



Office Improvements Committee

Wednesday, August 28, 2019 at 8:30 a.m.
Memorandum

Members Present: Committee Chair Steve Pittman, member Jeff Kimbell. Others in attendance were Board President Marilyn Anderson, Utility Director Andrew Williams, Engineering Manager Wes Merkle, Controller Cindy Sheeks and Administrative Assistant Maggie Crediford.

Mr. Mills was absent.

Mr. Pittman called the meeting to order at 8:36 a.m.

Public Comment

There was no one present from the public.

Office Unification Project Status Update

Mr. Merkle presented slides of the proposed office design created by Blackline architects. TriCo managers toured two offices in the area that Blackline designed, Mr. Merkle told the committee about the tours. Staff would like to fill in the existing retention pond at the WRRF to create more parking for the remodel/building addition. GRW is working with the Town of Zionsville to see if the pond can be removed.

Plan Review

The building interior consists of exposed roof framing. Office spaces will have a drop ceiling to reduce noise. The reception area can be closed off from the office and meeting spaces. Located adjacent to the public reception area are two restrooms, a small conference room, and a large multipurpose room that can be used for Board meetings, staff training, and various meetings. Staff office space will consist of offices for the managers and standard workstations for other employees. There is a designated flex space that can have extra workstations added if there are additional employees needed in the future. There are employee restrooms at the back of the proposed space along with storage for field equipment, a changing area, and a shower room. The lab will stay in its current location as will the four-bay shop area. There will be an employee breakroom with a glass garage style door leading out to an outdoor patio area.

The exterior of the proposed building is red brick with black metal trim, 8'-9' store front style windows, and windows along the roofline to maximize natural light throughout the building.

Ms. Anderson noted she likes the current proposed design for the building much more than the one that was presented several years ago when the project was previously considered by the Board.

Government Center Office Sale Update

Mr. Williams said Mrs. Poindexter is finalizing a written agreement to present to the Clay Township Trustee for the purchase of TriCo's share in the Clay Township Government Center. The proposal is for the immediate sale of TriCo's share of the building while being able to remain in the current location until a specified dated in the future and continuing to pay our share of the operating costs for the building.

The meeting adjourned at 9:17 a.m.

Respectfully Submitted,



Wes Merkle
Engineering Manager