



BOARD OF TRUSTEE MEETING

Monday October 14, 2019 6:30 p.m.

Memorandum

ROLL CALL

Present: President Marilyn Anderson, Vice President Steve Pitman, Treasurer Jane Merrill, Secretary Michael McDonald, members, Barb Lamb, Jeff Kimbell, Eric Hand, Carl Mills. Others in attendance were Utility Director Andrew Williams, Legal Counsel Anne Poindexter, Controller Cindy Sheeks and Administrative Assistant Maggie Crediford

Chuck Ryerson was absent.

PUBLIC COMMENT

There was no one present from the public.

APPROVAL OF MEETING MEMORANDUM

Ms. Merrill made a motion to approve the September 9, 2019 Board of Trustee meeting memorandum. The motion was seconded by Mr. Kimbell and approved unanimously.

APPROVAL OF CLAIMS DOCKET

Mr. Mills made a motion to approve the claims docket. Mr. McDonald seconded the motion and it was approved unanimously.

ATTORNEY'S REPORT

There was no report.

UTILITY DIRECTOR'S REPORT

COMMITTEE REPORTS

Budget & Finance Committee

Schafer Enforcement Action

Ms. Merrill made a motion to impose a fine of \$2,000 to Schafer Powder Coating which is to be held in abeyance for 12-months pending no other zinc level infractions. Mr. McDonald seconded the motion and it was approved unanimously.

Policy Revisions

Ms. Merrill made a motion to approve the proposed policy updates from the Board packet. Mr. Mills seconded the motion and it was approved unanimously.

Personnel & Benefits Committee

Ms. Lamb said the Personnel and Benefits committee had no action items for the month.

Capital & Construction Committee

Dedications

Ms. Merrill made a motion to approve the dedication of sanitary sewers at Aria Apartments, The Bridges Retail Development, and Jackson's Grant at Williams Creek Section 6. Mr. Pittman recused himself from the vote. Mr. Kimbell seconded the motion and it was approved unanimously.

Lift Station 14 Parallel Force Main Award

Mr. Pittman made a motion to award the #1901 Lift Station 14 Parallel Force Main contract to TPI Utility Construction, LLC in the amount of \$853,500. Mr. Hand seconded the motion and it was approved unanimously.

Digester Improvements Contract Award

Mr. Pittman made a motion to award Maddox Industrial Group the 2019 Digester Improvement Project in the amount of \$48,750. Mr. Hand seconded the motion and it was approved unanimously.

Office Improvements Special Committee

Mr. Pittman said the committee met; design work is moving along as expected. Staff is hoping to have bids for the project in December and presented to the Board for a vote in January. Ms. Merrill asked if there have been any design changes since the last presentation. Mr. Pittman said there had not.

Ms. Lamb mentioned that while the project appears to be moving forward, the Board has not yet voted to approve moving the administrative staff to the plant. Mr. Williams said the Board voted to move forward with design plans so an actual bid for construction could be obtained and considered. At this time, Blackline has indicated that the project is still projected to come in within budget.

Mr. Mills said since the Utility is looking at financing a portion of this project as well at the plant expansion, actual costs are needed to make decisions regarding financing options.

Mr. Williams stated staff had been approached from the Town of Zionsville and asked to take the plans before the Plan Commission. Ms. Poindexter advised it would be good practice to share the plans with the Town and get input from the Town's Planning Department. But explained as a public utility TriCo does not need to have the project approved through the plan commission process. Mr. Williams said Staff will share the plans with the Town of Zionsville's Planning Department.

Mr. Mills expressed his desire to move quickly from a financing and interest rate standpoint.

Ms. Anderson asked if the project is projected to be in budget. Mr. Williams confirmed, Staff expects the cost of the project to be within the projected budget.

Old Business

Ms. Merrill noted the high number of failed I&I inspections listed on the selected stats sheet. Mr. Williams said the Utility has been conducting individual smoke testing in locations where I&I is suspected. Ms. Sheeks said if a property owner is a “no show” for an appointment this will also show up as a failed inspection since the inspector was unable to complete the inspection.

Adjournment

Mr. McDonald made a motion to adjourn the meeting. Mr. Mills seconded the motion and it was approved unanimously.

The meeting adjourned at 6:56 p.m.

The next Board of Trustees Meeting is scheduled for Monday, November 11, 2019 at 6:30 p.m.

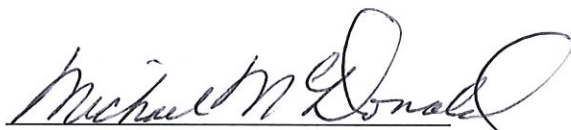
Respectfully submitted,



Andrew Williams
Utility Director

Approved:

 as Presented
 as Amended


Michael McDonald, Secretary
Marilyn Anderson, President