



## **TriCo Regional Sewer Utility**

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www.TriCo.eco Phone (317) 844-9200 Fax (317) 844-9203

### **Board of Trustees Meeting Agenda**

**Monday, December 12, 2022 @ 6:00 p.m.**

**TriCo WRRF**

**7236 Mayflower Park Drive, Zionsville, IN 46077**

1. Roll Call
2. Public Comment
3. Approval of Meeting Memorandum
  - a. Board Meeting November 14, 2022
4. Approval of Claims Docket
5. Attorney's Report
6. Utility Director's Report
7. Committee Reports
  - a. Personnel & Benefits Committee
    - i. Salary Ordinance 12-12-2022
    - ii. Utility Director Salary
  - b. Budget & Finance Committee
    - i. 2023 Operating Budget
  - c. Capital & Construction Committee
    - i. Dedication Towns at Appaloosa Sections 1A and 1B
8. Old Business
  - a. C&C Reality Pretreatment
9. New Business
  - a. CarteGraph Annual License Agreement
10. Adjourn



## BOARD OF TRUSTEE MEETING

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Monday November 14, 2022, 6:00 p.m.

### Memorandum

Mr. Kimbell called the meeting to Order at 6:00 p.m.

### **ROLL CALL**

Present: Vice President Jeff Kimbell, Treasurer Jane Merrill, Secretary Michael McDonald, members, Eric Hand, Chuck Ryerson, Amanda Foley, and Jeff Hill. Others in attendance were Utility Director Andrew Williams, Legal Counsel Anne Poindexter, Engineering Manager Wes Merkle, and Controller Cindy Sheeks.

Carl Mills and Steve Pittman were absent.

### **PUBLIC COMMENT**

There was no one present from the public.

### **APPROVAL OF MEETING MEMORANDUM**

Ms. Merrill made a motion to approve the October 10, 2022, Board Meeting memorandum. Ms. Foley seconded the motion, and it was unanimously approved.

### **APPROVAL OF CLAIMS DOCKET**

Ms. Sheeks said the only additional spending for the month was for replacement pumps at Lift Station 1 for \$282,000. Mr. McDonald made a motion to approve the claims docket. Mr. Hand seconded the motion, and it was unanimously approved.

### **ATTORNEY'S REPORT**

Mrs. Poindexter had no report.

### **UTILITY DIRECTOR'S REPORT**

Mr. Williams said staff has been working on budgets and insurance options for 2023. Bob Roudebush has been bringing his puppy Roxie to work with him and the staff has adopted her as the plant dog. Ms. Crediford had been looking for a plant dog. Roxie coming along has filled the position and goes home nightly with Mr. Roudebush which works out perfectly. Mr. Kimbell said he would like Roxie to attend a meeting.

### **COMMITTEE REPORTS**

#### **Budget & Finance Committee**

#### **2022 Operating Budget**

Ms. Merrill said the Committee has reviewed the Operating Budget and expects it will be voted on at the next meeting.

### **C&C Realty Fees**

Mrs. Poindexter explained the Board needs to set a fee for the fourth violation by C&C Realty of TriCo's FOG Ordinance. The Budget and Finance Committee recommends fining C&C Realty \$2500 for their fourth violation. The Committee recommended the fine be held in abeyance to allow Mr. Carlson some time to remedy the issue. Mr. Kimbell asked for background information. Ms. Merrill said Jackie's Café on Michigan Road has been discharging grease into the sewer system. Mr. Kimbell said he remembers having discussions about Jackie's Café at previous meetings. Ms. Merrill said at this point staff has been dealing with Jackie, the property manager, and the owner of the property to get the issue resolved. Mr. Kimbell asked if Jackie's Cafe is responsible for the grease, but C&C Realty is responsible for the fines because they own the lateral tying into TriCo's sewers. Ms. Merrill verified that was correct. Ms. Merrill said Reed Carlson owner of C&C Realty attended the Budget and Finance Committee meeting. He seemed to be willing to work out the issue and had just recently been advised of the problem by the property management company as the fees began to increase. Ms. Merrill said the Committee asked Mr. Carlson to provide them with a progress report every Friday until the issue is resolved, so they can monitor the situation and decide how to move forward. They have been assessed other fees regarding grease violations in the amounts of \$200, \$400, and \$1,000, this request from the Committee is for the Board to discuss and determine a fee amount for their most recent violation.

Ms. Merrill made a motion to assess C&C Realty with a \$2500 fee for its fourth violation of TriCo's FOG Ordinance to be held in abeyance. Mrs. Poindexter said the discussion in the Committee meeting was about assessing the fine, holding the fine in abeyance with regular reports coming from C&C Realty with the final decision on what to do with the fines to be made later. Mr. Kimbell asked if the Board could assess a fine this evening and notice C&C Realty that if the issue is not resolved by the next Board meeting December 12, 2022, additional fines will be assessed. Mrs. Poindexter said it is within the Board's rights to do that. Mr. Kimbell said he would be in favor of fining C&C Realty and collecting the fine without holding it in abeyance. Mr. McDonald recommended issuing the \$2500 fee, holding the fee in abeyance with the stipulation that if immediate updates are not received on the status of remediation of the grease issue the Board will take further action. Mr. Williams said in the past the Board has held some fees in abeyance and if the repair ended up being costly, applying the fee to the cost of the repair. Mr. Williams said the repair needed in this instance will be at least \$10,000 to \$20,000. Mr. Hill asked if the previous fees have been held in abeyance. Mr. Williams said they have been billed but not all of them have been paid because some are going out on the next billing cycle. Mr. Ryerson asked how long the issue has been ongoing. Mr. Williams said TriCo has been meeting with Jackie's for months, the property owner has been brought into the situation within the last month, when it was uncovered that the grease is flowing to TriCo from Jackie's via C&C Realty's private sewer line.

Ms. Merrill made a motion to issue C&C Realty a fine in the amount of \$2,500 to be held in abeyance with the stipulation C&C Realty provides TriCo with weekly progress updates to be sent to the Board. Mr. McDonald seconded the motion, The motion passed with seven affirmative votes. Jeff Hill opposed indicated that he did not want the fine to be held in abeyance rather than being collected.

Mr. Kimbell added that in abeyance does not mean the Board will forgive the fee, if the issue continues, future fees could increase and TriCo may decide to collect and keep the fees as assessed. Mrs. Poindexter added that TriCo's decision could be based on the timeliness of the repairs. Ms. Sheeks said she received an update from Mr. Odom, and he has been in contact with the plumber hired by C&C Realty for the majority of the day and should have an update for the Board to send out tomorrow.

Mr. Kimbell revisited the Operating Budget and asked if any Board members had questions for the Budget and Finance Committee. There were none.

## **Personnel & Benefits Committee**

### **Military Leave**

Mr. Kimbell said Mr. Gardner who presented at the last Board meeting followed up and presented additional information at the Personnel and Benefits Committee meeting. He pointed out that TriCo's Military Leave Policy includes pay that is coded as BAH and BAS as part of the total pay when calculating differential pay. Mr. Gardner explained that BAH and BAS are expense reimbursements from the military and not included in his taxable income.

Mr. Kimbell made a motion to revise TriCo's Military differential pay policy to exclude BAH and BAS when calculating the pay differential. Mr. Hand seconded the motion, and it was unanimously approved. Ms. Merrill and Mr. Kimbell commented on how impressed they were with Mr. Gardner's presentations to the Board and the Committee.

### **Health Insurance**

Mr. Kimbell made a motion to approve the renewal of TriCo's IPEP employee health insurance plan for 2023. The premium increase will be nearly 20% or \$74,000 to the Utility in 2023. Mr. Kimbell said his motion includes a total matching increase to employee HSA accounts to TriCo contributing \$1,000 and matching an additional \$1,400. Mr. Kimbell said the 2022 Health Insurance premiums went down around 12% by switching to IPEP so the overall increase over the two-year period is around 7%.

Mr. Williams said the Committee discussed going with a higher deductible plan as well. The Committee suggested that next year staff look ahead and research other options available in the event there is another large increase. Due to the small pool of TriCo employees, management can't get statistics from Anthem on the number of employees that meet the yearly deductibles.

Mr. Kimbell said staying on the current plan with the proposed \$74,000 increase is included in the proposed 2023 Operating Budget. If the Board decides to increase the HSA contributions, that number will need to be added to the budget before it is approved.

Mr. Ryerson seconded the motion, and it was unanimously approved.

### **2022 Holiday Schedule**

Mr. Williams said the proposed schedule includes 13 Holidays which is the same as previous years. There is one change, moving the day normally given at New Year's Eve to July 3<sup>rd</sup>, since

New Year's Eve is on a weekend. Ms. Merrill said Christmas Eve was also moved to the Day after Christmas since it falls over a weekend. Mr. Williams said that was correct.

Mr. Kimbell made a motion to approve the proposed 2023 Holiday Schedule. Ms. Merrill seconded the motion, and it was unanimously approved.

### **2023 Salary Adjustment**

Mr. Kimbell made a motion to approve a 5% increase to the salary step system in addition to the built in Step for each employee. This will result in most employees receiving an overall salary increase around eight percent in 2023. The Committee considered the midyear salary range adjustment that went into effect on July 1, 2022, when making this recommendation. Ms. Merrill seconded the motion, and it was unanimously approved.

### **Capital & Construction Committee**

#### **#2202 Lift Station 8 Reconstruction Bid Award**

Ms. Foley made a motion to award the Lift Station 8 Reconstruction Contract to Lykins Contracting, LLC for \$1,555,790. Mr. Hill seconded the motion. Mr. Ryerson said there are two bid award requests coming out of the Capital and Construction Committee totaling around \$3 million. He asked where the money is coming from. Ms. Sheeks said the requests are accounted for in the 2022 Capital Budget. The motion was unanimously approved.

#### **#2207 Lift Station 26 Parallel Force Main Bid Award**

Ms. Foley made a motion to award the Lift Station 26 Parallel Force Main Contract to TPI Utility Construction, LLC for \$1,431,600. Mr. McDonald seconded the motion. Mr. Kimbell asked if the \$68,800 engineering design services fees are included in this amount. Ms. Foley said it is not. Mr. Kimbell asked if the project is under budget \$200,000 or \$207,000. Mr. Merkle said the project is under budget \$200,000. The motion was unanimously approved.

### **2023 Capital Budget**

Ms. Foley made a motion to approve the proposed 2023 Capital Budget. Mr. Hill seconded the motion. Mr. Kimbell noted that a fund name was misspelled causing the column to miscalculate. Mr. Merkle will correct the error which will allow the column to calculate correctly. The motion was unanimously approved.

### **ADJOURNMENT**

Mr. Kimbell adjourned the meeting at 6:29 p.m.

The next Board of Trustees Meeting is scheduled for Monday, December 12, 2022, at 6:00 p.m.

Respectfully submitted,



Andrew Williams  
Utility Director

Approved:

\_\_\_\_\_ as Presented

\_\_\_\_\_ as Amended

\_\_\_\_\_  
Michael McDonald, Secretary

\_\_\_\_\_  
Carl Mills, President

# The TriCo Connection

Volume 16 Issue 12 December 2022

MONTHLY NEWSLETTER

## FINANCIAL UPDATE- CINDY SHEEKS

In October 2022, total revenue was \$735,174. It is \$11,000 above revenue from September 2022, and \$28,000 above sales in October 2021. YTD the revenue collections are \$6,771,168 of the annual budget of \$7,759,350, or 87.26%. Residential income was \$441,950 during the month, \$10,129 higher than October 2021. Commercial sales totaled \$238,970 in October 2022, \$17,000 below sales in October 2021. The Other Revenue category (late fees, application fees, plan review fees) was \$12,727 in October. The Other Income category (interest, gains on asset disposal, miscellaneous revenue) was \$41,528 during the month.

Total operating expenses were \$499,604 in October. YTD spending is 85.96% of the 2022 Operating Budget of \$5,803,897. Total October 2022 spending was \$5,782 higher than expenses in October 2021. Wages and benefits spending totaled \$220,978 during the month. Administration spending was \$70,263 during October. Treatment costs totaled \$162,384 and collection costs totaled \$45,978 during the month.

Net income in October was \$93,290 after depreciation and amortization of CIAC. October 2021 net income totaled \$89,593.

### Spending Breakdown in October:

Wages	44.23%
Administration	14.06%
Treatment Costs	32.50%
Collection Costs	9.20%

Interceptor fees were collected in October totaled \$97,507, and YTD collection totals \$293,382. EDU fees collected during October were \$27,079. YTD revenue in the Plant Expansion fund is \$614,343.

Cash generated for October shows an increase in all funds of \$57,445. Capital spending during the month was for list station pump replacements, LS 8 relocation, LS 16 relocation, LS 14 generator and controls, LS 1 wet weather pumps, and LS 26 Force mail parallel. Cash on hand as of October 30, 2022, was \$13,038,936. The balances in the funds are listed below:

Operating	\$8,509,509
Interceptor	\$64,419
Plant Expansion	\$2,260,633
Operating Reserve	\$519,252
Reserve for Replacement	\$-134,773
2020 Bond Funds	<u>\$1,819,897</u>
Total	\$13,038,936

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### Calendar of Events

December 12	Board Meeting	6:00 p.m.
December 21	Holiday Party	11:00 a.m.
December 23	B&F Meeting	7:30 a.m.
December 28	P&B Meeting	7:30 a.m.
January 3 (Tuesday)	C&C Meeting	4:30 p.m.

## ENGINEERING & CONSTRUCTION - WES MERKLE

Staff completed 399 locates, 13 I&I inspections and 28 lateral inspections in November. There were no failed I&I inspections. 1,907 locate requests were received and reviewed. Brandon completed lateral and I&I inspections and Nate completed most locates. Nate attended the Midwest Damage Prevention Conference in French Lick, which focuses on locating buried utilities. Eric inspected sewer installation at Jackson's Grant Village Section 1. Nate, Brandon, and Eric continue to monitor road and storm sewer improvements in the Home Place area. Jeff began review of plant expansion record drawings and GPS data collected in the field throughout the project. Jeff and Ryan compiled plan review and inspection fees and billings for private development projects, which showed many projects needed to be billed for additional resources consumed during design and construction. Ryan reviewed plans for multiple private development projects, including Steadman and Union Woodlands. He continues coursework for IWEA's Leadership Development Institute.

A preconstruction meeting was held for the Lift Station 8 reconstruction project. General contractor Lykins, who completed **the** Lift Station 27 project last year, plans to start work in March. Control panel design continues for Lift Stations 8 and 16. Pyramid plans to begin work on new wet well piping, pump installation, and wet well lining at Lift Stations 1 and 21 next month. Aaron is working to secure delivery of remaining pump equipment from Flygt. Barth Electric plans to begin ATS installation at Lift Station 11 soon. Equipment delivery will drive the rest of the work which also includes Lift Stations 14 and 26, which is anticipated this spring. Design work for Lift Station 16 reconstruction is wrapping up and we anticipate bidding that project in January.



## TRICO HOLIDAY PARTY- WEDNESDAY DECEMBER 21 11:00 A.M.



TriCo

### 2022 TriCo Holiday Party

Please join us on Wednesday December 21, 2022 at 11:00 a.m. at 7236 Mayflower Park Drive for the TriCo Regional Sewer Utility Holiday luncheon. Ham will be provided by the Utility.

There is a voluntary gift exchange. You must bring a gift to receive a gift. Price limit is \$15.

This year we will be having an Ugly Sweater Contest. Work appropriate Ugly Sweaters Please.

**Date:** 12/21/2022 (Wed.)

**Time:** 11:00am - 12:30pm EST

**Location:** Board Room





## COLLECTIONS UPDATE– AARON STRONG

Carter camera inspected 19,304 feet of sewer in the month of November, he is currently inspecting interceptors along Pennsylvania Avenue north of 116<sup>th</sup> Street, a dense commercial area. Camera inspecting interceptors comes with its own set of challenges due to higher flows and larger main sizes. He is currently experimenting with different tractor setups to help expedite inspections in these larger mains.

While performing a 3-year warranty inspection in the Estates at Towne Meadows, Carter found a grounding rod through main ETM13-ETM02. This anomaly was escalated to the developer for repair and subsequent inspection before the maintenance bond is released.

Staff had an impeller bolt shear off one of the three pumps at Lift Station #17, a new bolt was procured and installed the following day. Pump 2 at Lift Station #10 suffered a blown stator, Staff repurposed a plant pump that was taken out of service during the recent plant expansion. Staff converted the pump from 480V to 240V and placed it into service. Lift Station #10 is scheduled to receive major overhaul to include new pumps in 2024 and this repair will get us through until then.

TriCo staff found time to reroute a blocked sump pump discharge line in the valve vault located at 106<sup>th</sup> Street and Ditch Road. It was noted that the vault was holding water, further inspection revealed that the French drain discharge field had failed. Staff had the valve vault cored and daylighted the new line north of the vault. Engineering will have this line incorporated into the subsurface drain plans when the site is eventually developed.

A customer assistance call for slow drains prompted a camera inspection of main WPD111-WPD112 located in the subdivision of Walden Pond. A partially collapsed main was identified and repaired by JAMRR Excavating. Matt performed inspection duties throughout the duration of the repair and found no apparent root cause. It was noted that the main had old backhoe scratches and it is believed to have been compromised by another site contractor when the subdivision was developed in 1991.



**SAFETY UPDATE - LOREN PRANGE**

No injuries reported this month, and we are at 303 days without a loss time accident.

Loren, Scot, and Maggie attended the monthly IWEA Safety meeting.

Jacob Dietz Inc completed the annual fire extinguisher inspection. They found 2 emergency lights with bad batteries and completed repairs onsite.

Inspected walkways and railings around the treatment plant. Cleaned up hoses causing a trip hazard and flipped crank handles on gate valves inward to keep from catching your arm when getting samples in the morning.

**PLANT UPDATE- SCOT WATKINS**

TriCo hosted the IWEA Residual Committee conference, Wes and Loren presented on the facility expansion and biosolids process and Loren and Bob conducted a plant tour. The collections staff assisted in pulling a mixer in the VLR after it failed due to a small piece of plastic being wedged between the propeller. They also pulled two digester pumps for their annual inspections and the new scum pump after it faulted due to a small piece of wood lath being stuck in the volute. Staff stayed busy all month doing preventative and corrective maintenance. Tasked included, taking down the post aeration tank and non-potable structure for their quarterly cleaning, replacing the lovejoy coupler on the odor control pump, rebuilding the back flow preventor in the Biosolids building, annual clarifier cleaning and inspections, annual hydrant maintenance, annual fire extinguisher inspections and switching effluent samplers due to a failed pump. SUN Electric started to work on the expansion punch list items and the grit washer manufacturer made a site visit to inspect the new equipment.

Ninety-eight pump outs have been logged and accounted for over 20,000 gallons of FOG being prevented from entering the system this month. One NOV was issued for a device being over the limit. Aspasia Café and Capriotti's are now open and in the FOG program. Chuy's Mexican Grill had their failing sample pit lined after being found in poor condition. Fourteen inspections were completed. Staff attended the CIOA and IWEA Pretreatment Committee meeting.



The laboratory performed 420 CBOD5 tests, 270 Total Suspended Solids (TSS) tests, 204 Phosphorus & Ammonia tests, and 60 Total Nitrogen tests. Monthly Method Detection Limit studies were completed on TSS, Phosphorus and Ammonia. Staff attended an IWEA Laboratory Committee meeting.

**Birthday**

**Melissa Tetrick December 28**

TriCo Regional Sewer Utility						
Register of Claims						
For the period 11/4/2022/2022-12/30/2022						
Payment date	Check number	Bank name	Payee name	Amount	Amount Allowed	Description
11/9/2022	18431	Operating	Ryan Hartman	\$68.75	\$68.75	Mileage - LDI class
11/10/2022	18434	Operating	TIFFANY DEAN	\$6.19	\$6.19	REFUND-3488 GOLDEN GATE
11/10/2022	18435	Operating	BRYAN KAPALA	\$7.49	\$7.49	REFUND-12616 MALCOMBE
11/10/2022	18436	Operating	MARLAND W MYERS	\$11.53	\$11.53	REFUND-10445 ORCHARD PARK
11/10/2022	18437	Operating	JAY AMBURGEY	\$12.62	\$12.62	REFUND-12958 PETIGRU
11/10/2022	18438	Operating	KRISTINE BROWN	\$13.61	\$13.61	REFUND-11621 WILLOW SPRINGS DR
11/10/2022	18439	Operating	CHUNHE WANG	\$14.27	\$14.27	REFUND-9662 AVENEL CT
11/10/2022	18440	Operating	GWENDOLEN MORRIS	\$16.39	\$16.39	REFUND-1075 ARLINGTON CT
11/10/2022	18441	Operating	LARRY SHIMER	\$16.54	\$16.54	REFUND-842 PRESTON
11/10/2022	18442	Operating	JOANNE RATERMANN	\$16.92	\$16.92	REFUND-13406 GOLDEN GATE
11/10/2022	18443	Operating	SHERI SAPPER	\$17.12	\$17.12	REFUND-12976 PETIGRU
11/10/2022	18444	Operating	RANDI HALBROOK REV TRU	\$20.53	\$20.53	REFUND-3515 INVERNESS BLVD
11/10/2022	18445	Operating	LARRY BACHER	\$21.24	\$21.24	REFUND-2211 PINEHURST DR
11/10/2022	18446	Operating	AVERY OR JENNIFER HUDS	\$22.04	\$22.04	REFUND-14418 WHISPER WIND DR
11/10/2022	18447	Operating	THOMAS P DAKICH	\$22.77	\$22.77	REFUND-9790 SUMMERLAKES
11/10/2022	18448	Operating	ANDREW PERGAKIS	\$23.12	\$23.12	REFUND-1982 PHETTSBURY
11/10/2022	18449	Operating	THOMAS OR SHERYL PETRI	\$23.97	\$23.97	REFUND-12791 FORSYTH #C
11/10/2022	18450	Operating	JEFFREY TRAUPMAN	\$24.39	\$24.39	REFUND-13756 KIRKLEES
11/10/2022	18451	Operating	JOHN KOEHLER	\$25.22	\$25.22	REFUND-13690 FRENCHMANS
11/10/2022	18452	Operating	DREES PREMIER HOMES	\$26.70	\$26.70	REFUND-1684 BLYTHE
11/10/2022	18453	Operating	BILY WELLS	\$26.70	\$26.70	REFUND-2711 EAST HIGH GROVE CIRCLE
11/10/2022	18454	Operating	JOHN MCCARTY	\$27.18	\$27.18	REFUND-12546 TIMBER CREEK DR #8
11/10/2022	18455	Operating	JAMES OR CYNTHIA HALL	\$27.22	\$27.22	REFUND-2520 COLONY
11/10/2022	18456	Operating	JOHN OR HOLLIE HERIDER	\$27.74	\$27.74	REFUND-1404 ORCHARD PARK DR N
11/10/2022	18457	Operating	LIXIN FAN	\$28.89	\$28.89	REFUND-14465 WELFORD WAY
11/10/2022	18458	Operating	CHRISTOPHER CARMEN	\$29.12	\$29.12	REFUND-14481 QUAIL POINTE DR
11/10/2022	18459	Operating	ROCHELLE BANOS	\$29.12	\$29.12	REFUND-12546 TIMBER CREEK DR #4
11/10/2022	18460	Operating	LAKSHMI VARANASI	\$30.00	\$30.00	REFUND-1021 SARATOGA CIRCLE
11/10/2022	18461	Operating	GREG HOPKINSON	\$30.02	\$30.02	REFUND-10133 MARWOOD TRAILS E DR
11/10/2022	18462	Operating	REHAB HOSP/ACCTS PAY	\$33.39	\$33.39	REFUND-12425 OLD MERIDIAN ST #B2
11/10/2022	18463	Operating	SAM KNIGHT	\$38.62	\$38.62	REFUND-13896 BERENGER LANE
11/10/2022	18464	Operating	JEFFREY COX	\$43.54	\$43.54	REFUND-13592 ASHBURY DR
11/10/2022	18465	Operating	LADONNA KIEWER	\$46.49	\$46.49	REFUND-3801 RICHMOND
11/10/2022	18466	Operating	JOHN CLAYTON	\$65.03	\$65.03	REFUND-13476 VERSAILLES DR
11/10/2022	18467	Operating	JANE GOLDBERG	\$72.03	\$72.03	REFUND-10450 LAUREL RIDGE LANE
11/10/2022	18468	Operating	VIRGINIA RODRIGUEZ	\$85.00	\$85.00	REFUND-14432 CHARIOTS WHISPER
11/10/2022	18469	Operating	CHARLES WEINDORF C/O P	\$119.74	\$119.74	REFUND-715 E 111TH ST
11/10/2022	18470	Operating	NIMA GYALTSHEN	\$123.53	\$123.53	REFUND-519 E 108TH ST
11/10/2022	18471	Operating	JOHN C NAYAAGAM	\$282.76	\$282.76	REFUND-3817 CASTLE ROAD DR
11/10/2022	18472	Operating	SPRM01 HEALTHCARE REAI	\$6,843.10	\$6,843.10	REFUND-10300 N MERIDIAN ST
11/10/2022	18473	Operating	SARAT KONERU	\$31.52	\$31.52	REFUND-1106 LAURELWOOD
11/10/2022	18474	Operating	ESTATE OF CONSTANCE SC	\$20.15	\$20.15	REFUND-2427 GLEBE ST
11/10/2022	18475	Operating	PAUL MAJORS	\$1,548.03	\$1,548.03	REFUND-13482 LOST CREEK LANE
11/10/2022	18476	Operating	IUPPS	\$2,186.90	\$2,186.90	Montly tickets
11/10/2022	18477	Operating	Vasey Commercial Heating & A	\$252.00	\$252.00	LS R & M
11/10/2022	18477	Operating	Vasey Commercial Heating & A	\$252.00	\$252.00	LS R & M
11/10/2022	18477	Operating	Vasey Commercial Heating & A	\$252.00	\$252.00	LS R & M
11/10/2022	18477	Operating	Vasey Commercial Heating & A	\$252.00	\$252.00	LS R & M
11/10/2022	18477	Operating	Vasey Commercial Heating & A	\$1,315.00	\$1,315.00	Plant R & M
11/10/2022	18477	Operating	Vasey Commercial Heating & A	\$252.00	\$252.00	LS R & M
11/10/2022	18477	Operating	Vasey Commercial Heating & A	\$252.00	\$252.00	LS R & M
11/10/2022	18477	Operating	Vasey Commercial Heating & A	\$252.00	\$252.00	LS R & M
11/10/2022	18477	Operating	Vasey Commercial Heating & A	\$252.00	\$252.00	LS R & M
11/10/2022	18477	Operating	Vasey Commercial Heating & A	\$252.00	\$252.00	LS R & M
11/10/2022	18477	Operating	Vasey Commercial Heating & A	\$528.00	\$528.00	LS R & M
11/10/2022	18478	Reserve for F	Xylem Water Solutions USA In	\$241,186.10	\$241,186.10	CIP-Proj 2201 LS 1 pumps replacement
11/10/2022	18478	Reserve for F	Xylem Water Solutions USA In	\$2,496.00	\$2,496.00	CIP-Proj 2201 LS 1 pumps replacement
11/11/2022	18479	Operating	Carter Kaminski	\$143.38	\$143.38	Mileage
11/11/2022	18480	Operating	Cindy Sheeks	\$21.38	\$21.38	Mileage reim
11/11/2022	18481	Operating	Tony Collins	\$650.00	\$650.00	CPR Training
11/14/2022	18482	Operating	Nathan Crowder	\$163.47	\$163.47	Mileage reim- 811 meeting
11/15/2022	18484	Operating	Donohue	\$20.00	\$20.00	Plant R & M - short paid on chk 18183
11/17/2022	18485	Operating	Nathan Crowder	\$84.47	\$84.47	Cold weather gear
11/18/2022	18486	Operating	Tristin Gardner	\$32.50	\$32.50	Mileage reim
11/23/2022	18489	Operating	Scot Watkins	\$1,220.00	\$1,220.00	Reim- Dependent care
11/28/2022	18490	Operating	Carmel Utilities	\$14.49	\$14.49	LS 1
11/28/2022	18490	Operating	Carmel Utilities	\$29.47	\$29.47	LS 26
11/28/2022	18490	Operating	Carmel Utilities	\$145.76	\$145.76	LS 2
11/28/2022	18491	Operating	Paymentus Group, Inc.	\$39.80	\$39.80	NSF Fees
11/30/2022	18492	Operating	Brandon Woolf	\$30.00	\$30.00	Nov cell phone
11/30/2022	18493	Operating	Eric Luis Delacruz	\$30.00	\$30.00	Nov cell phone
11/30/2022	18494	Operating	Jeffrey Martin	\$30.00	\$30.00	Nov cell phone
11/30/2022	18495	Operating	Nathan Crowder	\$30.00	\$30.00	Nov cell phone
11/30/2022	18496	Operating	Amanda Foley	\$200.00	\$200.00	Nov board fees
11/30/2022	18497	Operating	Carl S. Mills	\$100.00	\$100.00	Nov board fees
11/30/2022	18498	Operating	Charles Ryerson	\$50.00	\$50.00	Nov board fees
11/30/2022	18499	Operating	Eric Hand	\$100.00	\$100.00	Nov board fees
11/30/2022	18500	Operating	Jane B. Merrill	\$200.00	\$200.00	Nov board fees
11/30/2022	18501	Operating	Jeff Hill	\$100.00	\$100.00	Nov board fees

TriCo Regional Sewer Utility						
Register of Claims						
For the period 11/4/2022/2022-12/30/2022						
Payment date	Check number	Bank name	Payee name	Amount	Amount Allowed	Description
11/30/2022	18502	Operating	Jeffrey Kimbell	\$100.00	\$100.00	Nov board fees
11/30/2022	18503	Operating	Michael A. McDonald	\$200.00	\$200.00	Nov board fees
11/30/2022	18504	Operating	Steve Pittman	\$100.00	\$100.00	Nov board fees
12/1/2022	18505	Operating	AFLAC	\$561.03	\$561.03	EE Deductions
12/2/2022	18506	Operating	Brian Vaughn	\$105.00	\$105.00	Mileage
12/2/2022	18507	Operating	Cody Cain	\$40.00	\$40.00	Operator test reimbursement
12/6/2022	18508	Operating	BARRETT OR REBECCA BO	\$6.85	\$6.85	REFUND-2257 FINCHLEY RD
12/6/2022	18509	Operating	MICHAEL HASCH	\$12.48	\$12.48	REFUND-13755 PIAZZA CT
12/6/2022	18510	Operating	TIMOTHY OR ROBERTA BUS	\$19.82	\$19.82	REFUND-1015 BELMONT
12/6/2022	18511	Operating	JENNIFER GRAY	\$20.20	\$20.20	REFUND-13466 SHAKAMAC
12/6/2022	18512	Operating	JOSEPH ROMANCZUK	\$24.31	\$24.31	REFUND-491 TWIN OAKS DR
12/6/2022	18513	Operating	TOVAH OR LUKE T BUIKEMA	\$24.81	\$24.81	REFUND-3883 SUGAR PINE LANE
12/6/2022	18514	Operating	NIMA GYALTSHEN	\$27.75	\$27.75	REFUND-519 E 108TH ST
12/6/2022	18515	Operating	LINDA DECAMP	\$29.92	\$29.92	REFUND-4360 CREEKSIDE PASS
12/6/2022	18516	Operating	MICHAEL BALDWIN	\$33.62	\$33.62	REFUND-2411 WINFIELD
12/6/2022	18517	Operating	A H WOPSHALL	\$43.59	\$43.59	REFUND-4171 FIELD MASTER DR
12/6/2022	18518	Operating	STANLEY MATTINGLY	\$45.62	\$45.62	REFUND-10725 CORNERSTONE CT
12/6/2022	18519	Operating	DREES PREMIER HOMES	\$50.00	\$50.00	REFUND-1684 BLYTHE
12/6/2022	18520	Operating	STEPHANIE FANG	\$175.54	\$175.54	REFUND-12730 ASHWORTH ST
12/6/2022	18521	Plant Expans	Huntington Public Cap Corp	\$679,846.26	\$679,846.26	Bond payment & interest
12/6/2022	18522	Interceptor	Donohue	\$120.00	\$120.00	CIP-Proj 2208 LS 16 Control panel
12/6/2022	18523	Reserve for F	Circle City Pipe Lining	\$2,947.00	\$2,947.00	CIP - Plant - oil/water separator
12/6/2022	18524	Reserve for F	Donohue	\$896.24	\$896.24	CIP-Proj LS 2 Replace pump 3
12/6/2022	18525	Reserve for F	Interstate Power Systems	\$9,200.00	\$9,200.00	CIP-Proj 2205 LS 14 Generator+Controls R4R
12/6/2022	18526	Operating	Altman, Poindexter & Wyatt, LL	\$805.00	\$805.00	Legal fees
12/6/2022	18527	Operating	Bio Chem, Inc.	\$5,341.66	\$5,341.66	K275 KLX
12/6/2022	18528	Operating	BL Anderson Company, Inc.	\$456.00	\$456.00	LS R & M
12/6/2022	18529	Operating	Black Tie Courier	\$525.00	\$525.00	Courier services
12/6/2022	18530	Operating	Blackbaud	\$6,844.62	\$6,844.62	NXT renewal + 10 pack
12/6/2022	18531	Operating	Brehob Corporation	\$721.50	\$721.50	Plant R & M
12/6/2022	18532	Operating	Carmel Utilities	\$33.26	\$33.26	Cleaning fees
12/6/2022	18532	Operating	Carmel Utilities	\$524.02	\$524.02	Sewer line cleaning
12/6/2022	18533	Operating	Carmel Utilities	\$81,554.25	\$81,554.25	Nov flow
12/6/2022	18533	Operating	Carmel Utilities	\$1,047.00	\$1,047.00	November reads
12/6/2022	18534	Operating	Carmel Utilities	\$44.03	\$44.03	Stormwater fees
12/6/2022	18535	Operating	Commonwealth Engineers, Inc	\$3,850.00	\$3,850.00	CIP-Proj 2202 LS 8 Reconstruction
12/6/2022	18536	Operating	Concentra Health Services, Inc	\$60.00	\$60.00	Testing fees
12/6/2022	18537	Operating	CuraLinc, LLC	\$295.00	\$295.00	EAP Services
12/6/2022	18538	Operating	Davis Wholesale Supply	\$895.72	\$895.72	Plant R & M
12/6/2022	18539	Operating	Donohue	\$4,080.00	\$4,080.00	CIP-Proj 2202 and Plant R & M and LS R & M
12/6/2022	18540	Operating	Doxim	\$6,421.09	\$6,421.09	Postage
12/6/2022	18540	Operating	Doxim	\$4,515.65	\$4,515.65	Print/mail service
12/6/2022	18541	Operating	Eco Infrastructure Solutions, In	\$328.29	\$328.29	Equipment repair
12/6/2022	18541	Operating	Eco Infrastructure Solutions, In	\$2,965.94	\$2,965.94	Transtar repairs
12/6/2022	18542	Operating	Faco Waterworks, LLC	\$1,543.00	\$1,543.00	LS R & M
12/6/2022	18543	Operating	Fastenal Company	\$150.50	\$150.50	Plant R & M
12/6/2022	18544	Operating	Ferguson Enterprises Inc #148	\$158.50	\$158.50	Plant R & M
12/6/2022	18546	Operating	Grainger	\$212.04	\$212.04	Plant R & M
12/6/2022	18546	Operating	Grainger	\$491.34	\$491.34	LS R & M
12/6/2022	18546	Operating	Grainger	\$185.46	\$185.46	Plant R & M
12/6/2022	18546	Operating	Grainger	\$121.41	\$121.41	Safety Materials
12/6/2022	18547	Operating	Hach Company	\$3,181.05	\$3,181.05	Sewer sampling
12/6/2022	18547	Operating	Hach Company	\$1,130.00	\$1,130.00	Sewer sampling
12/6/2022	18548	Operating	Interstate Power Systems	\$6,400.00	\$6,400.00	CIP-Proj 2204 LS 11 Backup Generator - Operating
12/6/2022	18549	Operating	IT Indianapolis/Core	\$10,206.96	\$10,206.96	Monthly IT fees
12/6/2022	18549	Operating	IT Indianapolis/Core	\$661.58	\$661.58	Azure
12/6/2022	18550	Operating	IUPPS	\$1,786.95	\$1,786.95	Monthly tickets
12/6/2022	18551	Operating	Jamrr Excavation LLC	\$6,300.00	\$6,300.00	Sewer repair
12/6/2022	18552	Operating	KOORSEN FIRE & SECURITY	\$150.00	\$150.00	Monitoring April - June 2022
12/6/2022	18552	Operating	KOORSEN FIRE & SECURITY	\$150.00	\$150.00	Monitoring June - Aug 2022
12/6/2022	18552	Operating	KOORSEN FIRE & SECURITY	\$150.00	\$150.00	Monitoring - Dec 22-Feb 2023
12/6/2022	18552	Operating	KOORSEN FIRE & SECURITY	\$30.00	\$30.00	Fire alarm cell monitoring July - Sept 2022
12/6/2022	18552	Operating	KOORSEN FIRE & SECURITY	\$13,977.94	\$13,977.94	CIP-Addl plant cameras
12/6/2022	18552	Operating	KOORSEN FIRE & SECURITY	\$479.00	\$479.00	Hansha Camera Addition to main admin bldg
12/6/2022	18552	Operating	KOORSEN FIRE & SECURITY	\$5,778.84	\$5,778.84	CIP-Addl cameras to plant
12/6/2022	18552	Operating	KOORSEN FIRE & SECURITY	\$1,211.00	\$1,211.00	Hanwha Camera add to main admin bldg
12/6/2022	18552	Operating	KOORSEN FIRE & SECURITY	\$150.00	\$150.00	Monitoring-Sept - Nov 2022
12/6/2022	18552	Operating	KOORSEN FIRE & SECURITY	\$219.25	\$219.25	Video repair service call
12/6/2022	18552	Operating	KOORSEN FIRE & SECURITY	\$2,000.00	\$2,000.00	CIP-Addl cameras to the plant project
12/6/2022	18552	Operating	KOORSEN FIRE & SECURITY	\$30.00	\$30.00	Quarterly fire cell monitoring Oct -Dec 2022
12/6/2022	18552	Operating	KOORSEN FIRE & SECURITY	\$355.45	\$355.45	Video repair service call
12/6/2022	18553	Operating	Maggie Crediford	\$1,756.29	\$1,756.29	Tuition reimbursement
12/6/2022	18554	Operating	Merrell Brothers, Inc.	\$11,167.40	\$11,167.40	Biosolid disposal
12/6/2022	18555	Operating	Microbac Laboratories, Inc.	\$456.00	\$456.00	CN testing
12/6/2022	18555	Operating	Microbac Laboratories, Inc.	\$456.00	\$456.00	CN Testing
12/6/2022	18555	Operating	Microbac Laboratories, Inc.	\$152.50	\$152.50	Nitrogen testing
12/6/2022	18555	Operating	Microbac Laboratories, Inc.	\$151.00	\$151.00	Metals testing
12/6/2022	18555	Operating	Microbac Laboratories, Inc.	\$456.00	\$456.00	CN Testing



TriCo Regional Sewer Utility						
Register of Claims						
For the period 11/4/2022/2022-12/30/2022						
Payment date	Check number	Bank name	Payee name	Amount	Amount Allowed	Description
12/6/2022	18556	Operating	NCL of Wisconsin, Inc	\$321.47	\$321.47	Sampling fees
12/6/2022	18556	Operating	NCL of Wisconsin, Inc	\$1,877.81	\$1,877.81	Sampling fees
12/6/2022	18557	Operating	Office Pride	\$2,165.00	\$2,165.00	Office cleaning
12/6/2022	18558	Operating	PFM Truck & Car Care Center	\$1,449.42	\$1,449.42	2016 F 150 Brakes
12/6/2022	18559	Operating	Quality Repair Service Inc.	\$5,284.46	\$5,284.46	Belt filter press
12/6/2022	18560	Operating	Red Wing Business Advantage	\$300.00	\$300.00	Boots - Gardner
12/6/2022	18561	Operating	Shred Monkey	\$40.00	\$40.00	Shredding
12/6/2022	18562	Operating	Simplifile	\$630.00	\$630.00	Filing fees
12/6/2022	18563	Operating	Structured Solutions, LLC	\$8,383.00	\$8,383.00	Manhole repairs
12/6/2022	18564	Operating	Taylor Oil Company, Inc.	\$2,283.74	\$2,283.74	Dyed Fuel
12/6/2022	18564	Operating	Taylor Oil Company, Inc.	\$14.07	\$14.07	DEF
12/6/2022	18564	Operating	Taylor Oil Company, Inc.	\$3,094.22	\$3,094.22	Fuel
12/6/2022	18565	Operating	The Overhead Door Co of India	\$2,234.00	\$2,234.00	Repairs
12/6/2022	18566	Operating	TPI Utility Construction	\$18,000.00	\$18,000.00	Install manhole to move lift station flow meter
12/6/2022	18566	Operating	TPI Utility Construction	\$8,500.00	\$8,500.00	Repair-525 E 106th Street
12/6/2022	18566	Operating	TPI Utility Construction	\$2,010.00	\$2,010.00	Repairs - Norfolk & Mayfair lane
12/6/2022	18567	Operating	Utility Supply Company	\$85.80	\$85.80	LS R & M
12/6/2022	18567	Operating	Utility Supply Company	\$42.58	\$42.58	LS R & M
12/6/2022	18567	Operating	Utility Supply Company	\$351.60	\$351.60	Line repair
12/6/2022	18567	Operating	Utility Supply Company	\$32.85	\$32.85	Plant R & M
12/6/2022	18568	Operating	Vasey Commercial Heating & A	\$877.00	\$877.00	Plant R & M
12/6/2022	18568	Operating	Vasey Commercial Heating & A	\$339.50	\$339.50	Plant R & M
12/6/2022	18568	Operating	Vasey Commercial Heating & A	\$347.00	\$347.00	Plant R & M
12/6/2022	18569	Operating	White's Ace Hardware-Carmel	\$22.17	\$22.17	Operating supplies
12/6/2022	18570	Operating	Zionsville Chamber of Commerce	\$275.00	\$275.00	Membership fee
12/6/2022	18571	Operating	Fluid Waste Services, Inc.	\$1,140.00	\$1,140.00	LS R & M
12/6/2022	18571	Operating	Fluid Waste Services, Inc.	\$700.00	\$700.00	Line repair-9620 Estep Dr
12/6/2022	18571	Operating	Fluid Waste Services, Inc.	\$630.00	\$630.00	Plant R & M
12/6/2022	18572	Interceptor	GRW	\$6,200.00	\$6,200.00	CIP-Proj 2207 LS 26 Parallel Force Main
12/6/2022	18572	Interceptor	GRW	\$430.00	\$430.00	CIP-Proj 2208 LS 16 Reconstruction
12/6/2022	18572	Interceptor	GRW	\$600.00	\$600.00	CIP-Proj 2208 LS 16 Reconstruction
12/6/2022	18573	Operating	BRIAN KIM OR STEPHANIE M	\$9.00	\$9.00	REFUND-10134 SOLACE LANE
12/7/2022	18574	Operating	Ferguson Enterprises Inc #148	\$133.86	\$133.86	LS R & M
12/7/2022	18575	Operating	Jammr Excavation LLC	\$7,355.00	\$7,355.00	Line repair - 9975 Estep Drive
12/7/2022	18576	Operating	Lionheart Critical Power Specia	\$3,785.00	\$3,785.00	Equipment repair
12/7/2022	18577	Operating	Matt Starr	\$65.00	\$65.00	Mileage - on call
12/7/2022	18578	Operating	Pace Analytical Services LLC	\$249.78	\$249.78	Testing fees
11/4/2022	2022634	Operating	AT & T Mobility	\$2,611.48	\$2,611.48	Employee service
11/7/2022	2022636	Operating	PNC Bank	\$5,787.45	\$5,787.45	Oct CC Expenses
11/14/2022	2022637	Operating	ADP	\$77,419.33	\$77,419.33	Payroll PPE 11/11/2022
11/14/2022	2022638	Operating	Empower Retirement (Hoosier	\$9,557.47	\$9,557.47	401a, 457b, Roth PPE 11/11/2022
11/18/2022	2022639	Operating	ADP	\$139.20	\$139.20	Workforce Now time and attendance
11/11/2022	2022640	Operating	ADP	\$149.00	\$149.00	Workforce Now
11/25/2022	2022641	Operating	ADP	\$149.00	\$149.00	ADP Workforce now
11/20/2022	2022642	Operating	Mutual of Omaha	\$4,046.44	\$4,046.44	Insurance - Dec 2022
11/27/2022	2022643	Operating	AT & T	\$1,367.12	\$1,367.12	Internet
11/28/2022	2022644	Operating	Empower Retirement (Hoosier	\$9,595.79	\$9,595.79	401a, 457b, Roth
11/28/2022	2022645	Operating	ADP	\$77,296.69	\$77,296.69	Payroll PPE 11/25/22
11/28/2022	2022646	Operating	Citizens Energy Group	\$33.79	\$33.79	LS 17
11/28/2022	2022647	Operating	Citizens Energy Group	\$98.77	\$98.77	Plant
11/18/2022	2022648	Operating	Comcast	\$216.22	\$216.22	Backup Internet
11/27/2022	2022650	Operating	Amazon Capital Services	\$144.16	\$144.16	Computer accessories
11/27/2022	2022650	Operating	Amazon Capital Services	\$24.98	\$24.98	Xmas party prizes
11/27/2022	2022650	Operating	Amazon Capital Services	\$175.00	\$175.00	Entrance mat
11/27/2022	2022650	Operating	Amazon Capital Services	\$51.96	\$51.96	Xmas tree ornaments
11/27/2022	2022650	Operating	Amazon Capital Services	\$92.78	\$92.78	Xmas party game
11/27/2022	2022650	Operating	Amazon Capital Services	\$25.97	\$25.97	Packing paper
12/1/2022	2022651	Operating	Globe Life	\$88.08	\$88.08	EE deductions
11/14/2022	2022652	Operating	Republic Services #761	\$495.29	\$495.29	Trash service
11/14/2022	2022652	Operating	Republic Services #761	\$528.22	\$528.22	Trash service
11/24/2022	2022653	Operating	CenterPoint Energy/Vectren E	\$48.77	\$48.77	LS 2
11/24/2022	2022654	Operating	CenterPoint Energy/Vectren E	\$20.04	\$20.04	LS 10
12/2/2022	2022655	Operating	CenterPoint Energy/Vectren E	\$886.76	\$886.76	Plant natural gas
12/1/2022	2022656	Operating	Republic Services #761	\$533.33	\$533.33	Dup pmt on inv - drafted 2x
12/21/2022	2022657	Operating	IPL	\$82.08	\$82.08	LS 20
12/22/2022	2022658	Operating	IPL	\$100.27	\$100.27	LS 24
12/21/2022	2022659	Operating	IPL	\$45.95	\$45.95	LS 22
12/21/2022	2022660	Operating	IPL	\$60.46	\$60.46	LS VV
12/21/2022	2022661	Operating	IPL	\$335.06	\$335.06	LS 9
12/21/2022	2022662	Operating	IPL	\$67.85	\$67.85	LS 25
12/21/2022	2022663	Operating	IPL	\$107.27	\$107.27	LS 12
12/21/2022	2022664	Operating	IPL	\$113.82	\$113.82	LS 3
12/22/2022	2022665	Operating	IPL	\$83.08	\$83.08	LS 27
12/21/2022	2022666	Operating	IPL	\$990.55	\$990.55	LS 10
12/21/2022	2022667	Operating	IPL	\$593.75	\$593.75	LS 8
12/20/2022	2022668	Operating	IPL	\$54.19	\$54.19	LS 18
12/5/2022	2022669	Operating	Duke Energy	\$860.56	\$860.56	LS 26
12/9/2022	2022670	Operating	Duke Energy	\$1,527.14	\$1,527.14	LS 17



## Docket Report Information

For the period 11/4/2022/2022-12/30/2022

CIP-Proj 2201 LS 1 pumps replacement	\$243,682.10
CIP-Proj 2208 LS 16 Control panel	\$1,150.00
CIP - Plant - oil/water separator	\$2,947.00
CIP-Proj LS 2 Replace pump 3	\$896.24
CIP-Proj 2205 LS 14 Generator+Controls R4R	\$9,200.00
CIP-Proj 2202 LS 8 Reconstruction	\$7,930.00
CIP-Addl plant cameras	\$21,756.78
CIP-Proj 2207 LS 26 Parallel Force Main	\$6,200.00
CIP-Proj 2204 LS 11 Backup Generator - Operating	\$6,400.00
	\$300,162.12
District Insurance	\$34,728.63
Carmel Utilities	\$81,554.25
Bond & Interest Payment	\$679,846.26
Other Expenses	\$425,424.24
<b>Total Claims</b>	<b>\$1,521,715.50</b>

Selected Statistics 2022	January	February	March	April	May	June	July	August	September	October	November	2022 Monthly Average	2022 YTD	2021 Total Through October
<b>Maintenance Information</b>														
Lateral Inspections	26	9	22	18	20	31	20	37	24	21	28	23	256	272
Certified I&I Inspections	10	30	14	27	26	30	24	45	32	43	13	27	294	405
Failed I&I Inspections	0	2	0	1	0	0	0	0	0	0	0	0	3	1
Sewer Locates	219	207	269	252	283	310	308	407	300	235	399	290	3,189	4,101
Manholes Added	9	2	0	0	0	3	1	0	0	21	19	5	55	116
Total # of Manholes	6,011	6,013	6,013	6,013	6,013	6,016	6,017	6,017	6,017	6,038	6,057	N/A	6,011	6,002
Manholes Inspected	0	0	332	460	817	458	83	3	0	0	6	196	2,159	1,962
Feet of Sewer Added	0	360	0	0	0	852	49	35	0	0	4,772	552	6,068	69,639
Total Footage of Sewers	1,734,749	1,735,109	1,735,109	1,735,109	1,735,109	1,735,961	1,736,010	1,736,045	1,735,770	1,742,104	1,746,876	N/A	1,734,749	1,732,091
Feet of Sewer Televised	19,395	13,404	22,738	42,401	17,769	35,917	18,659	14,097	20,116	25,935	25,277	23,246	255,708	311,338
Acoustic Sewer Inspection	0	0	0	23,680	0	49,700	58,920	20,330	0	0	0	13,875	152,630	0
Feet of Sewer Cleaned	345	0	225	1,112	9,398	367	0	10,488	2,303	4,342	378	2,633	28,958	13,157
Overflows	0	0	0	0	1	0	0	0	0	0	0	0	1	3
Feet of LPFM Cleaned	0	0	0	0	0	0	0	0	34,968	0	0	3,179	34,968	6,953
<b>LS 1 to Carmel Utilities</b>														
Rainfall/Precipitation (inches)	1.11	3.83	6.38	4.01	5.14	2.35	4.05	5.35	2.96	1.65	1.48	3.48	38.31	33.78
Total Flow (gallons)	54,400,461	61,672,348	74,921,000	55,623,631	60,065,103	32,161,235	31,110,711	31,564,320	30,745,974	29,092,652	27,102,000	44,405,403	488,459,435	556,247,340
Max Daily Flow (gallons)	2,356,132	3,605,548	3,899,994	2,729,966	3,076,524	1,248,044	1,145,262	1,243,030	1,437,002	1,296,525	996,000	N/A	3,899,994	3,150,941
Average Daily Flow (gallons)	1,754,854	2,202,584	2,416,806	1,854,121	1,937,584	1,072,041	1,003,604	1,018,204	1,024,866	819,486	903,000	1,455,195	N/A	N/A
Min Daily Flow (gallons)	1,469,900	1,548,862	1,708,760	1,492,640	1,103,140	970,780	633,046	919,919	908,202	939,473	820,000	N/A	633,046	697,447
<b>TriCo WRRF</b>														
Total Flow (gallons)	89,980,000	81,455,000	99,793,000	74,890,000	85,598,000	101,730,000	100,610,000	105,560,000	97,329,000	92,400,000	75,033,000	91,307,091	1,004,378,000	867,525,321
Max Daily Flow (gallons)	3,659,000	4,321,000	6,192,000	3,612,000	3,807,000	3,930,000	3,707,000	4,560,000	4,520,000	3,310,000	3,117,000	N/A	6,192,000	5,351,000
Average Daily Flow (gallons)	2,902,581	2,909,107	3,219,129	2,496,000	2,761,000	3,390,000	3,250,000	3,410,000	3,350,000	3,070,000	2,501,100	3,023,538	N/A	N/A
Min Daily Flow (gallons)	2,206,000	1,715,000	2,750,000	1,859,000	1,814,000	3,110,000	2,826,000	3,000,000	3,090,000	2,740,000	2,167,000	N/A	1,715,000	1,259,000
Total Flow to Both Plants	144,380,461	143,127,348	174,714,000	130,513,631	145,663,103	133,891,235	131,720,711	137,124,320	128,074,974	121,492,652	102,135,000	135,712,494	1,492,837,435	1,423,772,661
<b>Biosolids Handling (gallons)</b>														
Wasted (Biosolids)	869,200	1,176,000	1,133,000	976,000	1,293,000	1,341,000	1,083,000	1,076,000	1,115,000	1,183,000	1,183,000	1,129,836	12,428,200	14,567,490
Dewatered	170,000	265,000	506,880	370,320	538,160	563,900	439,540	390,980	313,540	168,520	236,910	360,341	3,963,750	5,947,900
Digested Sludge Withdrawn	695,000	728,000	773,000	771,000	762,000	808,000	800,000	956,000	866,000	901,000	861,000	811,000	8,921,000	8,710,000
<b>Customer Information</b>													<b>16,384</b>	
New Sewer Service Accounts	27	16	10	30	26	16	19	7	10	25	17	18	203	174
Permits Issued	24	21	26	19	29	12	5	10	13	9		17	168	261





## JOINT PERSONNEL & BENEFITS AND BOARD OF TRUSTEES MEETING

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Monday, November 14, 2022, at 5:30 p.m.

### Memorandum

Mr. Kimbell called the meeting to order at 5:30 P.M.

Members Present: Committee Chair Jeff Kimbell, members Eric Hand and Chuck Ryerson. Others in attendance were Board Member Michael McDonald, Utility Director Andrew Williams, Engineering Manager Wes Merkle and Controller Cindy Sheeks.

### **PUBLIC COMMENT**

There was no one present from the public.

### **2023 HEALTH INSURANCE**

Mr. Williams said Huntington Insurance requested additional quotes when the IPEP renewal numbers came back. Two of the alternatives are through IPEP offering the same coverage with higher deductibles. Quotes were also received from IU Health, and All State. Staff has considered IU Health plans before, the issue has been they provide no out of network coverage. You can only use doctors in the IU network and go to IU hospitals for treatment. TriCo's Huntington insurance agent has never dealt with All State Health insurance and had no feedback or recommendations for staff regarding their coverage. It appears to be similar coverage to the IPEP plan. One difference is the out of network out of pocket goes from \$6,000 to \$12,000 to \$12,000 to \$25,000. The premiums would be a 10% decrease from the IPEP plan.

When TriCo switched to IPEP in 2022 there was a 12% decrease in insurance costs. The proposed increase in costs is up 19% for 2023 which would be an aggregate increase of 7.7% a year from the 2021 coverage. Mr. Williams said staying with the current insurance an employee will see an increase in premiums of \$300 per year and \$938 for families.

Mr. Williams said since TriCo switched to high deductible insurance 15 years ago, the TriCo has provided a \$1000 HSA contribution on the first pay of the year and up to a \$1,000 match on employee contributions. Mr. Williams said that in 2023 an individual can put \$3850 into an HSA account and a family can put in \$7450. TriCo offers an opt out incentive to employees who take other health insurance of \$2,300, with half being paid in January and half paid in July. Mr. Williams asked the Committee member's thoughts on moving to a higher deductible plan with some hybrid option to keep employee costs down by increasing TriCo's contribution or offer a quasi-self-insured option.

Mr. Kimbell asked Mr. Williams what his recommendation is. Mr. Williams said he recommends staying with the current coverage. Mr. Kimbell said he supports Mr. Williams recommendation to stay with the current health insurance coverage. Mr. Kimbell said he also supports either increasing the employer's HSA contribution or looking at some sort

of self-insurance variant. Mr. Kimbell asked how to find out what has happened in the last five years to justify the increases in coverage. Mr. Ryerson said there is no way to know. Ms. Sheeks said that information will not be provided to TriCo because we have under 50 employees on the plan. Mr. Kimbell asked if they can provide a percentage of people for the population in general that use all their deductible. Mr. Kimbell asked if that information could be gathered for discussions about health insurance in the coming years. Mr. Ryerson said he would not be in favor of moving deductibles to \$5,000/\$10,000. Mr. Kimbell said he would consider both options when talking about self-insurance funding. Ms. Sheeks said there would also be the consideration of administration of self-funded options. It may need to be handled by an outside company that would incur administrative costs which could eat up savings. Ms. Sheeks said tax implications to the employees would also need to be considered when discussing self-funding insurance.

Mr. McDonald said TriCo's contribution to HSA accounts are not taxable to employees. He recommended staying with the current health insurance plan for 2023 and increasing TriCo's HSA match to employees. Mr. Kimbell suggested matching up to \$1,400 to employee HSA accounts. Mr. Williams asked Ms. Sheeks if she knows what percentage of employees hit their max HSA contributions. Ms. Sheeks said all but two employees who are new this year that won't get to the \$1000 match. Mr. Ryerson said he is comfortable staying at the current deductible levels. He agreed he would like to have some more statistics for several years to review for self-insurance discussions going forward. Mr. Ryerson said he is iffy but not opposed to increasing the HSA contributions. Mr. Hand said he is in support of the proposed additional HSA matching contributions. Mr. Ryerson said in totality the benefit package is rich, and it tends to get richer each year. Mr. Kimbell said he feels like the change in health coverage from 2021 to 2022 became less rich. Mr. Williams said if there is an increase to HSA contributions staff will be notified that it is a one time thing and won't be an every year occurrence.

The Committee will recommend to the Board staying with the existing health insurance plan with an increase of \$400 to HSA matching throughout 2023.

#### **ADJOURNMENT**

The meeting adjourned at 5:55 p.m.

Respectfully Submitted,



Andrew Williams  
Utility Director



## MEMORANDUM

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**To: Board of Trustees**

**From: Andrew Williams**

**Date: December 9, 2022**

**Subject: Salary Ordinance 12-12-2022**

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Each year the Utility passes a revised Salary Ordinance. The Board approved the 5% range adjustment at the November Board meeting. This adjustment is reflected in the salary ranges.

**Recommended Action:** Approve Salary Ordinance 12-12-2022.

## Ordinance 12-12-2022

### **An Ordinance establishing updated positions and salaries for TriCo Regional Sewer Utility (hereinafter "Utility") staff and other salary related matters.**

**WHEREAS**, the Utility requires a staff of full and/or part time employees in order to carry out its mission and duties as a political subdivision of the State of Indiana and municipal corporation, and;

**WHEREAS**, the Utility Board of Trustees (hereinafter "Board") has adopted prior ordinances pertaining to salary matters for the TriCo staff; and;

**WHEREAS**, positions and salary ranges have been updated and need to be amended.

**NOW THEREFORE**, Be It Ordained by the Board that:

Effective December 24, 2022, the following amounts will be in force for exempt and non-exempt staff positions.

#### **POSITION TITLE**

##### **Non-exempt Employees**

	<b>Min. Hourly Rate</b>	<b>Max. Hourly Rate</b>
Chief Operator	\$ 35.11	\$ 49.17
Technical Specialist	\$ 35.11	\$ 49.17
Utility Billing Specialist	\$ 30.53	\$ 42.76
Laboratory Coordinator	\$ 30.53	\$ 42.76
Field Operation Specialist	\$ 30.53	\$ 42.76
Pretreatment Coordinator	\$ 29.02	\$ 39.20
Chief Locator	\$ 29.02	\$ 39.20
Operator	\$ 27.56	\$ 35.85
Main Line Inspector Lead	\$ 27.56	\$ 35.85
Service Inspector Lead	\$ 27.56	\$ 35.85
Billing Assistant	\$ 27.56	\$ 35.85
Administrative Support Specialist	\$ 27.56	\$ 35.85
Administrative Assistant HR	\$ 27.56	\$ 35.85
Customer Service Assistant	\$ 25.63	\$ 32.04
Field Operations Technician	\$ 25.63	\$ 32.04
Skilled Laborer	\$ 23.10	\$ 28.88
Laborer	\$ 19.60	\$ 24.50
Summer Intern	\$ 12.00	\$18.00

##### **Exempt Employees**

Utility Director	\$ 68.82	\$106.68
Engineering Manager	\$ 58.53	\$ 90.72
Controller	\$ 51.91	\$ 77.87
District Engineer	\$ 45.12	\$ 67.68
Plant Superintendent	\$ 45.12	\$ 67.68
Collections Superintendent	\$ 39.85	\$ 57.78

All TriCo personnel who are on-call during a pay period shall receive an additional \$4.00 per hour above their hourly pay rate.

All personnel working on the following holidays will be paid double time for the hours worked in addition to receiving the 7.5 hours of Holiday pay:

Monday, January 16, 2023 - Martin Luther King Jr. Day

Monday, May 29, 2023 - Memorial Day

Tuesday, July 4, 2023 - Independence Day

Monday, September 4, 2023 - Labor Day

Thursday, November 23, 2023 - Thanksgiving

Monday, December 25, 2023 - Christmas Day

All personnel working on the following holidays will be paid double time for the hours worked:

Sunday, January 1, 2023 - New Year's Day

Sunday, December 24, 2023 - Christmas Eve

For all other holidays declared in the TriCo 2023 Holiday Schedule, personnel working will be paid time and one half for the hours worked in addition to receiving the 7.5 hours of Holiday pay.

Overtime compensation for full-time, part-time and temporary employees shall be paid in compliance with the federal Fair Labor Standards Act and the Utility's most current compensation ordinance as adopted by the Board of Trustees.

An employee may not carry over more than 30 days (225 hours) of PTO from one anniversary year to the next. Should the total accumulated PTO exceed 30 days (225 hours) on the employee's anniversary date, TriCo will pay the employee a rate equivalent to 50% of the employee's current rate of pay for the days over 30 (225 hours) and any remaining time/compensation will be forfeited. This payment will be made with the paycheck containing the employee's anniversary day. Upon termination of employment, an employee will be paid for all accrued unused PTO.

Employees that waive TriCo offered health insurance will receive an amount not-to exceed \$2,300 per year as set forth in the Health Insurance Waiver policy.

In the event of a conflict between this ordinance and previous ordinances, the most recent ordinance terms will prevail.

Executed this 12th day of December 2022.

TriCo Regional Sewer Utility by its Trustees:

By: \_\_\_\_\_  
Jeff Hill

By: \_\_\_\_\_  
Eric Hand

By: \_\_\_\_\_  
Amanda Foley

By: \_\_\_\_\_  
Carl Mills

By: \_\_\_\_\_  
Jane Merrill

By: \_\_\_\_\_  
Jeffrey Kimbell

By: \_\_\_\_\_  
Michael McDonald

By: \_\_\_\_\_  
Steve Pittman

By: \_\_\_\_\_  
Charles Ryerson



## MEMORANDUM

**To: Board of Trustees**

**From: Andrew Williams**

**Date: December 9, 2022**

**Subject: Utility Director Salary**

The 2022 Compensation placed the Utility Director position at Grade 26 and established the pay range. The Utility Director Salary is set at the discretion of the Board of Trustees. Last July the Board established my salary at round amount of \$166,000, which was just below the 2022 Step 7. For reference, below is the step range with the 2023 adjustment.

2023 Step Chart Salary													
Annual Salary													
Position	Grade	1	2	3	4	5	6	7	8	9	10	11	12
			5.00%	4.76%	4.55%	4.35%	4.17%	4.00%	3.85%	3.70%	3.57%	3.45%	3.33%
Utility Director	26	\$134,193	\$140,904	\$147,616	\$154,327	\$161,039	\$167,750	\$174,461	\$181,173	\$187,884	\$194,595	\$201,307	\$208,018



## MEMORANDUM

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**To:** Board of Trustees  
**From:** Cindy Sheeks  
**Date:** December 8, 2022  
**Subject:** 2023 Proposed Operating Budget

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For the 2023 Budget, we are showing a 3% increase in Residential sales and a 6.25% increase in Commercial sales.

The Gross Wages for 2023 have been calculated using the Step Chart and the approved 5.0% COLA/Market adjustment. We do not expect to add any new staff during the year. The Wages/Benefits category line items have a combined increase of 23% but the 2022 budget was not adjusted for the mid-year salary increases. All other budget categories have a combined net increase of only 2.22%.

The Employee Insurance line reflects a 20% increase in the premium, resulting in a net increase of 7.67% over the last 2 years since moving to IPEP with Anthem. Last year, TriCo saw a 12% decrease in premiums.

In summary, we are projecting an Operating Income of \$1,676,727 for 2023. This is without an increase in user rates.

<b>TriCo 2023 Preliminary Budget</b>	<b>2019 Actuals</b>	<b>2020 Actuals</b>	<b>2021 Actuals</b>	Approved 2022 Budget	2022 YTD Actual (Oct)	Estimate through Dec	Proposed 2023 Budget	% Change Budget 2022-2023	% Change 22 Est. to 2023 Budget
<b>REVENUES</b>					<b>10</b>				
Sales - Residential	4,935,129	5,009,908	5,106,028	5,150,000	4,316,890	5,180,268	5,304,500	3.00%	2.40%
Sales - Commercial	2,613,029	2,440,832	2,653,376	2,400,000	2,145,750	2,574,900	2,550,000	6.25%	-0.97%
Late Charges	97,177	76,175	76,459	75,000	65,517	78,621	75,000	0.00%	-4.61%
Applications Fees	68,493	50,846	57,685	60,000	27,768	33,322	35,000	-41.67%	5.04%
Plan Reviews, Inspections, Misc. Revenue	67,748	28,177	111,865	25,000	64,943	77,932	40,000	60.00%	-48.67%
Interest - Investments	41,000	44,498		-	33,987	55,000	100,000		81.82%
Interest - Banking	152,756	249,422	132,462	50,000	95,779	94,000	25,000	-50.00%	-73.40%
Bank Fees	(240)	(1,980)	(2,337)	(1,000)	(938)	(900)	(600)	-40.00%	-33.33%
Interest - by project	2,245	1,659	1,267	350	868	950	500	42.86%	-47.37%
Customer Fees & Reimbursements	60,868	(1,143)	-		-	-			
Gain/Loss on Asset Disposal	7,351	533,551	13,098		20,603	11,000			-100.00%
Misc Income/Expense	1,561	0	1,749		-	-			
<b>TOTAL REVENUES</b>	<b>8,047,116</b>	<b>8,431,944</b>	<b>8,151,653</b>	<b>7,759,350</b>	<b>6,771,168</b>	<b>8,105,093</b>	<b>8,129,400</b>	<b>4.77%</b>	<b>0.30%</b>
<b>EXPENSES</b>									
Gross Wages	1,505,188	1,605,122	1,681,581	1,805,039	1,601,274	1,921,529	2,189,947	21.32%	13.97%
Other Employee Exp	45,235	34,002	21,587	16,000	14,521	17,425	16,000	0.00%	-8.18%
Retirement Plan - Hoosier START	148,767	158,719	168,044	178,404	155,103	186,123	216,695	21.46%	16.43%
Employee Insurance	356,877	364,136	377,153	341,669	320,227	384,272	464,000	35.80%	20.75%
Taxes (Employer FICA)	108,066	115,332	119,541	138,085	114,181	137,017	167,531	21.32%	22.27%
Professional Education	15,040	15,456	19,589	20,000	22,142	24,000	24,000	20.00%	0.00%
Board Member Fees	17,930	16,500	15,000	19,000	10,450	12,540	19,000	0.00%	51.52%
Board Expense	1,534	1,678	1,182	1,500	3,227	3,500	3,500	133.33%	0.00%
Consulting	56,920	49,601	12,352	50,000	17,906	21,488	50,000	0.00%	132.69%
Computer Expenses/Consultants	182,377	244,499	186,765	240,000	178,560	214,272	220,000	-8.33%	2.67%
Insurance	112,519	126,952	104,517	120,000	97,063	116,476	130,000	8.33%	11.61%
Accounting Fees	18,766	1,200	3,145	5,000	4,777	5,732	26,000	420.00%	353.61%
Legal Fees	28,778	27,173	16,779	35,000	19,024	22,829	30,000	-14.29%	31.41%



<b>TriCo 2023 Preliminary Budget</b>	<b>2019 Actuals</b>	<b>2020 Actuals</b>	<b>2021 Actuals</b>	Approved 2022 Budget	2022 YTD Actual (Oct)	Estimate through Dec	Proposed 2023 Budget	% Change Budget 2022-2023	% Change 22 Est. to 2023 Budget
Engineering Fees	4,392	16,244	1,260	25,000	5,635	6,762	20,000	-20.00%	195.78%
Professional Affiliations	7,930	4,639	5,764	7,000	2,773	6,000	7,000	0.00%	16.67%
Travel & Mileage	6,791	4,722	6,744	7,000	7,705	9,246	8,000	14.29%	-13.48%
Collection	267	5,430	3,694	13,000	(2,049)	(2,458)	5,000	-61.54%	-303.39%
Billing Service Contracts	100,853	90,953	117,321	103,700	112,102	134,522	140,000	35.00%	4.07%
Bad Debt Expense	1,149	472	1,403	2,000	1,547	1,856	2,000	0.00%	7.74%
Office Expense	10,831	18,510	22,332	15,000	10,457	12,549	15,000	0.00%	19.53%
Postage Expense	57,803	60,716	69,445	68,000	65,433	78,519	80,000	17.65%	1.89%
Office Services	45,891	54,573	49,970	60,000	32,988	39,586	52,000	-13.33%	31.36%
Customer Outreach & Education	18,664	6,336	24,410	25,000	15,666	18,799	25,000	0.00%	32.98%
Treatment - Carmel WWTP	1,123,762	1,088,794	1,066,451	1,000,000	911,654	1,075,000	990,000	-1.00%	-7.91%
Sewer Sampling & Lab	53,111	61,924	68,257	60,000	74,714	89,656	100,000	66.67%	11.54%
Biosolids Disposal	154,305	158,734	162,686	215,000	142,267	170,720	175,000	-18.60%	2.51%
Plant R & M	183,443	179,528	268,140	190,000	218,274	261,929	220,000	15.79%	-16.01%
Utilities - WRRF	306,900	312,472	312,512	365,000	324,758	389,710	400,000	9.59%	2.64%
Operating Supplies - WRRF	35,647	36,448	23,057	30,000	40,345	48,414	30,000	0.00%	-38.03%
Safety Materials & Training	14,434	14,133	16,155	15,000	8,861	10,633	15,000	0.00%	41.07%
IDEM Permits	10,180	10,180	10,382	15,500	10,565	10,565	15,500	0.00%	46.71%
Lift Station R & M	141,442	166,746	170,100	135,000	79,609	95,531	100,000	-25.93%	4.68%
Line Maintenance	38,720	58,000	34,688	35,000	20,848	30,000	35,000	0.00%	16.67%
Line Repair	29,674	17,285	33,628	50,000	19,337	35,000	50,000	0.00%	42.86%
Equipment Repair	27,295	10,784	26,054	20,000	39,089	46,907	30,000	50.00%	-36.04%
Vehicle R & M	9,825	10,045	56,397	20,000	19,988	23,986	20,000	0.00%	-16.62%
Fuel	23,156	18,855	26,589	24,000	32,452	38,943	45,000	87.50%	15.55%
Utilities - Lift Stations	186,367	170,684	178,562	195,000	178,721	214,465	220,000	12.82%	2.58%
Operating Supplies - Sewer System	12,704	23,494	19,327	20,000	7,897	9,476	15,000	-25.00%	58.29%
Manhole R&M	65,322	57,237	52,253	66,000	23,057	40,000	55,000	-16.67%	37.50%

TriCo 2023 Preliminary Budget	2019 Actuals	2020 Actuals	2021 Actuals	Approved 2022 Budget	2022 YTD Actual (Oct)	Estimate through Dec	Proposed 2023 Budget	% Change Budget 2022-2023	% Change 22 Est. to 2023 Budget
Televising	29,660	25,394	40,267	40,000	13,767	14,000	10,000	-75.00%	-28.57%
Uniforms & Shop Towels	12,555	8,689	14,017	13,000	12,119	16,500	16,500	26.92%	0.00%
Total Operating Expenses	5,357,875	5,494,725	5,609,097	5,803,897	4,989,033	5,994,019	6,452,673	11.18%	7.65%
<b>OPERATING INCOME</b>	<b>2,689,241</b>	<b>2,937,219</b>	<b>2,542,556</b>	<b>1,955,453</b>	1,782,135	2,111,074	<b>1,676,727</b>	-14.25%	-20.57%
		463,320							
Depreciation	3,920,757	4,239,953	4,226,618	4,480,387	3,733,692	4,480,387	4,244,048		
Amortization of CIAC	(3,801,084)	(3,506,664)	(3,266,544)	(3,287,916)	(2,739,930)	(3,287,916)	(3,506,664)		
<b>TOTAL EXPENSES</b>	<b>5,477,548</b>	<b>3,207,189</b>	<b>3,502,629</b>	<b>6,996,368</b>	<b>5,982,795</b>	<b>7,186,490</b>	<b>7,190,057</b>		
Net Surplus (Deficit)	<b>2,569,568</b>	<b>1,740,610</b>	<b>1,051,527</b>	<b>762,982</b>	<b>788,373</b>	<b>918,603</b>	<b>939,343</b>		
<b>DEBT SERVICE PAYMENT</b>									
Bond Interest - Plant Expansion				<b>530,955</b>	<b>530,955</b>	<b>530,955</b>	<b>514,856</b>		
Bond Principal Payment - Plant Expansion				<b>600,000</b>	<b>600,000</b>	<b>600,000</b>	<b>850,000</b>		

TriCo Regional Sewer Utility  
 Budget & Finance Committee - Analysis of October 2022  
 November 17, 2022

**Income Statements**

0.8333%

<u>Category</u>	<u>Oct-22</u>	<u>Oct-21</u>	<u>Variance</u> <u>(unfavorable)</u>	<u>% to 2022 YTD</u> <u>budget</u>	<u>Explanation</u>
Residential	441,950	431,821	10,129	83.82%	On budget
Commercial	238,970	256,006	(17,036)	89.41%	Over budget
Other Revenue	12,727	11,002	1,725	98.89%	Over budget
Other Income	41,528	8,080	33,448	304.56%	Over budget
Total Revenue	735,174	706,909	28,265	87.26%	Over budget

Residential sales increased \$10,129 in October 2022 from October 2021 and is on budget for the year.

Commercial revenue is \$17,000 below October 21 sales. It is over budget YTD. Other revenue was \$1,725 higher than Sept 2021 and above budget for the year. Other income was \$33,448 above October 2021. It is above expected revenue for the year.

October 2022: Total Sales of \$735,174 is \$28,265 above October 2021 . It is above YTD projections at 87.26%.

**October Spending Analysis**

Wages & benefits in October were \$220,978 and over the monthly budget. YTD spending is 88.95% of the budget.

Administration spending in October was \$70,262 and below the monthly budget. YTD spending is 74017% of the budget.

Treatment costs in October were \$162,384 and above budget for the month. YTD spending is 91.59% of the budget.

Collection costs were \$45,978 in October and below budget for the month. YTD spending is 64.87% of the budget.

**Total Operating expenses in October were \$499,604. Monthly spending in October 2022 was \$1,166 below budget. YTD spending is 85.18% of the annual budget.**

<u>Category</u>	<u>Oct-22</u>	<u>Oct-21</u>	<u>Monthly</u> <u>Budget</u>	<u>Variance</u> <u>(unfavorable)</u> <u>to Budget</u>	<u>% of Annual</u> <u>Budget</u>	<u>Explanation</u>
Wages	161,373	135,242	150,419	(10,954)	88.71%	Over Budget
Computer Expenses	26,278	12,789	20,000	(6,278)	74.40%	Over Budget
Office Services	14,293	2,165	5,000	(9,293)	54.98%	Over Budget-irth Solutions renewal
Sewer sampling	9,466	2,576	5,000	(4,466)	124.52%	Over budget-increased testing fees
Plant R & M	18,396	45,313	15,833	(2,563)	98.11%	Over budget
Utilities - Plant	37,646	30,355	30,416	(7,230)	97.71%	Over budget
Vehicle Repairs	5,938	7,833	1,666	(4,272)	99.94%	Over Budget
Fuel	3,118	2,127	2,000	(1,118)	135.22%	Over Budget
Utilities - LS	18,072	14,279	16,250	(1,822)	91.65%	Over Budget
Total Operating Expenses	499,604	493,822	497,100	(2,504)	85.96%	Slightly over budget YTD

<b>MTD Net Income (loss) net of depreciation</b>	<b>93,290</b>	<b>89,583</b>	<b>5,894</b>	<b>87,397</b>
<b>YTD Net Income (loss) net of depreciation</b>	<b>359,326</b>	<b>759,382</b>	<b>232,027</b>	<b>127,299</b>

**Cash Generated**

Cash generated for October shows a net increase in all funds of \$57,445. Capital spending was \$222,660.50 for lift station pumps replacement, generator replacements, biosolid bldg addition, LS 8 FM & relocation, LS 16 relocation, LS 14 generator & controls, LS 1 wet weather pumps, LS 26 parallel forcemain.

Individual fund balances and changes are listed on the Cash Generated Statements included with the monthly financial statements, net of annual transfers

	October	Sept	+/- from last month	
Operating	\$ 8,509,509	\$ 8,398,286	\$ 111,223	
Interceptor	\$ 64,419	\$ (19,113)	\$ 83,532	
Plant Expansion	\$ 2,260,633	\$ 2,233,554	\$ 27,079	
Operating Reserve	\$ 519,252	\$ 519,252	\$ -	
Reserve for Replacement	\$ (134,773)	\$ 33,841	\$ (168,614)	\$ 53,219
2020 Bond Fund	\$ 1,819,897	\$ 1,815,671	\$ 4,226	
Total	\$ 13,038,936	\$ 12,981,491	\$ 57,445	

Cash balances in the operating, interceptor, plant exp and R4R increased \$53,219 in October.  
Bond funds increased by \$4,226 in October from interest earnings less bank fees.

**Investments**

The money market rate increased to 3% at Merchants Bank. Total interest in October was \$4,973.62 from Merchants, \$527.12 from Citizens, and \$4,271.32 from Huntington. \$8,000,000 is invested in US Treasuries. The breakdown is below:

\$2,500,000 maturing on 12/15/2022 with a yield of 2.40%

\$3,000,000 maturing on 3/31/2023 with a yield of 2.90%

\$2,500,000 maturing on 6/30/2023 with a yield of 3.00%

Interest rate at Citizens Checking	0.77%
Interest at Citizens MM Account	0.10%
Interest rate on Merchant's accounts	3.00%

TriCo Regional Sewer Utility									
Income Statement									
October 2022									
		<b>Actual</b>	<b>Budget</b>						
		<b>MTD</b>	<b>MTD</b>						
		<b>thru</b>	<b>thru</b>						
		<b>10/31/2022</b>	<b>10/31/2022</b>	<b>Variance</b>	<b>% MTD</b>	<b>Actual</b>	<b>Annual</b>	<b>Variance</b>	<b>% YTD</b>
						<b>YTD</b>	<b>Budget</b>		
Sales									
Residential									
4001-1	Sales - Residential	441,950.34	429,166.67	12,783.67	102.98%	4,316,890.09	5,150,000.00	(833,109.91)	83.82%
		441,950.34	429,166.67	12,783.67	102.98%	4,316,890.09	5,150,000.00	(833,109.91)	83.82%
Commercial									
4003-1	Sales - Commercial	238,969.72	200,000.00	38,969.72	119.48%	2,145,750.23	2,400,000.00	(254,249.77)	89.41%
		238,969.72	200,000.00	38,969.72	119.48%	2,145,750.23	2,400,000.00	(254,249.77)	89.41%
Other Revenue									
4005-1	Late Charges	8,301.68	6,250.00	2,051.68	132.83%	65,517.48	75,000.00	(9,482.52)	87.36%
4007-1	Applications Fees	2,400.00	5,000.00	(2,600.00)	48.00%	27,768.00	60,000.00	(32,232.00)	46.28%
4009-1	Plan Reviews, Inspections, Misc. Rev	2,025.00	2,083.34	(58.34)	97.20%	64,943.00	25,000.00	39,943.00	259.77%
		12,726.68	13,333.34	(606.66)	95.45%	158,228.48	160,000.00	(1,771.52)	98.89%
Total Sales		693,646.74	642,500.01	51,146.73	107.96%	6,620,868.80	7,710,000.00	(1,089,131.20)	85.87%
Other Income									
4501-1	Interest - Investments	12,739.00	0.00	12,739.00	0.00%	33,987.00	0.00	33,987.00	0.00%
4503-1	Interest - Banking	9,772.06	4,166.67	5,605.39	234.53%	95,778.90	50,000.00	45,778.90	191.56%
4507-1	Bank Fees	(65.00)	(83.33)	18.33	78.00%	(938.00)	(1,000.00)	62.00	93.80%
4601-1	Interest - by project	80.99	29.17	51.82	277.65%	868.31	350.00	518.31	248.09%
4801-1	Gain/Loss on Asset Disposal	19,001.00	0.00	19,001.00	0.00%	20,603.00	0.00	20,603.00	0.00%
		41,528.05	4,112.51	37,415.54	1,009.80%	150,299.21	49,350.00	100,949.21	304.56%
Total Revenue		735,174.79	646,612.52	88,562.27	113.70%	6,771,168.01	7,759,350.00	(988,181.99)	87.26%
Operating Expenses									
Wages & Benefits									
5001-1	Gross Wages	161,373.31	150,419.92	(10,953.39)	107.28%	1,601,274.16	1,805,039.00	203,764.84	88.71%
5003-1	Other Employee Exp	550.70	1,333.34	782.64	41.30%	14,521.00	16,000.00	1,479.00	90.76%
5005-1	Retirement Plan - Hoosier START	16,103.23	14,867.00	(1,236.23)	108.32%	155,102.62	178,404.00	23,301.38	86.94%
5007-1	Employee Insurance	31,695.10	28,472.42	(3,222.68)	111.32%	320,226.51	341,669.00	21,442.49	93.72%
5009-1	Taxes (Employer FICA)	11,256.38	11,507.09	250.71	97.82%	114,180.91	138,085.00	23,904.09	82.69%
		220,978.72	206,599.77	(14,378.95)	106.96%	2,205,305.20	2,479,197.00	273,891.80	88.95%
Administration									
5103-1	Professional Education	226.81	1,666.67	1,439.86	13.61%	22,141.94	20,000.00	(2,141.94)	110.71%
5105-1	Boardmember Fees	1,150.00	1,583.34	433.34	72.63%	10,450.00	19,000.00	8,550.00	55.00%
5107-1	Board Expense	22.47	125.00	102.53	17.98%	3,227.09	1,500.00	(1,727.09)	215.14%
5109-1	Consulting	0.00	4,166.67	4,166.67	0.00%	17,906.25	50,000.00	32,093.75	35.81%
5111-1	Computer Expenses/Consultants	26,277.63	20,000.00	(6,277.63)	131.39%	178,559.60	240,000.00	61,440.40	74.40%
5113-1	Insurance	9,991.33	10,000.00	8.67	99.91%	97,063.05	120,000.00	22,936.95	80.89%
5115-1	Accounting Fees	0.00	416.67	416.67	0.00%	4,776.54	5,000.00	223.46	95.53%
5117-1	Legal Fees	1,380.00	2,916.67	1,536.67	47.31%	19,023.85	35,000.00	15,976.15	54.35%
5119-1	Engineering Fees	0.00	2,083.34	2,083.34	0.00%	5,634.91	25,000.00	19,365.09	22.54%
5125-1	Professional Affiliations	304.00	583.34	279.34	52.11%	2,773.46	7,000.00	4,226.54	39.62%
5127-1	Travel & Mileage	521.59	583.34	61.75	89.41%	7,705.10	7,000.00	(705.10)	110.07%
5129-1	Collection	810.00	1,083.34	273.34	74.77%	(2,048.65)	13,000.00	15,048.65	(15.76%)
5131-1	Billing Service Contracts	7,240.29	8,641.67	1,401.38	83.78%	112,101.50	103,700.00	(8,401.50)	108.10%

		Actual MTD thru 10/31/2022	Budget MTD thru 10/31/2022	Variance	% MTD	Actual YTD	Annual Budget	Variance	% YTD
5133-1	Bad Debt Expense	0.00	166.67	166.67	0.00%	1,546.97	2,000.00	453.03	77.35%
5135-1	Office Expense	1,033.51	1,250.00	216.49	82.68%	10,457.37	15,000.00	4,542.63	69.72%
5137-1	Postage Expense	6,463.71	5,666.67	(797.04)	114.07%	65,432.83	68,000.00	2,567.17	96.22%
5139-1	Office Services	14,293.14	5,000.00	(9,293.14)	285.86%	32,987.99	60,000.00	27,012.01	54.98%
5141-1	Customer Outreach & Education	548.24	2,083.34	1,535.10	26.32%	15,666.07	25,000.00	9,333.93	62.66%
Administration		70,262.72	68,016.73	(2,245.99)	103.30%	605,405.87	816,200.00	210,794.13	74.17%
Treatment									
5201-1	Sewage Treatment - Carmel WWTP	84,124.13	83,333.34	(790.79)	100.95%	911,653.89	1,000,000.00	88,346.11	91.17%
5203-1	Sewer Sampling & Lab	9,465.99	5,000.00	(4,465.99)	189.32%	74,713.70	60,000.00	(14,713.70)	124.52%
5205-1	Biosolids Disposal	11,263.77	17,916.67	6,652.90	62.87%	142,266.79	215,000.00	72,733.21	66.17%
5207-1	Plant R & M	18,396.02	15,833.34	(2,562.68)	116.19%	186,405.10	190,000.00	3,594.90	98.11%
5209-1	Utilities - Plant	37,646.85	30,416.67	(7,230.18)	123.77%	356,627.48	365,000.00	8,372.52	97.71%
5211-1	Operating Supplies - Plant	0.00	2,500.00	2,500.00	0.00%	40,345.20	30,000.00	(10,345.20)	134.48%
5213-1	Safety Materials & Training	1,487.50	1,250.00	(237.50)	119.00%	8,860.77	15,000.00	6,139.23	59.07%
5215-1	Permits	0.00	0.00	0.00	0.00%	10,565.07	15,500.00	4,934.93	68.16%
Treatment		162,384.26	156,250.02	(6,134.24)	103.93%	1,731,438.00	1,890,500.00	159,062.00	91.59%
Collection System									
5301-1	Lift Station R & M	4,105.07	14,000.00	9,894.93	29.32%	79,609.43	135,000.00	55,390.57	58.97%
5303-1	Line Maintenance	4,808.80	4,000.00	(808.80)	120.22%	20,848.36	35,000.00	14,151.64	59.57%
5305-1	Line Repair	3,015.00	7,300.00	4,285.00	41.30%	19,337.00	50,000.00	30,663.00	38.67%
5307-1	Equipment Repair	4,418.15	1,666.67	(2,751.48)	265.09%	39,089.16	20,000.00	(19,089.16)	195.45%
5313-1	Vehicle R & M	5,938.85	1,666.67	(4,272.18)	356.33%	19,988.22	20,000.00	11.78	99.94%
5315-1	Fuel	3,117.99	2,000.00	(1,117.99)	155.90%	32,452.44	24,000.00	(8,452.44)	135.22%
5317-1	Utilities - Lift Stations	18,071.99	16,250.00	(1,821.99)	111.21%	178,721.04	195,000.00	16,278.96	91.65%
5319-1	Operating Supplies - Collection Syster	1,000.09	1,250.00	249.91	80.01%	7,896.92	20,000.00	12,103.08	39.48%
5321-1	Manhole R&M	917.72	6,000.00	5,082.28	15.30%	23,056.73	66,000.00	42,943.27	34.93%
5322-1	Televising	0.00	11,000.00	11,000.00	0.00%	13,766.57	40,000.00	26,233.43	34.42%
5323-1	Uniforms & Shop Towels	584.88	1,100.00	515.12	53.17%	12,118.60	13,000.00	881.40	93.22%
Collection System		45,978.54	66,233.34	20,254.80	69.42%	446,884.47	618,000.00	171,115.53	72.31%
Total Operating Expenses		499,604.24	497,099.86	(2,504.38)	100.50%	4,989,033.54	5,803,897.00	814,863.46	85.96%
Interest Expense									
5801-1	Interest Expense	42,904.69	44,246.25	1,341.56	96.97%	429,046.90	530,955.00	101,908.10	80.81%
Total		42,904.69	44,246.25	1,341.56	96.97%	429,046.90	530,955.00	101,908.10	80.81%
Total Interest Expense		42,904.69	44,246.25	1,341.56	96.97%	429,046.90	530,955.00	101,908.10	80.81%
Depreciation									
5901-1	Depreciation	373,368.46	373,365.59	(2.87)	100.00%	3,733,691.81	4,480,387.00	746,695.19	83.33%
Depreciation		373,368.46	373,365.59	(2.87)	100.00%	3,733,691.81	4,480,387.00	746,695.19	83.33%
Amortization									
5911-1	Amortization of CIAC	(273,993.00)	(273,993.00)	0.00	100.00%	(2,739,930.00)	(3,287,916.00)	(547,986.00)	83.33%
Amortization		(273,993.00)	(273,993.00)	0.00	100.00%	(2,739,930.00)	(3,287,916.00)	(547,986.00)	83.33%
Total Expenses		641,884.39	640,718.70	(1,165.69)	100.18%	6,411,842.25	7,527,323.00	1,115,480.75	85.18%
<b>NET SURPLUS/(DEFICIT)</b>		<b>93,290.40</b>	<b>5,893.82</b>	<b>87,396.58</b>	<b>1,582.85%</b>	<b>359,325.76</b>	<b>232,027.00</b>	<b>127,298.76</b>	<b>154.86%</b>

<b>TriCo Regional Sewer Utility</b>									7.b.11
<b>Income Statement</b>									
Oct 2022 vs Oct 2021									
		<b>Actual 10/31/2022</b>	<b>Actual 10/31/2021</b>	<b>Variance</b>	<b>2022 YTD</b>	<b>2021 YTD</b>	<b>Variance</b>	<b>% YTD</b>	<b>Annual Budget</b>
Sales									
Residential									
4001-1	Sales - Residential	441,950.34	431,821.41	10,128.93	4,316,890.09	4,244,080.34	72,809.75	83.82%	5,150,000.00
Residential		441,950.34	431,821.41	10,128.93	4,316,890.09	4,244,080.34	72,809.75	83.82%	5,150,000.00
Commercial									
4003-1	Sales - Commercial	238,969.72	256,006.02	(17,036.30)	2,145,750.23	2,196,434.99	(50,684.76)	89.41%	2,400,000.00
Commercial		238,969.72	256,006.02	(17,036.30)	2,145,750.23	2,196,434.99	(50,684.76)	89.41%	2,400,000.00
Other Revenue									
4005-1	Late Charges	8,301.68	7,514.25	787.43	65,517.48	63,778.94	1,738.54	87.36%	75,000.00
4007-1	Applications Fees	2,400.00	2,100.00	300.00	27,768.00	51,062.50	(23,294.50)	46.28%	60,000.00
4009-1	Plan Reviews, Inspections, Misc. Rev	2,025.00	1,387.50	637.50	64,943.00	28,360.20	36,582.80	259.77%	25,000.00
Other Revenue		12,726.68	11,001.75	1,724.93	158,228.48	143,201.64	15,026.84	98.89%	160,000.00
Total Sales		693,646.74	698,829.18	(5,182.44)	6,620,868.80	6,583,716.97	37,151.83	85.87%	7,710,000.00
Other Income									
4501-1	Interest - Investments	12,739.00	0.00	12,739.00	33,987.00	0.00	33,987.00	0.00%	0.00
4503-1	Interest - Banking	9,772.06	9,161.68	610.38	95,778.90	115,131.23	(19,352.33)	191.56%	50,000.00
4507-1	Bank Fees	(65.00)	(1,173.55)	1,108.55	(938.00)	(2,150.55)	1,212.55	93.80%	(1,000.00)
4601-1	Interest - by project	80.99	92.34	(11.35)	868.31	1,074.01	(205.70)	248.09%	350.00
4801-1	Gain/Loss on Asset Disposal	19,001.00	0.00	19,001.00	20,603.00	90,598.12	(69,995.12)	0.00%	0.00
4901-1	Misc Income/Expense	0.00	0.00	0.00	0.00	1,749.18	(1,749.18)	0.00%	0.00
Other Income		41,528.05	8,080.47	33,447.58	150,299.21	206,401.99	(56,102.78)	304.56%	49,350.00
Total Revenue		735,174.79	706,909.65	28,265.14	6,771,168.01	6,790,118.96	(18,950.95)	87.26%	7,759,350.00
Operating Expenses									
Wages & Benefits									
5001-1	Gross Wages	161,373.31	135,242.49	(26,130.82)	1,601,274.16	1,391,169.04	(210,105.12)	88.71%	1,805,039.00
5003-1	Other Employee Exp	550.70	1,448.11	897.41	14,521.00	17,975.28	3,454.28	90.76%	16,000.00
5005-1	Retirement Plan - Hoosier START	16,103.23	13,528.72	(2,574.51)	155,102.62	138,841.26	(16,261.36)	86.94%	178,404.00
5007-1	Employee Insurance	31,695.10	29,172.59	(2,522.51)	320,226.51	347,692.76	27,466.25	93.72%	341,669.00
5009-1	Taxes (Employer FICA)	11,256.38	9,634.98	(1,621.40)	114,180.91	99,062.60	(15,118.31)	82.69%	138,085.00
Wages & Benefits		220,978.72	189,026.89	(31,951.83)	2,205,305.20	1,994,740.94	(210,564.26)	88.95%	2,479,197.00
Administration									
5103-1	Professional Education	226.81	3,034.88	2,808.07	22,141.94	15,238.17	(6,903.77)	110.71%	20,000.00
5105-1	Boardmember Fees	1,150.00	1,800.00	650.00	10,450.00	12,850.00	2,400.00	55.00%	19,000.00
5107-1	Board Expense	22.47	183.61	161.14	3,227.09	815.62	(2,411.47)	215.14%	1,500.00
5109-1	Consulting	0.00	0.00	0.00	17,906.25	11,601.78	(6,304.47)	35.81%	50,000.00
5111-1	Computer Expenses/Consultants	26,277.63	12,789.34	(13,488.29)	178,559.60	148,387.77	(30,171.83)	74.40%	240,000.00
5113-1	Insurance	9,991.33	9,577.53	(413.80)	97,063.05	85,361.82	(11,701.23)	80.89%	120,000.00
5115-1	Accounting Fees	0.00	0.00	0.00	4,776.54	3,145.00	(1,631.54)	95.53%	5,000.00
5117-1	Legal Fees	1,380.00	1,237.50	(142.50)	19,023.85	13,857.15	(5,166.70)	54.35%	35,000.00
5119-1	Engineering Fees	0.00	129.90	129.90	5,634.91	1,259.80	(4,375.11)	22.54%	25,000.00
5125-1	Professional Affiliations	304.00	24.24	(279.76)	2,773.46	3,597.40	823.94	39.62%	7,000.00
5127-1	Travel & Mileage	521.59	189.92	(331.67)	7,705.10	4,736.24	(2,968.86)	110.07%	7,000.00

		Actual 10/31/2022	Actual 10/31/2021	Variance	2022 YTD	2021 YTD	Variance	% YTD	Annual Budget
									7.b.1
5129-1	Collection	810.00	125.00	(685.00)	(2,048.65)	3,544.19	5,592.84	(15.76%)	13,000.00
5131-1	Billing Service Contracts	7,240.29	5,483.02	(1,757.27)	112,101.50	98,255.32	(13,846.18)	108.10%	103,700.00
5133-1	Bad Debt Expense	0.00	0.00	0.00	1,546.97	1,403.12	(143.85)	77.35%	2,000.00
5135-1	Office Expense	1,033.51	3,384.12	2,350.61	10,457.37	19,711.64	9,254.27	69.72%	15,000.00
5137-1	Postage Expense	6,463.71	6,601.52	137.81	65,432.83	57,590.77	(7,842.06)	96.22%	68,000.00
5139-1	Office Services	14,293.14	2,165.00	(12,128.14)	32,987.99	44,068.03	11,080.04	54.98%	60,000.00
5141-1	Customer Outreach & Education	548.24	1,863.64	1,315.40	15,666.07	15,534.69	(131.38)	62.66%	25,000.00
Administration		70,262.72	48,589.22	(21,673.50)	605,405.87	540,958.51	(64,447.36)	74.17%	816,200.00
Treatment									
5201-1	Sewage Treatment - Carmel WWTP	84,124.13	90,206.65	6,082.52	911,653.89	888,758.98	(22,894.91)	91.17%	1,000,000.00
5203-1	Sewer Sampling & Lab	9,465.99	2,576.23	(6,889.76)	74,713.70	62,245.10	(12,468.60)	124.52%	60,000.00
5205-1	Biosolids Disposal	11,263.77	11,748.77	485.00	142,266.79	136,275.17	(5,991.62)	66.17%	215,000.00
5207-1	Plant R & M	50,265.01	45,313.17	(4,951.84)	218,274.09	184,073.82	(34,200.27)	114.88%	190,000.00
5209-1	Utilities - Plant	5,777.86	30,355.18	24,577.32	324,758.49	256,466.04	(68,292.45)	88.97%	365,000.00
5211-1	Operating Supplies - Plant	0.00	3,962.26	3,962.26	40,345.20	18,907.91	(21,437.29)	134.48%	30,000.00
5213-1	Safety Materials & Training	1,487.50	770.00	(717.50)	8,860.77	12,722.65	3,861.88	59.07%	15,000.00
5215-1	Permits	0.00	0.00	0.00	10,565.07	10,381.53	(183.54)	68.16%	15,500.00
Treatment		162,384.26	184,932.26	22,548.00	1,731,438.00	1,569,831.20	(161,606.80)	91.59%	1,890,500.00
Collection System									
5301-1	Lift Station R & M	4,105.07	27,322.15	23,217.08	79,609.43	133,786.54	54,177.11	58.97%	135,000.00
5303-1	Line Maintenance	4,808.80	989.08	(3,819.72)	20,848.36	24,043.62	3,195.26	59.57%	35,000.00
5305-1	Line Repair	3,015.00	0.00	(3,015.00)	19,337.00	30,978.49	11,641.49	38.67%	50,000.00
5307-1	Equipment Repair	4,418.15	1,821.04	(2,597.11)	39,089.16	27,066.02	(12,023.14)	195.45%	20,000.00
5313-1	Vehicle R & M	5,938.85	7,832.99	1,894.14	19,988.22	50,222.25	30,234.03	99.94%	20,000.00
5315-1	Fuel	3,117.99	2,126.76	(991.23)	32,452.44	19,687.30	(12,765.14)	135.22%	24,000.00
5317-1	Utilities - Lift Stations	18,071.99	14,279.56	(3,792.43)	178,721.04	146,227.41	(32,493.63)	91.65%	195,000.00
5319-1	Operating Supplies - Collection System	1,000.09	2,091.99	1,091.90	7,896.92	16,042.05	8,145.13	39.48%	20,000.00
5321-1	Manhole R&M	917.72	0.00	(917.72)	23,056.73	28,195.39	5,138.66	34.93%	66,000.00
5322-1	Televising	0.00	11,387.04	11,387.04	13,766.57	21,103.31	7,336.74	34.42%	40,000.00
5323-1	Uniforms & Shop Towels	584.88	3,422.99	2,838.11	12,118.60	11,372.31	(746.29)	93.22%	13,000.00
Collection System		45,978.54	71,273.60	25,295.06	446,884.47	508,724.69	61,840.22	72.31%	618,000.00
Total Operating Expenses		499,604.24	493,821.97	(5,782.27)	4,989,033.54	4,614,255.34	(374,778.20)	85.96%	5,803,897.00
Interest Expense									
5801-1	Interest Expense	42,904.69	44,246.25	1,341.56	429,046.90	486,708.75	57,661.85	80.81%	530,955.00
Total		42,904.69	44,246.25	1,341.56	429,046.90	486,708.75	57,661.85	80.81%	530,955.00
Total Interest Expense		42,904.69	44,246.25	1,341.56	429,046.90	486,708.75	57,661.85	80.81%	530,955.00
Depreciation									
5901-1	Depreciation	373,368.46	351,470.32	(21,898.14)	3,733,691.81	3,523,671.10	(210,020.71)	83.33%	4,480,387.00
Depreciation		373,368.46	351,470.32	(21,898.14)	3,733,691.81	3,523,671.10	(210,020.71)	83.33%	4,480,387.00
Amortization									
5911-1	Amortization of CIAC	(273,993.00)	(272,212.00)	1,781.00	(2,739,930.00)	(2,722,120.00)	17,810.00	83.33%	(3,287,916.00)
Amortization		(273,993.00)	(272,212.00)	1,781.00	(2,739,930.00)	(2,722,120.00)	17,810.00	83.33%	(3,287,916.00)
Total Expenses		641,884.39	617,326.54	(24,557.85)	6,411,842.25	5,902,515.19	(509,327.06)	85.18%	7,527,323.00
<b>NET SURPLUS/(DEFICIT)</b>		<b>93,290.40</b>	<b>89,583.11</b>	<b>3,707.29</b>	<b>359,325.76</b>	<b>887,603.77</b>	<b>(528,278.01)</b>	<b>154.86%</b>	<b>232,027.00</b>



# TriCo Regional Sewer Utility

7.b.11

## Balance Sheet

October 2022

	Actual as of 10/31/2022	Actual as of 10/31/2021	% of Prior Year
<b>ASSETS</b>			
Utility Plant	\$135,236,157.76	\$135,475,187.95	99.82%
Current Assets			
Cash & Investments			
Cash & Investments - Operating Fund	\$8,509,508.82	\$6,976,960.53	121.97%
Cash & Investments - Operating Reserve	\$519,252.00	\$519,252.00	100.00%
Cash & Investments - Reserve for Replacement	(\$134,772.97)	(\$146,358.57)	92.08%
Cash & Investments - Interceptor Fund	\$64,418.64	(\$677,686.86)	(9.51%)
Cash & Investments - Plant Expansion Fund	\$2,260,632.74	\$2,996,663.70	75.44%
Cash & Investments - 2020 Bond Funds	\$1,819,897.25	\$3,511,185.50	51.83%
Total Cash & Investments	\$13,038,936.48	\$13,180,016.30	98.93%
Accounts Receivable	\$2,172,675.83	\$1,581,522.29	137.38%
Liens Receivable	\$75,771.02	\$25,360.86	298.77%
Invoiced Receivables	\$213,836.95	\$368,488.04	58.03%
Notes & Interest Receivable	\$18,964.27	\$20,058.24	94.55%
Investment Interest Receivable	\$33,987.00	\$0.00	0.00%
Other Current Assets	\$262,761.54	\$242,449.95	108.38%
Current Assets	\$15,816,933.09	\$15,417,895.68	102.59%
<b>TOTAL ASSETS</b>	<b>\$151,053,090.85</b>	<b>\$150,893,083.63</b>	<b>100.11%</b>
<b>TOTAL LIABILITIES &amp; EQUITY</b>			
<b>LIABILITIES</b>			
Current Liabilities			
Invoiced Payables	\$120,550.80	\$164,435.14	73.31%
Accounts Payable	\$503,082.03	\$236,777.59	212.47%
Accrued Paid Leave	\$112,417.28	\$103,990.81	108.10%
Other Current Liabilities	\$2,168,617.38	\$1,488,605.20	145.68%
Total Current Liabilities	\$2,904,667.49	\$1,993,808.74	145.68%
Long-Term Liabilities			
Bonds Payable	\$20,550,000.00	\$21,400,000.00	96.03%
Long-Term Liabilities	\$20,550,000.00	\$21,400,000.00	96.03%
<b>TOTAL LIABILITIES</b>	<b>\$23,454,667.49</b>	<b>\$23,393,808.74</b>	<b>100.26%</b>
<b>EQUITY</b>			
Retained Earnings	\$31,478,608.45	\$30,913,619.52	101.83%
Construction in Aid	\$96,117,112.51	\$96,585,655.37	99.51%
<b>TOTAL EQUITY</b>	<b>\$127,595,720.96</b>	<b>\$127,499,274.89</b>	<b>100.08%</b>
<b>Total</b>	<b>\$151,050,388.45</b>	<b>\$150,893,083.63</b>	<b>100.10%</b>

TriCo Regional Sewer Utility									
Cash Generated									
October 2022									
		Operating	Interceptor	Plant Expansion	Operating Reserve	Reserve for Replacement	2020 Bond Funds	2020 Bonds DSR	TOTAL
Beginning Balance		8,398,286	(19,113)	2,233,554	519,252	33,842	128,055	1,687,616	12,981,491
Receipts:									
Deposits		722,428	97,507	27,079					847,014
Interest		9,931						4,271	14,202
Transfers									0
Total Receipts		732,359	97,507	27,079	0	0	0	4,271	861,216
Disbursements:									
Checks		499,511				167,234	45		666,790
Carmel Utilities		81,554							81,554
Plant Outflow 1701/1906									-
Biosolid Bldg Proj 2203		19,661							19,661
LS 1 Generator - 2004									-
LS 14 Forcemain Extension 1901									-
LS 11 Pump Replacement -1911									-
LS 14 Control Panel 2205						1,380			1,380
Proj 2202, 2204, 2206		20,410							20,410
Office Remodel - 1910									-
Neighborhood sewers 1908, 2003, 2103									-
96th Keystone Relocate - 1702									-
Plant Expansion - 1902									-
LS 14 Interceptor - 2101									-
Proj 2207, 2208			13,975						13,975
Haver Way - 1802									-
Transfers									0
Total Disbursements		621,137	13,975	0	0	168,614	45	0	803,771
Net Increase/(Decrease)		111,223	83,532	27,079	0	(168,614)	(45)	4,271	0
Ending Balance		8,509,509	64,418	2,260,633	519,252	(134,773)	128,010	1,691,888	13,038,936

[illegible]

2022 Capital Budget

CAPITAL BUDGET LAST UPDATED 12/2/2021  
See project fact sheets for more information on individual projects  
Accrual basis

Year 1

Location	Project No.	Project	Funding Source	2022	Oct	YTD	Note
WRRF	Michigan Road Water Resource Recovery Facility						
	1902	WRRF Expansion	Bond Proceeds	\$ 200,000		\$ 1,469,756	Bonds to be paid back by Plant Expansion, Operating, and Reserve for Replacement funds. See separate breakdown included in fund projections.
	1906	WRRF Outfall Sewer Expansion	Plant Expansion			\$ -	
	1910	WRRF Office Unification	Operating			\$ -	
	2203	Biosolids building addition	Operating	\$ 200,000	\$ 204	\$ 24,613	
		Pretreat building/Mayflower landscape	Operating	\$ 60,000		\$ -	Screen building along Mayflower Pk Dr w trees & shrubs
		Plant signage, Office outreach displays & accoustic improvements	Operating	\$ 40,000		\$ 1,497	
	2601	WRRF Belt filter press replacement	Reserve for Replacement			\$ -	
		Plant Pump Replacments	Reserve for Replacement			\$ -	Replacement pumps for the digesters, lift station and scum station.
		Clarifier 4 scum collection upgrade	Reserve for Replacement			\$ -	Convert to a full radius scum beach
		Replace Clarifier 4,5,6 unitube headers	Reserve for Replacement			\$ -	Replace equipment due to deterioration
		Annual Plant Improvement & Repair Projects	Operating	\$ 150,000	\$ 589	\$ 589	Typical annual expenditures
LS 1	Carmel Creek						
	1802	Haver Way Sewer Reconstruction	Interceptor			\$ -	
	2004	LS 1 Generator Replacement	Reserve for Replacement			\$ -	
	2201	LS 1 Replace wet weather pumps	Reserve for Replacement	\$ 275,000	\$ 282,266	\$ 284,084	Replace equipment at the end of its service life.
		LS 1 Replace/upsized dry weather pumps	Reserve for Replacement			\$ -	Replace equipment at the end of its service life.
LS 2	Meridian Corridor						
	2002	LS 2 Odor Control System Replacement	Reserve for Replacement			\$ 8,383	
		Fence Replacement and Added Trees	Reserve for Replacement			\$ -	
	2801	106th Street Parallel Force main (LS 2 to Ditch Road)	Interceptor			\$ -	Timing is based on when capacity is needed.
		LS 2 Replace Pump 3	Reserve for Replacement	\$ 100,000		\$ 70,138	Replace equipment near the end of its service life, eliminate macerators and reduce power consumption.
LS 3	Northern Heights						
		Paving	Operating			\$ 16,446	Repaving
		Pump Replacement	Reserve for Replacement		\$ 2,820	\$ 2,820	Replace equipment at the end of its service life.
LS 5	Spring Mill Streams						
	2701	Interceptor extension & lift station elimination	Interceptor			\$ -	Combine this project with the LS19 elimination project.
LS 6	Waldon Pond						
	2401	Interceptor extension & lift station elimination	Interceptor			\$ -	Timing is development driven. Some 99th St residents have requested sewer service recently.
LS 7	Laurelwood Sub						
		Pump replacements	Reserve for Replacement			\$ -	Replace equipment at the end of its service life.
LS 8	Laurelwood						
	2202	LS 8 Reconstruction + new force main to 106th St	Operating	\$ 1,400,000	\$ 12,588	\$ 92,313	Wet weather capacity needed. Scope is pending force main troubleshooting and I&I removal
LS 9	Towne Road						
		Pump & control panel replacement	Reserve for Replacement			\$ -	
LS 10	Michigan Road						
	2301	LS 10 Replace pumps, wet well piping, controls, backup generator	Reserve for Replacement	\$ 75,000		\$ -	Wet weather capacity needed. Scope is pending force main troubleshooting
LS 11	Boone County						
	1911	Pump and control panel replacement	Reserve for Replacement			\$ -	
		LS 11 Added Meter Vault	Reserve for Replacement	\$ 25,000		\$ -	Existing meter location is not effective

2022 Capital Budget

CAPITAL BUDGET LAST UPDATED 12/2/2021  
See project fact sheets for more information on individual projects  
Accrual basis

Year 1

Project		Funding Source	2022	Oct	YTD	Note
Location	No. Project					
	2204	Backup generator	Operating	\$ 100,000	\$ 20,205	Location has occasional outages with little storage and time for emergency response
LS 12	Kingsmill					
		(no projects)			\$ -	
LS 14	Austin Oaks					
	1901	Parallel force main extension	Interceptor		\$ -	
	2205	LS 14 Generator & control upgrades	Reserve for Replacement	\$ 300,000	\$ 9,520	\$ 18,380 Replace equipment at the end of its service life.
		Pump Replacement	Reserve for Replacement		\$ -	Based on repair history staff does not expect pumps to last expected 20 years in service
	2101	LEC Interceptor extension	Interceptor	\$ 1,150,000	\$ 22,170	Extend service to multiple developments
LS 16	Zionsville Presbyterian					
	2208	LS 16 Replacement/relocation	Interceptor	\$ 700,000	\$ 10,075	\$ 44,825 Timing is development driven.
LS 17	Zion Hills					
		LS 17 Upsize Impellers	Interceptor	\$ 30,000	\$ -	Additional capacity needed
	2501	LS 17 Pump & electrical upgrades	Reserve for Replacement		\$ -	Timing is based on when capacity is needed.
LS 18	Train Express					
		Pump replacements	Reserve for Replacement	\$ 40,000	\$ 33,039	Replace pumps at the end of their service life.
LS 19	Village of West Clay					
	2701	Interceptor extension & lift station elimination	Interceptor		\$ -	Combine this project with the LS5 elimination project.
LS 20	Mayflower Park					
		Pump replacement	Reserve for Replacement	\$ 40,000	\$ -	Replace equipment at the end of its service life.
LS 21	High Grove					
		Pump replacement	Reserve for Replacement	\$ 50,000	\$ 1,416	Replace equipment at the end of its service life.
	2901	Interceptor extension & lift station elimination	Interceptor		\$ -	Timing is development driven - unlikely to move forward soon due to recent property acquisition.
LS 22	North Augusta					
		(no projects)			\$ -	
LS 23	126th Street					
	2302	LS 23 Pump & electrical upgrades	Reserve for Replacement	\$ 25,000	\$ -	Additional capacity needed
LS 24	Parkwood West					
		Pump & control panel replacement	Reserve for Replacement		\$ -	Replace equipment at the end of its service life.
LS 25	Towne Oak Estates					
		Pump replacement	Reserve for Replacement		\$ -	Replace equipment at the end of its service life.
LS 26	Jacksons Grant					
	2206	LS 26 Backup Generator	Operating	\$ 175,000	\$ -	
	2207	LS 26 Parallel Force Main	Interceptor	\$ 1,000,000	\$ 317	\$ 40,417 Additional capacity needed
	2702	LS 26 Additional pumps & controls	Interceptor		\$ -	Install added pumps when LS 5/19 are tied in
LS 27	Haver Way					
		(no projects)				
General collection system projects						
		Annual Misc. Repairs, Replacements & Line Relocations	Reserve for Replacement	\$ 150,000	\$ 70,888	Repairs are made as problems are found during televising.
	2003	Lakewood Gardens, Williams Creek Farms, Woodhaven and Timber Ridge Sewer Extension	Interceptor		\$ -	
	2103	Long Brook, Bridlewood, 500S, US421, 136th St and Countrywood Sewer Extension	Interceptor		\$ 126,686	Board approved several added ELSE projects to original scope of work
		Future Sewer Extension Projects	Interceptor	\$ 50,000	\$ -	Extend service into unsewered areas
Equipment						
		Vehicles and trailers	Operating		\$ 51,861	Scheduled Replacement of Aging Vehicles

2022 Capital Budget

CAPITAL BUDGET LAST UPDATED 12/2/2021  
See project fact sheets for more information on individual projects  
Accrual basis

Year 1

Project							
Location	No.	Project	Funding Source	2022	Oct	YTD	Note
		Laboratory Equipment	Reserve for Replacement			\$ -	Replacement and Upgrades to Lab equipment
		Future annual equipment and software purchases	Reserve for Replacement			\$ -	Annual capital purchases needed to maintain operations.
		(2) 240/480 Selectable portable Gensets	Reserve for Replacement	\$ 230,000		\$ 77,472	Existing Generators are from 1985 & 1992
		Lateral Push Camera	Reserve for Replacement			\$ -	Replace existing camera, heavy use on cross-bores
		Vehicle - F-450 W/Utility Body	Operating			\$ -	Trade-in 2 trucks for a specialty vehicle
		SCADA Switch Upgrades	Reserve for Replacement			\$ 375	Replace existing switches with gigabit switches
		Odor Loggers	Reserve for Replacement			\$ -	New bluetooth odor loggers
		HACH Laboratory Software	Operating			\$ -	Software to assit operations of the plant and lab
		Air Monitor	Reserve for Replacement			\$ -	Replacment air monitor for safety
		Rack UPS Replacement	Reserve for Replacement			\$ -	Replace the old rack UPS
		Replacment NAS	Reserve for Replacement			\$ -	Replacment NAS (POSM and security videos)
		Redundant Firewall	Reserve for Replacement			\$ -	A back up firewall for redundancy during updates or failures
		LS1 ARV Replacement Project	Reserve for Replacement	\$ 80,000		\$ -	Replace 3 non-functional ARV's
		CCTV Truck Replacement	Reserve for Replacement			\$ -	Approaching 2 million feet on camera, high repair cost
		Aquatech Replacement	Reserve for Replacement			\$ -	Age 2011 Freightliner Sewer Cleaning Truck
		Pump Truck Replacement	Reserve for Replacement			\$ -	Age 2008 F550 Super Duty Crane service truck
		LS Safety Net Replacement	Reserve for Replacement	\$ 10,000		\$ 8,803	Safety issue, nets are showing wear, installed 2012
		Surge Relief Valves LS1 & LS 2	Reserve for Replacement			\$ -	Units Obsolete, water hammer could cause FM break
		F250 Super Duty to replace V55	Reserve for Replacement	\$ 50,000		\$ -	Replace V55 from 2010
		Security/Process Cameras	Operating	\$ 20,000		\$ -	Additional security/process cameras
		Drying Bed Rehab	Reserve for Replacement			\$ -	Replace runners that are dewed into the walls.
		Chemical Line Replacement	Reserve for Replacement	\$ 10,000		\$ -	Replace the overhead run with underground piping.
		Oil/Water Separator Rehab	Reserve for Replacement	\$ 10,000		\$ -	Repair the existing oil/water separator.
		Onsite Backup Device Replacement	Reserve for Replacement	\$ 25,000		\$ 27,086	A more ubiquitous solution that will be about \$4k/year less.
		Redundant Switch Power Supplies	Reserve for Replacement	\$ 6,000		\$ 5,630	Redundant power to keep all the office switches running in the event any of the 4 switches power supplies fail.
		New Garage Door Openers	Reserve for Replacement	\$ 8,000		\$ 9,587	Replacement garage doors to replace the 20+ year old doors.
		Asset Management Software	Reserve for Replacement	\$ 10,000		\$ 18,750	Best in Class asset management software
		SL Rat	Operating	\$ 28,225		\$ 28,225	SLRat Sewer camera
		inHance Billing System	Operating				New billing software
Administratron Projects							
		Mayflower Park Drive Speed Humps	Operating	\$ 10,000		\$ -	Speed humps on Mayflower Park Drive
			Totals	\$ 6,832,225	\$ 318,378	\$ 2,576,455	
			Bond Proceeds	\$ 200,000	\$ -	\$ 1,469,756	
			Operating	\$ 2,183,225	\$ 13,381	\$ 235,749	
			Reserve for Replacement	\$ 1,519,000	\$ 294,606	\$ 636,852	
			Plant Expansion	\$ -	\$ -	\$ -	
			Interceptor	\$ 2,930,000	\$ 10,392	\$ 234,097	
			Total	\$ 6,832,225	\$ 318,378	\$ 2,576,455	

# TriCo Regional Sewer Utility District Cash & Investments

October 31, 2022

Bank & Purch Date	Account	Amount	Maturity Date	Rate
<b><u>Citizens State Bank</u></b>				
	Checking	\$ 1,187,673		0.77%
	Money Market	\$ 261,900		0.10%
<b><u>Merchants Bank of Indiana</u></b>				
	Money Market	\$ 89,206		3.00%
	Money Market	\$ 1,865,396		3.00%
<b><u>Huntington Bank</u></b>				
	2020 Bonds	\$ -		0.00%
	2020 Bonds MM	\$ 35,169		0.00%
	2020 DSR	\$ 4,995		0.00%
	2020 DSR MM	\$ 1,686,893		0.13%
<b><u>Fifth Third Securities</u></b>				
	US Treasury	\$ 2,500,000	Due 12/15/2022	2.40%
	US Treasury	\$ 3,000,000	Due 3/31/2023	2.90%
	US Treasury	\$ 2,500,000	Due 6/30/2023	3.00%
TOTAL CASH & Investments		<u>\$ 13,131,231</u>		
Less: Cash		<u>\$ 5,131,231</u>		
NET INVESTMENTS		<u><u>\$ 8,000,000</u></u>		



## MEMORANDUM

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**To: Board of Trustees**

**From: Wes Merkle**

**Date: December 7, 2022**

**Subject: Dedications**

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Towns at Appaloosa Sections 1A and 1B sanitary sewers are complete and ready for dedication. Staff recommends acceptance of these sewers.

Recommended Action: Accept the dedication of Towns at Appaloosa Sections 1A and 1B sanitary sewers.





## MEMORANDUM

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**To: Board of Trustees**

**From: Shaun Odom, Pretreatment Coordinator**

**Date: 12-9-2022**

**Subject: C&C Realty Update**

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Update from C&C Realty: I reached out to Gordon Plumbing, and they said they would not be able to do any work at Jackie's at this time. I also reached out to Shier Products who got me in touch with a local distributor, which in turn gave me three plumbers who might be able to help. Of the three, one was able to come to the space, but I have yet to have a response on any recommendation or proposal. I did, however, receive an invoice for the work flushing the sewer line.

Diamond & Associates was contacted because they are commercial kitchen design engineers and have been the most helpful thus far. As I mentioned, we are working with Jackie's to resolve this issue ASAP.

I hope to have the sewer dedication application completed and delivered to your office by Tuesday. I will be in touch as we progress.



## MEMORANDUM

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**To:** Board of Trustees  
**From:** Andrew Williams  
**Date:** December 9, 2022  
**Subject:** CarteGraph Annual License Agreement

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TriCo maintains a robust asset management system in order to efficiently maintain our \$150,000,000 of capital assets. In 2021, TriCo conducted evaluations of the major asset management software providers and selected CarteGraph to replace Hyperweb. As with all software providers, they use a subscription service format where users pay annual subscription fees to use the software. The subscription renewal rate for 2023 is \$52,513.79.

**Recommended Action:** Approve the CarteGraph Annual License Agreement for \$52,513,79.