



## CAPITAL & CONSTRUCTION MEETING

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Monday, March 4, 2019 at 4:30 p.m.  
Memorandum

Members Present: Marilyn Anderson and Eric Hand. Others in attendance were: Legal Counsel Anne Poindexter, Utility Director Andrew Williams, Engineering Manager Wes Merkle, District Engineer Ryan Hartman, Collection Superintendent Aaron Strong and Administrative Assistant Maggie Crediford

Committee Chair Mr. Pittman was absent.

Mr. Hand called the meeting to order at 4:37 p.m.

### **Public Comment**

There was no one present from the public.

### **#1901 Lift Station 14 (Austin Oaks) Parallel Force Main Easements**

Mr. Merkle reminded the Committee that in February the Board directed Staff to extend statutory offers to property owners of the 4 remaining easements needed to proceed with the project. One easement has been acquired and one is in condemnation proceedings. Offers were mailed to the remaining 4 property owners on February 14. They have 30 days to respond. Mr. Merkle recommended legal counsel proceed with condemnation of easements if agreements can not be reached with the property owners. Mr. Hand and Ms. Anderson were both comfortable with the recommendation to move forward with condemnation if agreements are not made within the 30-day time frame.

The Committee will recommend that the Board of Trustees vote to move forward with condemnation proceedings for the remaining 4 easements if agreements are not made by March 14, 2019.

### **#2001 Little Eagle Creek Interceptor Extension**

Mr. Merkle stated this item is also a continuation from the February C&C meeting. The project would make sanitary sewer service available to approximately 600 acres in the northwest corner of TriCo's existing service area. Staff has received multiple requests for sewer service from several property owners and developers. An alternate sewer alignment follows a creek that cuts across the back of several properties. This route would be less deep, much less expensive to construct, and require fewer easements. Regardless of the route chosen, the Utility will likely need to condemn at least one easement to complete the project. Mr. Merkle recommended proceeding with the design of the less expensive alternative sewer alignment following the creek. Mr. Williams stated that TriCo would move forward with the design of the project but will not do the work until developers are ready to move forward.

Mr. Hand asked if property owners are opposed to the sewers being installed or the proposed route of the sewers. Mr. Merkle stated that property owners who are opposed to the project are opposed to development in the area.

Ms. Anderson stated she is more comfortable moving forward with the project since there have been multiple inquiries, not just from one developer. Mr. Hand asked if the multiple inquiries have been many people asking about one parcel or if multiple parcels in the service area have had inquiries. Mr. Hartman stated multiple parcels and multiple parties have inquired about sewer service in the area. Mr. Hand said he is comfortable moving forward with the project if there are no environmental concerns regarding installing the sewer line next to the creek, as it is already part of TriCo's service area.

The Committee will recommend the Board of Trustees vote to move forward with project #2001 Little Eagle Creek Interceptor Extension with the assumption easements will be condemned, if necessary.

### **#1802 Haver Way Sewer Improvements**

Mr. Merkle stated Staff issued a Request for Proposals to three design firms familiar with the Haver Way Sewer Project and TriCo lift station design standards. Staff reviewed their responses and recommends moving forward with the proposal from MS Consultants, Inc. The proposal includes engineering design, permitting, easement acquisition, bidding and construction administration services. MS Consultants also designed the 96<sup>th</sup> Street and Keystone project. Mr. Williams reminded the committee the property owners deposited money with TriCo to help fund the project.

The Committee will recommend the Board of Trustees approve the professional services agreement with MS Consultants, Inc. in the amount not to exceed \$66,600.

### **#1908 Neighborhood Sewer Extension Project**

Mr. Merkle stated #1908 is a newly created neighborhood project using the \$300,000 budgeted for 2019 sewer extensions. The neighborhoods proposed for this project are: Larkspur, Oak Tree, Crossfields and Brandywine. Interest cards were sent to neighbors that did not respond the first time. Staff have received many responses indicating interest in sewer service in these neighborhoods. Staff recommends proceeding with the design, permitting and bidding of the project with GRW Engineers for \$48,510.

Mr. Hand asked if the total project will cost more than the \$300,000 budgeted for 2019. Mr. Merkle stated the project would be done in two parts. The first part, being the design phase, for \$48,510. The second phase would be the construction of low-pressure systems in the neighborhoods, and Mr. Merkle anticipates the total cost including construction to be under the \$300,000 budgeted for 2019.

The Committee will recommend the Board of Trustees vote to proceed with engineering services for extending sewers to Larkspur, Oak Tree, Crossfields and Brandywine neighborhoods and approve the professional services agreement with GRW in an amount not to exceed \$48,510.

## **Other Business**

### **#1902 WRRF Expansion**

Mr. Merkle explained that staff has been working with design engineer GRW over the past two months to determine equipment and process needs at the plant. Many savings opportunities were identified in addition to many opportunities to add value to the overall project. Mr. Merkle highlighted several changes and explained why they are needed. It makes sense to complete these changes under this project while similar work is underway. Staff believes these changes will provide the best long-term value for the Utility and recommends adding \$27,970 to GRW's professional services agreement to cover the additional design effort. Mr. Hand asked that staff provide a clear breakdown of costs differentiating between expanding capacity, replacing aging equipment, and overall operational improvements, once the project is ready for bidding. The Committee will recommend the Board of Trustees vote to approve the contract modification with GRW for \$27,970.

### **1135 E 104<sup>th</sup> Street**

Mr. Williams said a customer expressed an interest in addressing the Board at the March 11, 2019 meeting regarding a rental property he owns. The customer has asked to be reimbursed for 3 years of sewer payments because the house was vacant. The customer contacted Customer Service in 2015, 2017, and 2019. He was encouraged to send a letter to the Board asking for billing to be suspended for his property. He chose not to do that, but now expressed that he will come to the meeting in March and ask for reimbursement for payments made. The property was on a well until January of 2019, so there is no way to measure water usage from 2015-2019.

### **Byrum/Citizens Service Agreement**

Mr. Williams stated Citizens presented a preliminary agreement with Mr. Byrum, requesting to enter into a wholesale service agreement with TriCo to provide sanitary sewer service to Mr. Byrum's property. The proposal is for 65 EDU's, substantially more EDU's than the original proposal brought to TriCo by Mr. Byrum to service 1-3 homes for his family. Mrs. Poindexter will contact Mr. Byrum's attorney to verify the agreement presented to Mr. Williams is agreeable to Mr. Byrum. The Committee will discuss the offer further at the April 1, 2019 C&C Committee meeting.

### **Capital Project Updates**

Mr. Merkle noted that staff is working with the architect to finish plans and specifications for the administration office improvements project. Bids will be received this month or next month and presented at the next C&C Committee meeting.

The meeting adjourned at 5:45 p.m.

Respectfully Submitted,



Wes Merkle  
Engineering Manager