



Clay Township Regional Waste District

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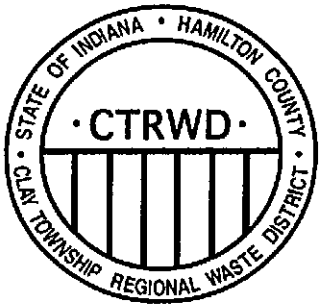
Board of Trustees Meeting Agenda

Monday, September 14, 2015 @ 7:00 p.m.

Clay Township Government Center

10701 N. College Avenue, Indianapolis, IN 46280

- 1. Roll Call**
- 2. Approval of Meeting Memorandum**
 - a. Board Meeting August 10, 2015
- 3. Public Comment**
- 4. Attorney's Report**
 - a. Project Updates
 - b. Report of Pending Litigation
- 5. Utility Director's Report**
 - a. Director's Report
- 6. Committee Reports**
 - a. Budget & Finance Committee
 - i. First Reading of Rate Ordinance 9-14-2015
 - ii. Resolution to lower the insurance bond requirement
 - b. Personnel & Benefits Committee
 - c. Capital & Construction Committee
 - i. Lift Station 2 Pump Replacement & Standby Power Upgrades
 - ii. Dedication – Lakeside Apartments of Carmel
- 7. Old Business**
 - a. Carmel Treatment Rate
- 8. New Business**
 - a. Claims Docket
- 9. Adjourn**



BOARD OF TRUSTEES MEETING
Monday, August 10, 2015 @ 7:00 P.M.
Memorandum

Ms. Anderson called the meeting to order at 7:02 pm.

ROLL CALL

Present: President Marilyn Anderson, Treasurer Jane Merrill, Secretary Michael McDonald, Members Barb Lamb, Joe Clark, Carl Mills, Amanda Foley, and Chuck Ford. Also in attendance: Legal Counsel Anne Poindexter, Utility Director Drew Williams

The audience sheet is attached.

APPROVAL OF MEMORANDUM

A motion was made by Mr. McDonald to approve the July 13, 2015 Board Meeting Memorandum, and was seconded by Mr. Clark. The motion was approved unanimously.

PUBLIC COMMENTS

There were no public comments.

ATTORNEY'S REPORT

There were no updates.

UTILITY DIRECTOR'S REPORT

Mr. Williams reported there were 2 wet weather events in July during which there were no resulting overflows in Basin #1. The new camera truck is fully operational and has already discovered two cross bores made by other utility companies; they also discovered a stretch of piping that had numerous joint leaks. Staff was called upon by the City to investigate a sink hole developing at the intersection of 106th Street and Westfield Blvd. Fortunately, the sewer was not leaking. Based on data from the flowmeters, televising is being moved from the north service area to the central service area where there are higher I&I rates.

Staff met last week with Carmel Utilities and their rate consultant. Carmel provided current cost information regarding 2014 expenses. It is helpful to see more accurate treatment expenses since the numbers we have been working with are from a 2011 rate study. Another meeting will be scheduled within the next few weeks for further discussions.

Board Member Eric Hand joined the meeting at 7:05.

Ms. Anderson noted there were no FOG violations this month.

BUDGET & FINANCE COMMITTEE

Ms. Merrill reported the Budget & Finance Committee did not meet.

PERSONNEL & BENEFITS COMMITTEE

Ms. Lamb reported that a representative from Huntington Insurance was present at the Committee meeting to provide some updates for the anticipated Health Insurance renewal this fall. There were no action items.

CAPITAL & CONSTRUCTION COMMITTEE

A motion was made by Mr. Clark to accept the dedication of Westmont Section 2B sanitary sewers and was seconded by Ms. Foley. The motion was approved unanimously.

A motion was made by Mr. Clark to award the Lift Station 1 VFD Replacements contract to Miller Eads in the amount of \$267,830, and increasing the overall budget on this project to \$420,000 and was seconded by Ms. Foley. The motion was approved unanimously.

A motion was made by Mr. Clark to approve the revised Sanitary Sewer Connection Policy. Mr. Clark read the policy (attached) and was seconded by Ms. Foley. The motion was approved unanimously.

A motion was made by Mr. Clark to award the 106th St. 8" FM Relocation contract to Eagle Valley Inc. in the amount of \$55,105 and was seconded by Ms. Foley. The motion was approved unanimously.

OLD BUSINESS

There was no old business.

NEW BUSINESS

A motion was made by Ms. Merrill to approve the claims docket totaling \$956,064.74 and was seconded by Mr. Mills. The motion was approved unanimously.

ADJOURN

A motion was made by Mr. Mills to adjourn the meeting at 7:24 pm and was seconded by Ms. Merrill. The motion was approved unanimously.

The next Board of Trustees Meeting is scheduled for Monday, September 14, 2015 at 7:00 p.m.

Respectfully submitted,



Andrew Williams
Utility Director

Approved:

_____ as Presented
_____ as Amended

Michael McDonald, Secretary

Marilyn Anderson, President

THE CTRWD CONNECTION

Volume 8, Issue 9 September 2015
MONTHLY NEWSLETTER

FINANCIALS—RON HANSEN

In July, Sales were slightly under budget due to lower Application Fees. Operating Expenses were at budget. Net Income of \$147,000 was 9% under budget due to higher net Amortization and Depreciation.

For the year, Sales were favorable at 2% higher than budgeted and Operating Expenses were favorable with 8% lower spending than budgeted. Sewage Treatment-Carmel and Lift Station R&M accounted for 50% of the lower spending. There has been minimal spending in Special R&M and Manhole Raising which contributed to 30% of the favorable variance. Net Income was favorable at 23% over budget and 13% higher than the first seven months of 2014.

Capital spending for July was \$270,000 or 3% of the 2015 Capital Budget and only 12% for the year. The 2015 Capital Budget totals \$8,407,000.

Cash balances increased by \$158,000 in July due to the low capital spending. Cash balances have increased \$1,963,000 for the year and are \$2,504,000 higher than July 2014.

The Budget & Finance Committee will be submitting a resolution to the board to reduce the required insurance levels for board officers and staff that handle funds. The first reading of the rate ordinance for the Cedar Point subdivision will be conducted. Staff is working on the 2016 Budget and plan to submit the first draft to the Committee in September.

EMPLOYEE APPRECIATION 2015—



Staff enjoyed a delicious lunch while being entertained and appreciated by the District Managers *and* District Emcee, Aaron Strong. Thank you especially to Terri Kreyling and her cast & crew!



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CUSTOMER SERVICE/BILLING - TERRI KREYLING

During August, the District received three lien payments totaling \$401.08, two of which were non-certified liens from 2010 and 2011. No new liens were filed. The lien balance at the end of August is \$29,848.17.

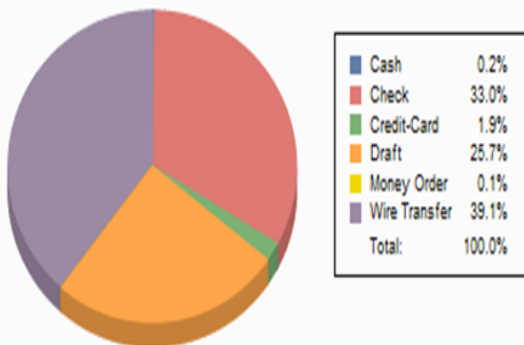
For the month of August, 26 permits were issued and 23 new locations were added to billing. The total number of customers receiving their statement by email is now 1,782.

Customer Service staff continues to receive calls from customers for balanced billing reviews, which are then reviewed on an individual basis to determine what may have caused substantial increases. These calls are down from previous years, to fewer than 100 calls.

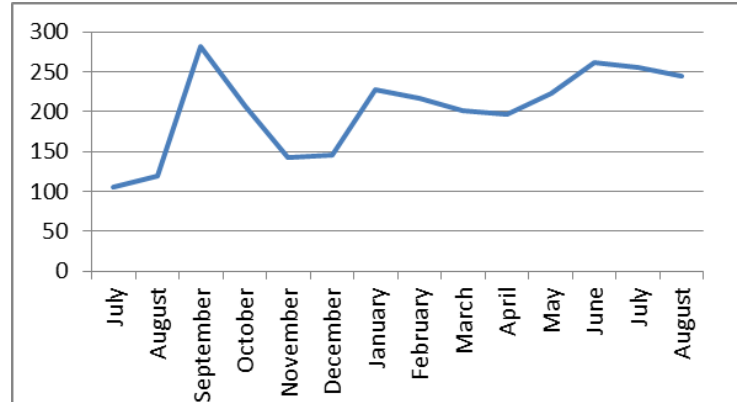
On August 28, employees were recognized at an employee appreciation luncheon. This year's theme was in an awards show format. Each employee received an award, specifically designed for their job. Everyone enjoyed the food, the fun and most of all, the recognition.

After the September 16 staff meeting, we will be trying something new for a staff luncheon. Employees are invited to pitch in and participate in a Potato Bar by bringing a favorite baked potato topping to share. Please let Edie know if you want to join in and what you will be bringing.

PAYMENT BREAKDOWN GRAPH



CREDIT CARD PAYMENTS BY MONTH



CONSTRUCTION & ENGINEERING - WES MERKLE

Progress continues at the Northeast Regional (Jackson's Grant) Lift Station. Crews are finishing installation of piping at the lift station as well as under Williams Creek nearby. The electrical building will be constructed in the next 30 days. Completion is expected late October or November; however, the lift station cannot go online until the electric utility runs power to the site this fall.

Crews will begin installation of new VFDs and electrical equipment at Lift Station 1 in the coming weeks. Work should be complete in October.

Engineering Update

Over the past month engineering staff completed 905 locates, 63 I&I inspections, and 38 lateral inspections. Staff continues to observe mainline sewer installation and complete warranty inspections at multiple developments across our service area.

Staff continues to work with Hoosier Village management on inspection and repair of their private sewers. Five laterals, recently abandoned as part of a large building project on their campus, have been cut and properly capped. Contractors will complete repairs to multiple manholes and televise several mains. This work became critically important after Lift Station 11, which services this area, overflowed on July 7 following heavy rainfall. During this event District staff chased excessive flows back to Hoosier Village.

One of the two sewer main strikes located in the northern portion of Basin 1 has been repaired. The second will be repaired shortly. Both strikes were observed by Collections staff televising with the new camera truck. Both strikes were caused by installation of other utilities.

Staff has completed analysis of Basin 1 flow data from the June and July rain events. I&I was definitely worse in some areas of Basin 1 and improvements are recommended to further reduce I&I as well as the risk of overflows. Bid documents are being drafted for a large manhole rehab project. Sewers in the worst areas will be televised first so that problems with mains can be found and corrected. Flow monitoring in the worst areas of Basin 1 will continue to verify the impact of rehab and repair. Flow meters in better performing areas will be moved to allow staff to better hone in on I&I sources.

Bids were received for the Lift Station 2 Pump Replacements & Standby Power Upgrades project. Recommendation for award will be presented to the Capital and Construction Committee.

Staff assisted in documenting depth of existing utilities via potholing along a three mile stretch of 106th Street. This was part of the design process to determine where the District can install the new parallel force main in a corridor that is already crowded with existing utilities. Easement acquisition efforts continue and all permits have been applied for. The design consultant has been waiting several months to receive comments from Carmel regarding installation requirements within their road right-of-way. This project could go out to bid as early as October if easements, permits, and comments from Carmel are received.

Bids were received for the Cedar Point neighborhood sewer extension project. Information was shared with the neighborhood at a second meeting, giving residents another opportunity to ask questions and voice concerns about the proposed project. A public hearing will be held at the October 12 Board meeting.



Preparing subgrade for the valve and meter vaults at the Northeast Regional Lift Station. The two completed wet wells are in the background.



Pouring the concrete floor slab for the valve and meter vaults at the Northeast Regional Lift Station.

PLANT REPORT - SCOT WATKINS

There were 51 FOG inspections completed resulting in 4 violations: Village Pantry Carwash discharged a large amount of hydraulic oil into the carwash drain; Hino Oishi exceeded the discharge limits. Subway in the Circle K and the Courtyard Marriott were both found to be in violation of the solids limit. The sewers along Michigan Road serving the many FOG facilities has been cleaned. The area of 96th Street and College will be the next focus of cleaning. Shaun Odom passed all of the lab quality control tests and is now on the weekend rotation.

The weekly and monthly work orders at the WWTP were completed on schedule. Compton Mechanical completed the new chemical pipe work on the Orbal and Pretreatment Building and installed heat tape; the insulation will be the last step to complete. The plant diesel tank was sanded and painted, and new safety decals applied. The post aeration tank was taken down to clean the non-potable screens due to a motor failure.

The Lift Station 19 pump was pulled due to low flow rates; it was diagnosed and is running again after finding a piece of steel lodged in the volute. The pump at Lift Station 1 has been repaired and is now back in service. Parts have been ordered to repair some of the mix flush valves that are starting to fail. The flow tube and transmitter were replaced at Lift Station 25. Staff has begun the fall cleanings of the Lift Station wet wells, Floats and Transducers – no issues have been found.

Staff has been adjusting floats at a few stations to limit the number of starts and stops in order to reduce the short cycling and ensure the longevity of the pump. Lift Station information sheets have been updated with the correct Duke Energy meter numbers. Pump information sheets for each station have been created. This will allow anyone who is at the station to know what pumps are currently in the wet well in order to compare incoming power, amps and ohms to a known time when the pump/station was running correctly. An SOP for switching flows at Lift Station 23 has been created and is being reviewed by staff.

SAFETY REPORT—LOREN PRANGE

The District had no reportable injuries this month and has gone 2,023 days without a lost time accident.

The District had 2 confined space entries in August.

Safety tailgate sessions this month included:

08/04/15 Quick equipment checks, a basic tool
 08/11/15 Avoid pinch points
 08/18/15 Be kind to your body- stretch before work
 08/25/15 Safety tips for employees working alone

On August 17 Safety Resources conducted safety training for the following topics: Emergency action plan, Fire prevention and protection, and Heat stress and hazard communications.

BIRTHDAYS



Jason Lewin	September 11
Kermin Huntley	September 12
Colleen Byrnes	September 23
Susan Vallone	September 29

CALENDAR OF EVENTS

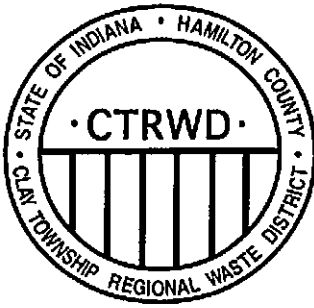
Sept 16	Staff Meeting	10:00 a.m.
Sept 28	P & B Meeting	7:30 a.m.
Sept 25	B & F Meeting	7:30 a.m.
Oct 5	C & C Meeting	4:30 p.m.
Oct 12	Board Meeting	7:00 p.m.

Clay Township Regional Waste District
2015

Selected Statistics 2015 Summary	January	February	March	April	May	June	July	Aug	2015 Monthly Average	2015 YTD	2014 Monthly Average Through August	2014 Total Through August
Maintenance Information												
Lateral Inspections	29	19	24	36	38	35	21	38	30	240	34	272
Certified I&I Inspections	50	41	44	68	68	77	82	63	62	493	64	515
Failed I&I Inspections	0	0	0	0	2	0	0	0	0	2	1	5
Customer Work Requests	0	2	1	0	1	0	0	0	1	4	2	17
Sewer Locates	774	562	841	732	878	923	986	905	825	6,601	691	5,527
Manholes Added	90	22	12	5	1	65	16	0	26	211	4	34
Total # of Manholes	5,404	5,426	5,438	5,443	5,444	5,509	5,525	5,525	N/A	5,525	N/A	5,348
Manholes Inspected	0	0	13	176	248	400	50	40	116	927	14	114
Feet of Sewer Added	1,921	4,450	1,812	1,165	0	490	4,513	0	1,794	14,351	1,323	10,582
Total Footage of Sewers	1,494,512	1,498,962	1,500,774	1,501,939	1,501,939	1,502,429	1,506,942	1,506,942	N/A	1,506,942	N/A	1,480,524
Feet of Sewer Televised	0	0	0	0	0	0	27,646	45,247	9,112	72,893	0	0
Feet of Sewer Cleaned	0	0	0	0	8,854	3,788	822	3,706	2,146	17,170	8,972	71,773
Overflows	0	0	0	1	0	0	1	0	0	2	1	11
Station 1 (Carmel Creek) Info												
Rainfall / Precipitation (inches)	1.29	0.52	2.71	4.95	3.84	7.49	6.56	1.79	3.64	29.15	3.24	25.90
Total Flow (in gallons)	45,170,000	40,860,000	59,240,000	62,760,000	47,420,000	52,340,000	56,350,000	50,920,000	51,883,000	415,060,000	57,958,000	463,667,000
Average Daily Flow (in gallons)	1,505,667	1,459,286	1,910,968	2,092,000	1,529,677	1,744,667	1,817,742	1,642,581	1,713,000	N/A	1,920,000	N/A
Minimum Flow (in gallons)	1,230,000	1,150,000	1,210,000	1,180,000	990,000	1,190,000	1,070,000	1,300,000	1,165,000	990,000	1,347,000	1,030,000
Michigan Road Plant Info												
Total Flow (in gallons)	89,869,000	71,146,000	83,530,000	92,248,000	75,572,000	90,202,000	95,212,000	68,101,000	83,235,000	665,880,000	74,140,000	593,120,000
Maximum Daily Flow (in gallons)	3,242,000	2,772,000	3,677,000	5,307,000	2,980,000	5,817,000	5,835,000	2,617,000	4,031,000	5,835,000	3,726,000	6,559,000
Average Daily Flow (in gallons)	2,899,000	2,540,929	2,694,516	3,074,933	2,437,806	3,006,733	3,071,355	2,196,806	2,740,000	N/A	2,473,000	N/A
Minimum Daily Flow (in gallons)	2,361,000	1,974,000	2,063,000	2,405,000	2,155,000	2,041,000	1,610,000	1,854,000	2,058,000	1,610,000	1,981,000	1,478,000
Total Flow to Both Plants	135,039,000	112,006,000	142,770,000	155,008,000	122,992,000	142,542,000	151,562,000	119,021,000	135,118,000	1,080,940,000	132,098,000	1,056,787,000
Biosolids Handling												
Wasted (Biosolids) (in gallons)	1,726,360	1,761,800	1,734,670	1,476,620	1,490,770	1,663,510	1,613,020	1,762,710	1,654,000	13,229,000	1,230,000	9,843,845
Dewatered (gallons)	899,000	1,141,200	684,400	393,800	430,000	585,800	785,700	755,500	709,000	5,675,000	592,000	4,732,380
Digested Sludge Withdrawn (gals)	858,300	732,000	910,000	958,000	708,000	1,046,000	622,000	757,000	824,000	6,591,000	596,000	4,764,700
Customer Information										14,182		
New Sewer Service Accounts	25	13	24	26	19	22	30	23	23	182	26	206
Permits Issued	23	23	35	16	22	25	46	26	27	216	29	233

Clay Township Regional Waste District
2014

Selected Statistics 2014 Summary	January	February	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec	2014 Monthly Average	2014 YTD	2013 Monthly Average December	2013 Total Through December
Maintenance Information																
Lateral Inspections	16	27	45	37	36	34	38	39	45	43	28	23	34	411	47	567
Certified I&I inspections	39	49	59	69	75	91	79	54	51	79	45	62	63	752	90	1,082
Failed I&I Inspections	1	0	1	0	1	1	0	1	1	0	0	2	0.7	8	1	13
Customer Work Requests	1	0	2	1	2	2	4	5	5	7	1	0	3	30	1	6
Sewer Locates	446	555	1073	584	574	728	784	783	995	786	657	710	723	8,675	414	4,968
Manholes Added	0	0	7	1	1	0	9	16	23	0	25	-1	7	81	8	94
Total # of Manholes	5314	5314	5321	5322	5,323	5323	5332	5,348	5371	5371	5,396	5395	N/A	5,395	N/A	5,314
Manholes Inspected	2	0	112	0	0	0	0	0	16	10	45	21	17	206	25	305
Feet of Sewer Added	3645	0	1659	223	29	0	2449	2,577	9161	15	2,786	105	1,887	22,649	1,732	20,787
Total Footage of Sewers	1,473,587	1473587	1,475,246	1475469	1,475,498	1475498	1,477,947	1,480,524	1,489,685	1,489,700	1,492,486	1,492,591	N/A	1,492,591	N/A	1,469,942
Feet of Sewer Televised	0	0	0	0	0	0	0	0	0	0	0	8,482	707	8,482	4,814	57,762
Feet of Sewer Cleaned	0	0	0	0	20,238	23,648	26415	1,472	15366	14131	16,321	0	9,799	117,591	29,046	348,554
Overflows	1	0	0	7	1	1	1	0	1	0	0	0	1	12	1	13
Station 1 (Carmel Creek) Info																
Rainfall / Precipitation (inches)	2.28	2.03	1.93	5.11	5.44	4.87	2.48	1.76	3.69	3.34	2.37	0.59	2.99	35.89	3.63	43.50
Total Flow (in gallons)	65,119,000	56,770,000	54,350,000	71,230,000	63,338,000	57,640,000	48,430,000	46,790,000	47,820,000	33,490,000	41,670,000	49,900,000	53,046,000	636,547,000	66,878,000	802,532,000
Average Daily Flow (in gallons)	2,100,613	2,027,500	1,753,226	2,374,333	2,111,267	1,921,333	1,562,258	1,509,355	1,594,000	1,080,323	1,389,000	1,610,000	1,753,000	N/A	2,213,000	N/A
Minimum Flow (in gallons)	1,578,000	1,435,000	1,574,000	1,508,000	1,450,000	1,170,000	1,030,000	1,030,000	1,270,000	890,000	910,000	1,200,000	1,254,000	890,000	1,664,000	1,350,000
Michigan Road Plant Info																
Total Flow (in gallons)	70,517,000	70588000	76,968,000	78,502,000	69450000	77,145,000	75,139,000	74,811,000	71,556,000	87,512,000	79,316,000	80,220,000	75,977,000	911,724,000	63,045,000	756,538,000
Maximum Daily Flow (in gallons)	3,069,000	3,926,000	3,826,000	6,559,000	3,036,000	3,277,000	3,005,000	3,109,000	3,826,000	3,741,000	3,986,000	3,323,000	3,724,000	6,559,000	3,369,000	5,816,000
Average Daily Flow (in gallons)	2,274,742	2,521,000	2,482,839	2,616,733	2,478,000	2,571,500	2,423,839	2,413,258	2,385,200	2,822,968	2,643,867	2,674,000	2,526,000	N/A	2,070,000	N/A
Minimum Daily Flow (in gallons)	1,635,000	2,091,000	2,010,000	1,478,000	2,118,000	2,186,000	2,093,000	2,236,000	1,858,000	1,894,000	2,213,000	2,196,000	2,001,000	1,478,000	1,589,000	1,076,000
Total Flow to Both Plants	135,636,000	127,358,000	131,318,000	149,732,000	132,788,000	134,785,000	123,569,000	121,601,000	119,376,000	121,002,000	120,986,000	130,120,000	129,023,000	1,548,271,000	129,923,000	1,559,070,000
Biosolids Handling																
Wasted (Biosolids) (in gallons)	1,090,740	1193580	1,341,510	1,151,470	1231000	1,271,260	1,519,720	1,044,565	1,693,090	1535860	1,372,870	1,236,000	1,307,000	15,682,000	1,329,000	15,953,010
Dewatered (gallons)	386,380	848,000	608,000	705,000	320,000	384,000	577,000	904,000	595,000	524,000	396,000	350,000	550,000	6,597,000	763,000	9,153,000
Digested Sludge Withdrawn (gals)	435,700	342,300	381,800	679,500	623,000	841,200	757,500	703,700	912,900	866,500	668,400	723,900	661,000	7,936,000	497,000	5,959,200
Customer Information														13,750		
New Sewer Service Accounts	29	29	25	21	24	29	22	27	28	32	38	30	28	334	34	404
Permits Issued	29	25	31	26	26	26	37	33	19	32	24	14	27	322	39	467



BUDGET & FINANCE COMMITTEE

Friday, August 28, 2015 @ 7:30 A.M.

Memorandum

Present: Committee Chair Jane Merrill, Committee Members Eric Hand, Carl Mills, Legal Counsel Anne Poindexter, and Utility Director Drew Williams, Controller Ron Hansen.

Ms. Merrill called the meeting to order at 7:33 a.m.

Carmel Utilities – Update on Negotiations – Mr. Williams reported that the District is in 2 stages of negotiations. First, we are working with our rate consultant and Carmel's rate consultant in an effort to come to an understanding of the numbers for the wholesale rate increase. At the last meeting, we received cost information from 2014. Our last increase was based on 2007 cost data and the 45% proposed increase is based on 2011 data. We will be meeting with Carmel again next week to discuss some of the costs included in 2014 such as the city allocation and reserve for replacement as well as our calculations removing the collection system costs. We also have a meeting after the C&C meeting with Ms. Anderson and Mr. Mills to review information and strategy for the September 10 meeting with Carmel and two city council members. Second, the capacity issue/surcharge rates have not been brought up again by Mr. Duffy.

Mr. Williams suggested that after resolving the current rate that we offer to change the contract and give Carmel an annual rate increase to avoid going through negotiations for a period of several years to get some rate stability. We would also like to discuss with Carmel a proposal to send them more daily flow but receive a discount for flows between 2 and 3 million gallons a day.

IDEM Insurance Reduction Resolution – Mr. Hansen contacted the State Board of Accounts to see if there was a recommended insurance bond amount for board officers and staff that handled or had any power to dispense funds. The contact for Special Districts said to check the IDEM order forming the district to see if there was a required amount. She also stated that the amount was likely to be very large and we could contact IDEM to get the amount reduced. The IDEM order requires insurance equal to the funds received by the district in a fiscal year divided by 6 plus 10%. The insurance level required using 2014 receipts is \$1,700,000. Lynne Newlon from IDEM said they had just approved a change by a Water & Sewer District and she sent me a copy of the letter and resolution. Ms. Newlon said that we could adopt the calculation for Municipal entities of \$30,000 per \$1,000,000 in receipts per the Indiana Code. The amount for the District would be \$280,000. Mr. Hansen handed

out a proposed resolution. After a brief discussion, the Committee voted to recommend that the Board pass a resolution at the September meeting to lower the insurance bond requirement.

Rate Ordinance for Cedar Point Subdivision – Mrs. Poindexter noted that she will be defending the District in a suit filed by a couple in Cedar Point objecting to our IDEM permit. They are objecting to the cost of the proposed sewer project and stating that their septic system is working and they do not need to connect to the sewer. Mr. Williams noted that the board passed a new connection policy at the last meeting that states that property owners are not required to pay construction costs or any fees until they connect to the sewer system. After some discussion regarding the Rate Ordinance, Mrs. Poindexter recommended that the wording in Section 2 be modified to state that the annual rate of increase will be established by the board and that this rate for the first year and each year thereafter shall be 3%. This way there will not need to be a change each year until necessary since a rate change requires a first reading and public hearing. The Committee agreed to recommend the Ordinance with the change.

Financial Statements and Investments – Mr. Hansen presented the July financials, noting that this was the first month with the rate increase and balanced billing adjustments. Commercial sales were under budget due to limited lawn watering due to all of the rain received during the month. Operating Expenses were at budget and Net Income was slightly below budget due to monthly Depreciation and Amortization being higher than budget. All of the year-to-date variances were favorable. Capital Spending was minimal at 3% of the budget for the month and 12% for the year. Cash balances increased in July and are up \$1,963,000 for the year.

Other Business – Mr. Williams submitted a request by a homeowner to subordinate their property lien for neighborhood sewer construction costs to their mortgage lien so they could re-finance their mortgage. Mrs. Poindexter stated that this has never been done before. After some discussion, the Committee voted to decline the request.

The meeting was adjourned at 8:36 a.m.

The next meeting is scheduled for Friday, September 25, 2015 at 7:30 a.m.

Respectfully submitted,



Ron Hansen
Controller



MEMORANDUM

To: Board of Trustees

From: Ron Hansen

Date: September 8, 2015

Subject: Rate Ordinance – First Reading

At the August 2015 meeting, the Budget & Finance Committee agreed to recommend a User Rate Ordinance for the Cedar Point Subdivision, with the modification suggested by legal counsel to state that the annual rate increase will be established by the board and that this rate for the first year and each year thereafter shall be 3%.

Recommended Action: Approve the rate ordinance for a first reading. The rate ordinance will be published and placed on the October Board agenda for a second reading and public hearing.

ORDINANCE NO. 09-14-15

An ordinance establishing a sewer surcharge to pay for the cost of the local sewers in the Cedar Point Subdivision serving lots 1 - 85 in Hamilton County, Indiana; provisions for financing of payment and other matters connected therewith.

WHEREAS, the Board of Trustees of the Clay Township Regional Waste District heretofore approved plans, specifications and estimates and determined to construct, equip, own, operate and maintain sewage works within an area commonly known as the Cedar Point Subdivision serving lots 1 - 85, as shown on the attached drawing, and

NOW THEREFORE, BE IT ORDAINED BY THE BOARD OF TRUSTEES OF THE CLAY TOWNSHIP REGIONAL WASTE DISTRICT, Indiana, that:

Section 1. Applicable Fees and Charges.

Every person whose premises, Cedar Point Subdivision serving lots 1 – 85, is to be served by the sewage works of the District shall be charged for the services provided, including a monthly user charge in the amounts and in the manner provided for by the District.

The cost associated with the purchase and installation of the private low pressure pump which includes all apparatuses, lateral assemblies, and the sewer lateral shall be the responsibility of the property owner. These costs are not otherwise included in or covered by this Ordinance.

In addition, every person whose premises, in Cedar Point Subdivision lots 1 - 85, is to be served by the sewage works of the District shall pay the Local Construction Cost of Three Thousand Two Hundred Twenty-Eight Dollars (\$3,228) at such time that said premises is connected to the sewage system of the District or prior to that time.

Section 2. Connection to Sanitary Sewer.

Connection to the sanitary sewer shall be in compliance with the District's Sanitary Sewer Connection Policy.

The owner of property that is to be served by the sewage works of the District must pay in full the Local Construction Cost per this ordinance. The owner shall also pay the Equivalent Dwelling Unit (EDU) fee and Inspection fee in effect at the time of the issuance of the permit for connection or prior to that time to lock in at the current ordinance rate.

Until paid, the Local Construction Cost shall increase at an annual rate established by the Board of Trustees. For the first year and each year thereafter the rate shall be 3% unless changed by the Board of Trustees.

All persons electing to defer connection under this Section shall pay the applicable Equivalent Dwelling Unit (EDU) fee and Inspection fee at the prevailing rates in effect at the time of issuance of the permit for connection.

Section 3. Severability.

The invalidity of any section, clause, sentence, or provision of this Ordinance shall not affect the validity of any part of this Ordinance which can be given effect without such invalid part or parts.

Section 5. Effective Date.

This Ordinance shall be in full force and effect from and after its passage.

PASSED AND ADOPTED by the Board of Trustees of the Clay Township Regional Waste District on the ____ day of _____, 20__.

BOARD OF TRUSTEES:

ATTEST:



MEMORANDUM

TO: Budget & Finance Committee

FROM: Ron Hansen

DATE: September 8, 2015

RE: IDEM Insurance Reduction Resolution

Staff contacted both the State Board of Accounts and IDEM to determine what the recommended insurance bond amount is for board officers and staff that handle or have any power to dispense funds. Ms. Newlon at IDEM stated that the District could adopt the calculation for Municipal entities of \$30,000 per \$1,000,000 in receipts per the Indiana Code. The amount for the District would be \$280,000, for which the Committee voted to recommend that the Board pass a resolution to lower the insurance bond requirement.

Recommended Action: Staff recommends the Board pass a resolution at the meeting to lower the insurance requirement to \$280,000.

RESOLUTION NO. 2015 - 2

A RESOLUTION APPROVING THE SUBMISSION OF A PETITION TO IDEM TO REVISE ITEM #7 OF THE FINAL ORDER AND DETERMINATION FOR CLAY TOWNSHIP REGIONAL WASTE DISTRICT,

WHEREAS, the Board of Trustees (the "Board") is the fiscal body of Clay Township Regional Waste District which operates a wastewater system for the collection and treatment of wastewater; and

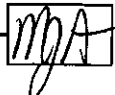
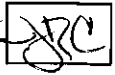


WHEREAS, the Board approves the submission of a petition to the Indiana Department of Environmental Management to revise item #7 of the Final Order and Determination that created Clay Township Regional Waste District (Cause B-274) dated June 3, 1975; and

WHEREAS, item #7 currently states "That the Board of Trustees shall provide sufficient bond for all officers, trustees or employees who have any power to dispense funds of the District. Said bond, at a minimum, shall be in an amount equal to, plus 10% of, those funds anticipated to be received by the District during the fiscal year of the District, divided by 6 which amount shall be determined annually by the Board of Trustees".

Now, therefore, be it resolved by the Board of Trustees of the Clay Township Regional Waste District, Indiana:

This petition revises item #7 to read: "That the Board shall provide sufficient bond for all officers, trustees or employees who have the power to dispense funds of the District. Said bond must equal thirty thousand dollars (\$30,000) for each million dollars (\$1,000,000) of receipts of the District during the last complete fiscal year before the purchase of the bond. The amount may not be less than thirty thousand Dollars (\$30,000) nor more than three hundred thousand dollars (\$300,000) unless the Board approves a greater amount for the officer or employee".

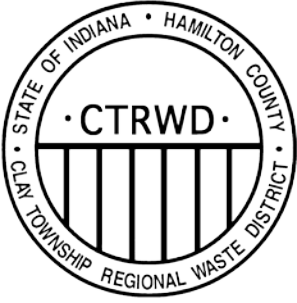
PASSED AND ADOPTED by the Board of Trustees of the Clay Township Regional Waste District on the 14 day of September, 2015.

BOARD OF TRUSTEES:	Approve	Oppose	Abstain
<u>Marilyn Anderson</u> <u>Board of Trustees President</u>		<input type="checkbox"/>	<input type="checkbox"/>
<u>Joseph Clark</u> <u>Board of Trustees Vice President</u>		<input type="checkbox"/>	<input type="checkbox"/>
<u>Michael McDonald</u> <u>Board of Trustees Secretary</u>		<input type="checkbox"/>	<input type="checkbox"/>
<u>Jane Merrill</u> <u>Board of Trustees Treasurer</u>		<input type="checkbox"/>	<input type="checkbox"/>

<u>Amanda Foley</u> <u>Board of Trustees Member</u>	<u>af</u>	<input type="checkbox"/>	<input type="checkbox"/>
<u>Chuck Ford</u> <u>Board of Trustees Member</u>	<u>CWF</u>	<input type="checkbox"/>	<input type="checkbox"/>
<u>Eric Hand</u> <u>Board of Trustees Member</u>	<u>EH</u>	<input type="checkbox"/>	<input type="checkbox"/>
<u>Barbara Lamb</u> <u>Board of Trustees Member</u>	<u>BL</u>	<input type="checkbox"/>	<input type="checkbox"/>
<u>Carl Mills</u> <u>Board of Trustees Member</u>	<u>CS</u>	<input type="checkbox"/>	<input type="checkbox"/>

ATTEST:

Andrew Williams
Andrew Williams – Utility Director



Clay Township Regional Waste District

www.ctrwd.org Phone (317) 844-9200 Fax (317) 844-9203

PERSONNEL & BENEFITS COMMITTEE MEETING

Monday, August 24, 2015 @ 7:30 A.M.
10701 N. College Ave, Suite A, Indianapolis, IN 46280

MEETING CANCELLED

Next Meeting: September 28, 2015 @ 7:30 A.M.



CAPITAL & CONSTRUCTION COMMITTEE

Tuesday, September 8, 2015 @ 4:30 P.M.

Memorandum

Present: Committee Chair Joe Clark, Committee Members Marilyn Anderson and Amanda Foley, Legal Counsel Anne Hensley Poindexter, Utility Director Andrew Williams, Engineering Manager Wes Merkle.

Mr. Clark called the meeting to order at 4:33 p.m.

Project #1502 Lift Station 2 Pump Replacements & Standby Power Upgrades – Mr. Merkle explained that this is a key project that will add substantial pumping capacity from Lift Station 2 to our plant and move towards eliminating wet weather flows pumped from Lift Station 2 into Basin 1. The project includes construction of a new electrical building, installation of new pumps, a generator, and all new electrical equipment and controls.

The following bids were received: Graves Plumbing Company, Inc. \$1,515,150 and Ottenweller Contracting, Inc. \$1,525,000.

Graves Plumbing was the lowest responsive and responsible bidder.

The approved budget for this project was \$2,200,000. Staff estimates total spending of \$1,910,000, which includes engineering design, new pumps, construction, and a 5% change order contingency.

The Committee will recommend the Board award the Lift Station 2 Pump Replacements & Standby Power Upgrades contract to Graves Plumbing Company, Inc. in the amount of \$1,515,150.

Dedication – Lakeside Apartments of Carmel – Sanitary sewers for Lakeside Apartments of Carmel, located near Guilford and Carmel Drive, are complete and ready for acceptance. The Committee will recommend the Board accept the dedication of Lakeside Apartments of Carmel sanitary sewers.

UPDATES:

Capital projects & construction update – Mr. Merkle provided the Committee with a brief update on status of the following projects:

- a. #1501 – Lift Station 1 Valve Vault Piping Replacement – crews will begin work on site shortly. The contractor expects to be finished mid-October.

- b. #1502 – Lift Station 2 Pump Replacements & Standby Power Upgrades – work should begin on site this fall. Several equipment items have long lead times.
- c. #1503 – NE Regional Lift Station (Jackson's Grant) – construction at the lift station should be complete in 1-2 months. The developer informed us that Duke Energy will need 2-3 more months to get power to the site.
- d. #1504 & #1505 – Michigan Road WWTP & Lift Station 17 Odor Control – all field work was completed. The consultant has partnered with another odor control expert to determine the best solution. They will provide a report in the next few weeks that will summarize their findings and recommendations.
- e. #1506 – Basin 1 Wet Weather Solutions – Staff is completing analysis of flow meter data. Some flow meters will be relocated from better performing areas to further hone in on I&I in areas that need more work. The two July storms were very good indicators of where the issues are. Staff is also putting together a manhole rehab contract for mostly the Division B sewers in the western portion of Basin 1. Staff will also verify that I & I inspections have been completed in this area and this area will receive priority for sewer televising.
Carl Mills joined the meeting at 5:00 pm.
Mr. Williams provided a chart showing flows from Lift Stations 1 and 2 during the wet weather event on July 7, 2015. It was noted that the District did not have an overflow in Basin 1 on this date despite Basin 1 receiving significant flows from Lift Station 2 during that time. Mr. Clark asked what wet well level had to be reached at Lift Station 1 before an overflow occurred. Mr. Williams stated a wet well level of approximately 17 feet indicates an overflow is imminent. Mr. Merkle noted that the chart shows fluctuation in wet well level that was due to operation of large pumps and no surcharging of gravity sewers even occurred at the lift station.
- f. #1601 – 106th Street Parallel Forcemain – IDEM has approved the project and 4 easements out of the 14 needed have been acquired. Several more easements should be acquired shortly. Staff and consulting engineer GRW are still waiting for the City of Carmel to review the plans. Plans were provided to Carmel three months ago.

Mr. Clark asked if staff had reviewed the Indiana Wastewater Treatment Plant Grant Program recently advertised by the Indiana Office of Energy Development, and if there was an opportunity for the District to apply for and receive grant money for future improvements. Mr. Williams stated that the grant money is targeted for energy efficiency improvements and the District has already made qualifying improvements through recently complete projects. Given the amount of time needed to assemble plans and gather the large amount of information needed to successfully complete the grant application, it would be nearly impossible to meet the October deadline to submit an application.

The meeting was adjourned at 5:20 p.m.

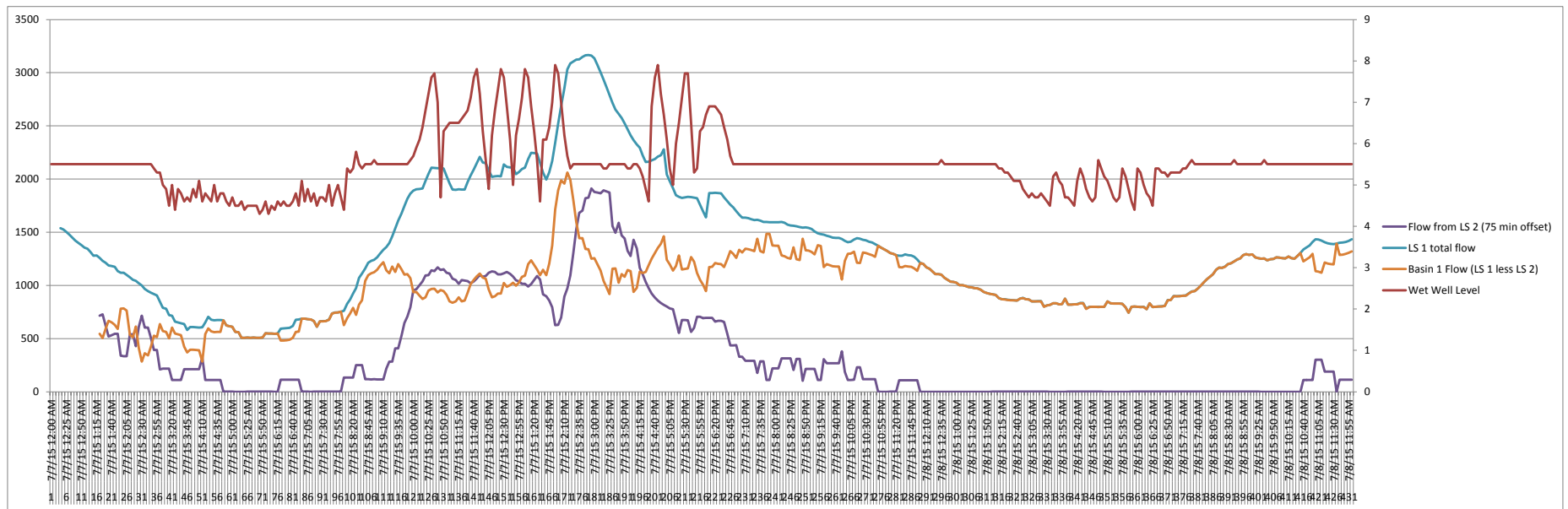
Date of the next C&C meeting: Monday, October 5, 2015 at 4:30 p.m.

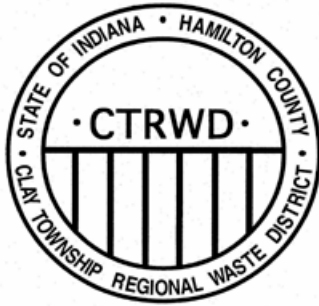
Respectfully submitted,

A handwritten signature in blue ink, appearing to be 'W. Merkle', is written above the printed name.

Wes Merkle
Engineering Manager

HANDOUT





MEMORANDUM

To: Board of Trustees

From: Wes Merkle

Date: September 8, 2015

**Subject: Project #1502 Lift Station 2
Pump Replacements & Standby
Power Upgrades**

The following bids were received September 1 for the subject project at Lift Station 2:

Graves Plumbing Company, Inc.	\$1,515,150
Ottenweller Contracting Inc.	\$1,525,000

Graves Plumbing was the lowest responsive and responsible bidder.

The budget for this project should be revised to \$1,910,000, which includes engineering design, new pumps, construction, and a 5% change order contingency.

Recommended Action: Award the Lift Station 2 Pump Replacements & Standby Power Upgrades contract to Graves Plumbing Company, Inc. in the amount of \$1,515,150 and change the overall budget on this project to \$1,910,000.

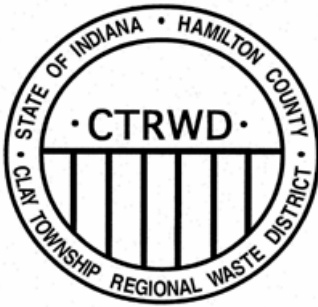


MEMORANDUM

To: Board of Trustees
From: Ryan Hartman
Date: September 8, 2015
Subject: Dedication

Lakeside Apartments of Carmel – complete and ready for acceptance

Recommended Action: Accept the dedication of Lakeside Apartments of Carmel sanitary sewers.



MEMORANDUM

TO: Board of Trustees
FROM: Drew Williams
DATE: September 14, 2015
RE: Carmel Treatment Rate

Technical conferencing has been underway for a few months regarding Carmel's proposed rate increase. Previously, CTRWD focused on the 45% increase over current rates.

During the subsequent technical conferencing sessions, Carmel provided costs based on the old contract approach of using operational costs. These numbers were evaluated by Krohn & Associates and District staff. After some discussion about capital costs, a proposed treatment rate of \$1,353.70/MG was established. This is a 37.55% increase over the current rate.

While this is a large increase, it has been 7 years since CTRWD's last rate increase. When we looked at the information available about what happened with actual costs for both Carmel Utilities and CTRWD over the years since 2007 (the year used to base our current rates upon) and those of other wholesale treatment agreements that were investigated, the resulting treatment rate is a reasonable rate.

In order to provide rate stability, a 2.75% annual increase is being proposed for the subsequent three years. The rate in year 4 would be \$1,468.50/MG. After this time, the rate would be subject to the current contract language.

The Rate Committee met with representatives from the City of Carmel and Carmel Utilities on September 10 to discuss this rate. Carmel stood firm on both the 37.55% increase and the 2.75% increase, making the case that they compromised by reducing the rate increase they sought, so they were not willing to meet our request for a 2% annual increase. Both parties agreed to recommend the above specified rate proposal to their governing bodies.

Recommended Action: Approve a proposed treatment rate of \$1,353.70/MG (37.55% increase), with a 2.75% annual increase for the subsequent three years. The rate in year 4 would be \$1,468.50/MG. Beginning in month 49, the rate would be subject to the current contract language.

Clay Township Regional Waste District

8.a.

Register of Claims

For the period 8/11/2015 through 9/14/2015

Name of Claimant	Fund	Payment Date	Check Number	Amount of Claim	Amount Allowed	Memorandum
Allison Payment Systems LLC	Operating	8/11/15	7228	\$3,497.78	\$3,497.78	Sewer Bill Printing-July
Allison Payment Systems LLC	Operating	8/11/15	7228	\$4,963.68	\$4,963.68	Prepaid Postage-July
Carmel Utilities	Operating	8/11/15	7229	\$65,468.64	\$65,468.64	Carmel Treatment-July
Carmel Utilities	Operating	8/11/15	7229	\$1,141.00	\$1,141.00	Meter Reads-July
IPL	Operating	8/11/15	7230	\$22.53	\$22.53	LS 18
IPL	Operating	8/11/15	7230	\$87.17	\$87.17	LS 3
IPL	Operating	8/11/15	7230	\$606.98	\$606.98	LS 8
IPL	Operating	8/11/15	7230	\$337.89	\$337.89	LS 9
IPL	Operating	8/11/15	7230	\$1,045.43	\$1,045.43	LS 10
IPL	Operating	8/11/15	7230	\$70.56	\$70.56	LS 12
IPL	Operating	8/11/15	7230	\$32.82	\$32.82	LS 20
IPL	Operating	8/11/15	7230	\$25.97	\$25.97	LS 22
IPL	Operating	8/11/15	7230	\$22.10	\$22.10	LS 25
IPL	Operating	8/11/15	7230	\$34.64	\$34.64	LS 24
IPL	Operating	8/11/15	7230	\$6,219.13	\$6,219.13	LS 2
IUPPS	Operating	8/11/15	7231	\$2,071.80	\$2,071.80	Locates
Scot Watkins	Operating	8/11/15	7232	\$140.91	\$140.91	Travel/Mileage-On Call
Star Media	Operating	8/11/15	7233	\$176.08	\$176.08	LS 1 VFD Replacement Bid
Star Media	Operating	8/11/15	7233	\$337.34	\$337.34	Cedar Point Sewer Ext. Notice
Taylor Oil Company, Inc.	Operating	8/11/15	7234	\$1,301.63	\$1,301.63	Fuel
U.S. Postal Service	Operating	8/11/15	7235	\$49.00	\$49.00	Semiannual PO Box Fee
Bridgestone Hosepower, LLC	Operating	8/11/15	7236	\$153.32	\$153.32	Hose Assembly
Auto Outfitters	Operating	8/11/15	7237	\$753.50	\$753.50	Trailer safety lights
Auto Outfitters	Operating	8/11/15	7237	\$599.00	\$599.00	Trailer safety lights
Auto Outfitters	Operating	8/11/15	7237	\$949.00	\$949.00	Trailer safety lights
Auto Outfitters	Operating	8/11/15	7237	\$270.00	\$270.00	Trailer electric connections on 3 trucks
Indy IT Professionals, Inc.	Operating	8/11/15	7238	\$2,375.00	\$2,375.00	Computer expenses
Indy IT Professionals, Inc.	Operating	8/11/15	7238	\$20.00	\$20.00	Computer expense
Indy IT Professionals, Inc.	Operating	8/11/15	7238	\$320.00	\$320.00	Server migration
Indy IT Professionals, Inc.	Operating	8/11/15	7238	\$2,245.67	\$2,245.67	Storage drive for camera truck videos
Hamilton County Treasurer	Interceptor	8/11/15	7239	\$1,800.00	\$1,800.00	CIP - Proj 1601 - 106th St FM
Hamilton County Treasurer	Operating	8/11/15	7240	\$200.00	\$200.00	CIP - Proj 1601 - 106th St FM
V O I D	Operating	8/11/15	7241			
Matt Starr	Operating	8/11/15	7242	\$207.00	\$207.00	Travel/Mileage-On Call
Bright House Networks	Operating	8/13/15	7243	\$224.00	\$224.00	Internet Service-Aug
V O I D	Operating	8/13/15	7244			
Vectren Energy Delivery	Operating	8/13/15	7245	\$19.14	\$19.14	LS 10
Vectren Energy Delivery	Operating	8/13/15	7245	\$52.43	\$52.43	LS 2
Vectren Energy Delivery	Operating	8/13/15	7245	\$19.15	\$19.15	LS 4

Clay Township Regional Waste District

8.a.

Register of Claims

For the period 8/11/2015 through 9/14/2015

Name of Claimant	Fund	Payment Date	Check Number	Amount of Claim	Amount Allowed	Memorandum
Estate of Dorothy Franklin	Operating	8/13/15	7246	\$55.17	\$55.17	10752 & 10756 Ruckle Ave
Terri Kreyling	Operating	8/13/15	7247	\$63.61	\$63.61	Misc. Exp, Travel, Easement Rec.
Boone County Auditor	Operating	8/17/15	7248	\$369.88	\$369.88	Boone Co. Lien Overpay Error
Boone County Recorder	Operating	8/17/15	7249	\$24.00	\$24.00	Lien Rls
Richard Hoole	Operating	8/17/15	7250	\$62.10	\$62.10	Travel/Mileage-On Call
Zee Medical, Inc.	Operating	8/21/15	7251	\$309.30	\$309.30	Safety Supplies-Plant
Matt Starr	Operating	8/21/15	7252	\$34.50	\$34.50	Travel/Mileage-On Call
Wes Merkle	Operating	8/24/15	7253	\$177.99	\$177.99	Travel/Mileage
AFLAC	Operating	8/24/15	7254	\$475.52	\$475.52	Emp Deferred Liability
Anthem Blue Cross Blue Shield	Operating	8/24/15	7255	\$22,558.44	\$22,558.44	Employee Insurance
AT & T	Operating	8/24/15	7256	\$730.32	\$730.32	Plant Internet
AT&T Mobility	Operating	8/24/15	7257	\$852.85	\$852.85	Employee Mobile
Brenntag Mid-South, Inc.	Operating	8/24/15	7258	\$4,140.86	\$4,140.86	Alum-Plant Chemical
Carmel Utilities	Operating	8/24/15	7259	\$10.89	\$10.89	LS 1 Water
Carmel Utilities	Operating	8/24/15	7259	\$10.89	\$10.89	LS 2 Water
Citizens Energy Group	Operating	8/24/15	7260	\$29.78	\$29.78	Plant Water
Duke Energy	Operating	8/24/15	7261	\$1,937.36	\$1,937.36	LS 1
Duke Energy	Operating	8/24/15	7261	\$399.59	\$399.59	LS 4
Duke Energy	Operating	8/24/15	7261	\$142.73	\$142.73	LS 5
Duke Energy	Operating	8/24/15	7261	\$134.53	\$134.53	LS 21
Duke Energy	Operating	8/24/15	7261	\$57.06	\$57.06	LS 6
Fuller Engineering Co., LLC	Operating	8/24/15	7262	\$583.80	\$583.80	LS 1
Fuller Engineering Co., LLC	Operating	8/24/15	7262	\$218.10	\$218.10	LS 1
McAfee, Inc.	Operating	8/24/15	7263	\$119.20	\$119.20	Computer Expense
Unum Life Insurance Company of America	Operating	8/24/15	7264	\$844.36	\$844.36	Employee Life Ins.
AT&T Mobility	Operating	8/24/15	7265	\$754.99	\$754.99	LS Phone Service
MetLife Small Business Center	Operating	8/26/15	7266	\$2,042.04	\$2,042.04	Employee Dental Insurance
Terri Kreyling	Operating	8/26/15	7267	\$35.90	\$35.90	Other Emp Exp
AT&T	Operating	8/28/15	7268	\$257.52	\$257.52	Plant Phone Service
Duke Energy	Operating	8/28/15	7269	\$272.70	\$272.70	LS 19
Duke Energy	Operating	8/28/15	7269	\$717.27	\$717.27	LS 14
Duke Energy	Operating	8/28/15	7269	\$241.90	\$241.90	LS 16
Duke Energy	Operating	8/28/15	7269	\$702.48	\$702.48	LS 17
Vectren Energy Delivery	Operating	8/28/15	7270	\$31.11	\$31.11	Plant Gas
Joe Hood	Operating	8/28/15	7271	\$28.75	\$28.75	Travel/Mileage-On Call
Ryan Hartman	Operating	9/3/15	7272	\$11.50	\$11.50	Travel/Mileage-Interactive Academy
Hamilton County Recorder	Operating	9/3/15	7273	\$80.00	\$80.00	4x11-Filed 3x12-Rls
Jason Lewin	Operating	9/4/15	7274	\$43.70	\$43.70	Travel/Mileage-On Call
Duke Energy	Operating	9/8/15	7275	\$222.79	\$222.79	LS 11

Clay Township Regional Waste District

8.a.

Register of Claims

For the period 8/11/2015 through 9/14/2015

Name of Claimant	Fund	Payment Date	Check Number	Amount of Claim	Amount Allowed	Memorandum
Duke Energy	Operating	9/8/15	7275	\$308.62	\$308.62	LS 23
Duke Energy	Operating	9/8/15	7275	\$16,784.68	\$16,784.68	Plant
Republic Services #761	Operating	9/8/15	7276	\$276.28	\$276.28	Plant trash
Strand Associates, Inc.	Plant Expansion	9/14/15	7277	\$1,156.65	\$1,156.65	CIP - WWTP Digesters
GRW	Interceptor	9/14/15	7278	\$9,689.50	\$9,689.50	CIP - 106th St Forcemain - prelim design
GRW	Interceptor	9/14/15	7278	\$10,230.00	\$10,230.00	CIP - 106th St Forcemain - final design
GRW	Interceptor	9/14/15	7278	\$9,300.00	\$9,300.00	CIP - 106th St Forcemain - easements
Strand Associates, Inc.	Interceptor	9/14/15	7279	\$1,605.73	\$1,605.73	CIP - NE Regional LS - Proj 1503
Cummins Crosspoint	Reserve for Repl.	9/14/15	7280	\$10,372.50	\$10,372.50	CIP - LS 1 VFD Repl - Proj 1501
Kirby Risk Corporation	Reserve for Repl.	9/14/15	7281	\$4,584.58	\$4,584.58	CIP - LS 22 Panel Repl
Kirby Risk Corporation	Reserve for Repl.	9/14/15	7281	\$85.63	\$85.63	CIP - LS 22 panel repl
Kirby Risk Corporation	Reserve for Repl.	9/14/15	7281	(\$1,319.50)	(\$1,319.50)	CIP - LS 22 panel repl
Pyramid Design & Construction Co., Inc.	Reserve for Repl.	9/14/15	7282	\$4,500.00	\$4,500.00	CIP - LS 1 Valve Vault Piping - Proj 1501
Strand Associates, Inc.	Reserve for Repl.	9/14/15	7283	\$1,756.30	\$1,756.30	CIP - LS 2 pump repl - Proj 1502
982-Praxair Distribution, Inc.	Operating	9/14/15	7284	\$26.00	\$26.00	Plant R&M
Aaron Strong	Operating	9/14/15	7285	\$30.00	\$30.00	Cell phone reimbursement
Accurate Laser Systems, Inc.	Operating	9/14/15	7286	\$183.00	\$183.00	Locate paint
Allison Payment Systems LLC	Operating	9/14/15	7287	\$3,315.35	\$3,315.35	Billing services
Allison Payment Systems LLC	Operating	9/14/15	7287	\$4,970.83	\$4,970.83	Billing services
Amanda Foley	Operating	9/14/15	7288	\$200.00	\$200.00	Board fees
Auto Outfitters	Operating	9/14/15	7289	\$3,237.00	\$3,237.00	Safety lights on Vac truck
Auto Outfitters	Operating	9/14/15	7289	\$400.00	\$400.00	Camera truck maintenance
Barbara Lamb	Operating	9/14/15	7290	\$100.00	\$100.00	Board fees
Berntsen International, Inc	Operating	9/14/15	7291	\$6,985.00	\$6,985.00	Force main locate posts
Brian Alexander	Operating	9/14/15	7292	\$15.00	\$15.00	Cell phone reimbursement - 1/2 mth
Brown Equipment Co., Inc.	Operating	9/14/15	7293	\$164.48	\$164.48	Equipment R&M
Campbell Kyle Proffitt LLP	Operating	9/14/15	7294	\$3,644.60	\$3,644.60	Legal fees - political subdivision
Campbell Kyle Proffitt LLP	Operating	9/14/15	7294	\$22.50	\$22.50	Collection - Chumley
Carl S. Mills	Operating	9/14/15	7295	\$200.00	\$200.00	Board fees
Carmel Utilities	Operating	9/14/15	7296	\$55,869.93	\$55,869.93	Carmel treatment - Aug
Carmel Utilities	Operating	9/14/15	7296	\$1,226.70	\$1,226.70	Meter reads - Aug
Carmel Utilities	Operating	9/14/15	7297	\$35.83	\$35.83	Storm water fees
Charles Ford	Operating	9/14/15	7298	\$50.00	\$50.00	Board fees
CHEMSEARCHFE	Operating	9/14/15	7299	\$505.00	\$505.00	Lift Station operating supplies
Chris Johnson	Operating	9/14/15	7300	\$21.00	\$21.00	Cell phone reimbursement - partial mth
Clay Township Trustee	Operating	9/14/15	7301	\$1,625.24	\$1,625.24	Gov't Center expenses
Clean Air & Water Engineering	Operating	9/14/15	7302	\$15,667.00	\$15,667.00	CIP - WWTP Odor Control - Proj 1505
Colwell Lawn & Landscaping	Operating	9/14/15	7303	\$85.00	\$85.00	Plant lawn treatment
Colwell Lawn & Landscaping	Operating	9/14/15	7303	\$775.00	\$775.00	LS R&M

Clay Township Regional Waste District

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Register of Claims

For the period 8/11/2015 through 9/14/2015

Name of Claimant	Fund	Payment Date	Check Number	Amount of Claim	Amount Allowed	Memorandum
Colwell Lawn & Landscaping	Operating	9/14/15	7303	\$106.00	\$106.00	Plant mowing
Colwell Lawn & Landscaping	Operating	9/14/15	7303	\$159.00	\$159.00	Plant mowing - Aug
Community Employer Health	Operating	9/14/15	7304	\$366.58	\$366.58	EAP - August
Community Occupational Health Services	Operating	9/14/15	7305	\$79.00	\$79.00	Random testing
Community Occupational Health Services	Operating	9/14/15	7305	\$50.00	\$50.00	Random testing
Continental Research	Operating	9/14/15	7306	\$949.89	\$949.89	Plant R&M
Control Tech Heating & Air Cond.	Operating	9/14/15	7307	\$1,925.05	\$1,925.05	LS 17 a/c repairs
Dell Marketing L.P.	Operating	9/14/15	7308	\$66.18	\$66.18	Computer expense
Dell Marketing L.P.	Operating	9/14/15	7308	\$1,669.56	\$1,669.56	Two pc's for office - Ryan, Colleen
DLZ Indiana, LLC	Operating	9/14/15	7309	\$10,837.50	\$10,837.50	Inspection - Hidden Pines
DLZ Indiana, LLC	Operating	9/14/15	7309	\$6,112.50	\$6,112.50	Inspection - Lakes@Towne Rd 3
DLZ Indiana, LLC	Operating	9/14/15	7309	\$187.50	\$187.50	Inspection - Sunrise on the Monon
DLZ Indiana, LLC	Operating	9/14/15	7309	\$450.00	\$450.00	Inspection - Westmont Sec 2B
DLZ Indiana, LLC	Operating	9/14/15	7309	\$11,025.00	\$11,025.00	Inspection - Hidden Pines
DLZ Indiana, LLC	Operating	9/14/15	7309	\$12,600.00	\$12,600.00	Inspection - Sunrise on the Monon
Eco Infrastructure Solutions, Inc.	Operating	9/14/15	7310	\$617.77	\$617.77	Line maintenance
Eco Infrastructure Solutions, Inc.	Operating	9/14/15	7310	\$3,615.00	\$3,615.00	Camera truck addl charges
Eco Infrastructure Solutions, Inc.	Operating	9/14/15	7310	\$1,225.00	\$1,225.00	Camera truck - locking drawer
Element Materials Technology Daleville, LLC	Operating	9/14/15	7311	\$170.00	\$170.00	Sewer sampling
Engineered Air	Operating	9/14/15	7312	\$2,540.00	\$2,540.00	Corona plates for ozone unit
Eric Hand	Operating	9/14/15	7313	\$150.00	\$150.00	Board fees
Eric Luis Delacruz	Operating	9/14/15	7314	\$30.00	\$30.00	Cell phone reimbursement
Fast Signs #240301	Operating	9/14/15	7315	\$50.00	\$50.00	Plant R&M
Fastenal Company	Operating	9/14/15	7316	\$1,043.38	\$1,043.38	Lift Station R&M
Fastenal Company	Operating	9/14/15	7316	\$320.36	\$320.36	Plant R&M
Fastenal Company	Operating	9/14/15	7316	\$1,207.29	\$1,207.29	Plant R&M
Ferguson Enterprises, Inc. #1480	Operating	9/14/15	7317	\$25.13	\$25.13	Lift Station R&M
Grainger	Operating	9/14/15	7318	\$54.28	\$54.28	Plant R&M
Grainger	Operating	9/14/15	7318	\$46.34	\$46.34	Plant R&M
Grainger	Operating	9/14/15	7318	\$452.16	\$452.16	Plant R&M
Gripp, Inc.	Operating	9/14/15	7319	\$923.00	\$923.00	LS 8 repairs
GRW	Operating	9/14/15	7320	\$10,680.00	\$10,680.00	CIP - Cedar Point - design
Hach Company	Operating	9/14/15	7321	\$359.48	\$359.48	Sewer sampling
Hach Company	Operating	9/14/15	7321	\$713.67	\$713.67	Special R&M (I&I)
Hach Company	Operating	9/14/15	7321	\$69.15	\$69.15	Sewer sampling
Hach Company	Operating	9/14/15	7321	\$344.89	\$344.89	Sewer sampling
Hach Company	Operating	9/14/15	7321	\$28.65	\$28.65	Sewer sampling
Indy Express, Inc.	Operating	9/14/15	7322	\$175.10	\$175.10	Mail delivery service
Indy IT Professionals, Inc.	Operating	9/14/15	7323	\$300.00	\$300.00	Computer expense

Clay Township Regional Waste District

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Register of Claims

For the period 8/11/2015 through 9/14/2015

Name of Claimant	Fund	Payment Date	Check Number	Amount of Claim	Amount Allowed	Memorandum
Indy IT Professionals, Inc.	Operating	9/14/15	7323	\$1,985.00	\$1,985.00	Computer expense
IPL	Operating	9/14/15	7324	\$20.60	\$20.60	LS 18
IPL	Operating	9/14/15	7324	\$34.57	\$34.57	LS 24
IPL	Operating	9/14/15	7324	\$69.47	\$69.47	LS 3
IPL	Operating	9/14/15	7324	\$375.31	\$375.31	LS 8
IPL	Operating	9/14/15	7324	\$229.84	\$229.84	LS 9
IPL	Operating	9/14/15	7324	\$716.12	\$716.12	LS 10
IPL	Operating	9/14/15	7324	\$53.72	\$53.72	LS 12
IPL	Operating	9/14/15	7324	\$43.54	\$43.54	LS 20
IPL	Operating	9/14/15	7324	\$22.64	\$22.64	LS 22
IPL	Operating	9/14/15	7324	\$22.10	\$22.10	LS 25
IPL	Operating	9/14/15	7324	\$4,395.81	\$4,395.81	LS 2
IUPPS	Operating	9/14/15	7325	\$1,984.55	\$1,984.55	Locates
Jane B. Merrill	Operating	9/14/15	7326	\$200.00	\$200.00	Board fees
Jeffrey Martin	Operating	9/14/15	7327	\$30.00	\$30.00	Cell phone reimbursement
Joseph R. Clark	Operating	9/14/15	7328	\$150.00	\$150.00	Board fees
Kermin Huntley	Operating	9/14/15	7329	\$30.00	\$30.00	Cell phone reimbursement
Maddox Industrial Contractors, Inc.	Operating	9/14/15	7330	\$1,588.50	\$1,588.50	Crane to lift pumps at LS 1 & 2
Marilyn Anderson	Operating	9/14/15	7331	\$350.00	\$350.00	Board fees
Merrell Brothers, Inc.	Operating	9/14/15	7332	\$11,038.37	\$11,038.37	Biosolids disposal
Merrell Brothers, Inc.	Operating	9/14/15	7332	\$286.00	\$286.00	LS grease disposal
Michael A. McDonald	Operating	9/14/15	7333	\$100.00	\$100.00	Board fees
Bryan & Maria Bedford	Operating	9/14/15	7334	\$65.01	\$65.01	Refund on final sewer bill
Cale Cassel	Operating	9/14/15	7335	\$16.80	\$16.80	Refund on final sewer bill
Christy Dubois	Operating	9/14/15	7336	\$53.93	\$53.93	Refund on final sewer bill
Dawn Thomas	Operating	9/14/15	7337	\$15.79	\$15.79	Refund on final sewer bill
Demetrios Herodotou	Operating	9/14/15	7338	\$22.87	\$22.87	Refund on final sewer bill
Donald L Meier	Operating	9/14/15	7339	\$26.57	\$26.57	Refund on final sewer bill
Dorothy Twyford	Operating	9/14/15	7340	\$15.48	\$15.48	Refund on final sewer bill
Jim Seta	Operating	9/14/15	7341	\$18.46	\$18.46	Refund on final sewer bill
John C Elbin	Operating	9/14/15	7342	\$166.92	\$166.92	Refund on final sewer bill
Perer Murphy	Operating	9/14/15	7343	\$27.58	\$27.58	Refund on final sewer bill
Philip Sweet	Operating	9/14/15	7344	\$31.48	\$31.48	Refund on final sewer bill
Priya Francisco	Operating	9/14/15	7345	\$145.43	\$145.43	Refund on final sewer bill
Richard Raiford	Operating	9/14/15	7346	\$15.79	\$15.79	Refund on final sewer bill
Vahik S Sahakian	Operating	9/14/15	7347	\$29.78	\$29.78	Refund on final sewer bill
Xiaoming Wang	Operating	9/14/15	7348	\$17.61	\$17.61	Refund on final sewer bill
Napa Auto Parts	Operating	9/14/15	7349	\$9.48	\$9.48	Plant R&M
Napa Auto Parts	Operating	9/14/15	7349	\$26.67	\$26.67	Plant R&M

Clay Township Regional Waste District

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Register of Claims

For the period 8/11/2015 through 9/14/2015

Name of Claimant	Fund	Payment Date	Check Number	Amount of Claim	Amount Allowed	Memorandum
Napa Auto Parts	Operating	9/14/15	7349	\$39.99	\$39.99	Vehicle R&M
Napa Auto Parts	Operating	9/14/15	7349	\$47.49	\$47.49	Vehicle R&M
NCL of Wisconsin, Inc.	Operating	9/14/15	7350	\$479.12	\$479.12	Sewer sampling
Pitney Bowes	Operating	9/14/15	7351	\$200.00	\$200.00	Postage machine rental
Ray Clemens	Operating	9/14/15	7352	\$400.00	\$400.00	Plant janitorial service
Reserve Account	Operating	9/14/15	7353	\$750.00	\$750.00	Postage
SAMCO	Operating	9/14/15	7354	\$2,362.50	\$2,362.50	Construction Observ - Woods@Shelborne
SAMCO	Operating	9/14/15	7354	\$15,000.00	\$15,000.00	Const Observ - Jacksons Grant 1a
Signius Communications	Operating	9/14/15	7355	\$64.50	\$64.50	Phone answering service
Southeastern Equipment Co., Inc.	Operating	9/14/15	7356	\$664.75	\$664.75	Equipment Repair
Star Media	Operating	9/14/15	7357	\$192.54	\$192.54	Advertising - LS 2 pump repl - Proj 1502
Taylor Oil Company, Inc.	Operating	9/14/15	7358	\$9.87	\$9.87	Fuel
Taylor Oil Company, Inc.	Operating	9/14/15	7358	\$1,286.18	\$1,286.18	Fuel
Taylor Systems, Inc.	Operating	9/14/15	7359	\$99.54	\$99.54	Plant phone system
Toshiba Business Solutions	Operating	9/14/15	7360	\$613.71	\$613.71	Copier maint - office
Toshiba Business Solutions	Operating	9/14/15	7360	\$157.66	\$157.66	Copier maintenance - plant
UniFirst Corporation	Operating	9/14/15	7361	\$34.35	\$34.35	Floor mats - plant
UniFirst Corporation	Operating	9/14/15	7361	\$34.35	\$34.35	Floor mats - plant
UniFirst Corporation	Operating	9/14/15	7361	\$36.95	\$36.95	Floor mats - plant
UniFirst Corporation	Operating	9/14/15	7361	\$36.35	\$36.35	Floor mats - plant
United Laboratories	Operating	9/14/15	7362	\$140.32	\$140.32	Plant R&M
United Laboratories	Operating	9/14/15	7362	\$142.60	\$142.60	Plant R&M
USA BlueBook	Operating	9/14/15	7363	\$97.18	\$97.18	Plant R&M
Utility Supply Co	Operating	9/14/15	7364	\$67.04	\$67.04	Line maintenance
Utility Supply Co	Operating	9/14/15	7364	\$109.98	\$109.98	Line maintenance
Vectren Energy Delivery	Operating	9/14/15	7365	\$19.21	\$19.21	LS 10
Vectren Energy Delivery	Operating	9/14/15	7365	\$19.17	\$19.17	LS 4
Wex Bank	Operating	9/14/15	7366	\$383.63	\$383.63	Fuel - office
Wills Excavating, Inc.	Operating	9/14/15	7367	\$2,190.00	\$2,190.00	Lateral repair - Foxwood Dr
Xylem Water Solutions USA, Inc.	Operating	9/14/15	7368	\$5,673.00	\$5,673.00	LS 1 pump 1 repair
Fifth Third Bank	Operating	8/12/15	20150803	\$576.23	\$576.23	Bank fees - July
Citizens State Bank	Operating	8/31/15	20150804	\$20.00	\$20.00	Bank fee
Empower Retirement (Hoosier START)	Operating	8/25/15	20150805	\$1,974.57	\$1,974.57	8/19 Payroll - 457b liability
Empower Retirement (Hoosier START)	Operating	8/25/15	20150805	\$998.00	\$998.00	8/19 Payroll - Roth 457b
Empower Retirement (Hoosier START)	Operating	8/25/15	20150805	\$4,809.12	\$4,809.12	8/19 payroll - 401a retirement exp
Beyond Payroll	Operating	9/1/15	20150806	\$48,049.97	\$48,049.97	9/2 payroll expenses
Beyond Payroll	Operating	9/1/15	20150806	\$546.00	\$546.00	Payroll fees - Aug
Empower Retirement (Hoosier START)	Operating	9/2/15	20150807	\$998.00	\$998.00	9/2 Payroll - Roth 457b
Empower Retirement (Hoosier START)	Operating	9/2/15	20150807	\$1,988.38	\$1,988.38	9/2 Payroll - 457b liability

Clay Township Regional Waste District

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Register of Claims

For the period 8/11/2015 through 9/14/2015

Name of Claimant	Fund	Payment Date	Check Number	Amount of Claim	Amount Allowed	Memorandum
Empower Retirement (Hoosier START)	Operating	9/2/15	20150807	\$4,839.60	\$4,839.60	9/2 Payroll - 401a retirement

ALLOWANCE OF CLAIMS

We have examined the claims listed on the foregoing Register of Claims, consisting of 7 pages, and except for claims not allowed as shown on the register, such claims are hereby allowed in the total amount of \$ 498,639.25, no investments.

Charles Fork
Amanda Foley
Jana Merrill

Joseph B. Clark
Marilyn Anderson
Eric M. Hand

Michael McDonald
Barbara A. Lander
Ann M. K...