



BOARD OF TRUSTEES MEETING
Monday, February 9, 2015 @ 7:00 P.M.
Memorandum

ROLL CALL

Present: President Marilyn Anderson, Vice President Joe Clark, Treasurer Jane Merrill, Secretary Michael McDonald, Members Eric Hand, Barb Lamb, Carl Mills, Amanda Foley and Chuck Ford. Also in attendance: Legal Counsel Anne Poindexter, Utility Director Drew Williams.

The audience sheet is attached.

Ms. Anderson called the meeting to order at 7:00 pm.

APPROVAL OF MEMORANDUM

A motion was made by Ms. Merrill to approve the January 12, 2015 Board Meeting Memorandum as amended, and was seconded by Mr. McDonald. The motion was approved unanimously.

PUBLIC COMMENTS

There were no public comments.

ATTORNEY'S REPORT

Mrs. Poindexter reported on two bills pending in the State Legislature that would impact regional sewer districts. The first bill would eliminate a regional sewer district's ability to collect delinquent user fees by certifying liens that are collected via the property tax rolls. The second bill would require regional sewer districts to elect their Board of Trustees annually. Due to the fact that both pieces of legislation would negatively impact CTRWD, Mrs. Poindexter will email Board Members some talking points related to HB1496 to use when contacting legislators to urge them to vote "No".

UTILITY DIRECTOR'S REPORT

Mr. Williams reported that Mr. Duffy is prepared to present the Carmel Utilities proposal for Basin #1 and the proposed rate increase at the March 9 Board Meeting.

Mr. Williams presented PowerPoint slides, including a video clip showing the installation of the flow meters that were installed this week. Once the District experiences a wet weather event, staff will be able to collect the data generated by the meters to help locate I&I.

BUDGET & FINANCE COMMITTEE

Ms. Merrill reported that the Krohn & Associates Report was provided in the Board Packet for information purposes at this time. Mr. Hand commented that the report should take into consideration that the \$4M capital cost may be affected by the outcome of the Basin #1

study; additionally, Carmel rates are higher than District rates which could potentially increase the value of that area.

Mr. Williams presented a report showing District funding sources and uses. The District separates its finances into six Funds: Operating, Interceptor, Plant Expansion, Operating Reserve, Reserve for Replacement, and Retainage. The funding for each of these is derived from User Fees, Interest Income, and Development Fees. The report is included in the Board Packet and details the Funds, their Sources and Balances as of 12/31/2014. The separation of Funds meets the standards set forth by the State Auditor and also provides the structure in which to forecast necessary user rate increases. Mr. Hansen will present a report at the next Budget & Finance Meeting that shows a five year projection of Funding and Usage. (Mr. Ford arrived midway through Mr. Williams' presentation.)

PERSONNEL & BENEFITS COMMITTEE

Ms. Lamb reported the committee did not meet in January.

CAPITAL & CONSTRUCTION COMMITTEE

Mr. Clark reported that Change Order #3 for the Biosolids Improvement Project is a net to Thieneman Construction of just over \$20,000. This remains within the 5% contingency.

A motion was made by Mr. Clark to approve Change Order #3 and was seconded by Ms. Foley. The motion was approved unanimously.

Mr. Williams reported that this issue will come back next month as Change Order #4 which will bring the cost of the project back down close to the original costs. Ms. Anderson commended Mr. Merkle for his persistence in negotiating this project.

Mr. Clark thanked the Engineering staff for the Project Map and correlating Fact Sheets that show the 20 + projects that are part of the District's Five Year Plan. The Fact Sheets will serve as a quick reference guide to the District Projects.

Ms. Lamb asked for clarification of the marginal ratings noted in the response letter to IDEM, and whether those have been resolved. Mr. Williams reported that they have been resolved: one issue related to an increased ammonia limit; and the other related to pretreatment paperwork that was submitted late.

OLD BUSINESS

There was no Old Business to report.

NEW BUSINESS

A motion was made by Ms. Merrill to approve the claims docket totaling \$347,608.49 and was seconded by Mr. Mills. The motion was approved unanimously.

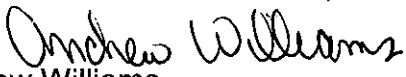
Ms. Lamb asked if the staff has received information regarding the recent data breach at Anthem Healthcare. Mr. Williams reported that staff was made aware of the safeguards that are available.

ADJOURN

A motion was made by Mr. Hand to adjourn the meeting at 8:07 pm and was seconded by Mr. Mills. The motion was approved unanimously.

The next Board of Trustees Meeting is scheduled for Monday, March 9, 2015 at 7:00 p.m.

Respectfully submitted,


Andrew Williams
Utility Director

Approved:

_____ as Presented

_____ as Amended

Michael McDonald, Secretary

Marilyn Anderson, President