



TriCo Regional Sewer Utility

www.TriCo.eco Phone (317) 844-9200 Fax (317) 844-9203

Board of Trustees Meeting Agenda

Monday, March 9, 2020 @ 6:30 p.m.

Clay Township Government Center

10701 N. College Avenue, Indianapolis, IN 46280

- 1. Roll Call**
- 2. Public Comment**
- 3. Approval of Meeting Memorandum**
 - a. Board Meeting February 10, 2020
- 4. Approval of Claims Docket**
- 5. Attorney's Report**
- 6. Utility Director's Report**
- 7. Committee Reports**
 - a. Personnel & Benefits Committee
 - b. Budget & Finance Committee
 - c. Capital & Construction Committee
 - i. Dedication
 - ii. Carmel Clay School Corporation Sewer Service Agreement
 - iii. Capital Purchase: Bobcat 5600 Utility Work Machine
 - iv. Lift Station 3 Force Main Relocation
 - d. Office Construction Committee
- 8. Old Business**
 - a. Citizens / Byrum Proposal
 - b. Government Center Office Purchase Agreement
- 9. New Business**
- 10. Adjourn**



BOARD OF TRUSTEE MEETING

Monday February 10, 2020 6:30 p.m.

Memorandum

Mr. Mills called the meeting to order at 6:32 p.m.

ROLL CALL

Present: President Carl Mills, Vice President Steve Pitman, Treasurer Jane Merrill, Secretary Michael McDonald, Members Barb Lamb, Jeff Kimbell, Eric Hand and Chuck Ryerson. Others in attendance: Utility Director Andrew Williams, Legal Counsel Scott Wyatt, Engineering Manager Wes Merkle, Plant Superintendent Scot Watkins and Administrative Assistant Maggie Crediford.

Member Jeff Hill was absent.

The sign in sheet is attached.

PUBLIC COMMENT

Mr. Pittman made a motion to reorder the meeting agenda and move the discussion for the Citizens/Byrum agreement to the top of the agenda. Mr. Kimbell seconded the motion and it was unanimously approved.

CITIZENS/BYRUM PROPOSAL

Mike Allen, Associate General Counsel from Citizens Energy Group, said there is a proposed development for the property, the Highlands Latin School. Under the proposed agreement, TriCo would be paid non-refundable capacity treatment and interceptor fees. Citizens will connect the property to their system at their cost if TriCo does not want to extend the wholesale arrangement past the 15-year proposal. Mr. Allen said Citizens has several water and wastewater wholesale agreements with other utilities.

Mr. Pittman requested to move the Citizens/Byrum proposal to the March Capital and Construction Committee meeting.

Tim Huston, Highlands Latin School, said the school has been in operation for nine years in the Carmel area. There are 205 children that attend the Highlands Latin School. Currently they rent space and move around. They are interested in having a permanent home for the school. The proposed building is a two-story colonial style. Mr. Huston said early March would be an acceptable time frame to discuss the proposal at the Capital and Construction meeting.

Mr. Mills said the Capital and Construction Committee would then make a recommendation to the Board at the March 9, 2020 meeting.

Clark Byrum said the early March timeframe would work within the parameters of the agreement he has with the school. However, they need an answer in a relatively short timeframe so the school can fundraise for the project.

Mr. Pittman asked if the project has a commitment from the City of Carmel for water service.

Mr. Allen said he believes he has a verbal commitment from Carmel for a wholesale water agreement but does not have a formal commitment or agreement.

Ed Bukovac, Vice President of Westfield Water and Wastewater, said he has a signed letter of intent from the City of Carmel based on the original proposal. He said he has met with John Duffy several times and Mr. Duffy is comfortable with the amount of flow the school would generate.

Mr. Pittman made a motion to move the discussion of the Byrum/Citizens agreement to the March Capital and Construction meeting. Ms. Merrill seconded the motion.

Mr. Mills asked all parties to be at the Capital and Construction Committee meeting to discuss both Citizens and TriCo's service proposals. Mr. Bukovac said he has not seen a proposal for service from TriCo but read about one in the meeting minutes and asked to be provided with a copy of the proposal.

Mr. Williams said in December the Utility received requests from the schools' engineering firm to connect to TriCo's system. Mr. Williams explained to the engineer that the property is not in TriCo's service area. At the December Capital and Construction Committee meeting the committee and staff discussed what TriCo would consider to be an acceptable proposal for service. Mrs. Poindexter was supposed to send the proposal to the parties involved but received feedback that Citizens and Byrum were in negotiations and to let them come back with their own proposal.

Mr. Allen said Citizens was unaware of a proposal from TriCo, other than what he read in the meeting minutes on the website. He offered to contact Mrs. Poindexter for a copy of TriCo's proposal.

Mr. McDonald said he would like to understand the impact on capacity and what TriCo's wholesale rate is, when the project comes back before the Board.

Mr. Pittman withdrew his previous motion and Ms. Merrill withdrew her second.

Mr. Pittman made a motion to send the Citizens/Byrum proposal back to the Capital and Construction Committee meeting for further discussion and instructed that TriCo's draft terms sheet is to be sent to the representatives from all parties for their review, prior to the meeting. Mr. Kimbell seconded the motion and it was unanimously approved.

APPROVAL OF MEETING MEMORANDUM

Ms. Merrill made a motion to approve the January 13, 2020 Board of Trustee Memorandum. Mr. McDonald seconded the motion and it was unanimously approved.

APPROVAL OF CLAIMS DOCKET

Mr. McDonald made a motion to approve the Claims Docket. Ms. Merrill seconded the motion and it was unanimously approved.

ATTORNEY'S REPORT

Mr. Wyatt said bond paperwork is being executed and will be submitted to the Bond Attorney.

UTILITY DIRECTOR'S REPORT

Mr. Williams said Friday, February 14, 2020 will be the 10-year anniversary date for the Utility having no lost time accidents. There is a celebratory lunch on Monday, February 17, 2020 at the Olive Garden on Michigan Road at 11:30 a.m.

Mr. Williams said a groundbreaking ceremony will be scheduled for the Plant and Office projects. A date will be set and sent to everyone. Mr. Pittman requested all politicians from Carmel and Zionsville be invited.

Mr. Kimbell asked about the newsletter report which stated Daystar drilled through a gravity main. He asked if the contractor is held liable for the repair costs to the main and if there is a fine imposed. Mr. Williams said there is not a fine. Per State Law, Daystar will be charged back for staff and equipment time using FEMA rates. Mr. Williams explained Daystar should have created a pothole to see how deep the main was in that area. Instead, they popped the manhole and saw that the main was 22 feet deep; however, what they did not realize was upstream the pipe is only 8 feet deep and they directionally drilled through and crushed the main. They reported the break right away and TriCo staff was able to get on site and get the line opened without having an overflow. Daystar made the repair of the line and was required to clean the main to be sure there was no slurry up or downstream in the pipe.

Mr. Mills said he, Mr. Williams, Mr. Merkle, Mr. Hand and Mr. Pittman have a meeting with Zionsville's Mayor on March 24, 2020.

COMMITTEE REPORTS

Personnel & Benefits Committee

Ms. Lamb said the committee did not meet and had no report.

Budget & Finance Committee

Ms. Merrill said the committee discussed and put on hold the proposal to charge FOG fees.

Capital & Construction Committee

Mr. Merkle recommended accepting the dedication of St. Mary and St. Mark Coptic Orthodox Church sanitary sewers.

Mr. Pittman made a motion to accept the dedication of the St. Mary and St. Mark Coptic Orthodox Church sanitary sewers. Mr. Hand seconded the motion and it was unanimously approved.

Office Construction Committee

Mr. Pittman said the committee did not meet.

Old Business

Government Center Office Purchase Agreement

Mr. Wyatt said Mrs. Poindexter received comments back from the Township Trustee's attorney. Mrs. Poindexter has responded to his comments and is waiting for a reply.

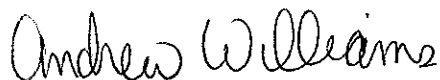
Adjourn

Mr. Mills made a motion to adjourn the meeting. Mr. Kimball seconded the motion and it was unanimously approved.

The meeting adjourned at 7:04 p.m.

The next Board of Trustees meeting is scheduled for Monday, March 9, 2020 at 6:30 p.m.

Respectfully submitted,



Andrew Williams
Utility Director

Approved:

_____ as Presented
_____ as Amended

Michael McDonald, Secretary

Carl Mills, President

www.trico.eco Phone (317) 844-9200 Fax (317) 844-9203

John Hensel Government Center

Please sign in:

Address

Tim Huston	13118 Brooks Landing Place Carmel, IN 46033
Bob Loch	4225 Sunrise Rd Indy 46228
Keith Deall	13238 Snow Owl Dr. Carmel, IN 46033
Ed Bukovac	202 N Meridian 46202
CLARIC BYRN	2753 Maple Crest Ave 46074
Michael Allen	2020 N. Meridian St Indpls, IN 46202

The TriCo Connection

Volume 13 Issue 3 March 2020

MONTHLY NEWSLETTER

FINANCIAL UPDATE- CINDY SHEEKS

January 2020 Total Revenues was \$629,177 which is \$34 above the projected revenue. Residential sales were \$413,280 and .82% higher than budgeted. Commercial sales totaled \$182,454 which is 3.82% lower than budgeted. Total operating expenses were \$508,743 in January which is 8.61% over the monthly budget. Wages and benefits spending totaled \$190,487 and were over budget by \$7,200 during the month. Wages were over budget by \$5,782 and other employee expenses were over budget by \$2,063 due to Maintain No Gain and Express Services. Administration spending was \$79,241 in January and over budget by \$15,853. Over budget line items included insurance (Progressive \$4,142), computer (ITI \$16,846), and government center (Clay Township Trustee \$6,235) line items. Also, liens were filed costing the utility \$7,359 in filing fees. Payment to Simplifile was \$6,750 in January. Treatment costs totaled \$187,527 which was over budget by \$23. Collection costs totaled \$51,489 in January which was \$17,289 over budget due to some repair projects carrying over from 2019. Over budget line items included Lift Station R&M, line repair (TPI \$3,595), line maintenance (Central Industrial \$7500), vehicle repairs (PNC \$1,270), utility costs, and manhole R&M (Culy Contracting \$8,250). Net income in January was \$58,985 after depreciation and amortization of CIAC and was below projections by \$40,284 for the month.

Spending Breakdown in January:

Wages – 37.44%

Administration – 15.58%

Treatment Costs – 36.86%

Collection Costs – 10.12%

Cash generated for January shows a net decrease in all funds by \$282,022. Capital spending was \$213,520.54 which included spending for neighborhood sewer projects, new servers, plant expansion, plant repairs and Haver Way. Cash on hand at January 31, 2020 was \$11,860,576. The balances in the funds are listed below:

Operating \$4,186,021

Interceptor \$193,209

Plant Expansion \$4,636,538

Operating Reserve \$2,192,400

Reserve for Replacement \$652,407

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Calendar of Events

March 9	Board Meeting	6:30 p.m.
March 25	P&B Meeting	7:30 a.m.
March 27	B&F Meeting	7:30 a.m.
April 6	C&C Meeting	4:30 p.m.

CONSTRUCTION & ENGINEERING - WES MERKLE

Engineering staff completed 608 locates, 34 I&I inspections and 17 lateral inspections in February. There were 5 failed I&I inspections including an illegal sump pump connection, a lateral holding water, and buried and damaged cleanouts. The lateral holding water was a result of poor installation and the home builder has since reconstructed the line. A total of 1,568 locate requests were received and reviewed. Ryan and Eric completed the Stormwater Pollution Prevention training class and received the certification. Brandon completed the IWEA Construction Observation course. Eric and Ryan attended the WWETT trade show in Indianapolis.

Brandon is now completing inspections and locates on his own after training with Jeff and Nate.

Nate continued monitoring several projects with multiple crews. Construction activity is picking up in our service area as winter wraps up. Eric is observing deep sewer installation at the new Carmel Clay elementary school on Clay Center Road.



Deep Sewer Installation

Jeff completed additional flow meter maintenance and troubleshooting and helped analyze I&I performance following heavy rain in early January.

Jeff and Ryan have been busy coordinating with crews working on the large Carmel Utilities water main installation project, including sewer lateral and main repairs. That project is expected to last two years.

Ryan got quotes for the relocation of the Lift Station 3 force main. That work will begin later this month and must be complete before Carmel starts roundabout construction in May. Construction of the Lift Station 14 (Austin Oaks) Parallel Force Main will begin next month. The Haver Way Sewer and lift station improvements project will proceed once remaining easements are acquired. The plant outfall sewer will proceed with bidding and construction once remaining easements are acquired from DOW.

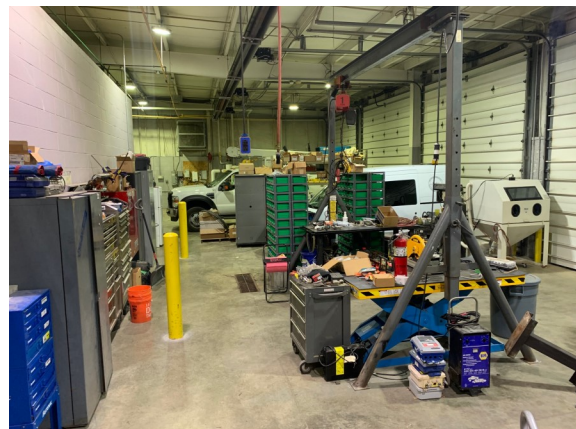
OFFICE CONSTRUCTION AND PLANT EXPANSION PROJECTS

Work on site for the plant expansion and office projects will begin shortly. The Preconstruction meeting for the Plant Expansion was held on Friday, March 6. Coordination between the Thieneman, the plant contractor, and Alderson, the office contractor, is a priority during these projects. Thieneman must relocate a force main before Alderson can construct the footer for the office expansion. The temporary office will be delivered the week of March 9th and staff will relocate all essential equipment into the office.

Mezzanine has been cleared and ready to be relocated.



Two of the four remaining bays have now become the repair shop.



TREATMENT REPORT – SCOT WATKINS

issue was noted; a small latch on a gantry in the barn needed replaced. The part has been ordered and will be back into service as soon as possible. Zionsville Fire Department also performed their annual fire inspection. Only two items were noted; emergency lights in the Biosolids building and RAS/WAS building needed batteries replaced. The lights still functioned, just needed new batteries. The Biosolids building kept staff busy installing new rails in the dumpster room to keep the dumpster centered when being filled. This will help with the reposition of the dumpster in order to fill evenly. Additional work included the repair of the polymer mixer, replacement of the belt press wash water box seals and the cleaning of the polymer injection system.

Safety Resources conducted Arc Flash, Lockout/Tag Out and Machine Guarding training at the plant and performed a “mock” OSHA inspection as part of our ongoing safety program.

There were 34 FOG inspections completed in February; two notice of violations were issued. One NOV for being over the allowable limit and the other for an improperly maintained device. The new FOG software is now live, and 142 facilities have registered. The 73 pump outs that have been logged accounted for almost 20,000 gallons of FOG being removed from the system. Staff attended the 2020 WWETT Conference and Shaun completed the National Association of Wastewater Technicians (NAWT) Inspector Certification. More information about NAWT may be found here: www.nawt.org

The laboratory performed 422 CBOD5 tests, 228 Total Suspended Solids tests and 136 Phosphorus & Ammonia tests. All E. coli testing supplies have been ordered for the year. Bob represented TriCo at the IWEA Kickoff meeting and the Laboratory and CORE Conference planning meetings. Bob is also representing the plant staff on the Office Improvement Committee.

COLLECTIONS REPORT – AARON STRONG

Collections Staff is off to a great start this year, televising over 16,000 feet of gravity sewer and inspected nearly 600 manholes in the month of February, both metrics are up over 2019 year to date comparable numbers.

During unfavorable February temperatures, staff took the opportunity to prepare for the upcoming office relocation project, cleaning and organizing the barn, shop, offices and clearing all inventory off the mezzanine. Staff is ready and on schedule to move into the temporary office trailer upon delivery.

Staff has upgraded all 23 lift stations and 1 valve vault radio to the FirstNet First Responder network. FirstNet is a high-speed wireless broadband network reserved for public safety. In the event of a natural disaster, lift station communication will receive priority over public wireless and voice communication. In addition, staff has outfitted the CCTV truck with a FirstNet radio with hotspots so that it could be utilized as a mobile command center in the event a natural disaster.

Lift Station 14 pump 2 has been pulled and taken to Quality Repair for service. The pump failed and was thought to have blown stator windings; however, it was found that it had suffered a seal leak that passed water into the stator housing shorting out the motor. The stator was baked to remove residual water from within the motor windings. The pump will receive a new set of mechanical seals and a stationary wear ring. TriCo expects to have the pump returned to service within the next two weeks. Staff has placed a backup engine driven pump at Lift Station 14 in the event the remaining pump fails.

Collections Staff attended the annual Water & Wastewater Equipment, Treatment & Transport (WWETT) show in Indianapolis. Staff attended education classes and earned CEU's before exploring the marketplace expo hall where they talked to exhibitors and watched live demos of the latest equipment development.

SAFETY UPDATE - LOREN PRANGE

TriCo had no reportable injuries and has gone 3670 days without a lost time accident.

The following safety tailgate sessions were held:

02/11/20 Electric Safety- Arc Flash

02/18/20 Fire Prevention Fight or Flee

Plant staff trained with Safety Resources on Arc Flash and electrical lock out and tag out.

Completed monthly inspection on fire extinguishers and emergency lights.

Zionsville Fire Department did an annual inspection of the treatment plant looking for any code violations. He recommended replacing batteries on two emergency lights that were getting weak.

Safety Resources completed a safety audit on the treatment plant. We are awaiting the report and will complete any action items and complete them before our IWEA safety audit.

On February 17th the staff was rewarded with a lunch provided by the utility for ten years without a loss time accident.

CUSTOMER SERVICE UPDATE- SHELLY KEEFE

In February, 4 liens totaling \$378.97 were filed. The current lien balance is now \$23,885.77.

There were 18 new customers added to billing and 20 permits were issued. The total number of customers receiving their statement by email is now 3,100.

Final stages of transferring to RPS for lockbox payment processing is in place. RPS will receive the payments currently submitted to our post office box and submit a file to upload into our billing software. This will make payment processing more efficient and save time.



Birthdays

Shaun Odom March 15

Anniversaries

Colleen Byrnes March 8 16 Years of Service

Bob Roudebush March 15 10 Years of Service

Shaun Odom March 16 5 Years of Service

			TriCo Regional Sewer Utility			
			Register of Claims			
			For the period 2/6/2020-3/5/2020			
Payment date	Check number	Bank name	Payee name	Amount	Amount Allowed	Description
2/6/20	14184	Operating	US Postmaster	\$148.00	\$148.00	PO Box Renewal
2/11/20	14186	Operating	Wes Merkle	\$53.49	\$53.49	Phone Case reimbursement
2/14/20	14187	Operating	Crown Trophy	\$106.60	\$106.60	Name plaque
2/14/20	14188	Operating	Joe Hood	\$28.75	\$28.75	Mileage - 2/10
2/20/20	14189	Operating	Shaun Odom	\$23.04	\$23.04	Mileage - lunch
2/20/20	14190	Operating	Cam or Rebecca Hitchcock	\$669.37	\$669.37	Refund-10537 Bishop Circle
2/20/20	14191	Operating	AFLAC	\$429.40	\$429.40	Employee Deferred Liability
2/20/20	14192	Operating	AT&T Mobility	\$1,301.39	\$1,301.39	Lift Station Phone Service
2/20/20	14193	Operating	Carmel Utilities	\$13.45	\$13.45	LS 1 Water
2/20/20	14193	Operating	Carmel Utilities	\$13.85	\$13.85	LS 2 Water
2/20/20	14193	Operating	Carmel Utilities	\$28.17	\$28.17	LS 26 Water
2/20/20	14194	Operating	Progressive	\$20.00	\$20.00	Insurance Policy-2016 F-150
2/24/20	14195	Operating	Anthem Blue Cross and Blue Shield	\$345.68	\$345.68	Employee Vision Insurance
2/25/20	14196	Operating	Anna Marie Schroller	\$333.00	\$333.00	Refund-no account
2/25/20	14197	Operating	Eric Luis Delacruz	\$20.00	\$20.00	Reim - WWETT Show 2020
2/26/20	14198	Operating	Aaron Strong	\$30.00	\$30.00	Monthly cell phone
2/26/20	14199	Operating	Brandon Woolf	\$37.50	\$37.50	Cell Phone Reimbursement
2/26/20	14200	Operating	Eric Luis Delacruz	\$30.00	\$30.00	Monthly cell phone reimbursement
2/26/20	14201	Operating	Jeffrey Martin	\$30.00	\$30.00	Monthly cell phone bill
2/26/20	14202	Operating	Nathan Crowder	\$30.00	\$30.00	Monthly cell phone
2/26/20	14203	Operating	Barbara Lamb	\$100.00	\$100.00	Board Fees
2/26/20	14204	Operating	Carl S. Mills	\$200.00	\$200.00	Board Fees
2/26/20	14205	Operating	Charles Ryerson	\$50.00	\$50.00	Board Fees
2/26/20	14206	Operating	Eric Hand	\$200.00	\$200.00	Board Fees
2/26/20	14207	Operating	Jane B. Merrill	\$100.00	\$100.00	Board Fees
2/26/20	14208	Operating	Jeffrey Kimbell	\$100.00	\$100.00	Board Fees
2/26/20	14209	Operating	Michael A. McDonald	\$100.00	\$100.00	Board Fees
2/26/20	14210	Operating	Steve Pittman	\$200.00	\$200.00	Board Fees
2/27/20	14211	Operating	AT & T	\$698.93	\$698.93	Office Internet Service
2/27/20	14211	Operating	AT & T	\$698.93	\$698.93	Plant Internet Service
2/27/20	14211	Operating	AT & T	\$91.64	\$91.64	Plant Phone Service
3/2/20	14212	Operating	Citizens Energy Group	\$166.80	\$166.80	Commercial Reads
2/29/20	14213	Operating	Cody Cain	\$16.10	\$16.10	Travel/Mileage
2/29/20	14214	Operating	Fitzmark	\$47.07	\$47.07	Refund-10815 Deandra
2/29/20	14215	Operating	M Doed LLC	\$33.51	\$33.51	Refund-1404 E 111th St
2/29/20	14216	Operating	MBS Associates LLC	\$11.42	\$11.42	Refund-1886 Rhettisbury st
2/29/20	14217	Operating	Patricia Kempers	\$21.74	\$21.74	Refund-2462 E 96th St
2/29/20	14218	Operating	Patricio Daneri	\$24.35	\$24.35	Refund-1795 Milford St
2/29/20	14219	Operating	Robert or Jane Zvonar	\$30.45	\$30.45	Refund-14131 Stallion Ct
2/29/20	14220	Operating	Ryan White	\$18.43	\$18.43	Refund-1043 Princeton Gate
2/29/20	14221	Operating	Steven A Wilson Inc	\$27.75	\$27.75	Refund-2695 Silver Oaks Dr
2/29/20	14222	Operating	Susan or Mark Lantzy	\$73.53	\$73.53	Refund-1169 Frenzel Parkway
2/29/20	14223	Operating	Ryan Hartman	\$80.12	\$80.12	Lunch/mileage
2/29/20	14224	Plant Expansion	Bose McKinney & Evans LLP	\$30,000.00	\$30,000.00	CIP-Proj 1902 2020 Sewage Works Bond
2/29/20	14225	Plant Expansion	GRW	\$3,272.50	\$3,272.50	CIP Proj 1902 Const Admin
2/29/20	14226	Plant Expansion	Krohn & Associates, LLP	\$27,000.00	\$27,000.00	CIP-Proj 1902 Plant Expansion
2/29/20	14227	Reserve for Repla	Miller-Eads Company	\$3,595.50	\$3,595.50	CIP-1057 Gunset Quick Connect
2/29/20	14228	Operating	Altman, Poindexter & Wyatt, LLC	\$2,622.50	\$2,622.50	Legal Expense
2/29/20	14229	Operating	Beaver Research Company	\$147.33	\$147.33	Plant R&M
2/29/20	14230	Operating	Biomonitor	\$2,200.00	\$2,200.00	Sewer Sampling
2/29/20	14231	Operating	Black Tie Courier	\$260.00	\$260.00	Courier fees
2/29/20	14232	Operating	Brandon Conley	\$800.00	\$800.00	PACP Training-Manny Sanchez
2/29/20	14233	Operating	Brehob Corporation	\$555.00	\$555.00	Hoist Inspections
2/29/20	14234	Operating	Carmel Utilities	\$1,537.50	\$1,537.50	Hydrant Usage
2/29/20	14235	Operating	Carmel Utilities	\$1,038.90	\$1,038.90	Feb reads
2/29/20	14235	Operating	Carmel Utilities	\$96,358.56	\$96,358.56	Flow to Carmel
2/29/20	14236	Operating	Clay Township Trustee	\$2,163.99	\$2,163.99	Township expenses
2/29/20	14237	Operating	Community Occupational Health Service	\$50.00	\$50.00	Drug Screen
2/29/20	14237	Operating	Community Occupational Health Service	\$99.00	\$99.00	Drug Screen
2/29/20	14238	Operating	Continental Utility Solutions, Inc.	\$1,050.00	\$1,050.00	Custom Reports and Forms
2/29/20	14239	Operating	Dell Marketing L.P.	\$1,685.27	\$1,685.27	Computer Expense
2/29/20	14240	Operating	Dixon Phone Place	\$258.00	\$258.00	Wireless Headset
2/29/20	14241	Operating	Eco Infrastructure Solutions, Inc.	\$1,344.00	\$1,344.00	Televising

Payment date	Check number	Bank name	Payee name	Amount	Amount Allowed	Description
2/29/20	14242	Operating	EcoVerde, LLC	\$500.00	\$500.00	Lift Station R&M
2/29/20	14243	Operating	Endress + Hauser, Inc.	\$2,040.56	\$2,040.56	Lift Station R&M PO 1724
2/29/20	14244	Operating	Fastenal Company	\$85.17	\$85.17	Plant R&M
2/29/20	14245	Operating	Glidden Fence Co., Inc.	\$475.00	\$475.00	LS 17
2/29/20	14246	Operating	Grainger	\$402.73	\$402.73	Plant R&M
2/29/20	14246	Operating	Grainger	\$98.76	\$98.76	Safety
2/29/20	14246	Operating	Grainger	\$287.69	\$287.69	Plant R&M
2/29/20	14247	Operating	Hach Company	\$2,064.77	\$2,064.77	Sewer Sampling
2/29/20	14247	Operating	Hach Company	\$738.77	\$738.77	Sewer Sampling
2/29/20	14247	Operating	Hach Company	\$19.06	\$19.06	Sewer Sampling
2/29/20	14248	Operating	Huntington Insurance, Inc	\$794.00	\$794.00	Official Bonds
2/29/20	14248	Operating	Huntington Insurance, Inc	\$1,208.00	\$1,208.00	Official Bonds
2/29/20	14248	Operating	Huntington Insurance, Inc	\$1,208.00	\$1,208.00	Official Bonds
2/29/20	14248	Operating	Huntington Insurance, Inc	\$1,208.00	\$1,208.00	Official Bonds
2/29/20	14248	Operating	Huntington Insurance, Inc	\$1,244.00	\$1,244.00	Official Bonds
2/29/20	14248	Operating	Huntington Insurance, Inc	\$1,244.00	\$1,244.00	Official Bonds
2/29/20	14249	Operating	IDEXX Laboratories	\$3,485.92	\$3,485.92	Testing Supplies
2/29/20	14250	Operating	IN.GOV	\$21.00	\$21.00	Employee Verification
2/29/20	14251	Operating	IT Indianapolis	\$1,325.00	\$1,325.00	Computer Expense
2/29/20	14251	Operating	IT Indianapolis	\$4,824.10	\$4,824.10	Computer Expense
2/29/20	14251	Operating	IT Indianapolis	\$2,606.66	\$2,606.66	Computer Expense
2/29/20	14251	Operating	IT Indianapolis	\$1,666.20	\$1,666.20	Computer Expense
2/29/20	14251	Operating	IT Indianapolis	\$746.00	\$746.00	Computer Expense
2/29/20	14252	Operating	IUPPS	\$1,524.75	\$1,524.75	Monthly tickets
2/29/20	14253	Operating	Jive Communications, Inc	\$598.13	\$598.13	Office Phones
2/29/20	14254	Operating	Kinetrex Energy	\$1,167.19	\$1,167.19	Plant Utilities
2/29/20	14255	Operating	Kirby Risk Corporation	\$94.32	\$94.32	LS 1 R&M
2/29/20	14256	Operating	Liberty National	\$127.88	\$127.88	Payrol Deduction-Liberty National
2/29/20	14257	Operating	Lowe's Business Account	\$5.26	\$5.26	Lift Station R&M
2/29/20	14258	Operating	Maco Press	\$135.84	\$135.84	Envelopes
2/29/20	14258	Operating	Maco Press	\$1,533.79	\$1,533.79	Billing insert
2/29/20	14259	Operating	Maddox Industrial Group, Inc.	\$29,250.00	\$29,250.00	CIP-Plant Digester Modifications
2/29/20	14260	Operating	Merrell Brothers, Inc.	\$520.00	\$520.00	Biosolids Disposal
2/29/20	14260	Operating	Merrell Brothers, Inc.	\$10,727.40	\$10,727.40	Biosolid disposal
2/29/20	14261	Operating	Miller-Eads Company	\$950.00	\$950.00	Plant R&M
2/29/20	14262	Operating	Office Depot	\$152.58	\$152.58	Office Expense
2/29/20	14262	Operating	Office Depot	\$57.62	\$57.62	Office Expense
2/29/20	14262	Operating	Office Depot	\$54.99	\$54.99	Office Expense
2/29/20	14263	Operating	Office Keepers	\$375.00	\$375.00	Plant cleaning service
2/29/20	14264	Operating	Praxair Distribution, Inc.	\$31.36	\$31.36	Cylinder Rental
2/29/20	14265	Operating	Quadient Finance USA, Inc.	\$500.00	\$500.00	Postage
2/29/20	14266	Operating	Republic Services #761	\$479.66	\$479.66	Trash service
2/29/20	14267	Operating	Signius Communications	\$89.28	\$89.28	Answering service
2/29/20	14268	Operating	Simplifile	\$120.00	\$120.00	Filing Fees
2/29/20	14269	Operating	USA BlueBook	\$158.99	\$158.99	Plant R&M
2/29/20	14270	Operating	Vasey Commercial Heating & AC, Inc.	\$921.00	\$921.00	Plant R&M
2/29/20	14271	Operating	WhiteOwl	\$3,717.00	\$3,717.00	Financial Edge
2/29/20	14272	Operating	Grainger	\$780.01	\$780.01	Plant R & M
2/29/20	14272	Operating	Grainger	\$97.63	\$97.63	Boots - Loren
2/29/20	14273	Operating	Land Story	\$2,200.00	\$2,200.00	CIP-1910 Office Improvements
2/29/20	14274	Plant Expansion	Town of Zionsville - Street and Stormw	\$89.00	\$89.00	CIP-1902 Permit
3/4/20	14275	Operating	Henry P. Thompson Company	\$7,483.28	\$7,483.28	CIP-Plant Sludge Blanket Sensor/Hand tra
2/29/20	14276	Operating	Hach Company	\$281.48	\$281.48	Sewer sampling
2/29/20	14279	Operating	Doxim	\$5,201.13	\$5,201.13	Postage
2/29/20	14280	Operating	Taylor Oil Company, Inc.	\$1,115.65	\$1,115.65	Fuel
3/5/20	14281	Operating	Carmel Utilities	\$41.50	\$41.50	Stormwater
3/5/20	14282	Operating	Office Depot	\$101.94	\$101.94	Monitor risers
3/5/20	14282	Operating	Office Depot	\$42.95	\$42.95	Misc supplies
3/5/20	14284	Operating	Doxim	\$3,803.08	\$3,803.08	Mailing fees
3/5/20	14285	Operating	Robert Roudebush	\$124.12	\$124.12	Mileage
1/31/20	2020103	Operating	Napa Auto Parts	\$7.14	\$7.14	Vehicle R&M
1/31/20	2020103	Operating	Napa Auto Parts	\$19.28	\$19.28	LS R&M
1/31/20	2020103	Operating	Napa Auto Parts	\$8.82	\$8.82	Vehicle R&M
2/10/20	2020104	Operating	Empower Retirement (Hoosier START	\$8,424.20	\$8,424.20	401a, 457b, Roth
2/10/20	2020105	Operating	ADP	\$59,438.23	\$59,438.23	PPE 2/10/20
1/31/20	20200100	Operating	IPL	\$51.83	\$51.83	LS 18
1/31/20	20200101	Operating	IPL	\$122.94	\$122.94	LS 3
1/31/20	20200102	Operating	IPL	\$542.31	\$542.31	LS 8

Payment date	Check number	Bank name	Payee name	Amount	Amount Allowed	Description
1/31/20	20200103	Operating	IPL	\$381.03	\$381.03	LS 9
1/31/20	20200104	Operating	IPL	\$847.92	\$847.92	LS 10
1/31/20	20200105	Operating	IPL	\$90.38	\$90.38	LS 12
1/31/20	20200106	Operating	IPL	\$70.36	\$70.36	LS 20
1/31/20	20200107	Operating	IPL	\$46.98	\$46.98	LS 22
1/31/20	20200108	Operating	IPL	\$86.76	\$86.76	LS 24
1/31/20	20200109	Operating	IPL	\$60.25	\$60.25	LS 25
1/31/20	20200110	Operating	IPL	\$81.38	\$81.38	LS VV
1/31/20	20200111	Operating	IPL	\$8,540.81	\$8,540.81	LS 2
2/20/20	20200112	Operating	ADP	\$241.30	\$241.30	Payroll, Time & Attendance
2/20/20	20200114	Operating	Vectren Energy Delivery	\$46.60	\$46.60	LS 2 Gas
2/20/20	20200115	Operating	Vectren Energy Delivery	\$29.81	\$29.81	LS 10 Gas
2/20/20	20200116	Operating	Vectren Energy Delivery	\$964.36	\$964.36	Plant Gas
2/20/20	20200117	Operating	Travelers	\$101,590.00	\$101,590.00	Insurance Coverage
2/24/20	20200118	Operating	ADP	\$58,526.33	\$58,526.33	PPE 2/21/22
2/24/20	20200119	Operating	Empower Retirement (Hoosier START)	\$8,436.77	\$8,436.77	401a, 457b, Roth
2/24/20	20200120	Operating	AT&T Mobility	\$748.12	\$748.12	Employee Mobile Service
2/25/20	20200121	Operating	ADP	\$215.00	\$215.00	Tax Reporting, W-2's
2/28/20	20200122	Operating	Duke Energy	\$14,968.79	\$14,968.79	Plant
2/28/20	20200123	Operating	Duke Energy	\$267.05	\$267.05	LS 21
2/28/20	20200124	Operating	Duke Energy	\$2,624.42	\$2,624.42	LS 1
2/28/20	20200125	Operating	Duke Energy	\$54.77	\$54.77	LS 6
2/28/20	20200126	Operating	Duke Energy	\$518.15	\$518.15	LS 26
2/28/20	20200127	Operating	Duke Energy	\$360.50	\$360.50	LS 19
2/28/20	20200128	Operating	Duke Energy	\$145.20	\$145.20	LS 5
2/28/20	20200129	Operating	Duke Energy	\$808.37	\$808.37	LS 17
2/28/20	20200130	Operating	Duke Energy	\$282.42	\$282.42	LS 16
2/28/20	20200131	Operating	Duke Energy	\$362.12	\$362.12	LS 23
2/28/20	20200132	Operating	Duke Energy	\$277.41	\$277.41	LS 11
2/28/20	20200133	Operating	Duke Energy	\$967.49	\$967.49	LS 14
2/25/20	20200134	Operating	Anthem Blue Cross Blue Shield	\$32,582.49	\$32,582.49	Employee Insurance
2/28/20	20200135	Operating	Citizens State Bank	\$20.00	\$20.00	Bank service fee
2/28/20	20200136	Operating	Citizens Energy Group	\$43.40	\$43.40	LS 17
2/28/20	20200137	Operating	Citizens Energy Group	\$113.36	\$113.36	Plant
2/29/20	20200138	Operating	AT&T Mobility	\$20,376.97	\$20,376.97	CIP-Radios and cell phones
2/29/20	20200139	Operating	Mutual of Omaha	\$3,667.45	\$3,667.45	Insurance - Feb
				\$613,790.98	\$613,790.98	
ALLOWANCE OF CLAIMS						
We have examined the claims listed on the foregoing Register of Claims, consisting of 3 pages, and except for claims not allowed as shown on the register, such claims are hereby allowed in the total amount of						
			\$613,790.98			

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Selected Statistics 2020	January	February	2020 Monthly Average	2020 YTD	2019 Total Through February
Maintenance Information					
Lateral Inspections	22	17	20	39	40
Certified I&I Inspections	32	34	33	66	47
Failed I&I Inspections	1	5	3	6	0
Sewer Locates	561	608	585	1,169	647
Manholes Added	0	12	6	12	4
Total # of Manholes	5,886	5,898	N/A	5,886	5,852
Manholes Inspected	269	568	419	837	770
Feet of Sewer Added	0	4,324	2,162	4,324	22,184
Total Footage of Sewers	1,671,814	1,676,138	N/A	1,671,814	1,653,331
Feet of Sewer Televised	23,972	16,128	20,050	40,100	18,303
Feet of Sewer Cleaned	2,999	0	1,500	2,999	440
Overflows	0	0	0	0	0
Feet of LPFM Cleaned	6,617	0	3,309	6,617	0
Station 1 to Carmel Utilities					
Rainfall/Precipitation (inches)	5.03	2.22	3.6	7.3	6.24
Total Flow (gallons)	72,650,726	63,405,245	68,027,986	136,055,971	130,286,542
Maximum Daily Flow (gallons)	3,594,037	4,551,181	N/A	4,551,181	3,197,275
Average Daily Flow (gallons)	2,343,572	2,186,388	2,264,980	4,529,960	4,154,871
Minimum Daily Flow (gallons)	1,801,105	1,732,672	N/A	1,732,672	1,150,531
Michigan Road WWTP					
Total Flow (gallons)	89,875,000	78,930,000	84,402,500	168,805,000	170,102,000
Maximum Daily Flow (gallons)	7,015,000	3,950,000	N/A	7,015,000	6,199,000
Average Daily Flow (gallons)	2,899,194	2,721,724	2,810,459	5,620,918	5,774,649
Minimum Daily Flow (gallons)	2,192,000	2,292,000	N/A	2,192,000	2,404,000
Total Flow to Both Plants	162,525,726	142,335,245	152,430,486	304,860,971	300,388,542
Biosolids Handling (gallons)					
Wasted (Biosolids)	1,825,900	1,417,900	1,621,900	3,243,800	3,774,790
Dewatered	435,000	707,000	571,000	1,142,000	1,215,000
Digested Sludge Withdrawn	1,376,000	787,000	1,081,500	2,163,000	1,502,400
Customer Information			Billed Accts	15,793	
New Sewer Service Accounts	32	18	25	50	50
Permits Issued	39	20	30	59	55



CAPITAL & CONSTRUCTION MEETING

Monday, March 2 at 4:30 p.m.
Memorandum

Mr. Pittman called the meeting to order at 4:35 p.m.

Members Present: Committee Chair Steve Pittman, members Eric Hand and Jeff Hill. Others in attendance were Board members Carl Mills, Jane Merrill and Michael McDonald, Legal Counsel Scott Wyatt and Anne Poindexter, Utility Director Andrew Williams, Engineering Manager Wes Merkle, Collections Superintendent Aaron Strong, Clark Byrum Jr., Clark Byrum Sr., Ed Bukovac, Tim Huston, Lauren Toppin and Todd Waller.

Public Comment

There was no public comment.

Dedications

Mr. Pittman recused himself from the discussion.

Mr. Hand made a motion recommending the acceptance of the sanitary sewer dedication for the Estates at Towne Meadow. Mr. Hill seconded the motion and a recommendation will be made to the Board of Trustees to accept the dedication.

Citizens-Byrum Sewer Service

Mr. Williams said the Board heard a proposal for service from Citizens-Byrum at their February meeting. Prior to this committee meeting Citizens/Byrum submitted an updated terms sheet that was included in the packet. He asked if the committee members had any questions regarding the updated terms.

Mr. Pittman suggested the Committee discuss the proposal and ask questions of Citizens/Byrum as needed. Mr. Pittman said it would be his preference to provide sanitary sewer service directly with the school.

Mr. Williams said TriCo has only one wholesale agreement, which is with the City of Carmel, for the treatment of flow sent to Carmel's plant from TriCo.

HSE had requested a wholesale agreement for properties at the northwest corner of 146th Street and 300 South in Zionsville. At that time TriCo's Board decided it did not want to be entangled in an additional wholesale agreement. The request from HSE was denied. The citizens in that area worked with the Town of Zionsville and HSE. The properties in that area ended up being granted to TriCo for service. Historically TriCo has released or added parcels for service by others or by TriCo depending on which utility could extend service more efficiently instead of entering into wholesale agreements.

Mr. Hand said that TriCo has no history, temporary or permanent, of providing service outside of its service area and asked Mr. Williams to confirm that was correct. Mr. Williams confirmed, in the fifteen years he has been the Utility Director that was correct.

Mr. Williams said the discussion to serve this property began four years ago. Different options have been discussed. Mr. Williams said the terms he and Mr. Merkle presented to the C&C Committee last December included an offer to provide service to the school for five years, and if Citizens did not get there within five years it would stay TriCo's service area. However, if Citizens did get there in five years Citizens would begin servicing the property. Staff felt that was a reasonable accommodation.

Mr. Pittman asked Citizens to explain why they would prefer their offer over TriCo's proposal.

Lauren Toppin, in house counsel Citizens Energy Group, said Citizens has worked hard to find a solution that benefits everyone involved. Citizen's proposal pays TriCo for the capacity required to service the school. TriCo would keep those fees. The proposal allows Citizens to keep the property in their service area and allows for more time to get service to the parcel. Citizens has decreased the time of the proposal from fifteen years to twelve years to better accommodate TriCo's time frame. If Citizens cannot provide service after that time the service territory would transfer to TriCo.

Mr. Pittman said TriCo has communicated that they are not favorable to a wholesale agreement, but they would like to help solve the problem for the Byrum's and the school. Mr. Pittman asked if Citizens has a problem with TriCo servicing the property directly with the school.

Ms. Toppin said Citizen's preference is to have a wholesale agreement. They are not fond of the idea of transferring over service territory. Citizens paid a lot of money to acquire the territory from the City of Westfield with the idea and expectation that Citizens is the service provider in that area. Citizens can serve the area now by extending their facilities to that area, it is however, cost prohibitive for the school.

Mr. Pittman asked if Citizens would have an issue with TriCo dealing with the school directly, not through a wholesale agreement, if TriCo and Citizens can agree on the number of years for the service agreement.

Ed Bukovac, Vice President of Citizens Wastewater, said Citizens can serve the property. The cost to extend service to the property would fall on the school or the Byrums. Citizens feels a wholesale agreement is a way to service the property with a give and take between the utilities and would be feasible for the school and Byrums.

Mr. Pittman asked Mr. Bukovac if Citizen's concern with TriCo temporarily servicing the school directly, then turning the property over to Citizens later, causes a bureaucratic issue with the IURC. Mr. Bukovac said no, he is concerned about the precedent it could

set, along with giving Citizens more control on how their infrastructure is built in the future. The cleanest way to do it would be to follow Citizens master plan and have the parcel serviced by Citizens, but they have tried to work with the Byrum's and the school because it would likely be cost prohibitive for them to extend service to that parcel at this time.

Mr. Hill asked for clarification on a term in the agreement that states, "at the end of the term, Citizens will upon TriCo's request work with TriCo to transfer the property to the TriCo service territory". He asked if Citizens will actually transfer the property to TriCo. The terms proposed by Citizens do not state clearly how that happens.

Mr. Bukovac said with the property being in Westfield, they have the right to transfer that territory. Ms. Toppin said the intent is that the territory would transfer to TriCo, but it would require approval from the City of Westfield. She said the language could be clarified in the agreement.

Mr. Hand asked Ms. Toppin if she is saying that approval of the transfer would need to be made by the City of Westfield to release or gain territory. Ms. Toppin said Westfield controls the provisions of water and wastewater service within its corporate boundaries and because this property has been annexed by Westfield and included in their corporate boundaries, permission would have to be obtained from the City of Westfield for TriCo to provide service within the corporate boundaries of Westfield.

Mr. Hand asked if that means Westfield will need to approve any wholesale agreement negotiated by Citizens and TriCo. Ms. Toppin said no, because Citizens of Westfield would be the retail service provider to the school under the wholesale agreement. Ms. Toppin said the proposal put forward is what Citizens has been authorized to present and it is her understanding that timing may be an issue for the school.

Mr. Pittman said TriCo's staff is very uncomfortable with a wholesale agreement. His preference would be not to do a wholesale agreement but possibly extend the timeframe instead. Mr. Pittman asked if that would be a reasonable consideration for Citizens and if TriCo's Staff would be comfortable with it.

Mr. Hand said he may be comfortable extending the terms to seven or ten years. Mr. Hand stated he is not in favor of the wholesale agreement as it is presented. Mr. Hand said it looks odd to him that Citizens will charge the customer their full retail rate but, TriCo is doing the treatment and getting its rate. Which leaves the property owner benefitting from the standpoint of selling their property, Citizens benefits because they are collecting their full retail rate while not providing the services, TriCo recoups it's costs for an undetermined period of time. While TriCo is a non-profit he fails to see what is in it for TriCo other than using capacity to service a property outside of our service area. TriCo might have opportunities to serve within its service area but will have committed to servicing this parcel outside its area. Where is the line drawn between an agreement with this property and others outside the area who request service? Citizens has not said this is the only property they would request service for, or that they will be able to service it in a specific amount of time.

Ms. Toppin said this is a unique situation. Citizens doesn't want to come back and do this for additional properties. Citizens would prefer to extend it themselves in accordance with their master plan. Citizens is motivated by the opportunity to help a school. Citizens doesn't see this as a money maker. Citizens must charge the property owner the amount within the IURC terms and conditions and does not have flexibility regarding their rate. In return Citizens would be paying TriCo its retail rates. Typically, in wholesale agreements Citizens engages in, the wholesale treatment rate is cheaper than the retail rate. To Citizens this is a one-off situation.

Mr. Hand said he would need to see the numbers to understand how it would be more costly for Citizens to pay TriCo's rate versus serving the property themselves. What is the incentive for Citizens to get out and service the area if they are making revenue off property they are not servicing?

Mr. Bukovac said he believes TriCo charges around \$2.82/thousand gallons for a nonresidential rate. That would be Citizens treatment cost. Citizen's treatment cost would be much cheaper than that if the flow was to go to their own treatment plant.

Ms. Toppin said Citizens is incentivized to service the area and the revised term sheet addresses that. If Citizens doesn't get out there in the time allotted, they will have to for a short period pay a significant amount of money over and above the monthly charges, and then after that, lose the territory. Five years is too short, so what is proposed is a time Citizens feels they could get service to the property and it is their intent to do so.

Mr. Hand said he is uncomfortable with the language in Citizen's proposal that states "working with", instead of "the service area would automatically transfer to TriCo", "working with" could be an indefinite period. Mr. Bukovac said they could change the wording to make it definitive. Mr. Hill indicated strengthening the wording would be appreciated.

Ms. Toppin said the current proposal is a term sheet, a more definitive detailed wholesale agreement would be negotiated with TriCo if an agreement is reached. Mr. Bukovac said he could make the concession that the territory will transfer after twelve years if Citizens does not have service in that area.

Mr. Pittman said he is still struggling with TriCo's staff being uncomfortable with a wholesale agreement. He asked Mr. Bukovac if Citizens is firm on a wholesale agreement. Mr. Bukovac said if there is a counteroffer, they do not have authorization to accept a different agreement and Citizens feels uncomfortable transferring territory. If a temporary agreement is the counteroffer from TriCo they would take it back to their Board, but he doesn't feel it would be acceptable.

Ms. Toppin said they can take a counteroffer back to their Board, but she didn't know if that causes an issue for the Byrums or the school with their timing.

Mr. Pittman suggested Citizens and TriCo staff meet before the Board meeting on March 9, 2020 and bring a recommendation to the Board that is agreeable to both parties.

Mr. Bukovac said they would be open to discussions. He asked that TriCo provide them with firm details on what their preference would be. He feels like during this process Citizens has been giving and giving and giving.

Mr. Merkle asked Mr. Bukovac if he and Ms. Toppin have pushed this issue with their own Board to see what they are willing to give. Mr. Bukovac said they have, and they have agreed to shorten the timeframe. Mr. Merkle asked Mr. Bukovac if this has been a topic of discussion with Citizen's Board as it has been with TriCo's. Mr. Bukovac said it is touched on with their Board on a monthly basis.

Mr. Pittman recommended that Citizens take the following proposal back to their Board for consideration. There would be no wholesale agreement. TriCo would extend service to the property for ten years. If the Citizens Board will not agree to anything except a wholesale agreement Mr. Pittman asked Citizens to meet with TriCo's staff before TriCo's next Board meeting to see if they can get TriCo Staff comfortable with a wholesale agreement.

Mr. Williams said he is concerned about the precedent it would set for other properties. HSE has asked for wholesale agreements in the past and have been turned down by TriCo. How does TriCo set a wholesale rate? Citizens is proposing TriCo's standard nonresidential rate. There is concern about the difference between the amount TriCo would charge Citizens and the amount Citizens would be charging the property owner. Based off the eighteen EDU's they are requesting, TriCo's bill would be about \$580 per month and Citizens would charge the school \$1300 to \$1400 per month for TriCo's treatment. Which is a difference of over \$9,000 per year.

Mr. Williams said his other concerns are TriCo having authority to remediate if the school discharges something into the system it isn't supposed to. In addition, TriCo has spent four years and hundreds of staff and attorney hours on a parcel that isn't in TriCo's territory. Those hours could have been spent towards TriCo's own customer base instead of trying to fix Citizens inability to provide service to its own territory.

Mr. Pittman asked Mrs. Poindexter if she would sit in on a meeting with Citizens and Staff to try to work out an agreement. Mrs. Poindexter said she would. Mr. Pittman said staff raised a good point that they have already turned down a wholesale agreement with HSE and to enter one with another group might not look good. But, if the two parties can work out a wholesale agreement that staff would be comfortable with, the Board would consider it.

Citizens, TriCo staff and Mrs. Poindexter will try to meet to reach an agreement to present to TriCo's Board Monday, March 9, 2020.

Carmel Clay School Corporation Sewer Service Agreement

Mr. Pittman asked the committee members if they were comfortable recommending approval of the sewer service agreement with Carmel Clay School Corporation.

Mr. Hill asked if proposed sewer oversizing costs can be adjusted later based on actual construction costs. Mr. Merkle said provisions are written into the agreement in the event of changes during construction.

Mr. Hand asked if the school will be required to meet TriCo's FOG requirements, because there was a grease issue with a school previously. Mr. Merkle said they will need to meet TriCo FOG standards.

Capital Purchase: Bobcat 5600 Utility Work Machine

Mr. Pittman said Staff is recommending the purchase of a Bobcat 5600 Utility Work Machine in the amount of \$55,757.53 and asking the Board to direct staff to sell the skid steer and UTV through the state auction site.

Mr. Hand asked if the quotes were for three different identical Bobcat units or were any units like the Bobcat brand quoted. Mr. Merkle said staff requested this specific piece of machinery because it replaces two pieces of equipment currently used. The Committee will recommend approval of the Bobcat purchase as requested.

Capital Project Updates

Mr. Merkle provided the following updates. Haver Way Sewer System at 96th Street and Keystone is waiting on easements from Dreyer & Reinbold.

Plant Expansion - Work should begin shortly with relocation of a force main where the new office building will be located. Mr. Williams said there will be a groundbreaking ceremony and the date has yet to be determined.

Staff is working on value engineering for both the plant and office projects. So far on the plant project staff has identified over \$240,000 in savings with more to come. Savings will have to be documented by change order and approved by the Board. Mr. Merkle is waiting on more information from Alderson regarding the office savings.

Other Business

Mr. Merkle explained that the Lift Station 3 force main must be relocated because Carmel is building a roundabout at 116th Street and College Avenue. The force main is in right-of-way and conflicts with proposed improvements. The relocation must be complete by May so Carmel can move forward. TPI had the lowest bid of \$32,600.

Mr. Pittman asked the Committee if they were comfortable recommending awarding the contract to TPI in the amount of \$32,600. They will recommend award to the full Board.

Mr. Pittman said Staff and members of the Board met with the Zionsville Mayor and her staff. Mr. Williams said the Mayor indicated sewers are critical to the development of Zionsville.

Mr. Pittman said he spoke to a representative from Citizens Water who told him they plan to run a water main down State Road 32 from Westfield to Lebanon. However, she was not able to discuss wastewater service to Union Township which lies in between. Mr. Pittman encouraged staff to reach out and see if they can obtain any further information.

Mr. Williams said he met with John Duffy from the City of Carmel. Carmel is receiving a loan through the State for their \$16 million plant expansion which includes the treatment of phosphorus. TriCo will have to cover 25% of phosphorus-related improvement costs. Carmel is proposing an additional monthly fee based on a share of their debt service. Once the numbers are in it will be brought back to the Board.

Ms. Merrill asked for clarification on TriCo's issue with a wholesale agreement. Mr. Williams said the property remains Citizen's customer, but TriCo provides the service. Ms. Anderson was against wholesale agreements during her tenure on the Board. There is the concern that if Pandora's Box is opened how many more properties would TriCo be asked to serve in the same manner. There was a point when Citizens even asked how many more acres could TriCo serve. Mr. Williams said the proposal for the Byrum parcel has fluctuated from 60 EDUs to 2 EDUs to the 18 EDUs being requested for the school. Mr. Merkle said the school was brought to TriCo's attention in September 2019, but Citizens/Byrum are just now bringing it to TriCo for consideration for service they say is urgent.

Mr. Mills said he would be interested in recouping some of the administrative costs through fees if need be.

Mr. Pittman said Mr. Williams and Mr. Merkle can be flexible on an extension for time with Citizens, but they indicated to him they do not want to do a wholesale agreement. Mr. Pittman said he doesn't have a problem with a wholesale agreement if the terms can be seamless and agreeable to Staff.

Mr. Mills asked if any other property owner made a similar request could TriCo say no. Mrs. Poindexter said that was correct, but it must be documented why a request is being refused. Mrs. Poindexter said in a traditional wholesale agreement the purpose is to serve a larger area, not one parcel.

Mr. McDonald asked for clarification on the upfront fees. Mr. Williams said Citizens will pay the Interceptor and EDU fees up front and TriCo will keep those funds when the property is taken over by Citizens, or if the property is relinquished to TriCo. Mr. Merkle clarified it would be per Westfield's approval which was not mentioned before this meeting. He asked if Westfield's approval should be obtained before an agreement is reached.

Mr. Merkle said a wholesale agreement is a loss of operational control. As other development occurs there is another entity controlling sewer lines, maintenance or lack thereof, development, permitting and inspection. There are operational headaches that can follow this type of agreement. Mr. Hill asked if those issues can be written into an agreement so TriCo can gain back operational control of the system. Mrs. Poindexter said operational controls can be added into the agreement.

Mr. Hand asked what the status is for development in that area. Mr. Merkle said developments are already proposed for areas west of Towne Road and north of 146th Street, possibly a half mile from the Byrum property. It seems illogical that Citizens cannot extend sewer service in this area.

Mr. Hill said he believes the two concerns from Citizens are that they collect their rate fee from the customer, and they do not relinquish the territory to TriCo.

Mr. Merkle said there are four subdivisions that staff proposed extending low-pressure sewers to in 2020: Woodhaven, Timber Ridge, Williams Creek Farms and remaining parts of Lakewood Gardens. All four neighborhoods have reported failed septic systems and requests from homeowners for service. The total cost is expected to come in at the \$300,000 budgeted for 2020. Mr. Williams said staff will get proposals for design and bring it to the Board for approval.

Mr. Hand asked when the Country Wood neighborhood is scheduled to be serviced. Mr. Merkle said likely in 2021.

The meeting adjourned at 5:55 p.m.

Respectfully Submitted,



Wes Merkle
Engineering Manager



TriCo Regional Sewer Utility

10701 N College Ave • Suite A • Indianapolis, IN 46280-1098

(317) 844-9200 • fax (317) 844-9203

Capital and Construction Committee Meeting

Clay Township Government Center

March 2, 2020

Please sign in:

Name

Address

CLARK Byam Jr. / 3884 Oliver Lane

CLARK Byam Sr.

Ed Bukovac

2020 N. meridian (citizens)

Aaron Strong

TRICO

Tim Husten

13118 Brooks Landing Place, Carmel

Todd Wallace

11988 FISHERS CROSSING DR. STE 154, FISHERS



MEMORANDUM

To: Board of Trustees
From: Wes Merkle
Date: March 4, 2020
Subject: Dedications

Estates at Towne Meadow sanitary sewers are complete and ready for dedication. Staff is recommending acceptance of these sewers.

Recommended Action: Accept the dedication of Estates at Towne Meadow sanitary sewers.



MEMORANDUM

To: Board of Trustees

From: Wes Merkle

Date: March 4, 2020

Subject: Carmel Clay School Corporation
Sewer Service Agreement

Carmel Clay School Corporation (CCS) is moving forward with construction of a new elementary school on Clay Center Road north of 116th Street. This project includes the extension of deep (oversized) sewer from Jackson's Grant westward to Clay Center Road. This sewer allows TriCo to one day serve the undeveloped area west of Clay Center Road and allow TriCo to eliminate Lift Station 21 (High Grove).

TriCo staff worked with CCS staff to draft a sewer service agreement covering oversized sewer construction. Staff used the Jackson's Grant agreement from 2014 and modified it for CCS's project. TriCo will reimburse CCS \$81,342 for sewer oversizing costs via credit towards interceptor and availability fees.

Recommended Action: Approve the sewer service agreement with CCS.



Memorandum

To: Board of Trustees
From: Scot Watkins
Date: March 4, 2020
Subject: UTV/Skid Steer Replacement

Staff budgeted \$60,000 for a Bobcat Toolcat 5600 to replace the 20+ year old Skid Steer and 12+ year old Utility Vehicle (UTV). The Toolcat will be able to do the job of both units, thus reducing overall maintenance costs. Three quotes were requested from area Bobcat dealers:

- Bobcat of Anderson - \$55,757.53
- Bobcat of Indianapolis North - \$58,834.00
- Bobcat of Lafayette - \$60,324.00

An \$8,000 trade in for the Skid Steer and an \$2,000 trade in for the UTV was offered by the dealer. Staff believes using the state auction site will net a better value.

Recommended Action: Approve the purchase a Bobcat Toolcat 5600 from Bobcat of Anderson for \$55,757.53, and direct staff to sell the Skid Steer and UTV through the state auction site.



MEMORANDUM

To: Board of Trustees

From: Wes Merkle

Date: March 4, 2020

Subject: Lift Station 3 Force Main Relocation

The City of Carmel plans to begin construction of a roundabout at 116th Street and College Avenue later this spring. The subject force main is in conflict with proposed improvements and must be relocated. The force main is located in right of way so relocation is at TriCo's expense. Costs will be paid out of the Capital Budget under Annual Repairs, Replacements and Line Relocations.

The following quotes were received by staff this afternoon:

TPI Utility Construction, LLC	\$32,600
Midwest Mole, Inc.	\$65,980

Recommended Action: Award the Lift Station 3 Force Main Relocation construction contract to TPI Utility Construction for \$32,600.