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BOARD OF TRUSTEES MEETING  
Monday, September 12, 2016 @ 7:00 p.m.  
Memorandum

Ms. Anderson called the meeting to order at 7:02 p.m.

**ROLL CALL**

Present: Board President Marilyn Anderson, Treasurer Jane Merrill, Secretary Michael McDonald, Members Eric Hand, Carl Mills, Joe Clark, Amanda Foley, and Steve Pittman. Also in attendance: Utility Director Drew Williams and Legal Counsel Anne Poindexter

Absent: Chuck Ford

The audience sheet is attached.

**ADDITIONS TO THE AGENDA**

A motion was made by Mr. Clark to add two items to the Capital and Construction section of the agenda: Ansley Park Easements; Project #1601 106<sup>th</sup> Street Parallel Force Main and was seconded by Ms. Foley. The motion was approved unanimously.

**APPROVAL OF MEMORANDUM**

A motion was made by Ms. Merrill to approve the August 8, 2016 Board Meeting Memorandum, and was seconded by Mr. McDonald. The motion was approved unanimously.

**PUBLIC HEARING**

Ms. Anderson stated that a public hearing was being held for Ordinance No. 08-08-2016A. She read "An ordinance establishing a late fee for unpaid sewer bills."

Ms. Anderson opened the Public Hearing and asked if anyone wished to speak. There were no public comments. Ms. Anderson closed the Public Hearing.

**PUBLIC COMMENTS**

There were no public comments.

**ATTORNEY'S REPORT**

There were no items to report.

## **UTILITY DIRECTOR'S REPORT**

Mr. Williams introduced Cindy Sheeks, the newly hired Controller; and Aaron Strong who recently accepted the Collections Superintendent position at the Plant.

Mr. Williams reported the recent backup in the Walnut Creek subdivision resulted from a faulty manhole liner that blocked the flow line. The vendor, Culy Contracting, has taken responsibility for the liners they installed in 2014.

Mr. Williams handed out a copy of the IDEM Inspection Summary from the Compliance Evaluation Inspection on August 23, 2016; there was only one violation noted, making it a good overall inspection.

The District participated in the Zionsville Fall Festival which was fairly well attended; lower attendance due to heavy rain on Saturday. The Zionsville Creekfest, that the District sponsored, was cancelled two weeks ago due to heavy rainfall.

Mr. Pittman asked about the relationship between District staff and the IDEM inspectors. Mr. Williams replied that there is a positive rapport.

## **BUDGET & FINANCE COMMITTEE**

Ms. Merrill reported that there were no action items.

## **PERSONNEL & BENEFITS COMMITTEE**

Mr. Clark reported that there were no action items.

## **CAPITAL & CONSTRUCTION COMMITTEE**

A motion was made by Ms. Foley to accept the dedication of Sunrise on the Monon Phase 1 sanitary sewers and was seconded by Ms. Merrill. The motion was approved unanimously.

Ms. Foley reported that Staff has determined the cause of foul odors at Lift Station 17 is hydrogen sulfide. Staff believes EcoVerde offers the best proposal. In order to expedite manufacturing and delivery so the equipment can be installed and operational before winter, a purchase order has been issued. Equipment delivery is expected in October. Plans are being prepared and quotes for installation will be received from contractors in the near future. The equipment and installation costs will be below the \$150,000 budget.

A motion was made by Ms. Foley to recommend ratification of the odor control equipment purchase order for EcoVerde, LLC in the amount of \$56,800 and was seconded by Ms. Merrill. The motion was approved unanimously.

A motion was made by Ms. Foley to execute both the Temporary Construction Easement and the Exclusive Storm Sewer Easement for Ansley Park and was seconded by Ms. Merrill. The motion was approved unanimously.

A motion was made by Ms. Foley to approve the contract modification for GRW Engineers, increasing fees by \$19,940 for a revised not to exceed amount of \$197,480 and was seconded by Mr. Clark. The motion was approved unanimously.

#### **OLD BUSINESS**

Ms. Anderson stated that this is the second reading of Ordinance No. 08-08-2016A. Ms. Anderson read "An ordinance establishing a late fee for unpaid sewer bills". A motion was made by Ms. Merrill to approve Ordinance No. 08-08-2016A and was seconded by Mr. Hand. The motion was approved unanimously.

#### **NEW BUSINESS**

A motion was made by Mr. Mills to approve the docket in the amount of \$465,259.32 and was seconded by Ms. Merrill. The motion was approved unanimously.


Mr. Williams proposed some dates for a Board Retreat in October at the WWTP. October 19<sup>th</sup> at 6:00 pm was agreed upon. Mr. Williams will email details.

#### **ADJOURN**

At 7:21 p.m. a motion was made by Ms. Merrill to adjourn the meeting and was seconded by Ms. Foley. The motion was approved unanimously.

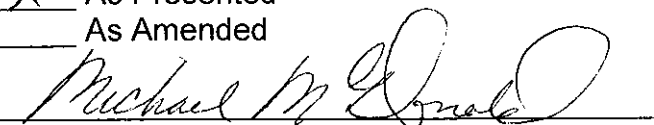
The next Board of Trustees Meeting is scheduled for Monday, October 10, 2016 at 7:00 p.m.

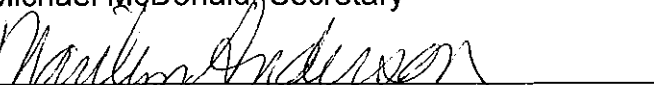
Respectfully submitted,

  
Andrew Williams  
Utility Director

Approved:

☒ As Presented  
☐ As Amended

  
Michael McDonald, Secretary

  
Marilyn Anderson, President