



BOARD OF TRUSTEES MEETING

Monday, March 12, 2018 @ 7:00 P.M.

Memorandum

ROLL CALL

Present: President Marilyn Anderson, Vice President Steve Pittman, Treasurer Jane Merrill, Secretary Michael McDonald, members Carl Mills, Barb Lamb, Michael Shaver and Chuck Ford. Others in attendance were Legal Counsel Anne Poindexter, Utility Director Drew Williams, Engineering Manager Wes Merkle, Controller Cindy Sheeks, Plant Superintendent Scot Watkins and Administrative Assistant Maggie Crediford.

Eric Hand was absent

PUBLIC COMMENTS

There were no public comments made.

APPROVAL OF MEMORANDUM

Mr. Mills made a motion to approve the minutes from the February 12, 2018 Board Meeting. The motion was seconded by Mr. Ford and approved unanimously

CLAIMS DOCKET

Mr. McDonald made a motion to approve the Claims Docket. The motion was seconded by Mr. Mills and approved unanimously.

ATTORNEY'S REPORTS

Mrs. Poindexter had nothing to report.

UTILITY DIRECTOR'S REPORT

Mr. Williams stated that the Billing Assistant is leaving, and the staff is having a going away lunch for her on Wednesday after the staff meeting. Mr. Williams stated that a new fence was installed around Lift Station 1, and he was surprised how much attention a minor project like that drew. Aaron Strong spoke with the HOA president and she informed him that they were very happy with the improvements. Pictures of the project were provided on the back of the March Newsletter.

Ms. Anderson commented that she was impressed to learn from the Plant Update in the Newsletter that the District had assisted the City of Greencastle with operational issues with their VLR.

BUDGET & FINANCE COMMITTEE

Ms. Merrill stated that there were no action items for the Budget and Finance Committee. She said she is very thankful to have Mr. McDonald's expertise in IT security on the Committee and on the Board. Ms. Merrill will be out of town on March 23, 2018 which is the next regularly scheduled Committee meeting.

PERSONNEL & BENEFITS COMMITTEE

Ms. Lamb stated that there were no action items from the Personnel and Benefits Committee.

CAPITAL & CONSTRUCTION COMMITTEE

Mr. Pittman made a motion to approve change order 1 for District Project #1601 106th Street Parallel Force Main. The motion was seconded by Ms. Merrill.

Mr. Shaver asked how much the change order was for.

Mr. Pittman stated the change order is for \$215,890.37

There were no other comments or questions and the motion was approved unanimously.

DEDICATIONS

Mr. Pittman made a motion to approve dedications for Clay Corner, Village of WestClay Upton Section 6003-B and One One Six Apartments Phase II. The motion was seconded by Mr. McDonald and approved unanimously.

OLD BUSINESS

There was no old business.

NEW BUSINESS

Ms. Anderson asked Mr. Williams to tell the Board about his experience participating in the WEF Water Leadership Institute. Mr. Williams explained that he had been one of 45 people selected to participate from across the Untitled States and Canada. The program involved monthly web cast training sessions, in person training and a presentation at the WEFTEC Conference this past fall in Chicago. The subjects covered were focused on the current challenges in the water industry. Topic discussed included; how to bring more people into the industry, reuse and recycling of water resources and general leadership training.

Ms. Merrill made a motion to adjourn the meeting. The motion was seconded by Mr. Mills and approved unanimously.

ADJOURN

The meeting adjourned at 7:19 p.m.

The next Board of Trustees Meeting is scheduled for Monday, April 9, 2018 at 7:00 p.m.

Respectfully submitted,



Andrew Williams
Utility Director

Approved:

as Presented

as Amended



Michael McDonald, Secretary



Marilyn Anderson, President