



## BOARD OF TRUSTEE MEETING

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Monday, November 11, 2019 6:30 p.m.  
Memorandum

### ROLL CALL

Present: President Marilyn Anderson, Vice President Steve Pitman, Treasurer Jane Merrill, Secretary Michael McDonald, members, Jeff Kimbell, Eric Hand and Chuck Ryerson. Others in attendance were Utility Director Andrew Williams, Legal Counsel Anne Poindexter, Engineering Manager Wes Merkle, Controller Cindy Sheeks and Administrative Assistant Maggie Crediford.

Members absent: Barb Lamb and Carl Mills

Ms. Anderson called the meeting to order at 6:35 p.m.

### PUBLIC COMMENT

There was no one present from the public.

### APPROVAL OF MEETING MEMORANDUM

Ms. Merrill made a motion to approve the October 14, 2019 Board Meeting Memorandum. Mr. Kimbell seconded the motion and it was approved unanimously.

### APPROVAL OF CLAIMS DOCKET

Ms. Sheeks said there was \$66,000 in Capital Spending. The Carmel bill arrived after the claims were run. That bill was \$78,000. All other monthly expenses were as expected.

Ms. Merrill made a motion to approve the Claims Docket. Mr. McDonald seconded the motion and it was approved unanimously.

### ATTORNEY'S REPORT

Mrs. Poindexter stated she received the final agreement from Duke Energy. She had previously filed litigation against Duke to preserve the Statute of Limitations and reserve the right to file a claim regarding the placement of Duke's utility poles. She can dismiss litigation proceedings if the agreement is accepted by Mr. Williams and Mr. Merkle.

Mr. Pittman asked what the Statute of Limitations was for the case. Mrs. Poindexter said the general Statute of Limitations for a case like this is two years from the incident.

### UTILITY DIRECTOR'S REPORT

Mr. Williams said the Utility is still having trouble with the US Postal Service delivering Board and Committee packets. Going forward, Ms. Crediford will be hand delivering them.

Mr. Williams said Committees have been discussing, COLA, Operating and Capital Budgets for 2020. Those items should be coming to the Board for consideration in December.

### Agreement Approvals

Mr. Williams asked the Board to ratify contracts between the Utility and Bose McKinney & Evans to serve as Bond Counsel and OW Krohn & Associates to serve as the Municipal Advisor for the Utility.

Ms. Merrill made a motion to ratify the contracts with the stipulation that Mrs. Poindexter is satisfied with the agreements. Mrs. Poindexter acknowledged she is satisfied with the proposed agreements. Mr. McDonald seconded the motion and it was approved unanimously.

**COMMITTEE REPORTS**

**Budget & Finance Committee**

Ms. Merrill stated the Budget and Finance Committee had no action items.

**Personnel & Benefits Committee**

Mr. Williams recommended the Board renew the grandmothers health insurance plan with Anthem with a 5.3% premium increase. The 5.3% increase in the current Anthem policy is still lower than any of the Affordable Care Act complainant plans. Mr. Williams recommended the Board approve the Utility provided \$1000 HSA, and match.

Mr. Kimbell made a motion to renew the Utilities current health coverage with the 5.3% premium increase as well as the \$1000 HSA and match. Ms. Merrill seconded the motion and it was approved unanimously.

**Capital & Construction Committee**

Mr. Pittman stated the Capital and Construction Committee had no action items.

**New Business**

Mr. McDonald asked if annual reviews have been scheduled. Mr. Williams said based on feedback from employees in 2019 the Utility has arranged an independent HR professional to conduct in person 360 Reviews. Cici Conover, the former HR Director from the town of Fishers, will be conducting the reviews. Employees will meet with her on Thursday, November 14 and Friday November 15, 2019. Once she meets with employees, she will compile a report which can be shared with Board members after Thanksgiving but before Christmas.

**Adjournment**

Ms. Merrill made a motion to adjourn the meeting. Mr. McDonald seconded the motion and it was approved unanimously. The meeting adjourned at 7:07 p.m.

The next Board of Trustees Meeting is scheduled for Monday, December 9, 2019 at 6:30 p.m.

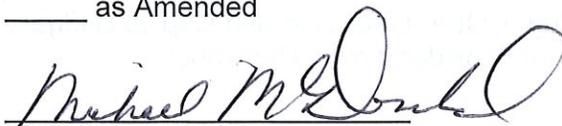
Respectfully submitted,



Andrew Williams  
Utility Director

Approved:

as Presented  
 as Amended



Michael McDonald, Secretary



Marilyn Anderson, President