



## Clay Township Regional Waste District

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### **Board of Trustees Meeting Agenda**

**Monday, March 12, 2018 @ 7:00 p.m.**

**Clay Township Government Center**

**10701 N. College Avenue, Indianapolis, IN 46280**

- 1. Roll Call**
- 2. Public Comment**
- 3. Memorandum, Board Meeting February 12, 2018**
- 4. Approval of Claims Docket**
- 5. Attorney's Report**
- 6. Utility Director's Report**
- 7. Committee Reports**
  - a. Budget & Finance Committee
  - b. Personnel & Benefits Committee
  - c. Capital & Construction Committee
    - i. #1601 106<sup>th</sup> Street Parallel Force Main Change Order  
1
    - ii. Dedications
      1. Clay Corner, VOW 6003-B Uptown, One One Six Apartments Phase II
- 8. Old Business**
- 9. New Business**
- 10. Adjourn**



## BOARD OF TRUSTEE MEETING

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Monday, February 12, 2018 @ 7:00 P.M.

### Memorandum

#### **ROLL CALL**

Present: President Marilyn Anderson, Vice President Steve Pittman, Treasurer Jane Merrill, Secretary Michael McDonald, members Eric Hand, Carl Mills, Barb Lamb and Michael Shaver. Others in attendance were, Legal Counsel Anne Poindexter, Utility Director Drew Williams, Engineering Manager Wes Merkle, Controller Cindy Sheeks, Administrative Assistant Maggie Crediford. Attendance sheet is attached.

Chuck Ford was absent.

#### **PUBLIC COMMENTS**

Steve Wanner, 1473 Stormy Ridge Court, Carmel, stated that he has made a contingent offer on a lot in Autumn Woods Farms where his family wishes to build a home. The lot is located within 300 feet of a sewer stub in another neighborhood. It would be too costly for him to connect to that line. The County and Township have told him that he should hook up to the sewer. He is not interested in having a septic field on the property, it is wooded, and he would like to preserve as many trees as possible. He will not complete the purchase the property unless this project is approved.

Mr. Pittman asked Mr. Wanner if he is asking the Board to approve the project.

Mr. Wanner confirmed that he is asking the Board to approve the project.

Jessica Peckinpugh, 14572 Autumn Woods Drive, stated that her family plans to break ground on their home and are waiting for the sewer system to be installed. Having a septic system would cause them to have to change the location of the house and driveway. Their preferred site plan needs sewer availability. She asked the Board to approve the project.

Alicia Duffy, 14563 Autumn Woods Farms, her family has a lot they would like to build on with lots of trees. There would be more flexibility in what they can build with a sewer line. They would rather hook into the sewer line than build a septic field. She stated that her family is strongly in favor.

**Public Comments Closed at 7:06 p.m.**

### **COMMITTEE ASSIGNMENTS**

Ms. Anderson stated that she would like to keep the committee assignments the same as they are now.

### **APPROVAL OF MEMORANDUM**

Ms. Merrill made a motion to approve the memorandum from the January Board Meeting. Steve Pittman seconded the motion and it was approved unanimously.

### **DEDICATION OF WOODSIDE AT WEST CLAY**

Mr. Hand made a motion to accept the dedication of the sewers at Woodside at West Clay. Mr. Mills seconded the motion and it was approved 7-0, Mr. Pittman recused himself from the vote.

Mr. Hand made a motion to reorder the agenda so that item number 8.c.i. #1707 Neighborhood Sewer Project Construction Contract Award could be heard first since there are members of the public present that came for this agenda item. The motion was seconded by Mr. Pittman and approved unanimously.

Mr. Pittman stated that the project was discussed in the C&C Committee and he made a motion to approve #1707 Neighborhood Sewer Project Construction Contract Award to TPI in the of \$210,075.00. The motion was seconded by Ms. Merrill.

Ms. Lamb asked why there was such a big difference between the bid pricing on this project.

Mr. Merkle stated that TPI had availability at this time of the year and they were able to give a very reasonable bid.

Mr. Shaver clarified that the bid is for three neighborhoods.

Ms. Anderson called for a vote and the project was approved 7-0. Mr. Shaver abstained from the vote.

Mr. Shaver explained that there has been an ongoing discussion about subdivision projects and knowing how many people are interested in hooking into the system. He thanked the residence in attendance for coming to the meeting and voicing their opinions.

Ms. Anderson explained to the property owners in attendance that the District will be putting the sewers in their neighborhood. She thanked them for coming to the meeting to speak.

## **CAPITAL & CONSTRUCTION COMMITTEE**

Mr. Pittman stated that project #1901 Lift Station 14 Parallel Force Main Engineering Services was discussed in the C&C meeting and made a motion that the Board approve the professional services contract with GRW for up to \$110,000. The motion was seconded by Carl Mills.

Mr. Shaver asked what the average flow through the force main at Lift Station 14 is.

Mr. Merkle stated that the capacity at Lift Station 14 is 1,050 gallons per minute, maybe higher.

Mr. Shaver asked if the addition of the second force main will increase capacity at the lift station, or if it will increase the discharge capacity.

Mr. Merkle stated that adding an additional pipe will increase the capacity of the lift station by double, effectively the discharge of the force main would be the same number.

Mr. Shaver asked what adding the second force main will change for the District.

Mr. Merkel stated that adding the second force main will increase the capacity of the lift station to build out, roughly 2,100 gallons per minute.

Mr. Shaver asked if the District will be adding more pumps at the lift station or if the pumps at the lift station can handle the additional flow from a second pipe. He asked if the increase in demand is from clear water or sewage.

Mr. Merkle stated that the flow is a mixture of both clear water and sewage. The lift station must be designed from capacity in wet weather. This basin has the most available area for development. This is the fastest growing part of the service area.

Mr. Shaver asked if the lift station is hitting peaks during wet weather.

Mr. Merkle stated that all lift stations hit peaks during wet weather.

Ms. Anderson called for a vote, the motion was approved unanimously.

## **CLAIMS**

Ms. Sheeks stated that there were no capital expenses in the month of January. The largest expense was the bill to the City of Carmel for treatment.

Mr. Mills asked why Ms. Sheeks bond cost less than those for the board members.

Ms. Sheeks stated that is just the way the bonds came back. .

Ms. Merrill stated that she did not see a claim for her bond.

Ms. Sheeks clarified that Ms. Merrill's bond was done later and will be on the next claims docket.

Mr. Pittman asked about a \$5,000 bill to ATAPCO.

Ms. Sheeks stated that it was a refund for a cooling tower. They asked for a 3 year look back because it was a cooling tower that was being billed as regular water consumption on their usage and received a refund based on that.

Mr. Hand asked about the electric service payments. He noted payments for the plant to both Duke Energy and IPL.

Mr. Williams stated that there was a typo, one of the numbers must be for a lift station. Duke services the plant.

Ms. Anderson called for a vote on the approval of the Claims Docket. It was approved unanimously.

#### **ATTORNEY'S REPORTS**

Mrs. Poindexter stated that she has met with Mr. Williams to discuss the Board's Conflict of Interest Forms. She explained that she is comfortable with the forms for items that are major conflicts. She explained that items that intellectually don't look or feel right for instance; if the board member or a family member would financially benefit from a project or contract, a conflict form must be filled out for that specific conflict, be approved by the appointing body and filed with the circuit court.

#### **UTILITY DIRECTOR'S REPORT**

Mr. Williams explained that the Staff is having issues with Outlook 2016. It is converting PDF files to winmail.dat files when sending email attachments. Currently Outlook does not have any clear way to fix this issue. Mr. Williams invited board members to attend a Social Engineering training on Wednesday February 14, 2018 at 10:00 a.m. The training will address how to handle direct mail, or phone calls that attempt to solicit private or company information. The Staff will be having a Wii Olympics competition and pitch-in after the meeting. Mr. Williams stated that Mrs. Poindexter and Mr. Merkle have been working with the Spring Mill Homeowners Association regarding restoration and the release of liability from damaged landscaping during construction. The District will pay \$2,000 to cover the costs associated with replacing the landscaping. Mr. Williams stated that even though the weather was bad in January the Staff was out in the field televising lines in Basin 1. The goal is to televise the entire system in this area, by working in the inclement weather they are now ahead of schedule. They have also been keeping current on manhole inspections.

Mr. Shaver asked Mr. Williams to thank the staff for working in the bad weather.

Ms. Anderson thanked Mr. Merkle for all the accomplishments made by his staff.

### **BUDGET & FINANCE COMMITTEE**

Ms. Merrill stated that the Budget and Finance Committee met in January. No action items came out of that meeting. She thanked Mr. McDonald for his contribution to the discussion and suggestions he made regarding IT issues, both verbal and written.

Mr. McDonald praised the IT Staff on the accomplishments that were made in 2017. He said he was impressed with the number of issues that they were able to resolve.

Mr. Williams stated that Scot Watkins has responses to outstanding questions that Mr. McDonald had at the meeting and that he will forward them on as soon as he reviews them.

### **PERSONNEL & BENEFITS COMMITTEE**

Ms. Lamb stated that the Personnel and Benefits Committee met in January. No action items came out of that meeting. The Committee developed a list of goals and a timeline for addressing the goals throughout the year.

Mrs. Poindexter asked to revisit committee assignments. She stated that there needed to be a motion and a vote to approve the committee appointments.

A motion was made by Mr. McDonald to approve Ms. Anderson's committee appointments.

C&C-Chair Steve Pittman, members Marilyn Anderson and Eric Hand

B&F-Chair Jane Merrill, members Michael McDonald and Carl Mills

P&B-Chair Barb Lamb, members Michael Shaver and Chuck Ford

Executive Committee- President Marilyn Anderson, Vice President Steve Pittman, Secretary Michael McDonald, Treasure Jane Merrill and at large member Carl Mills.

The motion was seconded by Ms. Lamb and approved unanimously.

### **OLD BUSINESS**

Ms. Lamb asked about the unmetered resident that had questions about her bill. She asked if the Staff has reached a conclusion about her issue and if she has been contacted.

Mr. Williams stated that to reduce her rate the Board would need to change the Rate Ordinance. Budget and Finance discussed it in January and will be discussing it again in February to decide if the District should reduce everyone that is unmetered from a 7,000 gallon to a 5,000-gallon consumption rate or to limit the reduction to requests only. On the street of the property owner in question the range of usage for metered accounts varies from 1,000 gallons to 11,000 gallons so there is not a clear answer.

Ms. Lamb asked that someone from the Staff call the resident to give her an update on the discussion.

Ms. Lamb asked that someone from the Staff call the resident to give her an update on the discussion.

### **NEW BUSINESS**

Mr. Pittman stated that the C&C and B&F Committees discussed how to fund construction projects going forward and decided to use the current Interceptor Fee Ordinance for future projects unless there are circumstances that warrant the Board to consider a Local Construction Fee Ordinance for a project.

### **ADJOURN**

Mr. Pittman made a motion to adjourn the meeting. Ms. Merrill seconded the motion and it was approved unanimously.

The meeting adjourned at 7:33 p.m.

The next Board of Trustees Meeting is scheduled for Monday, March 12, 2018 at 7:00 p.m.

Respectfully submitted,



Andrew Williams  
Utility Director

Approved:

\_\_\_\_\_ as Presented  
\_\_\_\_\_ as Amended

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Michael McDonald, Secretary

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Marilyn Anderson, President





# THE CTRWD CONNECTION

Volume 11, Issue 3 March 2018  
MONTHLY NEWSLETTER

## Financials- Cindy Sheeks

January 2018 revenues were under projections by \$46,091 (7.23%) for a total of \$591,482. Residential sales were \$384,338 which is 2.03% lower than expected and commercial sales totaled \$187,316 which is 17.08% lower than expected. Operating Expenses totaled \$412,661 which is 5.42% below budget in January. Wages and Administration costs were all above budget in January. Collection and Treatment costs were below budget. Wages were above budget by 9.46% due to a third payroll in the month, Administration was above by 5.62%. Treatment costs were below budget by 5.05% and Collection expenses were below budget by 71.04%. Net income was \$128,804 after depreciation and amortization of CIAC in January which is below projections by \$46,154 for the month.

Cash generated for January shows a net increase in all funds by \$417,717. Capital spending was \$5,600 for neighborhood sewer projects. Cash on hand at 01/31/2018 is \$7,191,990. The balances in the funds are listed below:

Operating \$742,858

Interceptor \$99,055

Plant Expansion \$3,825,804

Operating Reserve \$2,192,400

Reserve for Replacement \$331,873

## Customer Service– Shelley Keefe

A total of 112 liens (\$15,711.71) for were filed in February – two due to sheriff sales and 110 due to unpaid sewer service. The current lien balance is now \$20,661.09.

In February, 25 new customers were added to billing and 34 permits were issued. The total number of customers receiving their statement by email is now 2,510.

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## CALENDAR OF EVENTS

March 12	C & C Meeting	6:30 p.m.
March 12	Board Meeting	7:00 p.m.
March 14	Staff Meeting	10:00 a.m.
March 23	B&F Meeting	7:30 a.m.
March 26	P&B Meeting	7:30 a.m.
April 2	C&C Meeting	4:30 p.m.

## PLANT REPORT – SCOT WATKINS

The City of Greencastle has had some operational issues with their VLR and had contacted District requesting a site visit to consult with the District's plant staff on possible corrective action they can take. Hopefully the staff's input will be of assistance to Greencastle.

The plant staff stayed busy with all the rain; the plant entered "Storm Mode" twice which helps keep the solids (biological mass) in the treatment plant and not pushed out to the creek. The scum station pump failed, and an in-stock repair kit was used by the Collection staff to repair the pump and put back into service the next day. This is the only single pump station the District has so the ability to pull, repair and replace the pump in-house is a great asset to the District. Thieneman made a few warranty repairs to the new digesters; stainless stems for the actuated valves were installed, the telescopic valve guides were replaced, and the aeration system was repaired. Digesters 4 and 5 are now back to full functionality. A gear reducer on the Vertical Loop Reactor (VLR) failed; CIC was able to order and install a new unit within a week and had the VLR back up and running. The old gear reducer is being rebuilt and kept in-stock as a spare for future use. Staff discovered a failed breaker on the heat trace for the Orbal chemical feed line; the breaker was replaced by an electrician.

There were thirty-one FOG inspections completed and all quarterly reports have been entered. Applebee's and Dairy Queen on Michigan Road have closed; new occupants have not been announced yet.

## SAFETY UPDATE - LOREN PRANGE

The District has had no reportable injuries and has gone 2925 days without a lost time accident.


The following safety tailgate sessions were held:

01/31/18 Flu Prevention  
02/06/18 Climb on to ladder safety  
02/14/18 Horseplay in the workplace

The District ordered heated jackets for several employees to help protect them during long periods of cold weather exposure.

The yearly training schedule for topics specific to the wastewater industry was kicked off on February 26<sup>th</sup> with Basic Electrical / Arc Flash.

Portable generators were inspected for safety and several repairs were made to keep them road safe and operationally safe for our staff.


| Site Safety

2

9

2

5

No. of days since the last lost time accident.

## COLLECTIONS REPORT – AARON STRONG

Collections Staff televised 16,000 feet of sewer main in the month of February including a project warranty inspection in Bear Creek, located near 146<sup>th</sup> Street and West Road. Staff also completed generator testing at all 24 lift stations located throughout the District. Testing included running lift stations under generator load and verifying alarms were reporting correctly to our Supervisory Control and Data Acquisition (SCADA) system. Minor issues were found and corrected by collections staff. Pump 2 at Lift Station #17 suffered a seal failure and was returned to Xylem for warranty repair. The pump had three months left in the in a five year pro-rated warranty, however staff argued the failure was due to a manufacture glycol recall from 2016. Xylem agreed and covered the entire \$12,000 repair. Lift Station #1 macerator blew a hydraulic hose and was repaired by collections staff.

Collections staff billed over \$3,000 dollars in staff and equipment time to contractors in February. Gehring Underground, a contractor for Duke energy cross-bored a District main in the Village of West Clay while directional drilling a power service. Gehring Underground performed the main repair under the direction of Collections staff. Later that week, Sweeney Brothers Construction was installing a doghouse manhole and inadvertently dropped the top of the main into the 24" interceptor. Collections staff responded, located and removed the obstruction from the interceptor.

Staff attended the Water & Wastewater Equipment Treatment and Transportation (WWETT) show in Indianapolis, the 3-day event included over 90 educational sessions. Staff then explored the latest technology and newest equipment in the Expo Hall.

## ENGINEERING REPORT-WES MERKLE

In the month of February, the Engineering Department completed 443 locates, 41 I&I inspections and 38 lateral inspections. Ryan, Kermin and Eric attended the WWETT show, which showcased many new products and technologies in our industry and provided continuing education opportunities. Ryan and Eric also attended erosion control training through the White River Alliance.

Nate is monitoring construction activity along Lift Station 2 & 9 force mains, completing watchdog inspections as crews expose and cross our infrastructure. The purpose of watchdog inspections is to reduce the potential for damage to force mains, which are high-risk assets. He found one contractor had been relocating private sewer laterals without staff coordination or inspection, which has since been corrected. Nate also continued testing and troubleshooting of force mains and low-pressure mains around the District, identifying locating trouble spots where corrective action is needed to reduce the risk of future damage.

Jeff continues to assist with Hiperweb implementation. He had two meetings to discuss quality concerns regarding data tables within the software, and to establish a process for main cleaning work orders. Jeff also assisted with inspection work at Jackson's Grant, he researched several easement issues, and he processed paperwork for new subdivision sewer dedications. He continued troubleshooting flow meter issues and analyzing flow meter data from several storms. He updated maps and statistics for low pressure system maintenance as well as unsewered and undeveloped acreages within the District.

Kermin failed three lateral installations and worked with contractors to correct the issues observed. Kermin also found a sewer backup during an inspection in Village of West Clay. Collections then cleared the backup and identified a conduit that had been bored through the sewer main downstream. Research confirmed the conduit was a Duke power line as well as the contractor responsible, who relocated the conduit and repaired the main.

Eric spent much of the month continuing to observe Jackson's Grant Section 2 sewer installation. He observed testing of new sewers at Home Place Gardens as well as their tie-in to the large interceptor, where the contractor cut out a large section of the pipe and dropped it into the flow line. Collections then mobilized and fortunately recovered the piece of pipe downstream before it could cause a backup. Eric also continued monitoring progress of Carmel's 96<sup>th</sup> Street path improvements which includes relocation of several private laterals.

Ryan continued working on closing out Spring Mill Road construction, which involved both the interceptor project and Carmel's road/path project. He coordinated punch list work with developers and contractors on projects with expiring three-year warranties, he negotiated reimbursement with contractors regarding incidents of sewer damage, and he worked with Carmel staff to repair a deteriorated storm culvert in Crooked Stick Estates. This culvert was originally damaged by sewer installation in the 1990s but it was repaired several years ago after the damage was discovered and brought to our attention.

Jeff and Wes performed a pump down test at Lift Station 2 to determine pumping capacity with the new force main. We can now send up to 4,900 gallons per minute to the Michigan Road WWTP, more than double the capacity we had before the force main installation and upgrades at Lift Station 2. Excess wet weather flow used to go into Basin 1 where it was a big contributor to past overflows.

Staff held a preconstruction meeting with TPI, who was awarded the construction contract for the neighborhood sewer project. This project includes extending low pressure mains to Autumn Woods, West 116<sup>th</sup> Street, Williams Creek Manor, Spring Mill Place and Spring Mill Heights. Eric will observe construction on this project. Ryan is working on securing the final two easements for the existing force main along West 116<sup>th</sup> Street. Construction is expected to be complete by June.

### Birthday

Shaun Odom March 15

### Anniversaries

Colleen Byrnes March 8 14 Years of Service

Bob Roudebush March 15 8 Years of Service

Shaun Odom March 16 3 Years of Service



**Human Resources**

Brittney Kennedy's last day with the District will be Friday, March 16. She has been wooed away to become the Executive Chef at Buca di Beppo. Brittney will be missed, but you can go sit at the table in the kitchen and watch her run the show.



A new privacy fence has been installed at Lift Station 1. Several of the pine trees around the station have died over the years leaving the adjoining neighbors with a direct view of the station. Since the fence was in need of repairs, the wood replacement fence was a good solution.

**MAY YOUR TROUBLES BE LESS AND YOUR  
BLESSINGS BE MORE AND NOTHING BUT HAPPI-  
NESS COME THROUGH YOUR DOOR**



At the February Staff meeting a speaker talked about the importance of internet security and employee vigilance to prevent cyber attacks. After the meeting, employees had a pitch-in lunch and competed in the first CTRWD Wii Winter Olympic games. It was a great lunch with friendly competition. Thanks to everyone who participated.

Selected Statistics 2018	January	February	2018 Monthly Average	2018 YTD	2017 Total Through February
<b>Maintenance Information</b>					
Lateral Inspections	21	38	30	59	74
Certified I&I Inspections	46	41	44	87	78
Failed I&I Inspections	0	0	0	0	1
Sewer Locates	317	443	380	760	1,046
Manholes Added	2	28	15	30	0
Total # of Manholes	5,774	5,802	n/a	5,802	5,702
Manholes Inspected	12	2	12	14	548
Feet of Sewer Added	721	4,973	2,847	5,694	0
Total Footage of Sewers	1,631,147	1,636,120	1,633,634	1,636,120	1,576,477
Feet of Sewer Televised	11,877	16,098	13,988	27,975	35,952
Feet of Sewer Cleaned	462	362	412	824	0
Overflows	0	0	0	0	2
<b>Station 1 to Carmel Utilities</b>					
Rainfall / Precipitation (inches)	1.66	4.22	2.94	5.88	4.22
Total Flow (gallons)	51,695,973	56,614,383	54,155,178	108,310,356	109,699,228
Maximum Daily Flow (gallons)	2,272,143	3,929,994	3,101,069	3,929,994	3,790,000
Average Daily Flow (gallons)	1,667,612	2,021,942	1,844,777	n/a	n/a
Minimum Daily Flow (gallons)	1,328,783	1,393,460	1,361,122	1,328,783	1,270,000
<b>Michigan Road WWTP</b>					
Total Flow (gallons)	77,717,000	76,466,000	77,091,500	154,183,000	159,959,000
Maximum Daily Flow (gallons)	3,136,000	4,746,000	3,941,000	4,746,000	4,333,000
Average Daily Flow (gallons)	2,507,000	2,730,929	2,618,965	n/a	n/a
Minimum Daily Flow (gallons)	2,214,000	2,291,000	2,252,500	2,214,000	2,275,000
Total Flow to Both Plants	129,412,973	133,080,383	131,246,678	262,493,356	269,658,228
<b>Biosolids Handling (gallons)</b>					
Wasted (Biosolids)	874,610	1,231,640	1,053,125	2,106,250	2,463,660
Dewatered	353,000	257,000	305,000	610,000	488,014
Digested Sludge Withdrawn	834,900	803,000	818,950	1,637,900	1,299,600
<b>Customer Information</b>				15,079	
New Sewer Service Accounts	17	25	21	42	60
Permits Issued	33	34	34	67	57

Clay Township Regional Waste District  
Register of Claims  
For the period 1/31/2018-3/7/2018

Payment date	Payment number	Bank name	Payee name	Amount	Amount Allowed	Description
1/31/18	11164	Operating	OmniSite	\$1,932.00	\$1,932.00	Service agreement
1/31/18	11165	Operating	Republic Services #761	\$338.64	\$338.64	Trash Service
1/31/18	11166	Operating	Napa Auto Parts	\$8.98	\$8.98	Repair parts
1/31/18	11166	Operating	Napa Auto Parts	\$22.49	\$22.49	Repair parts
1/31/18	11166	Operating	Napa Auto Parts	\$9.38	\$9.38	Repair
1/31/18	11166	Operating	Napa Auto Parts	\$127.69	\$127.69	Repair parts
1/31/18	11166	Operating	Napa Auto Parts	\$49.98	\$49.98	Repair parts
1/31/18	11166	Operating	Napa Auto Parts	\$61.97	\$61.97	Repair parts
1/31/18	11166	Operating	Napa Auto Parts	\$18.27	\$18.27	Repair parts
1/31/18	11166	Operating	Napa Auto Parts	\$23.27	\$23.27	Repair parts
1/31/18	11166	Operating	Napa Auto Parts	\$6.59	\$6.59	Repair parts
1/31/18	11166	Operating	Napa Auto Parts	\$109.44	\$109.44	Repair parts
1/31/18	11166	Operating	Napa Auto Parts	\$25.95	\$25.95	Repair parts
1/31/18	11166	Operating	Napa Auto Parts	\$33.96	\$33.96	Repair parts
1/31/18	11167	Operating	Altman, Poindexter & Wyatt, LLC	\$3,217.50	\$3,217.50	Legal fees
2/22/18	11168	Operating	AFLAC	\$535.00	\$535.00	Employee insurance
2/22/18	11169	Operating	AT&T Mobility	\$1,691.26	\$1,691.26	Cell phones
2/22/18	11170	Operating	AT&T Mobility	\$903.44	\$903.44	LS cell backup
2/22/18	11171	Operating	Carmel Utilities	\$817.42	\$817.42	Cleaning sewer lines
2/22/18	11172	Operating	Carmel Utilities	\$12.68	\$12.68	LS 1
2/22/18	11172	Operating	Carmel Utilities	\$12.68	\$12.68	LS 2
2/22/18	11172	Operating	Carmel Utilities	\$25.78	\$25.78	LS 26
2/22/18	11173	Operating	Citizens Energy Group	\$42.63	\$42.63	LS 17
2/22/18	11173	Operating	Citizens Energy Group	\$86.69	\$86.69	Plant water
2/22/18	11174	Operating	Hamilton County Treasurer	\$1,200.00	\$1,200.00	CIP-1707 Neighborhood 8 drain crossings
2/22/18	11175	Operating	Wes Merkle	\$164.88	\$164.88	Mileage/camera
2/26/18	11176	Operating	Aaron Strong	\$30.00	\$30.00	Cell Phone Reimb. Feb 2018
2/26/18	11177	Operating	Adobe Systems Incorporated	\$719.52	\$719.52	Acrobat Pro Subscript DC
2/26/18	11178	Operating	Boone County Recorder	\$175.00	\$175.00	7 liens filed
2/26/18	11179	Operating	Eric Luis Delacruz	\$30.00	\$30.00	Cell Phone Reimb Feb 2018
2/26/18	11180	Operating	Jeffrey Martin	\$30.00	\$30.00	Cell Phone Reimb. Feb 2018
2/26/18	11181	Operating	Kermin Huntley	\$30.00	\$30.00	Cell phone 2/18
2/26/18	11182	Operating	Nathan Crowder	\$30.00	\$30.00	Cell Phone Reimb. Feb 2018
2/27/18	11183	Operating	Cindy Sheeks	\$25.80	\$25.80	Committee meeting
2/27/18	11184	Operating	Matt Starr	\$126.00	\$126.00	Parking/physical
2/27/18	11185	Operating	Ryan Hartman	\$80.14	\$80.14	Mileage/parking
2/27/18	11186	Operating	Ryan Weddle	\$26.00	\$26.00	Parking
2/27/18	11188	Operating	Indiana Department of Environmental	\$30.00	\$30.00	Odom-Plant operator cert exam
2/27/18	11189	Operating	Indiana Water Environment Associat	\$65.00	\$65.00	Exam - CSII Odom
2/28/18	11192	Operating	Indiana Water Environment Associat	\$65.00	\$65.00	Exam - CSII Weddle
2/28/18	11192	Operating	Indiana Water Environment Associat	\$65.00	\$65.00	Exam - CSII Hoole
2/28/18	11193	Operating	Rene Morcos Inc	\$25.00	\$25.00	Refund-10909 Jordan Road
2/28/18	11194	Operating	Mark Deeg	\$12.18	\$12.18	Refund-13926 Twin Lakes Circle W
2/28/18	11195	Operating	Kline Properties	\$21.79	\$21.79	Refund-10405 Ethel St #A
2/28/18	11196	Operating	Bryan Kilpatrick	\$109.50	\$109.50	Refund-218 Vali Ct
2/28/18	11197	Operating	Auto Max Auto Sales	\$33.31	\$33.31	Refund-9728 Michigan Road
2/28/18	11198	Operating	Julie Wolff	\$31.92	\$31.92	Refund-2530 Heathermoor Park D N
2/28/18	11199	Operating	ohn Morningstar	\$34.59	\$34.59	Refund-1193 Helfod Lane
2/28/18	11200	Operating	JMB Properties	\$15.75	\$15.75	REfund-4340 W 96th St
2/28/18	11201	Operating	Amanda Goedde	\$11.63	\$11.63	Refund-14264 Langham
2/28/18	11202	Operating	Jerry or Roma Reese	\$61.70	\$61.70	Refund-12934 Treaty Line St

Payment date	Payment number	Bank name	Payee name	Amount	Amount Allowed	Description
2/28/18	11204	Operating	Brehob Corporation	\$739.82	\$739.82	Plant R & M
2/28/18	11205	Interceptor	GRW	\$410.00	\$410.00	CIP-Proj 1601
2/28/18	11206	Plant Expansion	Strand Associates, Inc.	\$251.18	\$251.18	CIP-Proj 1701
2/28/18	11207	Operating	Strand Associates, Inc.	\$7,538.47	\$7,538.47	CIP-Proj 1505
2/28/18	11208	Operating	Adobe Systems Incorporated	\$104.93	\$104.93	Acrobat Pro
2/28/18	11209	Operating	Alfa Laval, Inc	\$8,066.15	\$8,066.15	Plant R & M
2/28/18	11210	Operating	Allison Payment Systems LLC	\$3,626.64	\$3,626.64	Feb billing
2/28/18	11210	Operating	Allison Payment Systems LLC	\$4,935.18	\$4,935.18	Postage
2/28/18	11211	Operating	AT & T	\$625.47	\$625.47	Plant internet
2/28/18	11212	Operating	B&W Plumbing and Heating	\$280.80	\$280.80	Repairs
2/28/18	11213	Operating	Barbara Lamb	\$150.00	\$150.00	Board Fees
2/28/18	11214	Operating	Bridgestone Hosepower, LLC	\$57.50	\$57.50	Lift station R & M
2/28/18	11215	Operating	Bullseye Fence Design Inc	\$4,585.00	\$4,585.00	Gate and installation
2/28/18	11216	Operating	Carl S. Mills	\$200.00	\$200.00	February 2018 board fees
2/28/18	11217	Operating	Carmel Utilities	\$87,344.13	\$87,344.13	February flow
2/28/18	11218	Operating	Carmel Utilities	\$1,063.80	\$1,063.80	Feb reads
2/28/18	11219	Operating	Charles Ford	\$50.00	\$50.00	Feb board fees
2/28/18	11220	Operating	Clay Township Trustee	\$2,538.97	\$2,538.97	Feb operating costs
2/28/18	11221	Operating	Davis Wholesale Supply	\$622.30	\$622.30	Plant R & M
2/28/18	11222	Operating	Dell Marketing L.P.	\$3,937.25	\$3,937.25	Computers
2/28/18	11223	Operating	DLZ Indiana, LLC	\$2,962.50	\$2,962.50	VOWC-6003B Const Inspection
2/28/18	11223	Operating	DLZ Indiana, LLC	\$225.00	\$225.00	Clay Corner Const Insp
2/28/18	11224	Operating	Eco Infrastructure Solutions, Inc.	\$255.00	\$255.00	Line Maintenance
2/28/18	11225	Operating	Enterprise Unified Solutions	\$750.00	\$750.00	Social Engineering Training
2/28/18	11226	Operating	Eric Hand	\$100.00	\$100.00	Feb 2018 Board fees
2/28/18	11227	Operating	Fastenal Company	\$585.28	\$585.28	Safety Materials
2/28/18	11227	Operating	Fastenal Company	\$104.90	\$104.90	List Station R & M
2/28/18	11227	Operating	Fastenal Company	\$115.35	\$115.35	Plant R & M
2/28/18	11227	Operating	Fastenal Company	\$139.99	\$139.99	Safety Material
2/28/18	11227	Operating	Fastenal Company	\$182.31	\$182.31	Safety materials
2/28/18	11227	Operating	Fastenal Company	\$139.99	\$139.99	Safety Materials
2/28/18	11228	Operating	Ferguson Enterprises Inc #1480	\$89.92	\$89.92	Plant R & M
2/28/18	11228	Operating	Ferguson Enterprises Inc #1480	\$111.92	\$111.92	Plant R & M
2/28/18	11229	Operating	GCI Slingers, LLC	\$160.00	\$160.00	Vehicle repairs
2/28/18	11230	Operating	Glidden Fence Co., Inc.	\$11,448.00	\$11,448.00	CIP-New fence
2/28/18	11231	Operating	Grainger	\$301.41	\$301.41	Jacket, sponge, respirator
2/28/18	11231	Operating	Grainger	\$353.73	\$353.73	Lift Station R & M
2/28/18	11232	Operating	Henry P. Thompson Company	\$14,032.13	\$14,032.13	Plant R & M
2/28/18	11233	Operating	IPL	\$41.58	\$41.58	LS 18
2/28/18	11233	Operating	IPL	\$315.96	\$315.96	LS 9
2/28/18	11233	Operating	IPL	\$879.72	\$879.72	LS 10
2/28/18	11233	Operating	IPL	\$76.75	\$76.75	LS 12
2/28/18	11233	Operating	IPL	\$498.05	\$498.05	LS 8
2/28/18	11233	Operating	IPL	\$101.87	\$101.87	LS 3
2/28/18	11233	Operating	IPL	\$62.78	\$62.78	LS 20
2/28/18	11233	Operating	IPL	\$38.97	\$38.97	LS 22
2/28/18	11233	Operating	IPL	\$40.93	\$40.93	LS 25
2/28/18	11233	Operating	IPL	\$59.94	\$59.94	Valve Vault
2/28/18	11234	Operating	IT Indianapolis	\$441.99	\$441.99	Upgrade RAM
2/28/18	11234	Operating	IT Indianapolis	\$1,023.00	\$1,023.00	Support
2/28/18	11234	Operating	IT Indianapolis	\$66.00	\$66.00	Arcgis upgrade
2/28/18	11234	Operating	IT Indianapolis	\$4,459.05	\$4,459.05	February support
2/28/18	11234	Operating	IT Indianapolis	\$660.00	\$660.00	Office 365
2/28/18	11234	Operating	IT Indianapolis	\$778.70	\$778.70	Datto
2/28/18	11235	Operating	IUPPS	\$958.55	\$958.55	Locates
2/28/18	11236	Operating	Indiana Water Environment Associat	\$750.00	\$750.00	Hood, Starr, Hoole training
2/28/18	11237	Operating	Jane B. Merrill	\$200.00	\$200.00	Feb board meeting
2/28/18	11238	Operating	Kinetrex Energy	\$2,488.10	\$2,488.10	Natural gas
2/28/18	11239	Operating	Kirby Risk Corporation	\$87.61	\$87.61	Lift Station R & M
2/28/18	11239	Operating	Kirby Risk Corporation	\$33.58	\$33.58	Plant R & M
2/28/18	11239	Operating	Kirby Risk Corporation	\$43.74	\$43.74	Plant R & M
2/28/18	11239	Operating	Kirby Risk Corporation	\$329.11	\$329.11	Plant R & M
2/28/18	11240	Operating	Maco Press	\$153.06	\$153.06	Envelopes

Payment date	Payment number	Bank name	Payee name	Amount	Amount Allowed	Description
2/28/18	11240	Operating	Maco Press	\$46.00	\$46.00	Business cards
2/28/18	11241	Operating	Marilyn Anderson	\$250.00	\$250.00	Feb board fees
2/28/18	11242	Operating	Merrell Brothers, Inc.	\$10,972.40	\$10,972.40	Biosolid disposals
2/28/18	11242	Operating	Merrell Brothers, Inc.	\$520.00	\$520.00	Biosolid disposals
2/28/18	11243	Operating	Michael A. McDonald	\$200.00	\$200.00	Feb 2018 board fees
2/28/18	11244	Operating	Michael Shaver	\$150.00	\$150.00	Feb Board fees
2/28/18	11245	Operating	Nalco Crossbow Water	\$133.90	\$133.90	Sampling
2/28/18	11246	Operating	Napa Auto Parts	\$28.71	\$28.71	Towels
2/28/18	11246	Operating	Napa Auto Parts	\$16.98	\$16.98	Fuses
2/28/18	11246	Operating	Napa Auto Parts	\$8.29	\$8.29	Lift station repairs
2/28/18	11246	Operating	Napa Auto Parts	\$46.99	\$46.99	Equip repairs
2/28/18	11247	Operating	North Central Laboratories	\$617.01	\$617.01	Sampling
2/28/18	11248	Operating	Office Depot	\$14.37	\$14.37	Dividers
2/28/18	11248	Operating	Office Depot	\$266.11	\$266.11	Supplies
2/28/18	11248	Operating	Office Depot	\$28.99	\$28.99	Folders
2/28/18	11248	Operating	Office Depot	\$25.99	\$25.99	Folders
2/28/18	11248	Operating	Office Depot	\$41.58	\$41.58	Note pads
2/28/18	11248	Operating	Office Depot	\$5.34	\$5.34	Supplies
2/28/18	11248	Operating	Office Depot	\$17.09	\$17.09	Stamp
2/28/18	11249	Operating	Praxair Distribution, Inc.	\$93.67	\$93.67	Gases
2/28/18	11249	Operating	Praxair Distribution, Inc.	\$29.33	\$29.33	Rental fees
2/28/18	11249	Operating	Praxair Distribution, Inc.	\$88.94	\$88.94	Fittings
2/28/18	11250	Operating	Quality Repair Service Inc.	\$137.50	\$137.50	Oil
2/28/18	11251	Operating	Ray Clemens	\$400.00	\$400.00	Cleaning
2/28/18	11252	Operating	Richard Hoole	\$54.50	\$54.50	Mileage
2/28/18	11253	Operating	Signius Communications	\$74.88	\$74.88	Answering service
2/28/18	11254	Operating	Simplifile	\$180.00	\$180.00	Recording fees
2/28/18	11254	Operating	Simplifile	\$3,270.00	\$3,270.00	Recording fees
2/28/18	11255	Operating	Steve Pittman	\$200.00	\$200.00	Feb Board fees
2/28/18	11256	Operating	Taylor Oil Company, Inc.	\$1,035.77	\$1,035.77	Fuel
2/28/18	11257	Operating	Taylor Systems, Inc.	\$106.75	\$106.75	Service contract
2/28/18	11258	Operating	Utility Supply Company	\$236.00	\$236.00	Lift Station R & M
2/28/18	11259	Operating	Vasey Commercial Heating & AC, Inc	\$10,860.00	\$10,860.00	Plant R & M- 15KW Explosion proof heater
2/28/18	11259	Operating	Vasey Commercial Heating & AC, Inc	\$472.80	\$472.80	Plant R & M
2/28/18	11260	Operating	Vectren Energy Delivery	\$1,260.95	\$1,260.95	Plant service
2/28/18	11261	Operating	WhiteOwl	\$3,540.00	\$3,540.00	Support
2/28/18	11265	Operating	Altman, Poindexter & Wyatt, LLC	\$2,970.00	\$2,970.00	Legal fees
1/31/18	2018160	Operating	Wex Bank	\$134.40	\$134.40	Fuel-Jan
1/31/18	20180136	Operating	Mutual of Omaha	\$3,753.58	\$3,753.58	Insurance - Feb 2018
1/31/18	20180137	Operating	Citizens State Bank	\$20.00	\$20.00	Service fee
1/31/18	20180140	Operating	Duke Energy	\$16,451.69	\$16,451.69	Plant
1/31/18	20180142	Operating	Duke Energy	\$209.72	\$209.72	LS 16
1/31/18	20180143	Operating	Duke Energy	\$344.45	\$344.45	LS 23
1/31/18	20180144	Operating	Duke Energy	\$363.27	\$363.27	LS 4
1/31/18	20180145	Operating	Duke Energy	\$155.38	\$155.38	LS 21
1/31/18	20180146	Operating	Duke Energy	\$1,508.14	\$1,508.14	LS 1
1/31/18	20180147	Operating	Duke Energy	\$124.87	\$124.87	LS 5
1/31/18	20180148	Operating	Duke Energy	\$57.79	\$57.79	LS 6
1/31/18	20180149	Operating	Duke Energy	\$159.60	\$159.60	LS 19
1/31/18	20180150	Operating	Duke Energy	\$488.39	\$488.39	LS 26
1/31/18	20180151	Operating	Duke Energy	\$1,022.15	\$1,022.15	LS 17
2/9/18	20180152	Operating	PNC Bank	\$4,882.55	\$4,882.55	CC Expenses Jan 2018
2/9/18	20180153	Operating	ADP	\$126.43	\$126.43	Workforce Now Bundle fee
1/31/18	20180154	Operating	Duke Energy	\$220.32	\$220.32	LS 11 1/18
2/16/18	20180157	Operating	ADP	\$205.25	\$205.25	Payroll processing
2/22/18	20180158	Operating	Anthem Blue Cross Blue Shield	\$30,856.47	\$30,856.47	Health insurance
2/22/18	20180159	Operating	Mutual of Omaha	\$3,698.60	\$3,698.60	Ins - March 2018
2/22/18	20180160	Operating	Vectren Energy Delivery	\$46.74	\$46.74	LS 2
2/22/18	20180161	Operating	Vectren Energy Delivery	\$17.74	\$17.74	LS 4
2/22/18	20180162	Operating	Vectren Energy Delivery	\$17.74	\$17.74	LS 10
2/13/18	20180163	Operating	ADP	\$54,194.85	\$54,194.85	PPE 2/9/2018
2/22/18	20180164	Operating	Duke Energy	\$125.92	\$125.92	LS 5



Payment date	Payment number	Bank name	Payee name	Amount	Amount Allowed	Description
2/28/18	20180165	Operating	Duke Energy	\$16,546.78	\$16,546.78	Plant
2/22/18	20180166	Operating	Duke Energy	\$747.78	\$747.78	LS 14
2/22/18	20180167	Operating	Duke Energy	\$206.92	\$206.92	LS 16
2/22/18	20180168	Operating	Duke Energy	\$314.48	\$314.48	LS 23
2/22/18	20180169	Operating	Duke Energy	\$376.53	\$376.53	LS 4
2/22/18	20180170	Operating	Duke Energy	\$172.09	\$172.09	LS 21
2/22/18	20180171	Operating	Duke Energy	\$1,438.97	\$1,438.97	LS 1
2/22/18	20180172	Operating	Duke Energy	\$212.07	\$212.07	LS 11
2/22/18	20180173	Operating	Duke Energy	\$50.21	\$50.21	LS 6
2/22/18	20180174	Operating	Duke Energy	\$176.26	\$176.26	LS 19
2/22/18	20180175	Operating	Duke Energy	\$518.39	\$518.39	LS 26
2/22/18	20180176	Operating	Duke Energy	\$872.23	\$872.23	LS 17
2/14/18	20180177	Operating	Empower Retirement (Hoosier STAR	\$7,285.14	\$7,285.14	401A, 457B, Roth
2/26/18	20180178	Operating	Empower Retirement (Hoosier STAR	\$7,398.14	\$7,398.14	401A, 457B, Roth
2/26/18	20180179	Operating	ADP	\$55,023.42	\$55,023.42	PPE 2/23/18
2/28/18	20180180	Operating	Citizens State Bank	\$20.00	\$20.00	Service fee
2/28/18	20180181	Operating	ADP	\$226.00	\$226.00	W-2 Reporting
2/26/18	20180182	Operating	Spectrum Business	\$224.00	\$224.00	Internet service
2/28/18	20180183	Operating	ADP	\$124.34	\$124.34	Workforce Now
				\$436,658.09	\$436,658.09	

#### ALLOWANCE OF CLAIMS

We have examined the claims listed on the foregoing Register of Claims, consisting of 4 page, and except for claims not allowed as shown on the register, such claims are hereby allowed in the total amount of

**\$436,658.09**

_____	_____	_____
_____	_____	_____
_____	_____	_____



## BUDGET & FINANCE COMMITTEE

Friday February 23, 2018 @ 7:30 A.M.

### Memorandum

Present: Committee Chair Jane Merrill, Committee Members Carmel Mills and Michael McDonald. Others in attendance were Legal Counsel Anne Poindexter, Director Drew Williams, Controller Cindy Sheeks, Administrative Assistant Maggie Crediford.

Ms. Merrill called the meeting to order at 7:35 a.m.

#### **Public Comment**

There was no one present from the public.

#### **IT Update**

Mr. McDonald stated that he is pleased to see that IT administrative rights are limited to Mr. Williams and Mr. Watkins. He stated that he would like to make sure that restore abilities are under the control of the District in the event it ever separates from the current contractor it would be important for that control to be internal.

#### **Well Customer Billing Options**

Ms. Sheeks stated that she researched what other utilities in the area charge unmetered customers. She found that the District has the second lowest rate for unmetered accounts in the area. Ms. Sheeks contacted and explained to Ms. Hale the comparison of costs for unmetered accounts in other districts and told her that the only way to measure exactly what she is using is to have her account metered. It would not be cost effective for Ms. Hale to do that. She understood the issues. Ms. Sheeks stated that other utilities have moved to flat rate billing for unmetered accounts, she recommended that the District move to flat rate billing as well to avoid confusion in the future. The Committee liked the idea of charging a flat rate for unmetered customers. They will recommend the change when the Rate Ordinance is under review in June and July.

#### **Sheriff's Sale 3624 Tara Court**

Mrs. Poindexter explained that the practice for collecting liens has changed. All parties are no longer named in foreclosure documents.

Ms. Merrill stated that attorneys are now relying on the Sheriff's office to enforce payment of liens before they will release a deed to a foreclosed property.

Mrs. Poindexter had concerns that liens that are not certified with the county will be looked over. If they are certified with the county, they will have to be paid in full when the next

installment of taxes is due. She asked that Ms. Sheeks or Ms. Keefe (Utility Billing Specialist) contact the sheriff's office in the counties the District services and inquire what their policy is on enforcing liens before deeds are issued on foreclosed properties.

Ms. Sheeks stated that the Customer Service Department would call the Sheriff's Departments and report back to the committee next month.

#### **Financial Statements and Investments**

Ms. Sheeks stated that the cash balance is up by \$400,000. There were no Capital expenses in January. Wage payments were up because there were three payrolls in January. Ms. Sheeks stated that the numbers for depreciation in the original budget need to be adjusted. The Committee asked her to revise those numbers and bring them to the meeting next month to be discussed.

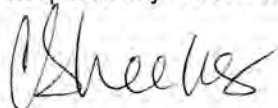
#### **Other Business**

There was no other business discussed.

The meeting was adjourned at 8:10 a.m.

Date and Time for Next Meeting: March 23, 2018 @ 7:30 a.m.

Respectfully submitted,



Cindy Sheeks  
Controller



## PERSONNEL & BENEFITS COMMITTEE

Monday, February 26, 2018 @ 7:30 A.M.

### Memorandum

Present: Chair Barb Lamb, Committee Members Chuck Ford and Michael Shaver. Others in attendance were Drew Williams Utility Director and Administrative Assistant Maggie Crediford

Ms. Lamb called the meeting to order at 7:35 a.m.

### **PUBLIC COMMENT**

There was no one from the public present.

### **SAFETY UPDATE**

Mr. Williams stated that the plant staff is participating in one of their safety training sessions today on basic electrical and arch flash training. This is part of the annual training series to promote staff safety. The generators have been inspected and repairs were made to bring them back to spec. The generators were taken out to all the lift stations to verify which one's work at which lift station. Now the plant staff has a list that indicates which piece of equipment to take if a lift station goes down. All the electrical plugs at the lift stations have been modified to standard so that no adapter plugs are needed at the lift stations to run a generator.

Mr. Ford asked who does the maintenance on the generators.

Mr. Williams said that Cummings does the maintenance. They also performed the safety inspection.

Ms. Lamb asked how the heated jacket that was purchased over the winter worked.

Mr. Williams said that the staff liked the heated jacket and are looking to purchase more in the off season when they may be able to find them on sale.

Mr. Shaver asked if Mr. Prange is the Safety Coordinator.

Mr. Williams confirmed that Loren Prange is the Safety Coordinator as well as the Chief Operator at the plant. The Safety Coordinator position is incorporated into the job description.

Mr. Ford stated that Mr. Prange has done a good job with training.

Ms. Lamb asked if the District has had employees affected by the flu.

Mr. Williams stated that the staff has been fortunate and there have not been flu related abscesses.

Mr. Shaver asked Mr. Williams to commend Mr. Prange on his safety training efforts and no lost time accidents.

### **POSITION LADDER UPDATES**

Mr. Williams shared a draft of the Engineering Department career ladder that was created by Wes Merkle, the Engineering Manager. Mr. Williams has reached out to other jurisdictions as well as Waggoner, Irwin, Scheele and Associates to see if they have any suggestions for creating and implementing career ladders or if they know of anyone else in the State that utilizes a step and grade system that involve certifications. He will have an update next month if he is able to receive responses.

Mr. Ford stated that he would like to see certification requirements listed on quarterly review cards so that employees will know where they stand throughout the year.

Ms. Lamb suggested a separate form in the employee file that is updated with the date the employee completes a certification or a specific level of training so there is a total history from start to finish.

Mr. Williams stated that Aaron Strong is having the more senior collections staff members working directly with newer employees with specific on the job training such as rewiring a panel. As the staff learns new skills they can update their resume making them more confident in their abilities.

Ms. Lamb stated that the District should encourage employees that may be having difficulties with the technical certifications to take courses in math or English to improve their basic skills and help on the exams.

### **HEALTH INSURANCE UPDATE**

Mr. Ford asked if there are any updates about health insurance.

Mr. Williams stated that he has met with the Huntington agent and asked what his recommendation would be to deal with obtaining quotes. The insurance providers and hospitals prefer to work directly with agents. IU Health has a health plan with three tiers. The first tier covers service in the IU Health Network only. This is the least expensive option. The second tier is IU Health, Community, and St. Vincent. The third tier covers all providers and the most expensive. It would cover a variety of service locations. Our agent is recommending requesting quotes from IU Health, Anthem and others for a May 1<sup>st</sup> renewal to see if there is any better pricing out there. Not that there is a need to switch on May 1<sup>st</sup>, but it would provide an idea of what pricing is out there when the renewal comes due January 1, 2019 with Anthem.

Ms. Lamb asked what the District will gain from this process.

Mr. Williams stated that it would give the District an idea if there will be any cost savings by changing plans. The agent said that there are other things some employers do based off the different tiers. One example was a company allowed employees to select the tier of coverage and then contributed more to an HAS for those that chose Tier 1.

Ms. Lamb stated that having just one provider available to employees would make her uneasy.

Mr. Williams said the agent is hoping that the State Plan (Public Employee Plan) is more competitive this year. It wasn't last year but with the large increase from Anthem last year, it might be next year.

Mr. Ford asked if the insurance agent feels that the hospital plans want to be competitive with plans from other providers such as Anthem.

Mr. Williams indicated that the agent said the providers want to expand their business and will be competitive, but at the same time some have pulled out of the individual market place because it wasn't making any money for them. With a group under 50 people the District is in a different market pool and it is difficult for the insurance companies to make money.

Mr. Ford asked if there is any accountability on the part of the IU hospitals as a partially publicly funded entity to offer more competitive plans. He asked if the agent would know if this is a legislative issue that needs to be raised. He believes if they accept tax payer dollars they should provide more competitive insurance plans.

Mr. Williams stated that by obtaining the quotes there will be a better understanding of how competitive the IU hospital programs are.

Ms. Lamb asked for clarification that IU Health is underwriting insurance.

Mr. Williams said that it is his understanding that they offer their own health plan. He speculated that hospitals would be more competitive at the tier one level of coverage because they control their own pricing. He has questions about how competitive the plans are that include coverage at other hospitals where they don't control the costs.

Mr. Ford said that it has been conveyed to him that hospitals are better because philosophically they are more interested in controlling health care costs by preventive medicine. They make it accessible and affordable for people to have regular physicals and get issues taken care of before they become problems.

Ms. Lamb stated that Anthem has several programs for employees that they invite customers to get involved in that are preventative measures.

Mr. Williams said that he will have the agent come in the next couple of months to update the Committee with his findings.

Ms. Lamb asked Mr. Williams to have the managers of other departments create something like the Engineering position ladders with the important skill sets or certifications needed for their specific department, so that the Committee will have manager input as they continue to work on position ladders.

#### **OTHER BUSINESS**

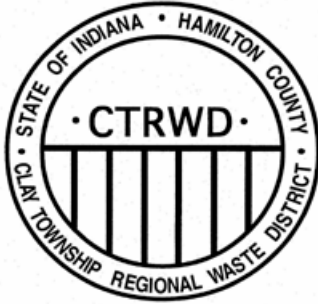
Mr. Ford stated that he has concerns that one category in the District's pay bracket is significantly lower than all the others, while at the same time the administrative positions are critical to the proper operation of the District. He would like to look at ways to bring that category more in line with the other jobs in the organization.

Meeting adjourned at 7:22 a.m.

Respectfully submitted,



Andrew Williams  
Utility Director



## MEMORANDUM

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**To: Board of Trustees**  
**From: Ryan Hartman**  
**Date: March 12, 2018**  
**Subject: Dedication**

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Village of WestClay Uptown Sec. 6003-B, One One Six Apartments Phase II, and Clay Corner sewers are complete and ready for dedication.

The C&C Committee is recommending acceptance.

**Recommended Action: Accept the dedication of Village of WestClay Uptown Sec. 6003-B, One One Six Apartments Phase II, and Clay Corner sanitary sewers.**