



BOARD OF TRUSTEE MEETING

Monday February 10, 2020 6:30 p.m.

Memorandum

Mr. Mills called the meeting to order at 6:32 p.m.

ROLL CALL

Present: President Carl Mills, Vice President Steve Pitman, Treasurer Jane Merrill, Secretary Michael McDonald, Members Barb Lamb, Jeff Kimbell, Eric Hand and Chuck Ryerson. Others in attendance: Utility Director Andrew Williams, Legal Counsel Scott Wyatt, Engineering Manager Wes Merkle, Plant Superintendent Scot Watkins and Administrative Assistant Maggie Crediford.

Member Jeff Hill was absent.

The sign in sheet is attached.

PUBLIC COMMENT

Mr. Pittman made a motion to reorder the meeting agenda and move the discussion for the Citizens/Byrum agreement to the top of the agenda. Mr. Kimbell seconded the motion and it was unanimously approved.

CITIZENS/BYRUM PROPOSAL

Mike Allen, Associate General Counsel from Citizens Energy Group, said there is a proposed development for the property, the Highlands Latin School. Under the proposed agreement, TriCo would be paid non-refundable capacity treatment and interceptor fees. Citizens will connect the property to their system at their cost if TriCo does not want to extend the wholesale arrangement past the 15-year proposal. Mr. Allen said Citizens has several water and wastewater wholesale agreements with other utilities.

Mr. Pittman requested to move the Citizens/Byrum proposal to the March Capital and Construction Committee meeting.

Tim Huston, Highlands Latin School, said the school has been in operation for nine years in the Carmel area. There are 205 children that attend the Highlands Latin School. Currently they rent space and move around. They are interested in having a permanent home for the school. The proposed building is a two-story colonial style. Mr. Huston said early March would be an acceptable time frame to discuss the proposal at the Capital and Construction meeting.

Mr. Mills said the Capital and Construction Committee would then make a recommendation to the Board at the March 9, 2020 meeting.

Clark Byrum said the early March timeframe would work within the parameters of the agreement he has with the school. However, they need an answer in a relatively short timeframe so the school can fundraise for the project.

Mr. Pittman asked if the project has a commitment from the City of Carmel for water service.

Mr. Allen said he believes he has a verbal commitment from Carmel for a wholesale water agreement but does not have a formal commitment or agreement.

Ed Bukovac, Vice President of Westfield Water and Wastewater, said he has a signed letter of intent from the City of Carmel based on the original proposal. He said he has met with John Duffy several times and Mr. Duffy is comfortable with the amount of flow the school would generate.

Mr. Pittman made a motion to move the discussion of the Byrum/Citizens agreement to the March Capital and Construction meeting. Ms. Merrill seconded the motion.

Mr. Mills asked all parties to be at the Capital and Construction Committee meeting to discuss both Citizens and TriCo's service proposals. Mr. Bukovac said he has not seen a proposal for service from TriCo but read about one in the meeting minutes and asked to be provided with a copy of the proposal.

Mr. Williams said in December the Utility received requests from the schools' engineering firm to connect to TriCo's system. Mr. Williams explained to the engineer that the property is not in TriCo's service area. At the December Capital and Construction Committee meeting the committee and staff discussed what TriCo would consider to be an acceptable proposal for service. Mrs. Poindexter was supposed to send the proposal to the parties involved but received feedback that Citizens and Byrum were in negotiations and to let them come back with their own proposal.

Mr. Allen said Citizens was unaware of a proposal from TriCo, other than what he read in the meeting minutes on the website. He offered to contact Mrs. Poindexter for a copy of TriCo's proposal.

Mr. McDonald said he would like to understand the impact on capacity and what TriCo's wholesale rate is, when the project comes back before the Board.

Mr. Pittman withdrew his previous motion and Ms. Merrill withdrew her second.

Mr. Pittman made a motion to send the Citizens/Byrum proposal back to the Capital and Construction Committee meeting for further discussion and instructed that TriCo's draft terms sheet is to be sent to the representatives from all parties for their review, prior to the meeting. Mr. Kimbell seconded the motion and it was unanimously approved.

APPROVAL OF MEETING MEMORANDUM

Ms. Merrill made a motion to approve the January 13, 2020 Board of Trustee Memorandum. Mr. McDonald seconded the motion and it was unanimously approved.

APPROVAL OF CLAIMS DOCKET

Mr. McDonald made a motion to approve the Claims Docket. Ms. Merrill seconded the motion and it was unanimously approved.

ATTORNEY'S REPORT

Mr. Wyatt said bond paperwork is being executed and will be submitted to the Bond Attorney.

UTILITY DIRECTOR'S REPORT

Mr. Williams said Friday, February 14, 2020 will be the 10-year anniversary date for the Utility having no lost time accidents. There is a celebratory lunch on Monday, February 17, 2020 at the Olive Garden on Michigan Road at 11:30 a.m.

Mr. Williams said a groundbreaking ceremony will be scheduled for the Plant and Office projects. A date will be set and sent to everyone. Mr. Pittman requested all politicians from Carmel and Zionsville be invited.

Mr. Kimbell asked about the newsletter report which stated Daystar drilled through a gravity main. He asked if the contractor is held liable for the repair costs to the main and if there is a fine imposed. Mr. Williams said there is not a fine. Per State Law, Daystar will be charged back for staff and equipment time using FEMA rates. Mr. Williams explained Daystar should have created a pothole to see how deep the main was in that area. Instead, they popped the manhole and saw that the main was 22 feet deep; however, what they did not realize was upstream the pipe is only 8 feet deep and they directionally drilled through and crushed the main. They reported the break right away and TriCo staff was able to get on site and get the line opened without having an overflow. Daystar made the repair of the line and was required to clean the main to be sure there was no slurry up or downstream in the pipe.

Mr. Mills said he, Mr. Williams, Mr. Merkle, Mr. Hand and Mr. Pittman have a meeting with Zionsville's Mayor on March 24, 2020.

COMMITTEE REPORTS

Personnel & Benefits Committee

Ms. Lamb said the committee did not meet and had no report.

Budget & Finance Committee

Ms. Merrill said the committee discussed and put on hold the proposal to charge FOG fees.

Capital & Construction Committee

Mr. Merkle recommended accepting the dedication of St. Mary and St. Mark Coptic Orthodox Church sanitary sewers.

Mr. Pittman made a motion to accept the dedication of the St. Mary and St. Mark Coptic Orthodox Church sanitary sewers. Mr. Hand seconded the motion and it was unanimously approved.

Office Construction Committee

Mr. Pittman said the committee did not meet.

Old Business

Government Center Office Purchase Agreement

Mr. Wyatt said Mrs. Poindexter received comments back from the Township Trustee's attorney. Mrs. Poindexter has responded to his comments and is waiting for a reply.

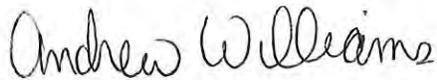
Adjourn

Mr. Mills made a motion to adjourn the meeting. Mr. Kimball seconded the motion and it was unanimously approved.

The meeting adjourned at 7:04 p.m.

The next Board of Trustees meeting is scheduled for Monday, March 9, 2020 at 6:30 p.m.

Respectfully submitted,



Andrew Williams
Utility Director

Approved:

 X as Presented
 as Amended



Michael McDonald, Secretary



Carl Mills, President

