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BOARD OF TRUSTEES MEETING  
Monday, March 9, 2015 @ 7:00 P.M.  
Memorandum

**ROLL CALL**

Present: President Marilyn Anderson, Vice President Joe Clark, Treasurer Jane Merrill, Secretary Michael McDonald, Members Barb Lamb, Carl Mills, Amanda Foley and Chuck Ford. Also in attendance: Legal Counsel Anne Poindexter, Utility Director Drew Williams.

Absent: Eric Hand

The audience sheet is attached.

Ms. Anderson called the meeting to order at 7:00 pm.

Ms. Anderson recognized Mr. Hagan's 8 years of service on the CTRWD Board of Trustees; the last 2 years as President of the Board. Mr. Hagan also served as the Vice President of the Board for 3 years and served on both the Personnel & Benefits Committee as well as the Capital & Construction Committee. Ms. Anderson highlighted many of the improvements and milestones achieved by the District during Mr. Hagan's time on the Board. Among the highlights were multiple awards received by the District, multimillion dollar expansion and improvement projects, 2 Master Plan updates, the addition of 13 neighborhoods as well as several initiatives to eliminate I&I and grease in the system. There were also many positive changes made in the Human Resource side of the business while Mr. Hagan served. Ms. Anderson thanked Mr. Hagan for his service, recognizing an excellent job and presented him with an engraved service award.

Mr. Hagan thanked the Board and stated that most of the accomplishments that were mentioned were the result of a combined effort of the Board and District Staff. Mr. Hagan recognized the level of expertise represented on the Board and commented to the new members that this is an interesting and exciting Board to be a part of.

**APPROVAL OF MEMORANDUM**

A motion was made by Mr. McDonald to approve the February 9, 2015 Board Meeting Memorandum as presented, and was seconded by Ms. Merrill. The motion was approved unanimously.

**PUBLIC COMMENTS**

There were no public comments.

**ATTORNEY'S REPORT**

Mrs. Poindexter reported there were no updates.

## **UTILITY DIRECTOR'S REPORT**

Mr. Williams reported the Jackson's Grant project is progressing very quickly despite the cold weather. Mr. Williams informed the Board that April 1 would be Jeff Martin's 25<sup>th</sup> Anniversary with the District.

## **BUDGET & FINANCE COMMITTEE**

Ms. Merrill reported that there were no action items.

## **PERSONNEL & BENEFITS COMMITTEE**

Ms. Lamb reported the committee did not meet in February, but will meet in March.

## **CAPITAL & CONSTRUCTION COMMITTEE**

A motion was made by Mr. Clark to accept the dedication of Primrose School at 98<sup>th</sup> Sanitary Sewers and was seconded by Ms. Foley. The motion was approved unanimously.

A motion was made by Mr. Clark to approve Change Order 4 for a credit of \$20,420 and was seconded by Ms. Foley. The motion was approved unanimously.

Mr. Clark stated that only one bid was received for the Lift Station 1 VFD Replacements Construction project and it far exceeded the Engineer's Estimate. Mr. Clark indicated that the VFD equipment had the longest lead time. Mr. Clark made the motion to approve purchasing the VFD equipment in an amount not to exceed \$95,000 and was seconded by Ms. Foley. The motion was approved unanimously.

A motion was made by Mr. Clark to award the Camera Truck contract to Eco Infrastructure Solutions in the amount of \$194,873 and was seconded by Ms. Foley. The motion was approved unanimously.

Mr. Clark reported that Mr. Merkle and Mr. Hartman provided an excellent opportunity for the Board to participate in the interviews and presentations for the two large projects for design work.

A motion was made by Mr. Clark to approve the professional services contract for Project #1502 Lift Station 2 Pump Replacements & Standby Power Upgrades with Strand in the amount not to exceed \$122,500 and was seconded by Ms. Foley. The motion was approved unanimously.

A motion was made by Mr. Clark to approve the professional services contract for Project #1601 106<sup>th</sup> Street Parallel Forcemain with GRW and was seconded by Ms. Foley. The motion was approved unanimously.

## **OLD BUSINESS**

Mr. Duffy, the Utility Director for the City of Carmel Water & Wastewater Utility, thanked the Board for the opportunity to present their findings to the Board tonight. Mr. Duffy reported that the request by CTRWD for pricing capacity has taken quite a while and proven to be a complex issue. Mr. Duffy referred to the letter that was delivered to Ms. Anderson, Mrs. Poindexter and Mr. Williams today. In the letter, Carmel Utilities states its desire to re-negotiate the existing contract. Carmel Utilities will provide pricing for

additional capacity as requested by CTRWD. Carmel Utilities viewed CTRWD's request as more of a request to re-negotiate the current contract. The capacity issue dates back to 2002 at which time CTRWD first indicated an interest in purchasing additional capacity from Carmel Utilities. Since that time, many things have occurred that affect the details of the contract. In particular are the penalty provisions for exceeding hourly, daily, weekly and monthly capacity. Mr. Duffy noted 5 - 6 occurrences over the past 3 years, for which Carmel Utilities imposed the penalties. Mr. Duffy's concern is that the penalties are too low and unacceptable. Since CTRWD last negotiated the contract with Carmel Utilities in 2010, the capacity capability to send flow to Carmel Utilities has increased. Mr. Duffy stated that once this contract has been negotiated, then talks can begin regarding the Basin 1 issues.

Mr. Duffy introduced Mr. Houghton who represents Carmel Utilities' Engineering Consulting Firm, Jones & Henry Engineers. Mr. Houghton gave a brief overview of the methodology used to arrive at the present situation (capacity and value) of the Carmel Wastewater Treatment Plant as well as future full development of the City of Carmel. They are currently at 60% of what they project they have the capacity for. Mr. Houghton indicated that the City of Carmel is not interested in the District's alternatives 5 and 6. Neither are they interested in alternatives 3 and 4. This leaves alternatives 1 and 2, which pertain mainly to the Basin 1 area. The cost calculated by Carmel Utilities for a daily peak factor is \$4.5 million for alternative 1 and \$6.9 million for alternative 2.

Ms. Lamb asked if Mr. Houghton considered the new force main option along 96<sup>th</sup> Street which the District estimated would cost approximately \$3.5 million. Mr. Houghton responded that he did consider it and his cost estimate was a little bit higher.

Ms. Anderson thanked Mr. Houghton and stated that the Board would review the information. Mr. Williams stated that Mr. Duffy had indicated he would be willing to come back for a C&C meeting for further clarification.

### **NEW BUSINESS**

A motion was made by Ms. Merrill to approve the Claims Docket totaling \$517,136.43 and was seconded by Mr. Clark. The motion was approved unanimously.

### **ADJOURN**

A motion was made by Mr. Hand to adjourn the meeting at 7:29 p.m. and was seconded by Mr. Clark. The motion was approved unanimously.

The next Board of Trustees Meeting is scheduled for Monday, April 13, 2015 at 7:00 p.m.

Respectfully submitted,



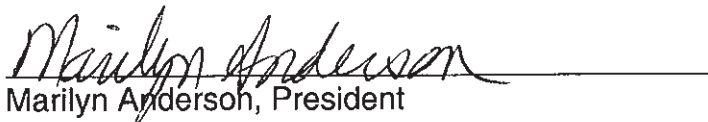
Andrew Williams  
Utility Director

Approved:

X as Presented  
       as Amended

A handwritten signature in cursive script, appearing to read "Michael McDonald", written over a horizontal line.

Michael McDonald, Secretary

A handwritten signature in cursive script, appearing to read "Marilyn Anderson", written over a horizontal line.

Marilyn Anderson, President