



TriCo Regional Sewer Utility

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JOINT PERSONNEL & BENEFITS COMMITTEE AND BOARD OF TRUSTEES MEETING

Wednesday, May 25, 2022 @ 7:30 A.M.
7236 Mayflower Park Drive, Zionsville, IN 46077

AGENDA

1. Public Comment
2. Safety Report
3. Salary Study Update from First Person
4. Staffing Updates

Next Scheduled Meeting: June 22, 2022 @ 7:30 A.M.



MEMORANDUM

To: P&B Committee
From: Loren Prange
Date: 5/19/2022
Subject: Safety Update

No injuries reported this month, and we are at 107 days without a loss time accident.

Loren and Scot attended the IWEA Safety Meeting for May.

IWEA Operators Challenge was held at Brownsburg Wastewater Plant on May 17th. TriCo provided one judge for the safety event who helped run and score the safety practical.

Facility staff improved the way we change oil from the VLR gear reducers. The old way was to use an electric pump near a water source which could be a shock hazard. We removed the shock hazard by adding a quick connect to the gear reducer and added a hand pump to remove the oil.

We had a safety tailgate on May 9th at which we discussed slips trips and falls and how to avoid an arc flash.



MEMORANDUM

To: P&B Committee
From: Andrew Williams
Date: May 20, 2022
Subject: Staffing Update

After almost six years in the Customer Service position, Cindy Ferrulli has transitioned to the Administrative Support Specialist position as of May 14. Melissa Tetrack has been hired to fill the Customer Service position and will start on Monday, May 23.

Kelly Ryan has submitted her resignation from the Billing Assistant position and her last day with TriCo will be June 3. We are sad to be losing Kelly, but excited for this career opportunity for her. Kelly has been instrumental in transitioning to the new billing system and in dealing with the problems caused by Paymentus' less than stellar performance. This opening has been posted and interviews have started.

TriCo has two interns this summer, both studying in the environmental science field. Kelly Price is back for a second summer after finishing his sophomore year at Indiana University and Jacob McDonald joins us after finishing his freshman year at Purdue University.