



BOARD OF TRUSTEE MEETING

Monday, March 14, 2022, 6:00 p.m.
Memorandum

Mr. Mills called the meeting to Order at 6:03 p.m.

ROLL CALL

Present: President Carl Mills, Treasurer Jane Merrill, Secretary Michael McDonald, members, Eric Hand, Chuck Ryerson, Steve Pittman and Amanda Foley. Others in attendance were Utility Director Andrew Williams, Legal Counsel Scott Wyatt, Engineering Manager Wes Merkle, and Controller Cindy Sheeks. Member Jeff Hill and Vice President Jeff Kimbell were absent.

PUBLIC COMMENT

There was no one present from the public.

APPROVAL OF MEETING MEMORANDUM

Mr. McDonald made a motion to approve the February 14, 2022, Board meeting memorandum. Ms. Merrill seconded the motion, and it was unanimously approved.

APPROVAL OF CLAIMS DOCKET

Ms. Sheeks said a check to Thieneman that was issued in December was never received by them. She canceled that check and reissued a new one. There was also a large insurance payment made this month.

Ms. Merrill made a motion to approve the claims docket. Mr. McDonald seconded the motion, and it was unanimously approved.

ATTORNEY'S REPORT

Mr. Wyatt had no report. He told Mr. Merkle he needs to schedule a date to meet onsite with property owners to see if specific trees can be saved during the Little Eagle Creek Interceptor project. Mrs. Poindexter is hoping to avoid condemnation proceedings for easements. Mr. Pittman asked how many property owners are reluctant to make easement agreements. Mr. Wyatt said two.

UTILITY DIRECTOR'S REPORT

Mr. Williams said he had a meeting with First Person to begin the 2022 Compensation Study. They are reviewing information sent to them by the Utility regarding its staffing positions and sending back information for the managers to review regarding job comparisons with other communities to find the best matches. Mr. Williams said he has also received the first draft of the benefits comparison and will present the findings of that at the next Personnel and Benefits Committee meeting.

Ms. Merrill asked about the lost time injury that was noted in the Newsletter. Mr. Williams explained there was a pump failure on the pump truck and one of the employees was injured by

high pressure water. Injuring his arm. The employee received medical attention but has since been fully released and is back to his normal duties.

COMMITTEE REPORTS

Budget & Finance Committee

Ms. Merrill said the Budget and Finance Committee did not meet.

Personnel & Benefits Committee

Mr. Ryerson said the Personnel and Benefits Committee did not meet.

Capital & Construction Committee

Ms. Foley said the Capital and Construction Committee did not meet but they do have a dedication. Ms. Foley made a motion to accept the Ambleside Phase 1 sanitary sewers. Ms. Merrill seconded the motion, and it was unanimously approved. Ms. Merrill asked where Ambleside is located. Mr. Pittman said it is at 146th Street and Towne Road.

OLD BUSINESS

Mr. Williams presented the 2022 Goals and Objectives to the Board. (See attachment) He asked the Board members to contact him with any suggestions. Mr. Ryerson pointed out that to be a true objective the action needs to be measurable; they shouldn't be too vague.

NEW BUSINESS

Sewer Line Rapid Assessment Tool

Mr. Williams said Staff would like to purchase a new technology available for sewer inspections which is currently implemented by the City of Carmel and Citizens Westfield. Both feel it has been a valuable tool. The system involves sending sonar waves down the sewer line to detect blockages or vulnerabilities in the line. Mr. Strong has done extensive research and is comfortable with the technology. Staff feels that it could be used during manhole inspections, a third of which get inspected yearly. The line could be checked and if there is an abnormality the camera could be sent down to investigate. This item was not included in the 2022 Capital Budget. However, the Collections Department does have \$40,000 in the Operating Budget to hire an outside company to help complete the 2022 televising schedule. The sonar system would eliminate the need to hire the outside company to help televise TriCo's sewer lines so they would like to reallocate \$28,000 of that money to the purchase of the sonar equipment. Mr. McDonald asked if staff has considered the downfalls of implementing new technology and if it will decrease the accuracy of finding issues by televising. Mr. Williams said the technology has been around for about 20 years it has just recently caught on in this area. The staff will be verifying data with the camera to ensure its accuracy as they become comfortable with the technology. Mr. Williams asked if the Board would consider reallocating \$28,000 from the Operating Budget that was earmarked for outside televising services to purchase the sonar equipment.

Ms. Merrill made a motion to purchase the sewer line Rapid Assessment Tool. Mr. McDonald seconded the motion. Mr. Ryerson asked how the sonar system works. Mr. Strong said the sonar wave is sent into the sewer line through a transmitter and produces an acoustic signal that is read by a receiver which would rate if the wave traveled through the pipe unobstructed. Anything that scores a one through five out of ten on the receiver will be televised to see if there is an

obstruction or break in the line. Mr. Pittman asked how much staff time it will take to operate the equipment and will it take staff time away from other daily tasks. Mr. Strong said staff is currently inspecting 2000 manholes each year, this process will be included in those inspections. It would increase time at each manhole by about four minutes per manhole, but it will decrease time spent televising lines. Mr. Hand asked if the technology is measuring the transmittal of sound through the air in the pipe or through the sewage or through the pipe casing. Mr. Strong said it is transmitted through the air in the pipe. Mr. Mills asked how soon the equipment will be delivered. Mr. Strong said they have it in stock and it should be delivered in about three weeks after purchase. Mr. Mills asked Ms. Sheeks how the budgets need to be adjusted. Ms. Sheeks said Budget and Finance will need to discuss how exactly to document the change in the budgets for this purchase. The motion was unanimously approved.

Vehicle Purchase

Mr. Williams said \$50,000 is budgeted for a new truck in 2022. Staff was able to find a Chevrolet truck available under that amount. They are projecting the truck will be delivered by the end of the year. Mr. Mills asked if Chevrolet is holding the price firm until delivery. Mr. Strong said it will be no more than the price quoted but he will have an exact price at the time the truck is ordered. Mr. Hand asked if the proposed Chevrolet truck is a crew cab model. Mr. Strong said it is. Mr. McDonald made a motion to purchase a Chevrolet Silverado 2500 4X4 for \$45,900 from Hare Chevrolet. Mr. Hand seconded the motion, and it was unanimously approved.

Cartegraph/Lab Software Presentations

Mr. Martin gave a presentation on the status and capability of the new Cartegraph software. The go live date is scheduled for the beginning of April.

Mr. Mills thanked the staff for the Board Appreciation Dinner.

ADJOURNMENT

Ms. Merrill made a motion to adjourn the meeting. Mr. Pittman seconded the motion. The meeting adjourned at 6:49 p.m.

The next Board of Trustees Meeting is scheduled for Monday, April 11, 2022, at 6:00 p.m.

Respectfully submitted,

Andrew Williams

Andrew Williams
Utility Director

Approved: X as Presented
 _____ as Amended

Michael McDonald
Michael McDonald, Secretary

Carl Mills
Carl Mills, President