



TriCo Regional Sewer Utility

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Board of Trustees Meeting Agenda

Monday, March 13, 2023 @ 6:00 p.m.

TriCo WRRF

7236 Mayflower Park Drive, Zionsville, IN 46077

- 1. Roll Call**
- 2. Public Comment**
- 3. Memorandum Approval**, Board Meeting February 13, 2023
- 4. Approval of Claims Docket**
- 5. Attorney's Report**
- 6. Utility Director's Report**
- 7. Committee Reports**
 - a. Budget & Finance Committee**
 - i. FOG Violations
 - b. Personnel & Benefits Committee**
 - c. Capital & Construction Committee**
 - i. Dedications
 - ii. Vehicle Replacement
 - iii. Capital Project Update
- 8. Old Business**
- 9. New Business**
- 10. Adjourn**



BOARD OF TRUSTEE MEETING

Monday, February 13, 2023, 6:00 p.m.
Memorandum

Mr. Mills called the meeting to Order at 6:00 p.m.

ROLL CALL

Present: President Carl Mills, Treasurer Jane Merrill, Secretary Michael McDonald, members, Eric Hand, and Jeff Hill. Others in attendance were Utility Director Andrew Williams, Legal Counsel Scott Wyatt, Engineering Manager Wes Merkle, Controller Cindy Sheeks, Pretreatment Coordinator Shaun Odom, and Administrative Assistant Maggie Crediford. Vice President Jeff Kimbell attended via GoTo Meeting.

Members absent: Steve Pittman, Chuck Ryerson, and Amanda Foley.

PUBLIC COMMENT

There was no one present from the public.

APPROVAL OF MEETING MEMORANDUM

Ms. Merrill made a motion to approve the January 9, 2023, Board meeting memorandum. Mr. McDonald seconded the motion, and it was unanimously approved.

APPROVAL OF CLAIMS DOCKET

Ms. Sheeks said the Utility's insurance renewal was \$102,633 which was down from 2022.

Mr. Mills asked if there are any large expenditures coming up over the next few months. Mr. Merkle said the final payment has been made on the plant expansion project, and the only other expenses upcoming are for ongoing other Utility projects.

Mr. McDonald asked if the \$10,206 paid to CORE Managed is a regular monthly expense. Ms. Sheeks said it is.

Mr. Hand asked staff to research why the IPL bill was so much larger for Lift Station 10 than any of the other IPL lift stations. Ms. Sheeks said she would investigate it and report back to him. Mr. Hand noted that Lift Station 2 was 3.6 times the cost of Lift Station 1. He asked Ms. Sheeks to investigate those costs as well.

Mr. Hill noted that the electric bill was \$34,000 and asked staff if they have considered or investigated alternative power sources such as solar. Mr. Merkle has and continues to do so, however with the plant upgrades he needed several months of operation to get reliable numbers on the amount of energy the new equipment is using before getting reliable quotes. Mr. Mills noted that recent studies have shown that the rate of return on solar investment is showing a much longer recovery time. Mr. Mills asked the C&C Committee to add this topic to their agenda items for further research.

ATTORNEY'S REPORT

Mr. Wyatt said a few months ago Mr. Kevin Hill and his wife, of 10646 Walnut Creek Drive West, came before the Board and asked for relief connecting to the sewers. They had purchased a home after the sheriff's sale that they believed was connected to the sewer system and had been paying for monthly service. However, they had some sewage issues at the home and found out the property had been permitted but the owner never connected to the sanitary sewers. When TriCo was alerted to the issue, they refunded Mr. and Mrs. Hill all payments they had made for sewer services at the property. Mr. Hill however believed that TriCo should share in the cost he had incurred to connect to the sanitary sewers since he believed he was already connected and was being billed. TriCo's Board of Directors heard the request and declined to participate in their connection costs. Mr. Hill filed a claim in small claims court seeking \$8,000 from the Utility, which is the maximum that can be requested in small claims. Mr. Wyatt and Mrs. Poindexter filed a motion to dismiss based on the statute of limitations and the claim was dismissed. Mr. Hill filed a motion to reopen the claim which was denied.

UTILITY DIRECTOR'S REPORT

Mr. Williams had sent the Board members a link to an online interview from Channel 8 News. Mr. Roudebush, TriCo's Lab Coordinator, has been working with a University High School student with her studies on detecting microplastics in water. Their story was featured in the Hamilton County Reporter and on Channel 8. The Board thanked Mr. Roudebush for taking an interest in students and helping them with their research.

The Board appreciation dinner will be Tuesday, February 28, 2023, at 6:00 p.m. at Wolfies Grill, invitations were placed in Board member folders.

Mr. Williams said he provided the Board Members with an updated organizational chart per the request of Mr. McDonald.

Mr. Williams had lunch with the Executive Director of the Zionsville Chamber of Commerce who asked him to be considered for an open Chamber board seat.

COMMITTEE REPORTS

Budget & Finance Committee

FOG Violations

C&C Realty: Mr. Odom reported that to date nothing has been done by C&C Realty to mitigate the FOG issues coming into TriCo's system from their private sewer line. There have been two more violations since they were assessed their last fine. Ms. Merrill made a motion to fine C&C Realty another \$2500 for continuing to violate TriCo's FOG Ordinance. Mr. McDonald seconded the motion, and it was unanimously approved. Mr. Mills asked Mr. Wyatt to send the latest fine assessment with a letter from TriCo's legal counsel.

Valvoline Instant Auto Change: Mr. Odom said Valvoline Instant Auto Change on Michigan Road is in violation of TriCo's FOG Ordinance by not adhering to or reporting their oil interceptor cleanings. They have not had a discharge violation at their site. Per the Ordinance they are

required to provide TriCo with the name of the company cleaning their interceptor along with the dates of their cleanings. Without this reporting TriCo has no way to know that the oil from the traps is being cleaned and disposed of properly. Mr. Odom has made several attempts to speak to the manager at the location and his calls and emails are not being answered. He has spoken with their corporate offices who say someone will be in touch and no one calls or emails him. They have been assessed and paid fines in the amounts of \$100, \$200, and \$400. This is their fourth violation, and further fine amounts need to be decided by the Board. Mr. McDonald made a motion to assess Valvoline Instant Auto Change with a \$2500 fine to be held in abeyance if proper proof of cleaning can be provided. Mr. Hand seconded the motion, and it was unanimously approved. Mr. Mills asked Mr. Wyatt to send a letter with the fine assessment from TriCo's legal counsel.

Citizens Water Agreement

Ms. Merrill said staff and legal counsel have reviewed the agreement and agree with its terms. Ms. Merrill made a motion to approve the Citizens Water Agreement. Mr. McDonald seconded the motion, and it was unanimously approved.

Stale Dated Checks

Ms. Merrill made a motion to void the stale dated checks as allowed by the State of Indiana two years after their issuance. Mr. McDonald seconded the motion, and it was unanimously approved. Mr. Hill asked if the checks get reissued. Ms. Sheeks said only if a request is made by the customer.

IT Testing

Mr. McDonald conducted some security vulnerabilities testing on the Utility's website. He has discussed with staff any issues that needed to be addressed, and those have been taken care of or are being addressed. Having a strong cyber security posture will help insure that TriCo receives the best possible pricing on cyber security insurance.

Personnel & Benefits Committee

Mr. Kimbell said the Personnel and Benefits Committee did not meet.

Capital & Construction Committee

Dedication

Mr. Hill made a motion to accept the dedication of Reserve at Springmill Section 2 sanitary sewers. Ms. Merrill seconded the motion, and it was unanimously approved.

#2208 Lift Station 16 Reconstruction

Mr. Hill made a motion to approve the Sewer Service Agreement with Pittman Investors, LLC and The Farm at Zionsville Propco, LLC. Ms. Merrill seconded the motion, and it was unanimously approved. Mr. Mills noted that Mr. Pittman was absent and did not participate in the vote.

Construction Contract Award

Mr. Hill made a motion to award the Lift Station 16 Replacement construction contract to Ottenweller Contracting, LLC for \$1,052,892. Ms. Merrill seconded the motion, and it was

unanimously approved.

#2208 Lift Station 16 Reconstruction Pumps

Mr. Hill made a motion to approve purchasing replacement pumps from Xylem Water Solutions USA, Inc. for \$108,307. Mr. McDonald Seconded the motion and it was unanimously approved.

#2208 Lift Station 16 Reconstruction Control Panel

Mr. Hill made a motion to approve purchasing a new control panel from Shambagh & Sons for \$68,990. Mr. Hand seconded the motion, and it was unanimously approved.

OLD BUSINESS

Ms. Sheeks explained in March of 2021 one of TriCo's mains was hit by a contractor. TriCo paid TPI to repair the line and invoiced the contractor. The Contractor said it was hit by one of his sub-contractors and would be checking with their insurance. Ms. Sheeks has heard nothing further from them about the outstanding bill. Ms. Merrill asked how much the bill is. Ms. Sheeks said \$7,495. Mr. Wyatt said in December of 2022 a demand letter was sent from their office. The Statute of Limitations runs out on the claim in March of 2023. Ms. Merrill made a motion to file a claim against Lineal Contracting in small claims court in the amount of \$7495. Mr. Hill seconded the motion, and it was unanimously approved. Mr. Wyatt said legal counsel will file the claim.

ADJOURNMENT

Mr. McDonald made a motion to adjourn the meeting. Mr. Hand seconded the motion. The meeting adjourned at 7:09 p.m.

The next Board of Trustees Meeting is scheduled for Monday, March 13, 2023 at 6:00 p.m.

Respectfully submitted,



Andrew Williams
Utility Director

Approved:

_____ as Presented
_____ as Amended

Michael McDonald, Secretary

Carl Mills, President

The TriCo Connection

Volume 17 Issue 3 March 2023

MONTHLY NEWSLETTER

FINANCIAL UPDATE- CINDY SHEEKS

In January 2023, total revenue was \$686,555. It is up \$2,845 from December 2022, and \$13,278 above figures from January 2022. The Annual revenue projections for 2023 is \$8,004,500. January collections were 8.18% of the budget. Residential income was \$446,644 during the month, \$13,277 higher than January 2022. Commercial sales totaled \$198,811 in January 2023, \$8,675 higher than January 2022. The Other Revenue category (late fees, application fees, plan review fees) was \$9,654 in January. The Other Income category (interest, gains on asset disposal, miscellaneous revenue) was \$31,445 during the month.

Total operating expenses were \$559,941 in January. YTD spending is 8.74% of the 2023 Operating Budget of \$6,409,726. Total January 2023 spending was \$69,204 higher than expenses in January 2022. Wages and benefits spending totaled \$266,061 during the month. Administration spending was \$70,932 during January. Treatment costs totaled \$170,063 and collection costs totaled \$52,884 during the month.

Net income in January was \$9,452 after depreciation and amortization of CIAC.

Spending Breakdown in January:

Wages	47.52%
Administration	12.67%
Treatment Costs	30.37%
Collection Costs	9.44%

Interceptor fees collected in January were \$856. EDU fees collected during January were \$9,603.

Cash generated for January shows an increase in all funds of \$233,666. Capital spending during the month for the plant expansion was \$52,887 and should be the final payment to Thieneman. Additional capital spending during the month included LS 1 Wet Weather Pumps, LS 8 Reconstruction, LS 11 Backup Generator, and LS 16 Replacement. Cash on hand as of January 31, 2022 was \$13,157,441. The balances in the funds are listed below:

Operating	\$8,521,649
Interceptor	\$131,180
Plant Expansion	\$2,146,393
Operating Reserve	\$519,252
Reserve for Replacement	\$2,927
2020 Bond Funds	<u>\$1,836,041</u>
Total	\$13,157,441

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Calendar of Events

March 13	Board Meeting	6:00 p.m.
March 22	P&B Meeting	7:30 a.m.
March 24	B&F Meeting	7:30 a.m.
April 3	C&C Meeting	4:30 p.m.

ENGINEERING & CONSTRUCTION - WES MERKLE

Staff completed 227 locates, 15 I&I inspections and 23 lateral inspections in February. There were no failed I&I inspections. 1,155 locate requests were received and reviewed. Brandon completed lateral and I&I inspections and Nate completed locates. Brandon continued data entry of older lateral inspections into our new asset management system. Nate continued collecting GPS data on force mains and low-pressure mains. We continue to monitor storm sewer projects in the Home Place area. Eric inspected sewer repairs for six past projects. He also completed three-year warranty inspections for the Indy Rehab center development.

Jeff and Ryan continued work on flow models in the Meridian Corridor to confirm available capacity for future “densification” in these areas under Carmel’s new comprehensive plan. Jeff is working with POSM, which drives the sewer televising equipment, to integrate their system with our new asset management system. Ryan is coordinating low pressure main extension projects – one on Spring Mill Road north of the future Flora development and one serving Lacoma Estates near 96th Street and Spring Mill Road. He is also working with the City of Carmel to resolve utility conflicts on College Avenue improvement projects. Wes continued reviewing service options for Union Township. Jeff assisted by developing a model for the Little Eagle Interceptor between Lift Station 14 and 300 South (146th Street).

Eric attended the WWETT conference and Ryan continues coursework for IWEA’s Leadership Development Institute.

Construction contractor Lykins completed wet well installation for the Lift Station 8 Replacement Project; construction will continue next month. Pyramid completed discharge piping replacement and wet well lining at Lift Station #1. Collections staff provided and maintained bypass pumping during this time. New pumps have been installed and started up. Collections staff set up bypass pumping at Lift Station 21, where Pyramid will soon complete wet well piping, valve replacement, and new pump installation.

TPI plans to begin the Lift Station #26 Parallel Force Main project next month. Ryan and Wes had a preconstruction meeting for the Lift Station #16 Replacement project with our construction contractor Ottenweller and the developer. The site will be available to our construction contractor by May. Generator delivery for Lift Stations #11, 14 and 26 is anticipated next month; contractor Barth will then complete the installation of new generators at those stations as well as all new electrical gear and control panel at Lift Station 14.



GRIT SEPARATOR



NEW HEADWORKS SCREENS

COLLECTIONS UPDATE- AARON STRONG

Work at Lift Station #1 is complete with the station receiving new wet well piping, new 335 HP wet weather pumps and wet well lining. Collections staff was instrumental in making this project a success. Staff reduced cost by setting up a lift station bypass operation, utilizing the Utility's two engine driven pumps and associated piping. Staff monitored the site daily and installed remote telemetry on the bypass to insure there were no overflows throughout the duration of the month-long project. Pyramid, the contractor, has mobilized to Lift Station #21 to perform similar work, Collections staff will once again perform the bypass and monitoring.

Dan and Tristin continue to drive manhole inspections by completing 632 manholes in the month of February. The team is closing in on the halfway mark with 1,904 total manholes in the 2023 manhole inspection program complete.

Carter split time this month between CCTV inspection and CDL training school, he attended a two-week training course and received his commercial license necessary to drive the sewer cleaning truck. Carter was able to inspect 8,223 feet of gravity main to include warranty inspections at the Indianapolis Rehab Center, St. Marry & St. Mark Church, and the Hyatt Hotel.

Pump 2 at Lift Station #12 was failing due to an overcurrent condition that was traced back to the motor starter overload. Staff installed a spare starter with overload protection that rectified the fault condition.

Collections Staff attended two days at the WWETT Pumper Show at the Indianapolis Convention Center. This is a national show, and we are fortunate to have it here in Indianapolis. During the first day, staff attended classes pertaining to their fields of interests. Notable classes included: Pump Sizing, NASCO Lateral Codes, and Alternative Collection System Options. During day two, staff walked around the Expo Hall and were able to view and interact with vendors representing the latest and greatest in collection system tools and equipment.



Lift Station #1 Wet Well Before and after Restoration

SAFETY UPDATE - LOREN PRANGE

No injuries reported this month, and we are at 400 days without a loss time accident.

Loren, Scot, and Maggie attended the monthly IWEA safety meeting.

The monthly Inspection on fire extinguishers and emergency lights was completed. We replaced one bad battery in an emergency light located in the storage barn.

Zionsville Fire Department completed our yearly fire inspection and found no violations.

Maggie conducted two Tailgate Training sessions for the field staff. The topics on January 10, 2023 included Cold Weather PPE and Inclement Weather Defensive Driving. The January 31, 2023, topics included general PPE, Avoiding Distractions and Not Creating Them, and 811-Call Before You Dig.

Maggie worked with the field staff to make sure their safety backpacks and vehicles are fully stocked with PPE and replacing any expired items. New first aid kits were purchased for all the Utility's vehicles.

PLANT UPDATE- SCOT WATKINS

Plant staff removed grit washer #2 from service at the manufactures request to better load grit washer #1. While the equipment was off-line, Fluid Waste Services removed all the accumulated grit and staff performed some preventative maintenance (see Pictures on page 2). TCI had Straeffer out to work on a few lingering VFD punch-list items and Zima for the new headworks screens. Plant staff also completed preventative maintenance on the Biosolids conveyor system including bearing greasing, gear reducer oil changes, and scrapper replacements. Digester #5 was found to have a failed gearbox on a plug valve; the gearbox was replaced, and the tank was placed back into service.

Ninety-six pump-outs have been logged and accounted for over 22,000 gallons of FOG being prevented from entering the system this month. Thirty-three inspections were completed with five follow-up inspections completed. Staff continues to work with C&C Realty, Ritz Charles, and Saint Mary Saint Mark to rectify their ongoing Pretreatment issues. Staff worked with Citizens Water to ensure water meters were installed correctly at Appaloosa Crossing. Jet Star has sold the company and is no longer operating out of the Zionsville location. Siam Star is a new facility for TriCo. Grilliant Foods, now called 5 Thumbs BBQ, and the cafeteria in the Next Gear building have re-opened.

The laboratory performed 392 CBOD5 tests, 308 Total Suspended Solids (TSS) tests, 185 Phosphorus & Ammonia tests, 60 Total Nitrogen tests, and 2 E.Coli tests. Monthly Method Detection Limit studies were completed on TSS, Phosphorus, and Ammonia. Staff attended Laboratory, Core Conference, and TriCo Open House Committee meetings. Bob worked on a brochure and the wastewater process and lab videos for the upcoming open house.

Birthdays

Shaun Odom March 15

Anniversaries

Carter Kaminski March 11, 2 Years of Service

Bob Roudebush March 15, 13 Years of Service

Shaun Odom March 16, 8 Years of Service

TriCo Regional Sewer Utility Register of Claims For the period 2/12/2023-03/30/2023						
Payment date	Check number	Bank name	Payee name	Amount	Amount Allowed	Description
2/12/2023	18782	Operating	Boone County Recorder	\$75.00	\$75.00	Lien release & filing
2/12/2023	18783	Operating	Sibusisiwe Ndebele	\$250.00	\$250.00	Refund-14469 Timmis Circle
2/12/2023	18784	Operating	Ryan Hartman	\$61.18	\$61.18	Mileage - LDI Class
2/14/2023	18785	Operating	Brian Vaughn	\$110.04	\$110.04	Mileage reim
2/21/2023	18786	Operating	Carmel Utilities	\$45.33	\$45.33	Storm water
2/21/2023	18787	Operating	Kinetrex Energy	\$2,653.35	\$2,653.35	Natural gas -Plant
2/22/2023	18788	Operating	Boone County Recorder	\$150.00	\$150.00	Liens
2/24/2023	18789	Operating	Carter Kaminski	\$501.73	\$501.73	Milage - CDL class
2/24/2023	18790	Operating	Daniel Rossman	\$69.95	\$69.95	Mileage-on call
2/24/2023	18791	Operating	Scot Watkins	\$466.88	\$466.88	Mileage/clothing reim
2/28/2023	18792	Operating	Erica Giblyn	\$6.91	\$6.91	Refund-14363 Trahan Dr
2/28/2023	18793	Operating	RENE COUTO	\$7.84	\$7.84	REFUND-1271 ORCHARD PARK DR N
2/28/2023	18794	Operating	BENJAMIN CROSS	\$14.65	\$14.65	REFUND-12460 HORSHAM ST
2/28/2023	18795	Operating	ESTATE OF MARLA ROLLER	\$17.12	\$17.12	REFUND-12557 TIMBER CREEK DR #12
2/28/2023	18796	Operating	DARREN OR NANCY MILLER	\$17.12	\$17.12	REFUND-1059 TIMBER CREEK DR #8
2/28/2023	18797	Operating	SUSAN CLEMONS	\$21.74	\$21.74	REFUND-11534 APPLEWOOD CIRCLE
2/28/2023	18798	Operating	ROD G HAYWOOD JR	\$25.03	\$25.03	REFUND-11429 SCHEEL LANE
2/28/2023	18799	Operating	SHARON HUANG	\$29.12	\$29.12	REFUND-13774 PINTO DR
2/28/2023	18800	Operating	JOHN FECTHMAN	\$40.00	\$40.00	REFUND-14548 STONEGATE CT
2/28/2023	18801	Operating	DAVID NEMETH	\$60.00	\$60.00	REFUND-12477 CARMEL GARDEN
2/28/2023	18808	Operating	Brandon Woolf	\$30.00	\$30.00	Cell phone-Feb 2023
2/28/2023	18809	Operating	Eric Luis Delacruz	\$30.00	\$30.00	Cell phone - Feb 2023
2/28/2023	18810	Operating	Jeffrey Martin	\$30.00	\$30.00	Cell phone - Feb 2023
2/28/2023	18811	Operating	Nathan Crowder	\$30.00	\$30.00	Cell phone - Feb 2023
2/28/2023	18812	Operating	Carl S. Mills	\$150.00	\$150.00	Feb board fees
2/28/2023	18813	Operating	Eric Hand	\$100.00	\$100.00	Feb board fees
2/28/2023	18814	Operating	Jane B. Merrill	\$100.00	\$100.00	Feb board fees
2/28/2023	18815	Operating	Jeffrey Kimbell	\$50.00	\$50.00	Feb board fees
2/28/2023	18816	Operating	Michael A. McDonald	\$200.00	\$200.00	Feb board fees
2/28/2023	18817	Operating	Jeff Hill	\$50.00	\$50.00	Feb board fees
2/28/2023	18818	Operating	Carmel Utilities	\$14.46	\$14.46	LS 1
3/2/2023	18819	Operating	AFLAC	\$374.02	\$374.02	EE deductions
3/6/2023	18820	Reserve for F	Donohue	\$1,776.20	\$1,776.20	CIP-Proj 2201 LS 1 Upgrades
3/6/2023	18821	Reserve for F	Fluid Waste Services, Inc.	\$3,795.00	\$3,795.00	CIP-Proj 2201
3/6/2023	18822	Reserve for F	Mid-State Truck Equipment, Inc.	\$9,540.00	\$9,540.00	CIP-Proj 2360 Plow replacement
3/6/2023	18823	Reserve for F	Pyramid Design & Construction Co., Inc.	\$125,000.00	\$125,000.00	CIP-Proj 2201 LS 1 Wet well upgrades
3/6/2023	18824	Reserve for F	Sunbelt Rentals	\$2,646.24	\$2,646.24	CIP-Proj 2201 LS 1
3/6/2023	18825	Interceptor	GRW	\$1,995.00	\$1,995.00	CIP-Proj 2208 LS 16
3/6/2023	18826	Operating	Altman, Poindexter & Wyatt, LLC	\$2,622.50	\$2,622.50	Legal fees
3/6/2023	18826	Operating	Altman, Poindexter & Wyatt, LLC	\$137.50	\$137.50	Legal fees
3/6/2023	18826	Operating	Altman, Poindexter & Wyatt, LLC	\$612.50	\$612.50	Legal fees - Lineal Contracting
3/6/2023	18827	Operating	Amazon Capital Services	\$32.06	\$32.06	Trash cans
3/6/2023	18827	Operating	Amazon Capital Services	\$130.31	\$130.31	Office supplies
3/6/2023	18828	Operating	Ascension Medical Group St. Vincent	\$124.00	\$124.00	Health Screening
3/6/2023	18828	Operating	Ascension Medical Group St. Vincent	\$124.00	\$124.00	Screening fees
3/6/2023	18828	Operating	Ascension Medical Group St. Vincent	\$124.00	\$124.00	Screening fees
3/6/2023	18828	Operating	Ascension Medical Group St. Vincent	\$124.00	\$124.00	Screening fees
3/6/2023	18828	Operating	Ascension Medical Group St. Vincent	\$124.00	\$124.00	Screening fees
3/6/2023	18829	Operating	Biorem Environmental Ltd	\$740.00	\$740.00	LS R & M
3/6/2023	18830	Operating	Black Tie Courier	\$500.00	\$500.00	Courier service - February
3/6/2023	18831	Operating	Carmel Utilities	\$76,414.50	\$76,414.50	Feb flow to Carmel
3/6/2023	18832	Operating	Carmel Utilities	\$30.35	\$30.35	LS 26
3/6/2023	18833	Operating	Commonwealth Engineers, Inc	\$1,334.93	\$1,334.93	CIP-Proj 2202 LS 8 Reconstruction
3/6/2023	18834	Operating	Concentra Health Services, Inc - CMCA	\$120.00	\$120.00	Rossman/Watkins DOT
3/6/2023	18835	Operating	Connect Electric Inc	\$3,500.00	\$3,500.00	CIP-Proj 2369 Office Humidifiers 3 circuits
3/6/2023	18836	Operating	CuraLinc, LLC	\$295.00	\$295.00	EAP services
3/6/2023	18837	Operating	Donohue	\$5,115.00	\$5,115.00	Plant R & M/LS R & M
3/6/2023	18838	Operating	Doxim	\$4,866.61	\$4,866.61	Monthly billing fees
3/6/2023	18838	Operating	Doxim	\$6,641.17	\$6,641.17	Postage
3/6/2023	18838	Operating	Doxim	\$125.00	\$125.00	Love your Drains programming
3/6/2023	18839	Operating	Faco Waterworks, LLC	\$1,675.00	\$1,675.00	Plant R & M
3/6/2023	18840	Operating	Fluid Waste Services, Inc.	\$2,063.75	\$2,063.75	Plant R & M-Va out grit removal and clean small pit
3/6/2023	18840	Operating	Fluid Waste Services, Inc.	\$5,020.00	\$5,020.00	Skim tods of lift stations 2 & 21
3/6/2023	18841	Operating	Grainger	\$136.13	\$136.13	Plant R & M
3/6/2023	18841	Operating	Grainger	\$837.04	\$837.04	Plant R & M
3/6/2023	18841	Operating	Grainger	\$60.12	\$60.12	Plant R & M
3/6/2023	18842	Operating	Gripp, Inc.	\$180.00	\$180.00	Batteries for flow meters
3/6/2023	18843	Operating	Hach Company	\$2,675.54	\$2,675.54	Sewer sampling
3/6/2023	18843	Operating	Hach Company	\$1,965.88	\$1,965.88	Sewer sampling
3/6/2023	18844	Operating	IDEXX Laboratories	\$5,500.83	\$5,500.83	Sewer sampling supplies
3/6/2023	18845	Operating	Indiana Department of Environmental Manager	\$175.00	\$175.00	Permit
3/6/2023	18846	Operating	IT Indianapolis/Core	\$10,206.96	\$10,206.96	Monthly support
3/6/2023	18846	Operating	IT Indianapolis/Core	\$632.13	\$632.13	Azure
3/6/2023	18847	Operating	IUPPS	\$1,164.70	\$1,164.70	Monthly tickets

			TriCo Regional Sewer Utility			
			Register of Claims			
			For the period 2/12/2023-03/30/2023			
Payment date	Check number	Bank name	Payee name	Amount	Amount Allowed	Description
3/6/2023	18848	Operating	Jamrr Excavation LLC	\$2,860.00	\$2,860.00	Manhole lining, Prime flex 5295 West Old 106th St
3/6/2023	18849	Operating	KOORSEN FIRE & SECURITY	\$4,729.50	\$4,729.50	Plant PTZ Cameral replacement
3/6/2023	18850	Operating	Lykins Contracting LLC	\$284,537.47	\$284,537.47	CIP - Proj 2202 LS 8 reconstruction
3/6/2023	18851	Operating	M & M Control Service Inc	\$1,516.48	\$1,516.48	Plant R & M
3/6/2023	18852	Operating	Maggie Crediford	\$1,268.17	\$1,268.17	Tuition reim
3/6/2023	18853	Operating	Meyer Truck Equipment	\$2,798.79	\$2,798.79	HD LPB Camera, labor, F150STD Elite LX
3/6/2023	18854	Operating	NCL of Wisconsin, Inc	\$724.90	\$724.90	Sewer sampling
3/6/2023	18854	Operating	NCL of Wisconsin, Inc	\$740.37	\$740.37	Sewer sampling
3/6/2023	18855	Operating	Occupational Health Centers of the Southwest,	\$122.00	\$122.00	Testing fees
3/6/2023	18856	Operating	Pace Analytical Services LLC	\$420.80	\$420.80	Testing fees
3/6/2023	18856	Operating	Pace Analytical Services LLC	\$276.00	\$276.00	Testing fees
3/6/2023	18856	Operating	Pace Analytical Services LLC	\$276.00	\$276.00	Testing fees
3/6/2023	18856	Operating	Pace Analytical Services LLC	\$276.00	\$276.00	Testing fees
3/6/2023	18857	Operating	Paymentus Group, Inc.	\$39.80	\$39.80	NSF fees
3/6/2023	18858	Operating	Red Wing Business Advantage Account	\$206.99	\$206.99	Boots- Cody Cain
3/6/2023	18859	Operating	Shred Monkey	\$40.00	\$40.00	Shredding
3/6/2023	18860	Operating	Taylor Oil Company, Inc.	\$3,196.57	\$3,196.57	Fuel
3/6/2023	18860	Operating	Taylor Oil Company, Inc.	\$1,717.12	\$1,717.12	Fuel
3/6/2023	18861	Operating	Vasey Commercial Heating & AC, Inc.	\$12,490.00	\$12,490.00	CIP-Proj 2369 Office Humidifiers
3/6/2023	18861	Operating	Vasey Commercial Heating & AC, Inc.	\$2,390.57	\$2,390.57	Plant R & M
3/7/2023	18862	Operating	C! Truck Driver Training	\$3,595.00	\$3,595.00	CDL Training-Gardner
3/7/2023	18863	Operating	Merrell Brothers, Inc	\$18,397.68	\$18,397.68	Disposal Fees
2/8/2023	2023012	Operating	ADP	\$183.60	\$183.60	Payroll fees
2/8/2023	2023012	Operating	ADP	\$214.20	\$214.20	Payroll fees
2/8/2023	2023012	Operating	ADP	\$153.00	\$153.00	Payroll fees
2/24/2023	2023015	Operating	Amazon Capital Services	\$700.97	\$700.97	Dell docking stations and batteries
2/24/2023	2023015	Operating	Amazon Capital Services	\$27.65	\$27.65	Otterbox
2/15/2023	2023054	Operating	ADP	\$464.30	\$464.30	W-2/Quarter 4 processing
2/10/2023	2023055	Operating	ADP	\$1,788.20	\$1,788.20	Payroll/Quarter revisions
2/20/2023	2023056	Operating	ADP	\$84,424.97	\$84,424.97	Payroll PPE 2/17/2023
2/20/2023	2023057	Operating	Empower Retirement (Hoosier START)	\$11,235.90	\$11,235.90	401a, 457b, Roth
2/15/2023	2023060	Operating	Amazon Capital Services	\$23.94	\$23.94	Triple antibiotic ointments
2/24/2023	2023061	Operating	CenterPoint Energy/Vectren Energy	\$50.74	\$50.74	LS 2
2/24/2023	2023062	Operating	CenterPoint Energy/Vectren Energy	\$19.95	\$19.95	LS 10
2/14/2023	2023063	Operating	Napa Auto Parts	\$171.94	\$171.94	Plant R & M
2/14/2023	2023063	Operating	Napa Auto Parts	\$11.49	\$11.49	Vehicle R & M
2/21/2023	2023065	Operating	IPL	\$60.00	\$60.00	LS VV
2/21/2023	2023066	Operating	IPL	\$68.21	\$68.21	LS 25
2/21/2023	2023067	Operating	IPL	\$97.03	\$97.03	LS 20
2/21/2023	2023068	Operating	IPL	\$53.52	\$53.52	LS 18
2/21/2023	2023069	Operating	IPL	\$138.95	\$138.95	LS 3
2/21/2023	2023070	Operating	IPL	\$798.78	\$798.78	LS 8
2/21/2023	2023071	Operating	IPL	\$122.38	\$122.38	LS 12
2/21/2023	2023072	Operating	IPL	\$1,298.08	\$1,298.08	LS 10
2/22/2023	2023073	Operating	IPL	\$93.25	\$93.25	LS 24
2/22/2023	2023074	Operating	IPL	\$82.58	\$82.58	LS 27
2/28/2023	2023076	Operating	Citizens State Bank	\$20.00	\$20.00	Bank fee
2/28/2023	2023077	Operating	AT & T	\$1,369.67	\$1,369.67	Internet
3/1/2023	2023078	Operating	Comcast	\$220.53	\$220.53	Backup internet
2/20/2023	2023081	Operating	Mutual of Omaha	\$4,124.80	\$4,124.80	Insurance
2/28/2023	2023082	Operating	Amazon Capital Services	\$40.49	\$40.49	Otterbox case
2/28/2023	2023082	Operating	Amazon Capital Services	\$30.74	\$30.74	Liquid chalk markers
2/28/2023	2023082	Operating	Amazon Capital Services	\$28.33	\$28.33	Command strip hangers
2/28/2023	2023082	Operating	Amazon Capital Services	\$14.95	\$14.95	Screen protectors
2/19/2023	2023083	Operating	AT&T Mobility	\$3,801.96	\$3,801.96	Phones & ipads
3/20/2023	2023084	Operating	IPL	\$52.95	\$52.95	LS 18
3/21/2023	2023085	Operating	IPL	\$403.58	\$403.58	LS 9
3/21/2023	2023086	Operating	IPL	\$1,013.31	\$1,013.31	LS 10
3/21/2023	2023087	Operating	IPL	\$106.56	\$106.56	LS 12
3/21/2023	2023088	Operating	IPL	\$680.87	\$680.87	LS 8
3/21/2023	2023089	Operating	IPL	\$132.49	\$132.49	LS 3
3/21/2023	2023090	Operating	IPL	\$82.62	\$82.62	LS 20
3/21/2023	2023091	Operating	IPL	\$45.74	\$45.74	LS 22
3/21/2023	2023092	Operating	IPL	\$53.81	\$53.81	LS 25
3/21/2023	2023093	Operating	IPL	\$58.00	\$58.00	LS VV
3/22/2023	2023094	Operating	IPL	\$96.17	\$96.17	LS 24
3/22/2023	2023095	Operating	IPL	\$80.82	\$80.82	LS 27
3/23/2023	2023096	Operating	IPL	\$6,604.15	\$6,604.15	LS 2
3/2/2023	2023097	Operating	Globe Life	\$58.72	\$58.72	EE deductions
3/2/2023	2023098	Operating	PNC Bank	\$6,208.02	\$6,208.02	February 2023 charges
3/2/2023	2023098	Operating	PNC Bank	\$704.57	\$704.57	February 2023 charges
3/15/2023	2023099	Operating	Duke Energy	\$627.78	\$627.78	LS 23
3/14/2023	2023100	Operating	Duke Energy	\$744.31	\$744.31	LS 16
3/13/2023	2023101	Operating	Duke Energy	\$450.87	\$450.87	LS 11

			TriCo Regional Sewer Utility			
			Register of Claims			
			For the period 2/12/2023-03/30/2023			
Payment date	Check number	Bank name	Payee name	Amount	Amount Allowed	Description
3/13/2023	2023102	Operating	Duke Energy	\$1,718.72	\$1,718.72	LS 17
3/10/2023	2023103	Operating	Duke Energy	\$1,565.97	\$1,565.97	LS 14
3/8/2023	2023104	Operating	Duke Energy	\$350.08	\$350.08	LS 19
3/7/2023	2023105	Operating	Duke Energy	\$912.02	\$912.02	LS 26
3/6/2023	2023106	Operating	Duke Energy	\$1,280.74	\$1,280.74	LS 1
3/6/2023	2023107	Operating	Duke Energy	\$192.35	\$192.35	LS 5
3/3/2023	2023108	Operating	Duke Energy	\$73.59	\$73.59	LS 6
3/6/2023	2023109	Operating	Duke Energy	\$252.68	\$252.68	LS 21
3/14/2023	2023110	Operating	Duke Energy	\$31,267.24	\$31,267.24	Plant
2/28/2023	2023111	Operating	Citizens State Bank	\$1,031.82	\$1,031.82	Lockbox fee
2/24/2023	2023112	Operating	ADP	\$149.00	\$149.00	Workforce Now
3/6/2023	2023113	Operating	Empower Retirement (Hoosier START)	\$11,577.95	\$11,577.95	401a, 457b, Roth
3/6/2023	2023114	Operating	ADP	\$85,640.58	\$85,640.58	Payroll PPE 3/3/2023
3/6/2023	2023115	Operating	Jive Communications, Inc	\$764.53	\$764.53	Phone service
3/6/2023	2023116	Operating	Republic Services #761	\$698.11	\$698.11	Trash service
3/1/2023	2023117	Operating	Indiana Public Employers	\$30,935.79	\$30,935.79	March Insurance
2/28/2023	2023118	Operating	Quadient Leasing, Inc	\$927.64	\$927.64	Postage/Ink
2/19/2023	2023119	Operating	AT & T Mobility	\$3,721.96	\$3,721.96	Phone + ipads
				\$932,485.84	\$932,485.84	
ALLOWANCE OF CLAIMS						
We have examined the claims listed on the foregoing Register of Claims, consisting of 3 pages, and except for claims not allowed as shown on the register, such claims are hereby allowed in the total amount of						
			\$932,485.84			

Docket Report Information

For the period 2/12/2023-03/30/2023

CIP-Proj 2201 LS 1 Upgrades	\$133,217.44
CIP-Proj 2360 Plow replacement	\$9,540.00
CIP-Proj 2208 LS 16	\$1,995.00
CIP-Proj 2202 LS 8 Reconstruction	\$285,872.40
CIP-Proj 2369 Office Humidifiers 3 circuits	\$15,990.00

\$446,614.84

District Insurance	\$30,935.79
Carmel Utilities	\$76,414.50

Other Expenses	\$378,520.71
Total Claims	\$932,485.84

Selected Statistics 2023	January	February	2023 Monthly Average	2023 YTD	2022 Total Through February
Maintenance Information					
Lateral Inspections	14	23	19	37	35
Certified I&I Inspections	22	15	19	37	40
Failed I&I Inspections	0	0	0	0	2
Sewer Locates	264	227	246	491	426
Manholes Added	27	3	15	30	11
Total # of Manholes	6,084	6,087	N/A	6,084	6,013
Manholes Inspected	196	632	414	828	0
Feet of Sewer Added	12,063	745	6,404	12,808	360
Total Footage of Sewers	1,752,882	1,753,627	N/A	1,752,882	NA
Feet of Sewer Televised	21,077	8,223	14,650	29,300	32,799
Acoustic Sewer Inspection	0	0	0	0	0
Feet of Sewer Cleaned	0	0	0	0	345
Overflows	0	0	0	0	0
Feet of LPFM Cleaned	0	0	0	0	0
LS 1 to Carmel Utilities					
Rainfall/Precipitation (inches)	3.68	2.96	3.32	6.64	4.94
Total Flow (gallons)	34,878,787	31,728,282	33,303,535	66,607,069	116,072,809
Max Daily Flow (gallons)	1,415,109	1,441,204	N/A	1,441,204	3,605,548
Average Daily Flow (gallons)	1,125,122	1,133,152	1,129,137	N/A	N/A
Min Daily Flow (gallons)	973,743	1,018,144	N/A	973,743	1,469,900
TriCo WRRF					
Total Flow (gallons)	88,091,000	94,160,000	91,125,500	182,251,000	171,435,000
Max Daily Flow (gallons)	3,598,000	4,390,000	N/A	4,390,000	4,321,000
Average Daily Flow (gallons)	2,841,600	3,360,000	3,100,800	N/A	N/A
Min Daily Flow (gallons)	2,416,000	2,520,000	N/A	2,416,000	1,715,000
Total Flow to Both Plants	122,969,787	125,888,282	124,429,035	248,858,069	287,507,809
Biosolids Handling (gals)					
Wasted (Biosolids)	1,332,000	1,172,000	1,252,000	2,504,000	2,045,200
Dewatered	528,700	77,080	302,890	605,780	435,000
Digested Sludge Withdrawn	1,667,000	1,352,000	1,509,500	3,019,000	1,423,000
Customer Information				16,440	
New Sewer Service Accounts	12	13	13	25	43
Permits Issued	12	13	13	25	45



MEMORANDUM

To: Board of Directors

From: Shaun Odom, Pretreatment Coordinator

Date: March 8, 2023

Subject: C&C Realty & Valvoline Violation

C&C Realty - As previously discussed, a sampling violation occurred on 01/26/2023 and required Board Review. Based on the review, the Board issued a \$2500 fee to be issued but it was to be sent via APW Law Office. The letters of violation were sent to C & C Realty and Valvoline via certified mail on 2/15/2023.

The C & C Realty's letter was signed for and Mr. Carlson from C&C Realty responded with an email to Mr. Wyatt stating that he had met with Ms. Bols of Jacquie's Café in late January to inform her that immediate corrections needed to be made. Mr. Carlson also indicated what changes would be made to the plumbing and operations. He also stated that I was aware of these changes.

There has been no attempt by Mr. Carlson or any member of C&C Realty to contact TriCo staff to update or discuss this status of this project. I have reached out to Jacquie and her contractor for updates a few times and have been told that the needed parts have been ordered and once received, will be placed on the schedule for replacement.

Since 2/15/2023, sample results were returned showing a discharge level of 864 mg/L (almost 6X the allowable limit). It appears that C&C Realty continues to place blame solely on Jacquie's Café but is offering no help or solutions themselves to ensure discharge compliance from their private sewer line.

As required in the Sewer Use Ordinance, all violations are accruable during a rolling 18-month period and any subsequent violation requires Board Review for Enforcement Action. C&C Realty continues to discharge sanitary waste into TriCo's manhole MR-47 that is significantly over the specified limit on Fats, Oil, and Grease.

Valvoline Instant Oil Change - As previously discussed, Valvoline had been issued several violations for not documenting their required cleanings. Based on the Board review, the Board issued a \$2500 fee to be issued and held in abeyance if proper proof of cleaning could be provided. A Certified letter was sent 2/15/2023 from APW Law Office. To our knowledge, that letter has not yet been signed for.

Staff visited this location again on 3/7/23 and notified the Manager that these documents had not yet been received. He states he is doing everything that he can to satisfy the requirement but claims that he has been unable to get the needed information from Corporate.

As required in the Sewer Use Ordinance, all violations are accruable during a rolling, 18-month period, and any subsequent violation is again going to require Board Review for any Enforcement Action.



MEMORANDUM

To: Board of Trustees

From: Wes Merkle

Date: March 9, 2023

Subject: Dedications

Asherwood and Jackson's Grant Section 8 sanitary sewers are complete and ready for dedication. Staff recommends acceptance of these sewers.

Recommended Action: Accept the dedication of Asherwood and Jackson's Grant Section 8 sanitary sewers.



MEMORANDUM

To: Board of Trustees

From: Wes Merkle

Date: March 8, 2023

Subject: Vehicle Replacement

Truck #25 is due next for replacement. It is used in the field every day and often offroad. The full size pickup truck needs all wheel drive and an extended cab to store equipment. The following quotes were received for vehicles with similar features:

Ford F150 via Pearson	\$42,808
Ford F150 via Andy Mohr	\$44,052
Toyota Tundra via Ed Martin	\$50,004

The Pearson truck is on the lot whereas the others would be ordered; it also includes a bed liner and running boards. Hair Chevrolet would not quote a price until the truck arrived on their lot. Bill Estes Chevrolet stated a comparable Silverado pickup would be \$1,000 over MSRP or about \$45,800. The old truck will be auctioned. The 2023 capital budget includes \$40,000 to replace this vehicle.

Recommended Action: Approve purchasing new Ford F150 from Pearson Ford for \$42,808.