



## BOARD OF TRUSTEES MEETING

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Monday, June 10, 2019 7:00 p.m.

### Memorandum

#### **ROLL CALL**

Present: President Marilyn Anderson, Vice President Steve Pitman, Treasurer Jane Merrill, Members Barb Lamb, Jeff Kimbell, and Carl Mills. Others in attendance: Utility Director Andrew Williams, Legal Counsel Anne Poindexter, Engineering Manager Wes Merkle, District Engineer Ryan Hartman, and Controller Cindy Sheeks.

Absent: Board Members Chuck Ryerson, Michael McDonald, and Eric Hand.

Ms. Anderson called the meeting to order at 7:00 p.m.

#### **PUBLIC COMMENT**

Robert Hawk, a Larkspur neighborhood resident, requested an engineer contact him to review questions about the proposed sewer extension project.

#### **APPROVAL OF MEETING MEMORANDUM**

##### **Board Meeting May 13, 2019**

Ms. Merrill made a motion to approve the May 13, 2019 Board of Trustee's Meeting Memorandum. The motion was seconded by Mr. Pittman and approved unanimously.

#### **APPROVAL OF CLAIMS DOCKET**

Ms. Sheeks stated the summary sheet attached to the monthly claims docket listed the capital spending and other significant expenses. If the Board wishes, it will continue to be included with the monthly docket.

Mr. Mills made a motion to approve the claims docket. The motion was seconded by Ms. Merrill and approved unanimously.

#### **ATTORNEY'S REPORT**

##### **Easement Acquisitions**

Mrs. Poindexter stated Ms. Artest has finally contacted her and is considering the offer for the easement. Ms. Artest stated that she did not get the paperwork mailed to both addresses we had for her. Mrs. Poindexter indicated that the Court appointed appraisers have started and the Utility will likely have to pay for what has been completed.

Mrs. Poindexter reported that she has given Duke a 30-day extension to work with the Utility in good faith to resolve the pole conflict issue along Spring Mill Road.

#### **UTILITY DIRECTOR'S REPORT**

Mr. Williams stated TriCo will again be participating at CarmelFest. The booth will be at the entrance to the festival as you cross over the Monon Trail. He encouraged Board Members and those in attendance at the meeting to stop by the booth.

Mr. Williams reported that the staff has exceeded 3,400 days without a lost time accident.

Ms. Anderson acknowledged the good job by staff for receiving the Lab Excellence Award and the Safety Award again this year. Mr. Williams said he would pass the comments along to the staff.

### **COMMITTEE REPORTS**

Ms. Anderson asked for a motion to reorder the agenda, moving the C&C Committee to the first committee report. A motion was made by Ms. Lamb to reorder the agenda. The motion was seconded by Ms. Merrill and approved unanimously.

#### **Capital & Construction Committee**

Mr. Hartman indicated three dedications were discussed at the committee meeting. However, only the Copper Run and Goodman Campbell project sewers are ready for acceptance. Mr. Pittman made a motion to accept the sanitary sewer dedication. The motion was seconded by Ms. Merrill and approved unanimously.

Mr. Pittman stated the next item was the neighborhood sewer extension project. Ms. Anderson indicated that she had a public comment card from Mr. James Hall. Ms. Anderson asked Mrs. Poindexter how this should be handled since he did not come up during public comments. Mrs. Poindexter stated it was at Ms. Anderson's discretion to allow him to speak. Ms. Anderson asked Mr. Hall to come to the podium and speak.

Mr. James Hall indicated that he lives in Lakewood Gardens and has a failing septic system. He is in favor of the project.

Mr. Hawk asked to speak again. The Board granted his request. He asked when the contractor would start the project in his neighborhood. Mr. Merkle indicated that if the contract was approved this evening, the contractor would start work in several weeks. Mr. Merkle was not sure which subdivision they would start in until staff meets with the contractor.

Mr. Pittman made a motion to approve the contract with TPI Utility Construction for \$330,887 and increase the project budget to \$400,000. The motion was seconded by Ms. Merrill. Mr. Mills stated that he attended the C&C Meeting and believe the B&F Committee would be agreeable with the increase project budget. The motion was approved unanimously.

#### **Budget & Finance Committee**

Ms. Merrill said the Budget and Finance Committee did not meet in April and had no action items before the Board.

#### **Personnel & Benefits Committee**

Ms. Lamb stated that the Personnel and Benefits Committee had no action items before the Board.

#### **Office Improvement Special Committee**

Mr. Pittman said the Committee met and was presented information on three options. He indicated the staff was directed to get details on leasing terms. Staff was also directed to update the budget number for the expansion at the plant.

Since Mr. Merkle had stepped out of the meeting to talk with the homeowners about the sewer project, Mr. Williams provided an update. Mr. Merkle has met with a designer to layout the space at the Penn office. He has made a few comments on her first version. He has also requested proposals from CSO and Blackline for the design at the plant.

Ms. Lamb asked where the plant was located in relation to the service area. Mr. Williams said it is at the far western edge.

There was discussion about the impact an office relocation would have on customers. Ms. Merrill believes leaving the drop box in this location would be helpful. Mr. Williams stated leasing space in a commercial office park could confuse some customers because they might assume TriCo is a private company and no longer a government agency. Even with the name change, Mr. Williams stated customer service staff still get calls for trash pickup.

Mr. Mills commented it appears staff's desire is to move out of the Government Center. The City of Carmel has an interest in the space. He asked staff to move quickly on getting information together so that the Committee can hopefully make recommendations to the Board at the next meeting.

### **New Business**

Mr. Williams stated at one point in the past the Board met at 7:30 p.m. The Board desired to start the meetings earlier and after some discussion, the Board settled on 7:00 p.m. which has been the meeting start time for many years. There has been some discussion about an earlier start time. He asked Board members to think about what works for each of them. Since there are three absent members, Mr. Williams recommended waiting until next month to decide if the Board wants to change the start time.

### **Adjournment**

Ms. Lamb made a motion to adjourn the meeting. The motion was seconded by Mr. Mills and approved unanimously. The meeting adjourned.

The next Board of Trustees Meeting is scheduled for Monday, July 8 at 7:00 p.m.

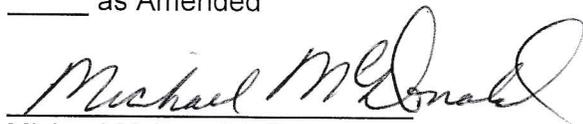
Respectfully submitted,



Andrew Williams  
Utility Director

Approved:

as Presented  
 as Amended



Michael McDonald, Secretary



Marilyn Anderson, President