



BOARD OF TRUSTEES MEETING
Monday, May 9, 2016 @ 7:00 p.m.
Memorandum

Ms. Anderson called the meeting to order at 7:01 p.m.

ROLL CALL

Present: Board President Marilyn Anderson, Vice President Joe Clark, Treasurer Jane Merrill, Secretary Michael McDonald, Members Eric Hand, Carl Mills, Amanda Foley, and Steve Pittman. Also in attendance: Legal Counsel Anne Poindexter, Utility Director Drew Williams.

Absent: Chuck Ford

The audience sheet is attached.

APPROVAL OF MEMORANDUM

A motion was made by Mr. McDonald to approve the April 11, 2016 Board Meeting Memorandum, and was seconded by Mr. Hand. The motion was approved unanimously.

Indiana Rural Water Association (IRWA) Presentation

Mr. Neil McKee presented the Bonna Burns Award to Mr. Ron Hansen for achieving the highest professional standards in preparing and maintaining systematic financial records for a water and/or wastewater utility and consistently meeting the administrative reporting requirements of the Indiana Utility Regulatory Commission and State Board of Accounts.

PUBLIC COMMENTS

There were no public comments.

ATTORNEY'S REPORT

There were no items to report.

UTILITY DIRECTOR'S REPORT

Mr. Williams reported that Susan Vallone's last day was Friday May 6 and her replacement, Faith Richman is doing very well.

Mr. Williams provided a handout summarizing the requests for service the District has recently received for parcels along the north side of 146th Street. Mr. Williams met with representatives from Citizens Westfield and was told that they do intend to service this area. Mr. Williams informed them that the Board would be willing to work with them

based upon what the proposals entail. Mr. Mills asked if Citizens indicated what their 3-5 year plan is for the parcel located near 146th Street and Shelborne Road. Mr. Williams replied that they have no plans for that area in the near future. Their timeline could change based upon additional interest that area. Mr. Mills also asked if the other 4 acre parcel is the one for sale at 146th Street and Ditch Road. Mr. Williams confirmed this to be the parcel.

Mr. Williams presented some pictures depicting the progress of the Cedar Point sewer construction. Testing should begin this week with cleanup and restoration completed this month. Letters to property owners indicating availability of sewer connections will go out the first of June. Mr. Clark asked if there has been any additional interest in connection besides the homeowner that initiated the project. Mr. Hartman indicated that the contractor has had numerous inquiries about connecting houses.

Mr. Williams provided a copy of the new brochure explaining televising of laterals. This work has begun in the Homeplace neighborhood and staff hopes to identify I&I issues that can be eliminated.

BUDGET & FINANCE COMMITTEE

First Reading of Ordinance No. 05-09-2016

Ms. Anderson read into the record, Ordinance No. 05-09-2016. An ordinance establishing a new District wide schedule of monthly user rates and charges to be collected from the owners of property served by the sewage works of the District and matters connected therewith, replacing Ordinance 05-11-2015, 05-13-2013, 04-09-2012 and 09-13-2004.

A motion was made by Ms. Merrill to approve the Rate Ordinance for first reading, publication of the Rate Ordinance and the ordinance placed on the June Board agenda for second reading and a Public Hearing. The motion was seconded by Mr. Hand and was approved unanimously.

PERSONNEL & BENEFITS COMMITTEE

The Personnel & Benefits Committee did not meet in April.

CAPITAL & CONSTRUCTION COMMITTEE

A motion was made by Ms. Foley to accept the dedication of Jackson's Grant Section 1B and The Drury Plaza sanitary sewers and was seconded by Mr. Pittman. The motion was approved unanimously.

A motion was made by Ms. Foley to approve the professional services contract with GRW Engineers, Inc. for the Springmill Parallel Interceptor in an amount not to exceed \$75,200. This amount does not include easement acquisition services; the scope of easement acquisition services will be determined during the design process. The motion was seconded by Ms. Merrill and was approved unanimously.

OLD BUSINESS

Mr. Williams stated that the work on a name change has been slow but staff continues to work on proposed options.

John Duffy came in to the office to discuss the surcharge language that staff proposed to the City of Carmel. Mr. Duffy indicated that he thought the verbiage is acceptable and would have their attorney review it prior to finalizing.

NEW BUSINESS

A motion was made by McDonald to approve the docket in the amount of \$902,858.15. Mr. Mills asked about the refund for deposit in Town Oak Estates. This was a refund for a cash payment in lieu of a warranty bond. Mr. Mills asked about the truck replacement noted in the docket and whether the District had a vehicle replacement schedule. Mr. Hansen indicated that the District does not have a vehicle replacement schedule but would prepare one for the next B&F Committee meeting. The motion was seconded by Mr. Mills and approved unanimously.

ADJOURN

At 7:33 p.m. a motion was made by Ms. Merrill to adjourn the meeting and was seconded by Ms. Foley. The motion was approved unanimously.

The next Board of Trustees Meeting is scheduled for Monday, June 13, 2016 at 7:00 p.m.

Respectfully submitted,



Andrew Williams
Utility Director

Approved:

_____ As Presented
_____ As Amended

Michael McDonald, Secretary

Marilyn Anderson, President