



BOARD OF TRUSTEES MEETING
Monday, June 13, 2016 @ 7:00 p.m.
Memorandum

Ms. Anderson called the meeting to order at 7:00 p.m.

ROLL CALL

Present: Board President Marilyn Anderson, Vice President Joe Clark, Treasurer Jane Merrill, Secretary Michael McDonald, Members Eric Hand, Carl Mills, Amanda Foley, Chuck Ford, and Steve Pittman. Also in attendance: Legal Counsel Anne Poindexter, Utility Director Drew Williams.

The audience sheet is attached.

PUBLIC HEARING – Rate Ordinance 05-09-2016

Ms. Anderson read into the record, Ordinance No. 05-09-2016. An ordinance establishing a new District wide schedule of monthly user rates and charges to be collected from the owners of property served by the sewage works of the District and matters connected therewith, replacing Ordinance 05-11-2015, 05-13-2013, 04-09-2012 and 09-13-2004. Whereas, based upon the District's 2016 Budget, it is advisable to update the schedule of rates and charges previously established pursuant to Ordinance 05-11-2015, 05-13-2013, 04-09-2012 and 09-13-2004; and Whereas, the Board of Trustees desires to change the schedule of monthly user charges.

Ms. Anderson opened the Public Hearing and asked if anyone wished to speak. There were no public comments. Ms. Anderson closed the Public Hearing.

APPROVAL OF MEMORANDUM

A motion was made by Ms. Merrill to approve the May 9, 2016 Board Meeting Memorandum, and was seconded by Mr. Ford. The motion was approved unanimously.

PUBLIC COMMENTS

There were no public comments.

ATTORNEY'S REPORT

There were no items to report.

UTILITY DIRECTOR'S REPORT

Mr. Williams highlighted the newsletter article regarding the awards for the Operator's Challenge. The teams can be tested on anything that is done at the plant, making it a

very real challenge. The District will host the event at our WWTP next year and won't be eligible to compete.

The generator at LS 2 was set today and cleanup will be complete soon. Staff will be receiving bids this month for the Odor Control Project and Force Main that will run to our plant.

Ms. Merrill asked if the District is receiving requests for connection from residents in the Cedar Point neighborhood. Notification letters were mailed to all residents; with some interest relayed to staff by the construction company.

BUDGET & FINANCE COMMITTEE

Second Reading of Ordinance No. 05-09-2016

A motion was made by Ms. Merrill to do a second reading of Rate Ordinance No. 05-09-2016 and was seconded by Mr. Mills. Ms. Anderson read into the record, Ordinance No. 05-09-2016. An ordinance establishing a new District wide schedule of monthly user rates and charges to be collected from the owners of property served by the sewage works of the District and matters connected therewith, replacing Ordinance 05-11-2015, 05-13-2013, 04-09-2012 and 09-13-2004. Whereas, based upon the District's 2016 Budget, it is advisable to update the schedule of rates and charges previously established pursuant to Ordinance 05-11-2015, 05-13-2013, 04-09-2012 and 09-13-2004; and Whereas, the Board of Trustees desires to change the schedule of monthly user charges.

There were no comments or discussion. Ms. Anderson called for the approval of the Rate Ordinance. The motion was approved unanimously.

PERSONNEL & BENEFITS COMMITTEE

Mr. Clark reported there were no action items.

CAPITAL & CONSTRUCTION COMMITTEE

A motion was made by Ms. Foley to approve the professional services contract with GRW Engineers, Inc. to complete engineering design, permitting, easement acquisition, and bidding services, for sewer service in the Estancia and Queen's Manor neighborhoods in an amount not to exceed \$43,100 and was seconded by Mr. Pittman. The motion was approved unanimously.

A motion was made by Ms. Foley to approve the purchase of an easement from Sexton Development LLC for \$35,850 and was seconded by Mr. Pittman. The motion was approved unanimously.

OLD BUSINESS

Mr. Williams reported that staff have been very creative in coming up with presentations for the 40th Anniversary open house. Mr. Williams encouraged the Board to contact their appointing entities to invite them to attend the open house.

NEW BUSINESS

A motion was made by Ms. Merrill to approve the docket in the amount of \$1,103,429.48 and was seconded by Mr. McDonald. The motion was approved unanimously.


Mr. Mills thanked Mr. Hansen for the District Vehicle spreadsheet he created at the request of the Budget & Finance Committee. It was thorough and will be very useful moving forward, and requested it be included with the budgeting materials when presented to the Board.

ADJOURN

At 7:20 p.m. a motion was made by Mr. Hand to adjourn the meeting and was seconded by Mr. Clark. The motion was approved unanimously.

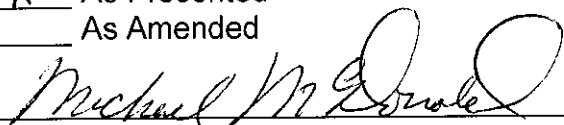
The next Board of Trustees Meeting is scheduled for Monday, July 11, 2016 at 7:00 p.m.

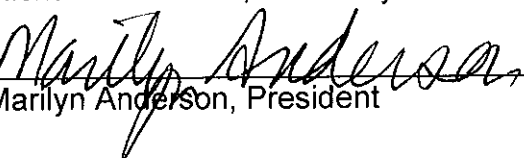
Respectfully submitted,


Andrew Williams
Utility Director

Approved:

☒ As Presented
☐ As Amended


Michael McDonald, Secretary


Marilyn Anderson, President