-1	Retirement Plan - Hoosier START		12,209.31	14,867.00	2,657.69	82.12%	44,413.58	178,404.00	133,990.42 24.89%
5007-1	Employee Insurance		37,193.05	28,472.41	(8,720.64)	130.63%	125,920.21	341,669.00	215,748.79 36.85%
5009-1	Taxes (Employer FICA)		8,604.82	11,507.08	2,902.26	74.78%	33,915.35	138,085.00	104,169.65 24.56%
Wages & Benefits			179,985.72	206,599.73	26,614.01	87.12%	686,999.87	2,479,197.00	1,792,197.13 27.71%
Administration									
5103-1	Professional Education		3,107.93	1,666.66	(1,441.27)	186.48%	9,722.93	20,000.00	10,277.07 48.61%
5105-1	Boardmember Fees		750.00	1,583.33	833.33	47.37%	2,650.00	19,000.00	16,350.00 13.95%
5107-1	Board Expense		1,297.11	125.00	(1,172.11)	1,037.69%	2,307.56	1,500.00	(807.56) 153.84%
5109-1	Consulting		0.00	4,166.66	4,166.66	0.00%	1,406.25	50,000.00	48,593.75 2.81%
5111-1	Computer Expenses/Consultants		17,319.13	20,000.00	2,680.87	86.60%	68,209.49	240,000.00	171,790.51 28.42%
5113-1	Insurance		11,366.33	10,000.00	(1,366.33)	113.66%	31,505.74	120,000.00	88,494.26 26.25%
5115-1	Accounting Fees		0.00	416.66	416.66	0.00%	4,776.54	5,000.00	223.46 95.53%
5117-1	Legal Fees		1,889.05	2,916.66	1,027.61	64.77%	4,580.30	35,000.00	30,419.70 13.09%
5119-1	Engineering Fees		0.00	2,083.33	2,083.33	0.00%	150.00	25,000.00	24,850.00 0.60%
5125-1	Professional Affiliations		125.00	583.33	458.33	21.43%	1,000.00	7,000.00	6,000.00 14.29%
5127-1	Travel & Mileage		773.78	583.33	(190.45)	132.65%	1,872.49	7,000.00	5,127.51 26.75%
5129-1	Collection		0.00	1,083.33	1,083.33	0.00%	(1,196.00)	13,000.00	14,196.00 (9.20%)
5131-1	Billing Service Contracts		7,329.80	8,641.66	1,311.86	84.82%	24,424.52	103,700.00	79,275.48 23.55%
5133-1	Bad Debt Expense		0.00	166.66	166.66	0.00%	0.00	2,000.00	2,000.00 0.00%

		Actual	Budget						25%
		MTD	MTD						
		thru	thru			Actual	Annual		
		03/31/2022	03/31/2022	Variance	% MTD	YTD	Budget	Variance	% YTD
5135-1	Office Expense	549.53	1,250.00	700.47	43.96%	3,335.19	15,000.00	11,664.81	22.23%
5137-1	Postage Expense	5,972.01	5,666.66	(305.35)	105.39%	19,938.54	68,000.00	48,061.46	29.32%
5139-1	Office Services	2,119.90	5,000.00	2,880.10	42.40%	4,218.00	60,000.00	55,782.00	7.03%
5141-1	Customer Outreach & Education	2,649.28	2,083.33	(565.95)	127.17%	4,306.91	25,000.00	20,693.09	17.23%
Administration		55,248.85	68,016.60	12,767.75	81.23%	183,208.46	816,200.00	632,991.54	22.45%
Treatment									
5201-1	Sewage Treatment - Carmel WWTP	114,540.68	83,333.33	(31,207.35)	137.45%	303,593.17	1,000,000.00	696,406.83	30.36%
5203-1	Sewer Sampling & Lab	6,291.49	5,000.00	(1,291.49)	125.83%	19,038.83	60,000.00	40,961.17	31.73%
5205-1	Biosolids Disposal	24,625.57	17,916.66	(6,708.91)	137.45%	50,483.53	215,000.00	164,516.47	23.48%
5207-1	Plant R & M	21,001.17	15,833.33	(5,167.84)	132.64%	43,109.12	190,000.00	146,890.88	22.69%
5209-1	Utilities - Plant	33,337.30	30,416.66	(2,920.64)	109.60%	127,757.16	365,000.00	237,242.84	35.00%
5211-1	Operating Supplies - Plant	22.97	2,500.00	2,477.03	0.92%	11,210.22	30,000.00	18,789.78	37.37%
5213-1	Safety Materials & Training	(456.65)	1,250.00	1,706.65	(36.53%)	2,884.25	15,000.00	12,115.75	19.23%
5215-1	Permits	208.57	0.00	(208.57)	0.00%	9,758.57	15,500.00	5,741.43	62.96%
Treatment		199,571.10	156,249.98	(43,321.12)	127.73%	567,834.85	1,890,500.00	1,322,665.15	30.04%
Collection System									
5301-1	Lift Station R & M	1,319.18	5,000.00	3,680.82	26.38%	15,044.60	135,000.00	119,955.40	11.14%
5303-1	Line Maintenance	2,258.26	1,000.00	(1,258.26)	225.83%	6,245.62	35,000.00	28,754.38	17.84%
5305-1	Line Repair	0.00	1,500.00	1,500.00	0.00%	7,500.00	50,000.00	42,500.00	15.00%
5307-1	Equipment Repair	21,447.02	1,666.66	(19,780.36)	1,286.83%	21,920.55	20,000.00	(1,920.55)	109.60%
5313-1	Vehicle R & M	2,432.19	1,666.66	(765.53)	145.93%	4,499.36	20,000.00	15,500.64	22.50%
5315-1	Fuel	6,027.97	2,000.00	(4,027.97)	301.40%	9,382.81	24,000.00	14,617.19	39.10%
5317-1	Utilities - Lift Stations	18,929.69	16,250.00	(2,679.69)	116.49%	74,666.05	195,000.00	120,333.95	38.29%
5319-1	Operating Supplies - Collection Syst	857.21	2,250.00	1,392.79	38.10%	3,944.14	20,000.00	16,055.86	19.72%
5321-1	Manhole R&M	8,610.67	1,000.00	(7,610.67)	861.07%	8,690.07	66,000.00	57,309.93	13.17%
5322-1	Televising	488.30	2,000.00	1,511.70	24.42%	5,577.82	40,000.00	34,422.18	13.94%
5323-1	Uniforms & Shop Towels	548.17	1,100.00	551.83	49.83%	2,193.70	13,000.00	10,806.30	16.87%
Collection System		62,918.66	35,433.32	(27,485.34)	177.57%	159,664.72	618,000.00	458,335.28	25.84%
Total Operating Expenses		497,724.33	466,299.63	(31,424.70)	106.74%	1,597,707.90	5,803,897.00	4,206,189.10	27.53%
Interest Expense									
5801-1	Interest Expense	42,904.69	44,246.25	1,341.56	96.97%	128,714.07	530,955.00	402,240.93	24.24%
Total		42,904.69	44,246.25	1,341.56	96.97%	128,714.07	530,955.00	402,240.93	24.24%
Total Interest Expense		42,904.69	44,246.25	1,341.56	96.97%	128,714.07	530,955.00	402,240.93	24.24%
Depreciation									
5901-1	Depreciation	373,370.60	373,365.58	(5.02)	100.00%	1,120,106.00	4,480,387.00	3,360,281.00	25.00%
Depreciation		373,370.60	373,365.58	(5.02)	100.00%	1,120,106.00	4,480,387.00	3,360,281.00	25.00%
Amortization									
5911-1	Amortization of CIAC	(273,993.00)	(273,993.00)	0.00	100.00%	(821,979.00)	(3,287,916.00)	(2,465,937.00)	25.00%
Amortization		(273,993.00)	(273,993.00)	0.00	100.00%	(821,979.00)	(3,287,916.00)	(2,465,937.00)	25.00%
Total Expenses		640,006.62	609,918.46	(30,088.16)	104.93%	2,024,548.97	7,527,323.00	5,502,774.03	26.90%
NET SURPLUS/(DEFICIT)		1,495.89	31,694.01	(30,198.12)	4.72%	(123,106.57)	232,027.00	(355,133.57)	(53.06%)

TriCo Regional Sewer Utility									
Income Statement									
March 2022 vs March 2021									
		Actual	Actual						2022 Annual
		03/31/2022	03/31/2021	Variance	2022 YTD	2021 YTD	Variance	% YTD	Budget
Sales									
Residential									
4001-1 Sales - Residential		435,426.66	420,078.94	15,347.72	1,281,981.72	1,257,977.14	24,004.58	24.89%	5,150,000.00
Residential		435,426.66	420,078.94	15,347.72	1,281,981.72	1,257,977.14	24,004.58	24.89%	5,150,000.00
Commercial									
4003-1 Sales - Commercial		180,352.68	180,520.93	(168.25)	552,296.72	536,573.84	15,722.88	23.01%	2,400,000.00
Commercial		180,352.68	180,520.93	(168.25)	552,296.72	536,573.84	15,722.88	23.01%	2,400,000.00
Other Revenue									
4005-1 Late Charges		5,490.33	6,287.43	(797.10)	18,318.22	17,325.10	993.12	24.42%	75,000.00
4007-1 Applications Fees		3,900.00	3,450.00	450.00	9,780.00	18,745.00	(8,965.00)	16.30%	60,000.00
4009-1 Plan Reviews, Inspections, Misc. Revenue		8,081.25	525.00	7,556.25	14,868.75	4,228.95	10,639.80	59.48%	25,000.00
Other Revenue		17,471.58	10,262.43	7,209.15	42,966.97	40,299.05	2,667.92	26.85%	160,000.00
Total Sales		633,250.92	610,862.30	22,388.62	1,877,245.41	1,834,850.03	42,395.38	24.35%	7,710,000.00
Other Income									
4503-1 Interest - Banking		8,288.14	13,044.53	(4,756.39)	24,272.77	41,073.09	(16,800.32)	48.55%	50,000.00
4507-1 Bank Fees		(128.00)	(103.00)	(25.00)	(334.00)	(349.00)	15.00	33.40%	(1,000.00)
4601-1 Interest - by project		91.45	116.85	(25.40)	258.22	353.09	(94.87)	73.78%	350.00
4801-1 Gain/Loss on Asset Disposal		0.00	0.00	0.00	0.00	(11,528.18)	11,528.18	0.00%	0.00
4901-1 Misc Income/Expense		0.00	0.00	0.00	0.00	1,703.25	(1,703.25)	0.00%	0.00
Other Income		8,251.59	13,058.38	(4,806.79)	24,196.99	31,252.25	(7,055.26)	49.03%	49,350.00
Total Revenue		641,502.51	623,920.68	17,581.83	1,901,442.40	1,866,102.28	35,340.12	24.51%	7,759,350.00
Operating Expenses									
Wages & Benefits									
5001-1 Gross Wages		121,091.28	144,647.51	23,556.23	479,402.65	404,459.90	(74,942.75)	26.56%	1,805,039.00
5003-1 Other Employee Exp		887.26	1,368.77	481.51	3,348.08	6,427.54	3,079.46	20.93%	16,000.00
5005-1 Retirement Plan - Hoosier START		12,209.31	14,410.58	2,201.27	44,413.58	41,400.97	(3,012.61)	24.89%	178,404.00
5007-1 Employee Insurance		37,193.05	39,744.42	2,551.37	125,920.21	135,307.73	9,387.52	36.85%	341,669.00
5009-1 Taxes (Employer FICA)		8,604.82	10,436.70	1,831.88	33,915.35	28,561.72	(5,353.63)	24.56%	138,085.00
Wages & Benefits		179,985.72	210,607.98	30,622.26	686,999.87	616,157.86	(70,842.01)	27.71%	2,479,197.00
Administration									
5103-1 Professional Education		3,107.93	1,454.00	(1,653.93)	9,722.93	3,689.13	(6,033.80)	48.61%	20,000.00
5105-1 Boardmember Fees		750.00	1,150.00	400.00	2,650.00	4,000.00	1,350.00	13.95%	19,000.00
5107-1 Board Expense		1,297.11	0.00	(1,297.11)	2,307.56	354.41	(1,953.15)	153.84%	1,500.00
5109-1 Consulting		0.00	1,800.00	1,800.00	1,406.25	1,800.00	393.75	2.81%	50,000.00
5111-1 Computer Expenses/Consultants		17,319.13	15,232.69	(2,086.44)	68,209.49	66,646.37	(1,563.12)	28.42%	240,000.00
5113-1 Insurance		11,366.33	10,082.83	(1,283.50)	31,505.74	17,977.31	(13,528.43)	26.25%	120,000.00
5115-1 Accounting Fees		0.00	3,145.00	3,145.00	4,776.54	3,145.00	(1,631.54)	95.53%	5,000.00
5117-1 Legal Fees		1,889.05	2,882.50	993.45	4,580.30	3,680.00	(900.30)	13.09%	35,000.00
5119-1 Engineering Fees		0.00	1,129.90	1,129.90	150.00	1,129.90	979.90	0.60%	25,000.00
5125-1 Professional Affiliations		125.00	95.00	(30.00)	1,000.00	745.00	(255.00)	14.29%	7,000.00
5127-1 Travel & Mileage		773.78	123.20	(650.58)	1,872.49	366.24	(1,506.25)	26.75%	7,000.00
5129-1 Collection		0.00	1,170.00	1,170.00	(1,196.00)	2,014.00	3,210.00	(9.20%)	13,000.00

		Actual 03/31/2022	Actual 03/31/2021	Variance	2022 YTD	2021 YTD	Variance	% YTD	2022 Annual Budget
5131-1	Billing Service Contracts	7,329.80	6,687.93	(641.87)	24,424.52	36,178.87	11,754.35	23.55%	103,700.00
5133-1	Bad Debt Expense	0.00	0.00	0.00	0.00	340.55	340.55	0.00%	2,000.00
5135-1	Office Expense	549.53	1,378.82	829.29	3,335.19	4,506.00	1,170.81	22.23%	15,000.00
5137-1	Postage Expense	5,972.01	5,410.52	(561.49)	19,938.54	17,364.17	(2,574.37)	29.32%	68,000.00
5139-1	Office Services	2,119.90	1,999.25	(120.65)	4,218.00	12,023.16	7,805.16	7.03%	60,000.00
5141-1	Customer Outreach & Education	2,649.28	0.00	(2,649.28)	4,306.91	541.63	(3,765.28)	17.23%	25,000.00
Administration		55,248.85	53,741.64	(1,507.21)	183,208.46	176,501.74	(6,706.72)	22.45%	816,200.00
Treatment									
5201-1	Sewage Treatment - Carmel WWTP	114,540.68	102,311.50	(12,229.18)	303,593.17	276,648.15	(26,945.02)	30.36%	1,000,000.00
5203-1	Sewer Sampling & Lab	6,291.49	7,990.01	1,698.52	19,038.83	20,537.91	1,499.08	31.73%	60,000.00
5205-1	Biosolids Disposal	24,625.57	12,581.51	(12,044.06)	50,483.53	37,637.97	(12,845.56)	23.48%	215,000.00
5207-1	Plant R & M	21,001.17	6,097.95	(14,903.22)	43,109.12	32,974.27	(10,134.85)	22.69%	190,000.00
5209-1	Utilities - Plant	33,337.30	27,813.92	(5,523.38)	127,757.16	81,397.38	(46,359.78)	35.00%	365,000.00
5211-1	Operating Supplies - Plant	22.97	0.00	(22.97)	11,210.22	2,619.65	(8,590.57)	37.37%	30,000.00
5213-1	Safety Materials & Training	(456.65)	73.50	530.15	2,884.25	2,579.18	(305.07)	19.23%	15,000.00
5215-1	Permits	208.57	0.00	(208.57)	9,758.57	9,669.01	(89.56)	62.96%	15,500.00
Treatment		199,571.10	156,868.39	(42,702.71)	567,834.85	464,063.52	(103,771.33)	30.04%	1,890,500.00
Collection System									
5301-1	Lift Station R & M	1,319.18	9,202.27	7,883.09	15,044.60	31,399.31	16,354.71	11.14%	135,000.00
5303-1	Line Maintenance	2,258.26	0.00	(2,258.26)	6,245.62	2,396.08	(3,849.54)	17.84%	35,000.00
5305-1	Line Repair	0.00	12,177.43	12,177.43	7,500.00	14,427.43	6,927.43	15.00%	50,000.00
5307-1	Equipment Repair	21,447.02	485.75	(20,961.27)	21,920.55	1,278.94	(20,641.61)	109.60%	20,000.00
5313-1	Vehicle R & M	2,432.19	25,760.86	23,328.67	4,499.36	27,366.12	22,866.76	22.50%	20,000.00
5315-1	Fuel	6,027.97	1,591.78	(4,436.19)	9,382.81	4,347.19	(5,035.62)	39.10%	24,000.00
5317-1	Utilities - Lift Stations	18,929.69	13,108.32	(5,821.37)	74,666.05	42,994.64	(31,671.41)	38.29%	195,000.00
5319-1	Operating Supplies - Collection System	857.21	39.75	(817.46)	3,944.14	5,047.41	1,103.27	19.72%	20,000.00
5321-1	Manhole R&M	8,610.67	10,325.00	1,714.33	8,690.07	10,337.70	1,647.63	13.17%	66,000.00
5322-1	Televising	488.30	772.01	283.71	5,577.82	4,198.49	(1,379.33)	13.94%	40,000.00
5323-1	Uniforms & Shop Towels	548.17	578.81	30.64	2,193.70	2,086.48	(107.22)	16.87%	13,000.00
Collection System		62,918.66	74,041.98	11,123.32	159,664.72	145,879.79	(13,784.93)	25.84%	618,000.00
Total Operating Expenses		497,724.33	495,259.99	(2,464.34)	1,597,707.90	1,402,602.91	(195,104.99)	27.53%	5,803,897.00
Interest Expense									
5801-1	Interest Expense	42,904.69	44,246.25	1,341.56	128,714.07	132,738.75	4,024.68	24.24%	530,955.00
Total		42,904.69	44,246.25	1,341.56	128,714.07	132,738.75	4,024.68	24.24%	530,955.00
Total Interest Expense		42,904.69	44,246.25	1,341.56	128,714.07	132,738.75	4,024.68	24.24%	530,955.00
Depreciation									
5901-1	Depreciation	373,370.60	351,472.45	(21,898.15)	1,120,106.00	1,063,372.06	(56,733.94)	25.00%	4,480,387.00
Depreciation		373,370.60	351,472.45	(21,898.15)	1,120,106.00	1,063,372.06	(56,733.94)	25.00%	4,480,387.00
Amortization									
5911-1	Amortization of CIAC	(273,993.00)	(272,212.00)	1,781.00	(821,979.00)	(816,636.00)	5,343.00	25.00%	(3,287,916.00)
Amortization		(273,993.00)	(272,212.00)	1,781.00	(821,979.00)	(816,636.00)	5,343.00	25.00%	(3,287,916.00)
Total Expenses		640,006.62	618,766.69	(21,239.93)	2,024,548.97	1,782,077.72	(242,471.25)	26.90%	7,527,323.00
NET SURPLUS/(DEFICIT)		1,495.89	5,153.99	(3,658.10)	(123,106.57)	84,024.56	(207,131.13)	(53.06%)	232,027.00

TriCo Regional Sewer Utility
Balance Sheet
March 2021 vs March 2022

	Actual as of 03/31/2022	Actual as of 03/31/2021	% of Prior Year
ASSETS			
Utility Plant	\$136,852,738.85	\$132,830,384.41	103.03%
Current Assets			
Cash & Investments			
Cash & Investments - Operating Fund	\$7,456,376.44	\$5,244,001.13	142.19%
Cash & Investments - Operating Reserve	\$519,252.00	\$519,252.00	100.00%
Cash & Investments - Reserve for Replacement	(\$47,006.63)	\$296,619.52	(15.85%)
Cash & Investments - Interceptor Fund	(\$111,270.86)	(\$396,140.57)	28.09%
Cash & Investments - Plant Expansion Fund	\$2,657,513.50	\$3,250,311.75	81.76%
Cash & Investments - 2020 Bond Funds	\$2,127,820.15	\$7,543,984.69	28.21%
Total Cash & Investments	\$12,602,684.60	\$16,458,028.52	76.57%
Accounts Receivable	\$2,201,149.07	\$1,459,078.16	150.86%
Liens Receivable	\$67,103.71	\$23,768.65	282.32%
Invoiced Receivables	\$300,851.85	\$365,502.04	82.31%
Notes & Interest Receivable	\$19,608.89	\$24,283.76	80.75%
Investment Interest Receivable	\$0.00	\$0.00	0.00%
Other Current Assets	\$452,262.63	\$311,077.52	145.39%
Current Assets	\$15,643,660.75	\$18,641,738.65	83.92%
TOTAL ASSETS	\$152,496,399.60	\$151,472,123.06	100.68%
TOTAL LIABILITIES & EQUITY			
LIABILITIES			
Current Liabilities			
Invoiced Payables	\$190,101.39	\$141,730.05	134.13%
Accounts Payable	\$378,268.05	\$22,628.57	1,671.64%
Accrued Paid Leave	\$112,417.28	\$103,990.81	108.10%
Other Current Liabilities	\$1,725,103.65	\$1,678,089.50	102.80%
Total Current Liabilities	\$2,405,890.37	\$1,946,438.93	123.60%
Long-Term Liabilities			
Developer Financed Interceptors Payable	\$0.00	\$0.00	0.00%
Bonds Payable	\$21,400,000.00	\$21,400,000.00	100.00%
Long-Term Liabilities	\$21,400,000.00	\$21,400,000.00	100.00%
TOTAL LIABILITIES	\$23,805,890.37	\$23,346,438.93	101.97%
EQUITY			
Retained Earnings	\$31,124,982.75	\$30,110,040.31	103.37%
Construction in Aid	\$97,565,526.48	\$98,015,643.82	99.54%
TOTAL EQUITY	\$128,690,509.23	\$128,125,684.13	100.44%
Total	\$152,496,399.60	\$151,472,123.06	100.68%

2022 Capital Budget

CAPITAL BUDGET LAST UPDATED 12/2/2021

See project fact sheets for more information on individual projects

Year 1							
Project							
Location	No.	Project	Funding Source	2022	March	YTD	Note
WRRF	Michigan Road Water Resource Recovery Facility						
							Bonds to be paid back by Plant Expansion, Operating, and Reserve for Replacement funds. See separate breakdown included in fund projections.
	1902	WRRF Expansion	Bond Proceeds	\$ 200,000	\$ 249,092	\$ 803,395	
	1906	WRRF Outfall Sewer Expansion	Plant Expansion			\$ -	
	1910	WRRF Office Unification	Operating			\$ -	
	2203	Biosolids building addition	Operating	\$ 200,000		\$ -	Climate controlled storage vactor truck & equip
		Pretreat building/Mayflower landscape	Operating	\$ 60,000		\$ -	Screen building along Mayflower Pk Dr w trees & shrubs
		Plant signage, Office outreach displays & accoustic improvements	Operating	\$ 40,000		\$ -	
	2601	WRRF Belt filter press replacement	Reserve for Replacement			\$ -	
		Plant Pump Replacments	Reserve for Replacement			\$ -	Replacement pumps for the digesters, lift station and scum station.
		Clarifier 4 scum collection upgrade	Reserve for Replacement			\$ -	Convert to a full radius scum beach
		Replace Clarifier 4,5,6 unitube headers	Reserve for Replacement			\$ -	Replace equipment due to deterioration
		Annual Plant Improvement & Repair Projects	Operating	\$ 150,000		\$ -	Typical annual expenditures
LS 1	Carmel Creek						
	1802	Haver Way Sewer Reconstruction	Interceptor			\$ -	
	2004	LS 1 Generator Replacement	Reserve for Replacement			\$ -	
	2201	LS 1 Replace wet weather pumps	Reserve for Replacement	\$ 275,000		\$ -	Replace equipment at the end of its service life.
		LS 1 Replace/upsize dry weather pumps	Reserve for Replacement			\$ -	Replace equipment at the end of its service life.
LS 2	Meridian Corridor						
	2002	LS 2 Odor Control System Replacement	Reserve for Replacement			\$ 8,383	
		Fence Replacement and Added Trees	Reserve for Replacement			\$ -	
	2801	106th Street Parallel Force main (LS 2 to Ditch Road)	Interceptor			\$ -	Timing is based on when capacity is needed.
		LS 2 Replace Pump 3	Reserve for Replacement	\$ 100,000		\$ -	Replace equipment near the end of its service life, eliminate macerators and reduce power consumption.
LS 3	Northern Heights						
		Pump Replacement	Reserve for Replacement			\$ -	Replace equipment at the end of its service life.
LS 5	Spring Mill Streams						
	2701	Interceptor extension & lift station elimination	Interceptor			\$ -	Combine this project with the LS19 elimination project.
LS 6	Waldon Pond						
	2401	Interceptor extension & lift station elimination	Interceptor			\$ -	Timing is development driven. Some 99th St residents have requested sewer service recently.
LS 7	Laurelwood Sub						
		Pump replacements	Reserve for Replacement			\$ -	Replace equipment at the end of its service life.
LS 8	Laurelwood						
	2202	LS 8 Reconstruction + new force main to 106th St	Operating	\$ 1,400,000		\$ -	Wet weather capacity needed. Scope is pending force main troubleshooting and I&I removal
LS 9	Towne Road						
		Pump & control panel replacement	Reserve for Replacement			\$ -	
LS 10	Michigan Road						
	2301	LS 10 Replace pumps, wet well piping, controls, backup generator	Reserve for Replacement	\$ 75,000		\$ -	Wet weather capacity needed. Scope is pending force main troubleshooting
LS 11	Boone County						
	1911	Pump and control panel replacement	Reserve for Replacement			\$ -	

2022 Capital Budget

CAPITAL BUDGET LAST UPDATED 12/2/2021

See project fact sheets for more information on individual projects

Year 1							
Project							
Location	No.	Project	Funding Source	2022	March	YTD	Note
		LS 11 Added Meter Vault	Reserve for Replacement	\$ 25,000		\$ -	Existing meter location is not effective
	2204	Backup generator	Operating	\$ 100,000		\$ 1,900	Location has occasional outages with little storage and time for emergency response
LS 12	Kingsmill						
		(no projects)				\$ -	
LS 14	Austin Oaks						
	1901	Parallel force main extension	Interceptor			\$ -	
	2205	LS 14 Generator & control upgrades	Reserve for Replacement	\$ 300,000		\$ -	Replace equipment at the end of its service life.
		Pump Replacement	Reserve for Replacement			\$ -	Based on repair history staff does not expect pumps to last expected 20 years in service
	2101	LEC Interceptor extension	Interceptor	\$ 1,150,000		\$ 17,249	Extend service to multiple developments
LS 16	Zionsville Presbyterian						
	2208	LS 16 Replacement/relocation	Interceptor	\$ 700,000		\$ -	Timing is development driven.
LS 17	Zion Hills						
		LS 17 Upsize Impellers	Interceptor	\$ 30,000		\$ -	Additional capacity needed
	2501	LS 17 Pump & electrical upgrades	Reserve for Replacement			\$ -	Timing is based on when capacity is needed.
LS 18	Train Express						
		Pump replacements	Reserve for Replacement	\$ 40,000		\$ -	Replace pumps at the end of their service life.
LS 19	Village of West Clay						
	2701	Interceptor extension & lift station elimination	Interceptor			\$ -	Combine this project with the LS5 elimination project.
LS 20	Mayflower Park						
		Pump replacement	Reserve for Replacement	\$ 40,000		\$ -	Replace equipment at the end of its service life.
LS 21	High Grove						
		Pump replacement	Reserve for Replacement	\$ 50,000		\$ -	Replace equipment at the end of its service life.
	2901	Interceptor extension & lift station elimination	Interceptor			\$ -	Timing is development driven - unlikely to move forward soon due to recent property acquisition.
LS 22	North Augusta						
		(no projects)				\$ -	
LS 23	126th Street						
	2302	LS 23 Pump & electrical upgrades	Reserve for Replacement	\$ 25,000		\$ -	Additional capacity needed
LS 24	Parkwood West						
		Pump & control panel replacement	Reserve for Replacement			\$ -	Replace equipment at the end of its service life.
LS 25	Towne Oak Estates						
		Pump replacement	Reserve for Replacement			\$ -	Replace equipment at the end of its service life.
LS 26	Jacksons Grant						
	2206	LS 26 Backup Generator	Operating	\$ 175,000		\$ -	
	2207	LS 26 Parallel Force Main	Interceptor	\$ 1,000,000		\$ -	Additional capacity needed
	2702	LS 26 Additional pumps & controls	Interceptor			\$ -	Install added pumps when LS 5/19 are tied in
LS 27	Haver Way						
		(no projects)					
General collection system projects							
		Annual Misc. Repairs, Replacements & Line Relocations	Reserve for Replacement	\$ 150,000		\$ -	Repairs are made as problems are found during televising.
	2003	Lakewood Gardens, Williams Creek Farms, Woodhaven and Timber Ridge Sewer Extension	Interceptor			\$ -	
	2103	Long Brook, Bridlewood, 500S, US421, 136th St and Countrywood Sewer Extension	Interceptor			\$ 118,046	Board approved several added ELSE projects to original scope of work

2022 Capital Budget

CAPITAL BUDGET LAST UPDATED 12/2/2021

See project fact sheets for more information on individual projects

Year 1							
Project							
Location	No.	Project	Funding Source	2022	March	YTD	Note
		Future Sewer Extension Projects	Interceptor	\$ 50,000		\$ -	Extend service into unsewered areas
Equipment							
		Vehicles	Operating		\$ 1,867	\$ 1,867	Scheduled Replacement of Aging Vehicles
		Laboratory Equipment	Reserve for Replacement			\$ -	Replacement and Upgrades to Lab equipment
		Future annual equipment and software purchases	Reserve for Replacement			\$ -	Annual capital purchases needed to maintain operations.
		(2) 240/480 Selectable portable Gensets	Reserve for Replacement	\$ 230,000		\$ -	Existing Generators are from 1985 & 1992
		Lateral Push Camera	Reserve for Replacement			\$ -	Replace existing camera, heavy use on cross-bores
		Vehicle - F-450 W/Utility Body	Operating			\$ -	Trade-in 2 trucks for a specialty vehicle
		SCADA Switch Upgrades	Reserve for Replacement			\$ 375	Replace existing switches with gigabit switches
		Odor Loggers	Reserve for Replacement			\$ -	New bluetooth odor loggers
		HACH Laboratory Software	Operating			\$ -	Software to assit operations of the plant and lab
		Air Monitor	Reserve for Replacement			\$ -	Replacment air monitor for safety
		Rack UPS Replacement	Reserve for Replacement			\$ -	Replace the old rack UPS
		Replacment NAS	Reserve for Replacement			\$ -	Replacment NAS (POSM and security videos)
		Redundant Firewall	Reserve for Replacement			\$ -	A back up firewall for redundancy during updates or failures
		LS1 ARV Replacement Project	Reserve for Replacement	\$ 80,000		\$ -	Replace 3 non-functional ARV's
		CCTV Truck Replacement	Reserve for Replacement			\$ -	Approaching 2 million feet on camera, high repair cost
		Aquatech Replacement	Reserve for Replacement			\$ -	Age 2011 Freightliner Sewer Cleaning Truck
		Pump Truck Replacement	Reserve for Replacement			\$ -	Age 2008 F550 Super Duty Crane service truck
		LS Safety Net Replacement	Reserve for Replacement	\$ 10,000	\$ 7,095	\$ 7,095	Safety issue, nets are showing wear, installed 2012
		Surge Relief Valves LS1 & LS 2	Reserve for Replacement			\$ -	Units Obsolete, water hammer could cause FM break
		F250 Super Duty to replace V55	Reserve for Replacement	\$ 50,000		\$ -	Replace V55 from 2010
		Security/Process Cameras	Operating	\$ 20,000		\$ -	Additional security/process cameras
		Drying Bed Rehab	Reserve for Replacement			\$ -	Replace runners that are dewed into the walls.
		Chemical Line Replacement	Reserve for Replacement	\$ 10,000		\$ -	Replace the overhead run with underground piping.
		Oil/Water Separator Rehab	Reserve for Replacement	\$ 10,000		\$ -	Repair the existing oil/water separator.
		Onsite Backup Device Replacement	Reserve for Replacement	\$ 25,000		\$ 20,507	A more ubiquitous solution that will be about \$4k/year less.
		Redundant Switch Power Supplies	Reserve for Replacement	\$ 6,000		\$ 4,450	Redundant power to keep all the office switches running in the event any of the 4 switches power supplies fail.
		New Garage Door Openers	Reserve for Replacement	\$ 8,000		\$ -	Replacement garage doors to replace the 20+ year old doors.
		Asset Management Software	Reserve for Replacement	\$ 10,000		\$ 12,500	Best in Class asset management software
		SL Rat	Operating	\$ 28,225	\$ 28,225	\$ 28,225	SLRat Sewer camera
		inHance Billing System	Operating				New billing software
Administration Projects							
		Speed Humps on Mayflower Park Drive	Operating	\$ 10,000		\$ -	
		Totals		\$ 6,832,225	\$ 286,279	\$ 286,279	

TriCo Regional Sewer Utility District Cash & Investments

March 31, 2022

Bank & Purch Date	Account	Amount	Maturity Date	Rate	Fund
<u>Citizens State Bank</u>					
	Checking	\$ 1,932,502		0.10%	Operating, Oper Res, R 4R
	Money Market	\$ 261,746		0.10%	Plant Expansion, Oper Res
<u>Merchants Bank of Indiana</u>					
	Money Market	\$ 2,126,549		1.00%	Plant Exp, Operating, Oper Res, R4
	Money Market	\$ 6,823,142		1.00%	Plant Exp, Inter, Operating, Oper Res
<u>Huntington Bank</u>					
	2020 Bonds	\$ -		0.00%	Bond Proceeds
	2020 Bonds MM	\$ 59,343		0.00%	Bond Proceeds
	2020 DSR	\$ 4,995		0.00%	DSR Fund
	2020 DSR MM	\$ 1,671,370		0.13%	DSR Fund

TOTAL CASH & Investments	<u>\$ 12,879,647</u>	Interest rate - Total
Less: Cash	<u>\$ 12,879,647</u>	Interest rate - Cash
NET INVESTMENTS	<u><u>\$ -</u></u>	Interest rate - Investments

			TriCo Regional Sewer Utility							
				Cash Generated						
				March 2022						
		Operating	Interceptor	Plant Expansion	Operating Reserve	Reserve for Replacement	2020 Bond Funds	2020 Bonds DSR	TOTAL	
Beginning Balance		7,156,801	(124,614)	2,605,439	519,252	(38,857)	700,635	1,676,174	12,494,830	
									0	
Receipts:										
Deposits		670,290	18,483	52,075					740,847	
Interest		8,097						191	8,288	
Transfers									0	
Total Receipts		678,387	18,483	52,075	0	0	-	191	749,136	
Disbursements:										
Checks		278,920				6,250	88		285,170	
Carmel Utilities		99,892							99,892	
Plant Outflow 1701/1906									-	
LS 2 Odor Control									-	
LS 1 Generator - 2004									-	
LS 14 Forcemain Extension 1901									-	
LS 11 Pump Replacement -1911									-	
LS 4 Elim - 1801									-	
Proj 2204, 2204, 2206						1,900			1,900	
Office Remodel - 1910									-	
Neighborhood sewers 1908, 2003, 2103									-	
96th Keystone Relocate - 1702									-	
Plant Expansion - 1902							249,092		-	
LS 14 Interceptor - 2101			5,140						5,140	
Haver Way - 1802									-	
Transfers									-	
Total Disbursements		378,812	5,140	0	0	8,150	249,180	0	392,101	
Net Increase/(Decrease)		299,575	13,343	52,075	0	(8,150)	(249,180)	191	107,854	
Petty Cash										
Ending Balance		7,456,376	(111,271)	2,657,514	519,252	(47,007)	451,455	1,676,365	12,602,684	

			TriCo Regional Sewer Utility						
			Cash Generated						
			YTD March 2022						
	Operating	Interceptor	Plant Expansion	Operating Reserve	Reserve for Replacement	2020 Bond Funds	2020 Bonds DSR	TOTAL	
Beginning Balance	6,812,632	1,880	2,331,300	519,252	1,107	1,255,064	1,676,104	12,597,339	
Receipts:									
Deposits	2,013,958	29,281	326,214	-	-	-	-	2,369,453	
Interest	24,012	-	-	-	-	-	261	24,273	
Transfers	-	-	-	-	-	-	-	0	
Total Receipts	2,037,969	29,281	326,214	0	0	-	261	2,393,725	
Disbursements:									
Checks	1,204,107	7,137	0	0	46,214	214	0	1,257,672	
Carmel Utilities	190,119	0	0	0	0	0	0	190,119	
Plant Outflow 1701/1906	0	0	0	0	0	0	0	0	
LS 2 Odor Control	0	0	0	0	0	0	0	0	
LS 1 Generator - 2004	0	0	0	0	0	0	0	0	
LS 14 Forcemain Extension 1901	0	0	0	0	0	0	0	0	
LS 11 Pump Replacement -1911	0	0	0	0	0	0	0	0	
LS 4 Elim - 1801	0	0	0	0	0	0	0	0	
Proj 2204, 2204, 2206	0	0	0	0	1,900	0	0	1,900	
Office Remodel - 1910	0	0	0	0	0	0	0	0	
Neighborhood sewers 1908, 2003, 2103	0	118,046	0	0	0	0	0	118,046	
96th Keystone Relocate - 1702	0	0	0	0	0	0	0	0	
Plant Expansion - 1902	0	0	0	0	0	803,395	0	803,395	
LS 14 Interceptor - 2101	0	17,249	0	0	0	0	0	17,249	
Haver Way - 1802	0	0	0	0	0	0	0	0	
Transfers	0	0	0	0	0	0	0	0	
Total Disbursements	1,394,226	142,432	0	0	48,114	803,609	0	2,388,380	
Net Increase/(Decrease)	643,744	(113,151)	326,214	0	(48,114)	(803,609)	261	5,345	
Petty Cash									
Ending Balance	7,456,376	(111,271)	2,657,514	519,252	(47,007)	451,455	1,676,365	12,602,684	



MEMORANDUM

To: B&F Committee

From: Andrew Williams

Date: April 28, 2022

Subject: Proposed User Rate Increase

The 2022 User Rate Ordinance proposes a 5% increase to the Monthly User Charges. In the 20-year cash balance projections conducted in 2021, a 5% increase was shown in 2022. The 5% increase in user charges is recommended this year in order to address operational cost increases that had previously been projected. The exceptionally high inflation is beginning to impact operating expenses, but hopefully this is transitory and will come down within the next year. Additional near-term rate increases will likely be needed.

Recommended Action:

Recommend the Board conduct the First Reading of the User Rate Ordinance 5-09-2022 and authorize the publication of Ordinance and Public Hearing Notice.

ORDINANCE NO. 05-9-2022

An ordinance establishing Utility wide schedule of monthly user rates, late fees, connection fees, interceptor fees, application fees, reinspection fees and charges to be collected from the owners of property served by the sewage works of the Utility and matters connected therewith, replacing Ordinance 05-10-2021-R,

WHEREAS, based upon the Utility's Capital Project Master Plan, it is advisable to update fees previously established pursuant to Ordinance 05-10-2021-R; and

WHEREAS, the Board of Trustees desires to increase the User Charges,

Now, therefore, be it ordained by the Board of Trustees of TriCo Regional Sewer Utility, Indiana:

Section 1. Schedule of Monthly User Charges

Metered Users: User Charge

(1) Treatment Rate:

Per 1,000 gallons of sewage flow, if measured
or per 1,000 gallons of water usage if sewage
flow is not measured..... \$3.00

(2) Base Rate – per month, as follows:

5/8	inch water meter.....	\$14.12
3/4	inch water meter*	\$14.12
3/4	inch water meter.....	\$17.77
1	inch water meter*	\$14.12
1	inch water meter.....	\$27.87
1 ¼	inch water meter.....	\$41.69
1 ½	inch water meter.....	\$55.45
2	inch water meter.....	\$96.82
3	inch water meter.....	\$215.94
4	inch water meter.....	\$372.51
6	inch water meter.....	\$841.20
8	inch water meter.....	\$1,494.58

*Residential customers with a 3/4-inch meter or 1-inch meter shall be charged a base charge for a 5/8 inch meter.

Unmetered Users: User Charge

Residential:

Single family residence/unit.....	\$33.18
Apartment or trailer court/unit.....	\$26.38
Duplexes	\$70.38

Triplexes.....	\$105.56
<u>Commercial:</u>	
Retail establishment:	
First 3 employees	\$35.18
Each additional employee	\$8.78
Gasoline service station:	
With car wash facilities	\$79.23
W/O car wash facilities	\$52.81
Restaurants, drive-ins and taverns with eating and/or drinking facilities:	
First 2 employees	\$35.18
Each additional employee	\$11.60
Laundromats – per washer	\$25.63
Car wash, manual – per bay	\$79.23
Professional Office:	
First 2 employees	\$35.18
Each additional employee	\$11.60
<u>Government/Institutional:</u>	
School/student:	
First 25 students	\$35.18
Each additional student	\$1.39
Churches, lodges and veteran's organizations w/o eating and/or drinking facilities:	
For each 200 members or fraction thereof ..	\$35.18
Government offices:	
First 3 employees	\$35.18
Each additional employee	\$8.78
<u>Industrial (sanitary flow only):</u>	
First 3 employees	\$35.18
Each additional employee	\$8.78

For the service rendered to the TriCo Regional Sewer Utility, said Utility shall be subject to the same rates and charges herein above provided, or to rates and charges established in harmony therewith.

In order to recover the cost of monitoring industrial wastes, the Utility shall charge the user the actual cost of the monitoring. This charge will be reviewed and revised on the same basis as all other rates and charges in the ordinance.

Section 2. The Return Check Charge for NSF (Non-Sufficient Funds) shall be charged in the amount of \$30.00 per check.

Section 3. Any current charges on the monthly user invoice that remain unpaid after the listed due date shall be assessed a late fee. The late fee assessed will be 10% of the unpaid current charges. This fee will be added to the following month's user invoice.

Section 4. A Reinspection fee of \$100.00 shall be charged to the property owner for each reinspection if a property fails an inspection or requires more than two inspections.

Section 5. An application fee of One Hundred Fifty Dollar (\$150.00) per EDU, up to a maximum of Three Thousand Dollars (\$3,000.00) per permit, is due and payable at the time of submittal or issuance of the connection permit. Requested revisions to previously issued permits shall be considered a new permit and shall be subject to the application fee of \$150.00.

Section 6. Utility Wide Connection Fee

Prior to receiving a permit to connect to Utility sewer, the owner, lessee or developer of any real estate within the Utility shall pay to the Utility a connection fee of Two Thousand Eighty-Three Dollars (\$2,083.00) per EDU. Wherever practical the Utility shall utilize Indiana Administrative Code 327 IAC 3-6-11 to determine estimated average daily flow, based upon 310 gallons per day per EDU, and the proposed use of the real estate to be served. The minimum connection fee per parcel is one EDU.

The owner, lessee or developer of the real estate may submit data to the Utility which purports to provide a more accurate estimation of the average daily flow (for example from water bills or other actual data setting forth flow from similar facilities). BOD, suspended solids, and other wastewater loadings may similarly be considered. Upon receipt and review of the data provided, the Utility may, in its absolute discretion, agree to an EDU amount that is other than the amount determined as specified above. The Utility may review real estate's usage from time to time; if real estate is found to exceed the previously agreed amount, then upon notice by the Utility, the owner, lessee or developer of said real estate shall promptly pay Utility the difference in EDUs at the current rate. Any change in use or additions, renovations or alterations of said real estate may trigger review of usage by the Utility.

Residential lots previously containing a dwelling that was connected to the Utility's sanitary sewers and having paid a monthly sewer service billing are exempt from the connection charge in the event the dwelling is demolished, and new residential dwelling built on the same real estate.

Section 7. Utility Wide Interceptor Fee

In addition to the connection charge set forth above based upon EDU's there is also due prior to the receipt of a permit, an interceptor fee of Four Thousand Seventy-five Dollars (\$4,075.00) per acre. Residential lots previously containing a dwelling that was connected to the Utility's sanitary sewers and having paid a monthly sewer service billing are exempt from the interceptor fee in the event the dwelling is demolished, and new residential dwelling built on the same real estate. Lots and parcels that are part of a Utility neighborhood sewer extension project in which local sewer charges are assessed by ordinance are also exempt.

Section 8. Prior Schedule of Monthly User Charges

The Schedule of Monthly User Charges established under the Ordinance shall preempt and supersede and wholly replace the Schedule of Monthly User Charges under Ordinance 05-10-2021-R, and any other prior Ordinances of the Utility as the same may be amended from time to time by the Utility. Nothing in the Ordinance shall be construed as limiting the applicability of the Utility's various use ordinances or other definitions or terms contained in other Ordinances, exception only the specific Schedule of Monthly User Charges set forth therein.

Section 9. The invalidity of any section, clause, sentence, or provision of this Ordinance shall not affect the validity of any part of this Ordinance which can be given effect without such invalid part or parts.

Section 10. The revised rates shall become effective for service received July 1, 2022, and thereafter.

PASSED AND ADOPTED by the Board of Trustees of the TriCo Regional Sewer Utility on the ____ day of _____, 2022.

<u>BOARD OF TRUSTEES:</u>	<u>Approve</u>	<u>Oppose</u>	<u>Abstain</u>
_____ Carl Mills President	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____ Jeffrey Kimbell Vice President	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____ Michael McDonald Secretary	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____ Jane Merrill Treasurer	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____ Eric Hand	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____ Steve Pittman	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____ Charles Ryerson	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____ Jeffery Hill	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____ Amanda Foley	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

ATTEST:

Andrew Williams
Utility Director



TriCo Regional Sewer Utility

Title **TriCo Refund Policy (Revised Draft)**

Effective Date May __, 2022

Policy TriCo occasionally receives requests from residential and commercial customers for account reviews that may result in a refund to the customer. The refund may be from inaccurate meter reads, inaccurate information received from the water utilities reads or broken plumbing.

TriCo hereby establishes a policy allowing a three-year look back period when calculating refunds for both commercial and residential customers. It also establishes a minimum refund/maximum write-off threshold of \$5.00.



MEMORANDUM

To: B&F Committee

From: Drew Williams

Date: April 28, 2022

Subject: Hamilton County US 31 Corridor Water and Wastewater Infrastructure Investment Project

The Hamilton County Commissioners issued a Request for Proposals/Qualifications for the purpose of providing a Public-Private-Partnership related to the potential constructing, operating, transferring, and developing of water and wastewater infrastructure in the Bakers Corner/US31 area. As mentioned at April's Board meeting, one of the Developers planning to submit a proposal approached TriCo regarding the operational phase of the project.

Wes and I met with representatives from Wessler Engineering to get more details on the proposed project. While Wessler was hired a year ago to evaluate sewer service in this area and develop the RFP/Q, they were just hired a few weeks ago to start the design on a very fast-tracked schedule.

Some of the interesting things we learned were:

Everything is about the schedule!

The County is developing a TIF District along both sides of the US 31.

The planned zone will be commercial for a ½ mile both sides of US 31.

They expect most of the initial growth to be commercial and not residential.

Beck Hybrid owns a lot of acreage on the east side of US 31.

Beck Hybrid sold the land to the State for the coming Armory which wants sewer and water.

Water will likely be provided through a wholesale agreement with one of the bordering utilities.

In addition to enable growth, the sewer will solve the Baker's Corner chronic septic failure issues.

The County Commissioners have started the process of forming a Regional Sewer District.

TriCo submitted the attached proposal for the operation of the utility and was also included in the Bakers Corner Group LLC proposal as a consultant with the ability to operate the future utility. Neither of these efforts commit TriCo to operate or expand to this new service area. It shows that TriCo is interested in discussing mutually beneficial opportunities for TriCo to assist Hamilton County in the development and operation of this utility.

REQUEST FOR PROPOSALS AND QUALIFICATIONS FOR DEVELOPMENT SERVICES

Hamilton County US31 Corridor Water and Wastewater Infrastructure Investment Project





TriCo Regional Sewer Utility

www.TriCo.eco Phone (317) 844-9200 Fax (317) 844-9203

April 22, 2022

Mr. Dan Stevens
Director of Administration
One Hamilton Square Suite 157
Noblesville, IN 46060

RE: US31 Corridor Water and Wastewater Infrastructure Investment Project

Dear Mr. Stevens:

TriCo Regional Sewer Utility (TriCo) staff and its Board of Trustees has reviewed and discussed Hamilton County's Request for Proposals and Qualifications for the subject project. We believe TriCo is uniquely suited to assist the County with development and operation of the new water and sewer utility.

While we are part of the BW Development team which is submitting its response separately, we are submitting the enclosed response to directly offer our services and expertise to the County. Partnering with TriCo will enable the County to drive economic development while maintaining control after this project is complete.

Thank you for the opportunity to continue to be of service to Hamilton County. If you have any questions or need additional information, please contact me at 317-844-9200 or drew.williams@trico.eco.

Very Truly Yours,

TRICO REGIONAL SEWER UTILITY

A handwritten signature in cursive script that reads "Andrew Williams".

Andrew Williams
Utility Director

Executive Summary

Hamilton County plans to create a new drinking water and wastewater utility to serve the US31 corridor, beginning with the areas around soon to be constructed interchanges at 236th Street and 276th Street. This project represents a substantial investment by Hamilton County to bring essential services to the area and enable economic development.

The project may include drinking water supply and treatment facilities, booster stations, water storage tanks, water transmission and distribution mains, gravity sewers, lift stations, force mains, and a wastewater treatment plant. The project will be constructed under the build-operate-transfer (B-O-T) procurement method. Design services by Wessler Engineering are underway, and final plans are to be finished later this year, alongside selection of a project developer, establishment of guaranteed maximum pricing, financing, permitting and easement acquisition. Construction of permitted work begins January 2023 with final completion due December 2024.

TriCo Regional Sewer Utility (TriCo) started in a strikingly similar fashion by bringing sewer service to the Home Place area of Clay Township through a substantial grant and loan investment. After two years of construction, we had extended service to approximately 2,000 homes. Projects to further extend service began immediately, enabling rapid development of the area, which continues to this day. We anticipate the same story will play out in the US31 corridor as a result of Hamilton County's investment in water and sewer services.

TriCo's history, leadership, and talented and dedicated staff make TriCo uniquely suited to assist the County with development and operation of the new water and sewer utility. While we are part of a development team submitting a response separately, we also offer our services and expertise to the County directly. Partnering with TriCo will enable the County to drive economic development while maintaining control after this project is complete. As detailed herein, TriCo asks the County to consider (a) TriCo serving as the County's advisor and contract operator, or (b) TriCo adding the US 31 Corridor to TriCo's service area. We believe each option provides benefits to our existing customer base as well as the new service area and Hamilton County, while continuing to meet TriCo's mission to provide high quality, cost-effective sanitary sewer service to the communities we serve.



Background and Qualifications

TriCo Regional Sewer Utility (TriCo), formerly known as Clay Township Regional Waste District (CTRWD), was created in 1975 as a non-profit municipal corporation with the purpose of providing effective and efficient sanitary sewer service to Home Place area customers with failing septic systems, along with a clear need for sewer service availability for new homes. TriCo began construction in 1986 after receiving an \$11 million grant from the U.S. Environmental Protection Agency (EPA) and a \$4 million loan from the Farmers Home Loan Association to fund the original project, which encompassed approximately 2,000 homes in the greater Home Place area of Clay Township. Service to our first customers began in 1988.

The creation of TriCo enabled remarkable growth of Carmel and Zionsville. TriCo currently provides service to over 16,000 customers in the west half of Carmel, eastern Zionsville and northern Indianapolis. TriCo owns and operates a treatment plant with 5.72 million gallon per day (MGD) capacity, 24 lift stations, and 328 miles of sewer main. TriCo owns 3.08 MGD capacity at Carmel's treatment plant, which Carmel operates under a wholesale agreement with TriCo.

TriCo is governed by a nine-member Board of Trustees, appointed by the Hamilton County Commissioners, the Hamilton County Council, the Clay Township Trustee, the Mayor of Carmel, and the Boone County Commissioners.



Why Partner with TriCo:



✓ Drive Economic Development

Sewer and water are often barriers to development. Since our first customers were served in Home Place more than 30 years ago, our service area has enjoyed continuous rapid growth. We anticipate the US 31 Corridor will follow a similar path. Staying ahead of this growth is financially and practically challenging. TriCo has a proven history of planning ahead and working with property owners, developers, and community leaders to make service available when they need it. We believe that we have a duty to help solve these problems – and not just when it is convenient or financially advantageous for us to take action.

✓ Maintain Control and Transparency

The Hamilton County Commissioners and Hamilton County Council each already appoint a member of our Board of Trustees. Our partnership with the County may include operating the utility on contract in the short or long term, or permanently adding the US31 Corridor to TriCo's service area. If the US 31 Corridor is added to TriCo's service area, the County may wish to consider additional appointments to TriCo's Board of Trustees.

TriCo is a non-profit municipal corporation organized in the State of Indiana. Our Board meetings are open to the public and we operate with transparency and respect for all we serve.

✓ Financial Stability with Affordable Rates

Efficient and effective utility operation while making utilities available in a rapidly growing service area takes a lot of capital. Just in the past ten years, TriCo has driven nearly \$80 million in sewer infrastructure projects. We are forecasted to be debt free once again in 10 years. TriCo currently has the lowest user rates in central Indiana.

✓ Customer Service and Operational Excellence

When customers call, we respond quickly - always. Often times we gladly assist customers with issues that are not our own. Solving problems is what we do. Our talented and dedicated staff takes great pride in providing excellent service, even as we are often out of sight and out of mind among those we serve. We are active members in many state and national industry trade associations, where we have received numerous awards for exemplary performance.

✓ Community Partners and Environmental Stewardship

TriCo staff prides themselves on assisting neighboring communities. In 2009, TriCo consulted with Hamilton County to investigate failed septic systems and potential solutions at Bakers Corner. TriCo assisted the Hamilton County Parks Department with septic and sewer issues at multiple locations. We have worked closely with the City of Carmel, Town of Zionsville, and Hamilton County Surveyor on numerous roundabout, roadway, path, drainage and development projects, as well as the Indiana Department of Transportation during early US 31 corridor improvements. TriCo has extended sewer availability to all neighborhoods on septic systems in its service area.

Sustainability and environmental stewardship are the core reasons TriCo exists. Our plant's effluent limits are among the most strict in Indiana. Staff strictly adheres to water quality standards while driving efficiency and controlling energy consumption.

✓ More than just Sewers

TriCo's Board of Trustees recently approved adding water to our charter, and upon approval by IDEM, will enable TriCo to expand into water service at any time. TriCo has multiple Indiana licensed wastewater operators, professional engineers, and a licensed water operator on staff.

Proposed Approach

TriCo offers the following operational strategy options for the drinking water and wastewater utility. We recommend working with Hamilton County to refine these options and ensure needs and goals of both entities are met.

Option 1: TriCo serves as the County's advisor and contract operator

- TriCo staff works alongside the County and the Developer to deliver a timely and quality product at or below budget
- TriCo staff performs all essential services including operations, billing, customer service, master planning, and maintenance with its existing staff and equipment
- Hamilton County maintains ownership and control of the utility
- TriCo staff advises the County on key decisions
- TriCo services are billed at cost. Because we are a non-profit municipal corporation, the County and future utility customers will not pay profits to outside entities
- Aforementioned services may be provided before and/or after project transfer

Option 2: TriCo adds the US 31 Corridor to its service area

- In addition to project development services, the County and Developer utilize TriCo's exiting charter to gain permits, easements, and more, thereby accelerating the completion timeline
- Hamilton County maintains ownership and control of the Project until transfer to TriCo
- TriCo may assume the cost and risk of operating the utility after transfer, which will likely take 5-10 years to develop into a financially stable enterprise, assuming rapid growth is consistent with TriCo's early years as a utility
- TriCo may adjust its board appointments to provide the County appropriate representation on TriCo's Board of Trustees

Any option can be executed via an interlocal agreement between Hamilton County and TriCo. Any option can run into perpetuity or for a set time after transfer, where operations and/or control may be transferred back to the County or another entity of the County's choosing.

We believe each option provides benefits to our existing customer base as well as the new service area, while continuing to meet TriCo's mission to provide high quality, cost-effective sanitary sewer service to the communities we serve.



Key Contact:

- Andrew Williams, Utility Director
- Ph. 317-844-9200
- drew.williams@trico.eco
- TriCo Regional Sewer Utility
- 7236 Mayflower Park Drive
- Zionsville, IN 46077



TriCo's Board of Trustees

Board Member	Appointed by	Term	Position
Carl Mills	Clay Township Trustee	12/31/2025	President
Jeff Kimbell	Clay Township Trustee	12/31/2022	Vice President
Jane Merrill	Hamilton County Commissioners	12/31/2025	Treasurer
Michael McDonald	Mayor of Carmel	12/31/2023	Secretary
Amanda Foley	Hamilton County Council	12/31/2024	Member
Eric Hand	Boone County Commissioners	12/31/2020	Member
Jeff Hill	Clay Township Trustee	12/31/2023	Member
Chucks Ryerson	Clay Township Trustee	12/31/2024	Member
Steve Pittman	Clay Township Trustee	12/31/2023	Member

Trico is governed by a nine-member Board of Trustees appointed by the Boone County Commissioners/Town of Zionsville, Clay Township Trustee, Hamilton County Council, Hamilton County Commissioners, and Mayor of Carmel

TriCo's Purpose, Mission and Vision

Our Purpose is to provide effective and efficient sanitary service to our customer base in an environmentally sensitive manner.

Our Core Values

Integrity
Responsibility
Community Focus
Environmental Stewardship

Our Mission is to provide high quality, cost-effective sanitary sewer service to our community by:

Providing equipment and facilities that are safe, environmentally sound, and up-to-date,
Maintaining a professional work force that performs job responsibilities in a professional manner,
Continuously evaluating and improving structures, systems and best practices, and
Diligently collaborating and cooperating with community planners, utilities, developers and the public.

Our Vision is to become a model regional utility by:

Acting with integrity,
Being responsible in all fiscal matters,
Protecting the environment, in all instances,
Providing a balance of Service & Accountability to all Stakeholders, and
Acting in an equitable and reasonable manner, at all times and with all Stakeholders.



MISSION

TO PROVIDE HIGH QUALITY,
COST-EFFECTIVE SANITARY
SEWER SERVICE TO OUR
COMMUNITY.

Andrew Williams



Service with TriCo | 15 years

Previous Employment

Town Engineer | Town of Fishers

Project Manager | The Schneider Corporation

Project Manager | Samuel Moore & Associates

Project Manager | The Corradino Group

Infrastructure Engineer | City of Elkhart, IN

Utility Director

Professional Experience

Drew has 31 years of experience in the design and management of infrastructure improvement projects. He began his career designing and managing infrastructure improvement projects for the citizens of Elkhart Indiana. These projects included sewer, water and roadway improvements and building renovations. Drew then wanted to experience the consultant side of the public works. He completed projects for both large and small communities ranging from the Indianapolis DPW and the Louisville Metropolitan Sewer District to Fountain City, Milan and Ligonier. He took the opportunity to become the Town of Fishers' first Town Engineer and to develop the Engineering Department. Drew became the Utility Director for TriCo in 2005. He has overseen the growth of the Utility from 9,500 to 17,000 customers and the development of the staff from 15 to 23 employees. The Utility has taken a more proactive operations approach by adding an Engineering Manager, District Engineer, Construction Inspectors, and a Pretreatment Compliance Specialist.

Licenses and Certificates

Professional Engineer, State of Indiana
Senior Professional in Human Resources

Education

B.S. Purdue University, West Lafayette, IN. Civil Engineering
M.A. Indiana University Indianapolis, Public Affairs
Executive Certificate in Leadership & Management, University of Notre Dame,
Hamilton County Leadership Academy, June 1998
Carmel Police Citizens' Academy, November 2007
WEF Water Leadership Institute 2017

Association Memberships/Involvement

Indiana Water Environmental Association | Utility Managers Committee
Indiana Regional Sewer District Association
Indiana Rural Water Association
Society of Human Resource Management
American Water Works Association

Community Involvement

Volunteer with OLMC Youth Group
Carmel Clay Municipal Building Corporation, President



TriCo Regional Sewer Utility

MISSION

TO PROVIDE HIGH QUALITY,
COST-EFFECTIVE SANITARY
SEWER SERVICE TO OUR
COMMUNITY.

Wes Merkle



Service with TriCo | 8years

Previous Employment

Project Manager | American
Structurepoint, Inc.

Project Engineer | Beam, Longest
and Neff, LLC

Graduate Research Asst. | Center
for Infrastructure Engineering
Studies—University of Missouri

Engineering Manager

Professional Experience

Wes joined the Utility in 2013 as Engineering Manager. In addition to leading the Engineering Department, he also manages the Utility's capital projects and master planning efforts. Over the past eight years, TriCO has successfully completed nearly \$61 million in capital projects including construction of new infrastructure as well as repair and expansion of existing facilities. Wes excels at the development of project plans, communicating with stakeholders, negotiating with vendors, and keeping projects on time and on budget. He uses feedback from staff, customers, engineers, contractors and the Board of Trustees to accomplish TriCo goals and efficiently meet capacity needs. Wes is noted for working within approved budgets, developing and implementing cost saving measures, managing risk and using organization resources wisely.

Prior to joining TriCo, Wes worked as a project manager with investigative Services Group at American Structurepoint, Inc. His responsibilities included management of project schedules, staffing, budget and client needs. He served as an expert witness and assisted in dispute resolution, engineering design, conducted property loss investigations, and evaluated existing facilities.

Licenses and Certificates

Professional Engineer, Indiana, Kentucky and Ohio

Education

M.S. Civil Engineering, University of Missouri-Rolla

B.S. Civil Engineering, University of Missouri-Rolla

Association Memberships/Involvement

Indiana Water Environment Association

Water Environment Federation

American Public Works Association

WEF Water Leadership Institute



TriCo Regional Sewer Utility

MISSION

TO PROVIDE HIGH QUALITY,
COST-EFFECTIVE SANITARY
SEWER SERVICE TO OUR
COMMUNITY.

Ryan Hartman



Service with TriCo | 14 years

Previous Employment

Construction/Design /Surveying |
DLZ Indiana, LLC

Skilled Laborer | Brown & Brown
General Contractors

Laborer | Gibson-Lewis, Inc.

District Engineer

Professional Experience

Ryan manages Utility construction projects, including scheduling, conducting preconstruction meetings, coordinating with participating organizations and overseeing the construction process. He creates engineering and construction standards and specifications for the Utility.

Manages outside engineering contracts and consultants on plan design and review; attends Technical Advisory Committee meetings.

Reviews construction plans and as-built records.

Determines billing fees for plan reviews, interceptor, connection and inspections; approves invoices from consultants for payment.

Provides technical assistance to developers, home builders, engineering consultants, public officials, agencies and home owners.

Prepares the Capital and Construction Committee agendas and prepares meeting memorandum. He conducts surveys concerning sewer projects, reviews permits and approves all applications for new lateral connections. With his previous employer, Ryan inspected INDOT construction projects and prepared roadway design plans.

Licenses and Certificates

Engineer in Training (EIT)

CAD and Eagle Point Design Software Training, Troxler Radiological Safety Training INDOT Qualified Technician for Acceptance Testing, ACI Concrete Level 1 Certification, Michigan, MDOT: Asphalt Pavement Certification First Aid Certified

Midwest Trenchless Technology, SSES and Buried Asset Management Concrete Pipe and Post Installation Pipe Inspection Class Completion

Education

B.S. Civil Engineering, Purdue University West Lafayette, IN 1999



TriCo Regional Sewer Utility

MISSION

TO PROVIDE HIGH QUALITY,
COST-EFFECTIVE SANITARY
SEWER SERVICE TO OUR
COMMUNITY.

Scot Watkins



Service with TriCo | 15 years

Previous Employment

Laboratory Technician | City of
Carmel-Wastewater Treatment Plant

Collection System Operator | City of
Carmel-Wastewater Utility

Superintendent/Information Technology Coordinator

Professional Experience

Scot maintains a \$2M+ operational budget; monitors and controls expenditure to meet budget guidelines. He is the Certified Operator of a 3.05MGD WWTP. He assists the Utility Director with the planning of future short term and long-term needs. He has overseen capital improvement projects including six plant expansions, three new lift stations, and acted as Project Manager for multiple WWTP, collections system and lift station projects. Scot supervises three employees in the WWTP and Pretreatment Departments. Responsibilities include interviewing, hiring and training employees; planning, assigning and directing work; scheduling and approving time worked; appraising performance, rewarding and disciplining employees. Scot also acts as the Utility's in house IT department responsible for the support & planning of the Utility's IT needs.

Licenses and Certificates

Class IV Wastewater Treatment Plant Operator
Class D Wastewater Treatment Plant Operator
Class IV Wastewater Collection System Operator
Registered Pretreatment Coordinator (RPC)
Industrial Environmental Manager (IEM)-Masters
CompTIA A+ce
American Red Cross CPR & First Aid Certified
FEMA IS-00520
FEMA Command & WMD Response
FEMA ICS—100.a
FEMA ICS—200.a
FEMA ICS—700.a (NIMS)
FEMA ICS—800.b (NIMS)
Class B Commercial Drivers License

Association Memberships/Involvement

AWWA & Indiana Operators Association
Water Environment Federation (WEF)
Indiana Water Environment Association (IWEA)
Central Indiana Operators Association (CIOA)

Community Involvement

Westfield baseball, football & soccer coach & licensed foster parent-
Indiana Department of Child Services
Member of Restoration Church, Noblesville, Indiana



TriCo Regional Sewer Utility

Loren Prange



Service with TriCo | 12 years

Previous Employment

Chief Operator | Western Hancock
Utilities

Operator Lead Inspector | Hamilton
Southeastern Utilities

Operator | Town of Cicero

Operations and Maintenance
Technician | CTRWD

MISSION
TO PROVIDE HIGH QUALITY,
COST-EFFECTIVE SANITARY
SEWER SERVICE TO OUR
COMMUNITY.

Chief Operator - Plant

Professional Experience

Loren was hired in 2005 as a Field Operations Supervisor. Previously, Loren worked for the Utility as an Operations and Maintenance Technician, then worked for other utilities as an Operator and Inspector.

In 2015 Loren was promoted to Chief Operator - Plant, responsible for technical work operating and maintaining the wastewater treatment plant and lift stations. He oversees the safety program.

Licenses and Certificates

Class IV Wastewater
Class CS-3 Collections
OSHA 30 Hours

Education

Allied Health School, Emergency Medical Technician
Indiana Business College, 1 Year
Noblesville High School

Association Memberships/Involvement

IWEA Safety Committee Vice Chair, 2014—present
IWEA Safety Committee Chair, 2009—2013
Water Environment Federation
Central Indiana Operators Association

Community Involvement

Coaching and Field Maintenance, Greenfield Soccer Club & Westfield Soccer Club

Awards

IWEA L.L. Larson Safety Award 2014
IWEA Tumblebug recipient 2011



TriCo Regional Sewer Utility



Brian Vaughn

Field Operations Specialist



Service with TriCo | 1 years

Previous Employment
Thorntown Utilities

Professional Experience

Brian has 24 years experience working in the electric, water and sewer industry. He spent 23 years with Thorntown Utilities maintaining the daily operation of their water, sewer and electric utilities. Brian joined TriCo in 2021 overseeing the maintenance and operation of all the lift station pumps, valves and controls for the collections system.

Licenses and Certificates

Class I Wastewater
Class II Wastewater
Water Treatment Grade 3 (WT3)
Water Distribution (DSM)

Education

High School-Lebanon Indiana
J Everett Light Career Center-Autobody

Associations

Indiana Water Environmental Association
Water Environment Federation
American Water Works Association

MISSION

TO PROVIDE HIGH QUALITY,
COST-EFFECTIVE SANITARY
SEWER SERVICE TO OUR
COMMUNITY.

TriCo Regional Sewer Utility

Cindy Sheeks



Service with TriCo | 4 years

Previous Employment

Finance Manager | City of Carmel

Assistant Manager | Union Federal Savings Bank

MISSION
TO PROVIDE HIGH
QUALITY, COST-
EFFECTIVE
SANITARY SEWER
SERVICE TO OUR
COMMUNITY.

Controller

Professional Experience

Cindy has 33 years of experience as a senior municipal financial management professional, providing leadership of municipal financial operations, budget and cost control, financial reporting, payroll, accounts receivable, accounts payable, utility billing, financial analysis and regulatory compliance. While with the City of Carmel, she provided oversight of a municipal budget of \$150m+ overseeing processing of over 1000 monthly accounts payable requests, food and beverage tax payments and filings, bond payments and compilation of financial information to outside consultants related to bond projects; and preparation of Clerk Treasurer's Annual Report and Annual Operation Report for local roads and streets. Cindy supervised, trained and managed the performance of staff; processed payroll in collaboration with the Payroll Manager and HR Director with the Parks Department. She collaborated with Fixed Asset Manager for the fixed asset purchases. Along with payroll and financial activities of the Utility Cindy also manages the Customer Service Staff. While with the Utility she has completed the integration of an upgraded financial software solution and has supervised the updating of the billing software. She also implemented the use of a lock box service for utility payment processing. She has also brought the Utility into compliance with state laws regarding the collection of unpaid sewer bills

Education

B.S. Indiana University, Bloomington Indiana-Finance
Graduate Kelly School of Business, focus on Group Work and Presentations

Association

Government Finance
Indiana League of Municipal Clerks & Treasurers

Memberships/Involvement

Officers Association

Community Involvement

Treasurer, Neighborhood Board
Treasurer, Noble of Indiana Auxiliary
Volunteer, Cheer Coach
Class Manager, Aerobics Classes



TriCo Regional Sewer Utility