



BOARD OF TRUSTEE MEETING

Monday April 10, 2023, 6:00 p.m.

Memorandum

Mr. Mills called the meeting to Order at 6:00 p.m.

ROLL CALL

Present: President Carl Mills, Treasurer Jane Merrill, Secretary Michael McDonald, members, Eric Hand, Chuck Ryerson, and Jeff Hill. Others in attendance were Utility Director Andrew Williams, Legal Counsel Scott Wyatt, Engineering Manager Wes Merkle, Controller Cindy Sheeks and Administrative Assistant Maggie Crediford.

Jeff Kimbell and Amanda Foley were absent, Steve Pittman arrived at 6:02 p.m.

PUBLIC COMMENT

There was no one present from the public.

APPROVAL OF MEETING MEMORANDUM

Ms. Merrill made a motion to approve the March 13, 2023, Board Meeting Memorandum. Mr. Ryerson seconded the motion, and it was unanimously approved. Steve Pittman arrived just after the minutes were approved.

APPROVAL OF CLAIMS DOCKET

Ms. Sheeks said the Carmel Utilities bill was received just prior to the meeting so it is not listed on the docket but will be included in the monthly financials. The check is in the folder for signature and payment at this meeting. Mr. McDonald made a motion to approve the claims docket. Ms. Merrill seconded the motion, and it was unanimously approved.

ATTORNEY'S REPORT

Mr. Wyatt had no report.

UTILITY DIRECTOR'S REPORT

Mr. Williams said preparations for the May 13, 2023, Community Open House and Shredding event are coming along. The Current in Zionsville will be running the listing in their upcoming community events section. Flyers will go out to customers in their May bills.

Mr. Williams said John Stehr, a candidate for Zionsville Mayor, visited the office and learned about the Utility. Ms. Merrill asked if the Carmel candidates had been invited. Mr. Williams said he will extend invitations the candidates after the May primary election.

Mr. Williams noted that an Indiana House Bill was passed allowing Regional Sewer Districts to pay their Board members up to \$150 a day for their service. The change could take effect on or after July 1, 2023. The topic was sent to the Budget and Finance Committee for discussion.

The comparison sheet of key operational measures was created after a request from Mr. Mills to see how Carmel Utilities and TriCo compare. Mr. Hand asked why TriCo has a considerably larger number of work orders than Carmel. Mr. Williams said any task completed by TriCo's plant or collections staff is assigned a work order so it can be tracked from beginning to end through the Cartegraph Asset Management Software. He is not sure what criteria Carmel uses to create work orders. Mr. Mills asked why Carmel's flow number is so much higher than TriCo's when TriCo only has 10% less customers. Mr. Williams explained that Carmel's annual flow includes flow being sent to Carmel from both Westfield Utilities and TriCo for treatment.

Mr. Williams noted that of TriCo's fifty emergency response call-ins, many are from customers being referred to TriCo to address drainage or water problems other than sewage. It is TriCo's policy to go out and assess what is going on. TriCo staff are experts in the field and can easily assess problems and point homeowners in the right direction to get the matter resolved. Ms. Merrill said that is great customer service and she appreciates that staff does that for people.

COMMITTEE REPORTS

Budget & Finance Committee

Ms. Merrill said the Budget and Finance Committee did not meet. Mr. Williams said Jacques Café has installed new pretreatment devices. Sampling will begin again to make sure they are not discharging above the allowable FOG limits set by the Utility. Staff is hopeful with proper maintenance of the new devices Jacques will have no further FOG violations. There is no change in the situation with Valvoline. The local manager is very attentive but cannot get any information regarding who is cleaning their grease trap and how it is being cleaned. Mr. McDonald made a motion to have legal counsel send Valvoline a letter stating, if the proper documentation is not provided by April 30, 2023, the \$2500 fine currently being held in abeyance will be assessed to their account. Ms. Merrill seconded the motion, and it was unanimously approved.

Personnel & Benefits Committee

Mr. Ryerson said the Personnel and Benefits Committee did not meet.

Capital & Construction Committee

Mr. Hill said the Capital and Construction Committee did not meet, however there were three action items for the board to consider.

Mr. Hill made a motion to approve the sanitary sewer dedication from Waterfront at West Clay Section 5B. Mr. Pittman seconded the motion, and it was unanimously approved.

Mr. Merkle explained that the Sewer Service and Lift Station 16 Reconstruction Agreement has been revised to include upgraded screening TriCo will provide to match the aesthetic of the neighborhood. Mr. Hill made a motion to accept the revised Sewer Service Agreement with The Farm. Mr. Hand seconded the motion, and it was approved. Mr. Pittman abstained from the vote.

Mr. Merkle explained that Lacoma Estates is a neighborhood where most of the properties were purchased by St. Vincent and are slated for future redevelopment. Currently many of those homes are being rented to tenants. One of the properties has a failed septic system. It could

either be serviced by Citizens who has gravity sewer in the area or through low pressure with TriCo. It will be costly to do the extension at this time, but it is in TriCo's best interest to spend the money up front and not lose any of the service area to Citizens in the future. Once redevelopment starts TriCo will recoup the money laid out now through the collection of EDU and Interceptor fees. Mr. Hill made a motion to award the Lacoma Estates Low Pressure Main Extension to TPI in the amount of \$49,669. The motion was Seconded by Mr. McDonald and unanimously approved.

NEW BUSINESS

Mr. McDonald made a motion to declare the 2013 Ford F-150 as surplus equipment to be sold on the government auction site GovDeals. Ms. Merrill seconded the motion, and it was unanimously approved.

ADJOURNMENT

Ms. Merrill made a motion to adjourn the meeting. Mr. Hill seconded the motion. The meeting adjourned at 6:28 p.m.

The next Board of Trustees Meeting is scheduled for Monday, May 8, 2023, at 6:00 p.m.

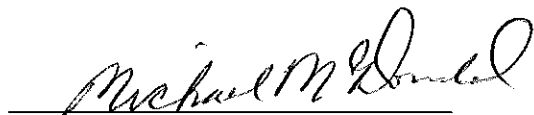
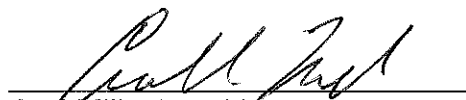
Respectfully submitted,



Andrew Williams
Utility Director

Approved:

☒ as Presented
☐ as Amended


Michael McDonald, Secretary
Carl Mills, President