



TriCo Regional Sewer Utility

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Board of Trustees

President
Carl Mills
Jan 2022-Dec 2025
Clay Township Trustee
Appointment

Vice President
Jeff Kimbell
Jan 2023-Dec 2026
Clay Township Trustee
Appointment

Treasurer
Jane Merrill
Jan 2022-Dec 2025
Hamilton County
Commissioners
Appointment

Secretary
Michael McDonald
Jan 2024-Dec 2027
Mayor of Carmel
Appointment

Members
Steve Pittman
Jan 2024-Dec 2027
Clay Township Trustee
Appointment

Jeff Hill
Jan 2024-Dec 2027
Clay Township Trustee
Appointment

Amanda Foley
Jan 2025-Dec 2028
Hamilton County Council
Appointment

Eric Hand
Jan 2025-Dec 2028
Boone County
Commissioners/Zionsville
Appointment

Loren Matthes
Jan 2025-Dec 2028
Clay Township Trustee
Appointment

Board of Trustees Meeting Agenda

Monday May 12, 2025 @ 5:00 p.m.

TriCo WRRF

7236 Mayflower Park Drive, Zionsville, IN 46077

AGENDA

1. Roll Call
2. Public Comment
3. Approval of Meeting Memorandum
 - a. Board Meeting April 14, 2025
4. Approval of Claims Docket
5. Attorney's Report
 - a. Report on Pending Litigation
 - i. TPI/Bown
 - ii. Jordan KS, LLC
6. Utility Director's Report
7. Committee Reports
 - a. Budget & Finance Committee
 - b. Personnel & Benefits Committee
 - i. Attendance Policy Update
 - c. Capital & Construction Committee
 - i. Manhole Rehabilitation Contract Award
 - d. Infrastructure Security Committee
8. Old Business
9. New Business
 - a. First Reading of Rate Ordinance 5.12.2025
10. Adjourn

Next Scheduled Meeting: June 9, 2025 @ 5:00 p.m.

7236 Mayflower Park Drive, Zionsville, IN 46077



BOARD OF TRUSTEE MEETING

Monday, April 14, 2025, 5:00 p.m.
Memorandum

Mr. Kimbell called the meeting to Order at 5:00 pm.

ROLL CALL

Present: Vice President Jeff Kimbell, Treasurer Jane Merrill, Secretary Michael McDonald, members, Eric Hand, Loren Matthes, and Amanda Foley. Others in attendance were Utility Director Andrew Williams, Engineering Manager Wes Merkle, Controller Cindy Sheeks, Collections Superintendent Aaron Strong and Administrative Assistant Maggie Crediford. Mr. Pittman and Mr. Hill were absent. Mr. Mills arrived at 5:04 pm.

PUBLIC COMMENT

There was no one present from the public.

APPROVAL OF MEETING MEMORANDUM

Ms. Matthes and Mr. Hand pointed out two errors in the Board meeting memo from March. Ms. Matthes did not attend the meeting, and Mr. Hand found a typo on page three. Both items will be corrected. Ms. Merrill made a motion to approve the Board Meeting Memorandum of March 10, 2025, as amended. Ms. Matthes seconded the motion, and it was unanimously approved.

APPROVAL OF CLAIMS DOCKET

Ms. Sheeks said there is a check request for Bill Estes Toyota for the purchase of a new truck that was previously approved by the Board. Ms. Merrill made a motion to approve the claims docket. Ms. Matthes seconded the motion and, it was unanimously approved.

ATTORNEY'S REPORT

Mr. Williams said Mrs. Poindexter was out of town, but he has a couple of updates from her. Jordan KS has not responded to TriCo's offer for settlement of \$50,000 for their outstanding debt. She is hoping to hear back from them by the end of April. A bench trial has been scheduled in the Bowen/TPI litigation for November 13, 2025, depositions have not yet been scheduled. Staff and Mrs. Poindexter had a conference call regarding the proposed service contract between HCRUD and TriCo. The contract is being revised and will be presented to the Board once staff and Mrs. Poindexter are comfortable with it.

Mr. Kimbell relinquished the board meeting to Mr. Mills at 5:10 pm

UTILITY DIRECTOR'S REPORT

Mr. Williams said the date has been set for TriCo's 50th Anniversary Open House, Saturday, August 23, 2025, 10:00 am to 2:00 pm. On Wednesday an AP science class from Ben Davis High School will be here for a plant tour and presentation. Saturday April 26, 2025, TriCo will host Zionsville Boy Scout troops for a similar tour and presentation. Staff partnered with

The TriCo Connection

Volume 19 Issue 5 May 2025

MONTHLY NEWSLETER

FINANCIAL UPDATE

CINDY SHEEKS

In March 2025, total revenue was \$749,287, down \$56,966 from February 2025, and \$29,873 above figures from March 2024. The Annual revenue projection for 2025 is \$9,315,688. YTD as of March 28, 2025, collections were 24.73% of the budget. Residential income was \$474,731 during the month, \$19,929 higher than March 2024. Commercial sales totaled \$220,145 in March 2025, \$18,137 higher than March 2024. The Other Revenue category (late fees, application fees, plan review fees) was \$11,201 in March. The Other Income category (interest, gains on asset disposal, miscellaneous revenue) was \$43,211 during the month.

Total operating expenses were \$564,897 in March. YTD spending is 24% of the 2025 Operating Budget of \$7,210,379. Total March 2025 spending was \$38,218 lower than expenses in March 2024. The wages and benefits spent totaled \$273,783 during the month. Administration spending was \$77,663 during the month. Treatment costs totaled \$168,999 and collection costs totaled \$44,451 during the month.

Net income in March was \$15,478 after depreciation and amortization of CIAC.

Spending Breakdown in March:

Wages	48.47%
Administration	13.75%
Treatment Costs	29.29%
Collection Costs	7.87%

Interceptor fees collected in March were \$10,391. EDU fees collected during March were \$66,565.

Cash generated for March shows a net increase in all funds of \$133,855. Capital spending was \$54,752 in March for LEC Interceptor extension, Six Points Road Low Pressure System, and annual plant repairs.

Cash on hand as of March 31, 2025, was \$12,935,727. The balances in the funds are listed below:

Operating	\$9,319,289
Interceptor	\$-52,947
Plant Expansion	\$1,251,667
Operating Reserve	\$519,252
Reserve for Replacement	\$-76,303
2020 Bond Funds	<u>\$1,974,768</u>
Total	<u>\$12,935,727</u>

TRICO REGIONAL SEWER UTILITY
50TH ANNIVERSARY OPEN HOUSE



SATURDAY AUGUST 23, 2025 10:00AM-2:00PM

SAVE THE DATE

7236 MAYFLOWER PARK DRIVE, ZIONSVILLE IN 46077

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Calendar of Events

May 12	Board Meeting	5:00 p.m.
May 23	B&F Meeting	7:30 a.m.
May 28	P&B Meeting	7:30 a.m.
June 2	C&C Meeting	4:30 p.m.

COLLECTIONS UPDATE

AARON STRONG

In April, staff completed 27,183 feet of CCTV inspections. Beyond identifying defects in mains and laterals, Carter's inspections also generate main cleaning work tasks throughout the year. All inspection data is entered into the Pipeline Observation System Management (POSM) software. Staff collaborated with POSM support to integrate inspection data into OpenGov (formerly Cartegraph) via API, streamlining access across departments.

Field crews are nearing completion of the first round of bi-annual lift station cleanings. Stations are cleaned to the bottom to remove grit accumulation just beyond the suction range of the pumps. The collected grit is transported back to the treatment plant and placed in drying beds for off-site disposal.

At Lift Station #1 (Carmel Creek), staff once again utilized the new sound-attenuated 6" bypass pump to isolate the wet well. Central Industrial Contractors (CIC) replaced a damaged base elbow and its supporting concrete pedestal. The repaired pump was installed by CIC, with TriCo staff completing the final electrical work. CIC will return this week to address a leak in the force main discharge pipe located inside the wet well.

Annual pump inspections are underway, with 21 of 68 pumps completed to date. Each year, all pumps within the Collections system and WWRF are pulled, inspected, and repaired as needed. During this process, Brian and Jason identified a failed seal on Pump #2 at Lift Station

#27 (Jackson's Grant), which allowed wastewater to enter the oil chamber. The pump is currently undergoing in-house repair, including new upper and lower seals and bearings.

Additional lift station work included:

Repairing the air conditioning unit and impeller at Lift Station #26 (Jackson's Grant)

Upgrading the high-maintenance float system at Lift Station #7 to a low-maintenance FOGRod, reducing nuisance alarms

Painting the new perimeter fence at The Farms Lift Station #16 (below), completed by Vision Painting



Training sessions in April covered Basic Electrical/Arc Flash safety and heat stress awareness. Brian attended the AWWA conference and earned CEUs to maintain his water license. Additionally, Brian, Dan, and Carter completed their Collection System certification exams, with results expected soon.



Zionsville Cub Scout Tour

PLANT UPDATE - SCOT WATKINS

In April, the staff completed 405 preventative work orders, and the UV disinfection system was successfully started up for the season on April 1. Early in the month, the area experienced a significant rain event, receiving over four inches of rainfall over three days. As a result, plant flows peaked at 7.6 million gallons per day (MGD) on Saturday, April 5, more than double the average daily flow of 3.5 MGD. Despite this surge, there were no permit violations, and the treatment process remained stable. Vasey Facility Services was called in to repair the odor control system boiler after it failed to start; the issue was resolved the same day. Equipment maintenance will include the replacement of a failed Kunkle pressure relief valve on the VLR blower and the repair of a chemical pump motor, both covered under warranty.

Pretreatment completed 39 inspections and issued four violations, totaling \$900 in fees. Additionally, 98 pump outs removed about 36,000 gallons of fats, oils, and grease (FOG). Staff reviewed plans for several new FOG facilities, including Teriyaki Madness, First Watch, Piada Italian Street Food, and CAVA Restaurant. Monthly well meter reads were completed as scheduled. Outreach efforts included working the registration table at the WITtec Conference at Valle Vista Conference Center and attending the IWEA "Battle Royale"

meeting to advocate for Pretreatment Committee abstracts for the 2025 Annual Conference. The Plant and Collections teams also hosted a facility tour for AP Environmental Science students from Ben Davis High School. Ms. Finchum praised the visit's educational value, and the school has already scheduled a return tour for March 2026.

In the laboratory, 154 TNT phosphorus and ammonia vials, and 42 TNT total nitrogen vials were processed. Additional testing included 330 CBOD5 and 242 total suspended solids samples. The lab completed quarterly MDL testing for TNT ammonia, phosphorus, and total suspended solids, as well as routine monthly testing for TKN and NO3+NO2. Bi-annual sludge metals testing was also performed. The lab underwent an IWEA audit and staff assisted with audits for South Henry RSD and Carmel WWTP. A final site visit for the Wastewater Challenge was conducted in Marion, and a site visit to HCRUD was completed. Bob also contributed to the Ben Davis High School tour by preparing and presenting educational materials.

Staff participated in several meetings throughout the month, including the Lab and Safety Committee Meetings and the Creekside Safety Meeting.

SAFETY UPDATE

LOREN PRANGE

As of the end of April, we're proud to report an impressive 1,190 days without a lost-time accident— great job, everyone!

This month's training focused on electrical awareness and heat stress, completed on April 7, 2025, in partnership with Creekside Safety.

Loren and Scot represented our team at the monthly IWEA Safety Committee meeting.

Looking ahead, the annual IWEA safety audits are scheduled for this month. These audits are part of our ongoing efforts to maintain high

standards and make us eligible for the Excellence in Safety Award at the August conference.

Lastly, one of our air monitors was sent in for repair last month. Due to its age and the cost of repairs, we decided to replace it with a new unit.



ENGINEERING UPDATE– WES MERKLE

Staff completed 199 locates, 34 I&I inspections and 24 lateral inspections in April. 2,272 locate requests were received and reviewed. Brandon completed most inspections; he reported no failed inspections. Anthony completed most locates. Brandon picked up the new company truck, which replaces his old truck. The old truck remains temporarily for summer help to use. Anthony began inspection cross-training by shadowing Eric as he has openings in his schedule. Eric observed construction at Union Woodlands where crews continued deep interceptor sewer installation. Deep interceptor sewer installation should be complete in the coming weeks and then crews plan to install regular sewer mains and laterals within the neighborhood. Jeff assisted with public outreach through designing a 50th anniversary logo and producing a video highlighting all that happens in the lab. He also assisted with locating an un-tonable section of the Lift Station 18 (Train Express at US421/96th Street) force main by pushing a sonde from the downstream end, then shooting in its location from the surface using GPS survey equipment, so staff will be able to quickly locate the force main in the future.

Ryan continued oversight of Singh development low pressure sewers installation located between 106th Street and the Ashbrook neighborhood. That project will include a short main extension along 106th Street to allow nearby estate lots to connect in the future, one of which has a failed septic and wants to connect to sewer. Ryan continued to coordinate with the City of Carmel, property owners, HOAs, and TPI regarding restoration needs along Spring Mill Road following force main installation last year. Ryan and Wes completed a pump down test at Lift Station 3 (Northern Heights) to verify system performance after Collections installed new pumps. Wes assembled bidding documents for the RAS and WAS pump and control replacement project at the plant. New control panels and variable frequency drives (VFDs) have been received for that project; pumps will arrive later this month. Wes also updated the standard small construction contract form. Staff toured the new Hamilton County Regional Utility District (HCRUD) plant where construction is wrapping up. We continue to have positive discussions with county staff regarding upcoming startup and system operations.

Birthdays

Carter Kaminski May 5

Anthony McPhearson May 10

Aaron Strong May 16

Anniversaries

Ryan Hatman May 4, 19 Years of Service

Aaron Strong May 12, 17 Years of Service

Shelly Keefe May 12, 11 Years of Service

Drew Williams May 23, 20 Years of Service

Melissa Tetrick May 23, 3 Years of Service



OneZone has selected TriCo Regional Sewer Utility to join "The Honors." The Honors celebrates long-standing members of OneZone Chamber and their exemplary commitment to our work. Throughout 2025, OneZone Chamber will celebrate TriCo through social media, luncheons, and blogs.

TriCo will be recognized at the upcoming June Luncheon.

OpenGov to host a training session for other users in the area. The group from Bargersville is returning for some individual training with Aaron and Jeff.

Mr. Merkle presented a handout showing the Board members how TriCo's system handled the tornado/rain events of the past week.

Mr. Mills said John Duffy, the long-time utility director at the City of Carmel, will be having a retirement open house in the Caucus Room at City Hall on Thursday at 1:00 pm. He and Mr. Williams will be attending to wish John well and hopefully meet the new utility director.

COMMITTEE REPORTS

Budget & Finance Committee

Ms. Merrill said the Budget and Finance Committee met but had no action items.

Personnel & Benefits Committee

Mr. Kimbell said the Personnel and Benefits Committee did not meet and had no action items.

Capital & Construction Committee

Ms. Foley said the Capital and Construction Committee did not meet but have four action items for consideration.

Vehicle Purchase

Ms. Foley made a motion to approve the purchase of a 2025 Toyota Tacoma from Bill Estes Toyota for \$39,528.11. Ms. Merrill seconded the motion, and it was unanimously approved.

Tee/Wye CIPP Lateral Repair

Ms. Foley made a motion to award the Tee/Wye CIPP Lateral Liner contract to BLD Services LLC for \$44,000. Mr. McDonald seconded the motion, and it was unanimously approved.

Line Stop & ARV

Ms. Foley made a motion to award the Lift Station 1 ARV Replacement and Line Stop contract to Central Industrial Contractors for \$55,205. Mr. Kimbell seconded the motion, and it was unanimously approved.

Retire Godwin Pump, LS #2

Ms. Foley made a motion to award the Lift Station 2 Standby Pump Retirement contract to Central Industrial Contractors for \$31,432. Mr. Kimbell seconded the motion, and it was unanimously approved.

Infrastructure Security Committee

Mr. McDonald said the Infrastructure Security Committee did not meet and had no action items.

ADJOURNMENT

Mr. Kimbell made a motion to adjourn the meeting. Mr. Hand seconded the motion. The meeting adjourned at 5:23 pm.

The next Board of Trustees Meeting is scheduled for Monday, May 12, 2025, at 5:00 p.m.

Respectfully submitted,



Andrew Williams
Utility Director

Approved:

_____ as Presented
_____ as Amended

Michael McDonald, Secretary

Carl Mills, President

TriCo Regional Sewer Utility
Register of Claims
For the period 4/9/2025-5/7/2025

Payment date	Check number	Bank name	Payee name	Amount	Amount Allowed	Description
4/9/2025	21683	Citizens State Bank Operating	IUPPS	\$1,900.95	\$1,900.95	March 2025 ticket fees
4/10/2025	21684	Citizens State Bank Operating	U.S. Postal Service	\$5,132.11	\$5,132.11	Postage for mailer
4/14/2025	21685	Citizens State Bank Operating	Carmel Utilities	\$487.61	\$487.61	LS 2
4/14/2025	21685	Citizens State Bank Operating	Carmel Utilities	\$37.33	\$37.33	LS 26
4/14/2025	21686	Citizens State Bank Operating	Jason Lewin	\$50.40	\$50.40	On call mileage 4/2,4/8
4/14/2025	21687	Citizens State Bank Operating	Lewis Testing Services, Inc.	\$95.00	\$95.00	Chemical Fume hood
4/14/2025	21688	Citizens State Bank Operating	Microbac Laboratories, Inc.	\$95.00	\$95.00	Metals testing
4/16/2025	21689	Citizens State Bank Operating	SHRUTI SATHUJA	\$192.21	\$192.21	REFUND-4411 PANTHERA LEO DR
4/21/2025	21690	Citizens State Bank Operating	Matt Starr	\$104.52	\$104.52	On call mileage 4/12-4/16
4/21/2025	21691	Citizens State Bank Operating	Hamilton County Treasurer	\$63.92	\$63.92	Drainage assessment
4/21/2025	21691	Citizens State Bank Operating	Hamilton County Treasurer	\$75.00	\$75.00	Drainage assessment
4/21/2025	21691	Citizens State Bank Operating	Hamilton County Treasurer	\$75.00	\$75.00	Drainage assessment
4/21/2025	21691	Citizens State Bank Operating	Hamilton County Treasurer	\$75.00	\$75.00	Drainage assessment
4/21/2025	21692	Citizens State Bank Operating	Paymentus Group, Inc.	\$10.95	\$10.95	NSF Fees
4/22/2025	21693	Citizens State Bank Operating	Marion County Storm Water Management	\$8.67	\$8.67	Stormwater fees
4/23/2025	21694	Citizens State Bank Operating	Cody Cain	\$300.00	\$300.00	2025 Clothing allowance
4/23/2025	21695	Citizens State Bank Operating	Wes Merkle	\$50.41	\$50.41	Mileage/AWWA Conference Parking
4/25/2025	21696	Citizens State Bank Operating	KILLER WRAPS	\$1,119.94	\$1,119.94	PROCESS MURAL DESIGN/PRINT
4/25/2025	21697	Citizens State Bank Operating	AFLAC	\$561.03	\$561.03	Emp Ins 04/2025
4/25/2025	21698	Citizens State Bank Operating	Cindy Sheeks	\$22.84	\$22.84	B & F meeting
4/25/2025	21699	Citizens State Bank Operating	Great Lakes Water & Safety Products	\$13,299.35	\$13,299.35	PO 2101 SSI Flex seal 2.0
4/29/2025	21700	Citizens State Bank Operating	Brandon Woolf	\$50.00	\$50.00	Cell Phone Reimb
4/29/2025	21701	Citizens State Bank Operating	Eric Luis Delacruz	\$50.00	\$50.00	Cell Phone Reimb
4/29/2025	21702	Citizens State Bank Operating	Jason Lewin	\$50.00	\$50.00	Cell phone reim
4/29/2025	21703	Citizens State Bank Operating	Jeffrey Martin	\$50.00	\$50.00	Cell Phone Reimb
4/29/2025	21704	Citizens State Bank Operating	Shaun Odom	\$50.00	\$50.00	Cell Phone Reimb
4/29/2025	21706	Citizens State Bank Operating	Brian Vaughn	\$78.40	\$78.40	On call mileage 4/19/25
4/30/2025	21707	Citizens State Bank Operating	Indiana Bureau of Motor Vehicles	\$15.00	\$15.00	2025 Toyota Tacoma registration and plate
5/2/2025	21709	Citizens State Bank Operating	Carmel Utilities	\$100.99	\$100.99	LS Utilities
5/2/2025	21710	Citizens State Bank Operating	Indiana Dept. of Environmental Managemen	\$30.00	\$30.00	Cain Exam fee
5/5/2025	21711	Citizens State Bank Operating	BRIAN OR CARRIE HOLLE	\$16.37	\$16.37	REFUND-1843 BLORE
5/5/2025	21712	Citizens State Bank Operating	CARLOS ARANA	\$34.22	\$34.22	REFUND-261 WYNDOTTE
5/5/2025	21713	Citizens State Bank Operating	CECILE TURNER	\$40.00	\$40.00	REFUND-1238 ORCHARD
5/5/2025	21714	Citizens State Bank Operating	CHRIS OR LAURYN TURNER	\$33.02	\$33.02	REFUND-4754 AUSTIN
5/5/2025	21715	Citizens State Bank Operating	CITY PLACE PROPERTIES	\$30.03	\$30.03	REFUND-1890 BLENKER
5/5/2025	21716	Citizens State Bank Operating	CONSTANTINE MAVROUDIS	\$25.27	\$25.27	REFUND-10591 COPPERGATE
5/5/2025	21717	Citizens State Bank Operating	CYNTHIA HUANG	\$23.02	\$23.02	REFUND-12481 CARMEL
5/5/2025	21718	Citizens State Bank Operating	DENNIS OR JANA SPENCER	\$25.50	\$25.50	REFUND-2009 BROUGHTON
5/5/2025	21719	Citizens State Bank Operating	DEREK D DRAYER	\$21.10	\$21.10	REFUND-3719 CARWINION WAY
5/5/2025	21720	Citizens State Bank Operating	JACKIE TURNER	\$36.33	\$36.33	REFUND-11060 N RUCKLE
5/5/2025	21721	Citizens State Bank Operating	JAMES LEIBEL	\$65.72	\$65.72	REFUND-2010 RHETTSBURY
5/5/2025	21722	Citizens State Bank Operating	JEANETTA PASCHAL	\$17.43	\$17.43	REFUND-2235 SHAFTESBURY
5/5/2025	21723	Citizens State Bank Operating	JEANETTE VAWTER	\$8.37	\$8.37	REFUND-3737 W 116TH
5/5/2025	21724	Citizens State Bank Operating	JESSE HUGHES	\$24.68	\$24.68	REFUND-14126 BEAVERTRIAT
5/5/2025	21725	Citizens State Bank Operating	JIM DANTIN	\$29.57	\$29.57	REFUND-12916 TRADD
5/5/2025	21726	Citizens State Bank Operating	KENDRA OR FRANCISCO GARCIA	\$58.24	\$58.24	REFUND-13466 SHAKAMAC
5/5/2025	21727	Citizens State Bank Operating	LISA SMITH	\$41.84	\$41.84	REFUND-2000 HAVERFORD
5/5/2025	21728	Citizens State Bank Operating	LUIS ALONSO VASQUEX	\$47.05	\$47.05	REFUND-14292 DUFTON
5/5/2025	21729	Citizens State Bank Operating	MARY E COLTRAIN	\$19.83	\$19.83	REFUND-3843 CONSTITU
5/5/2025	21730	Citizens State Bank Operating	MATLOCK PROPERTY MGT GRP	\$33.03	\$33.03	REFUND-915 E 108TH ST
5/5/2025	21731	Citizens State Bank Operating	NICHOLAS OR MICHELLE OJA	\$17.99	\$17.99	REFUND-14269 CHARIOTS
5/5/2025	21732	Citizens State Bank Operating	PABLO CACERES	\$25.89	\$25.89	REFUND-9723 INNSBROOK
5/5/2025	21733	Citizens State Bank Operating	PAOLA CARO-CHOA	\$20.71	\$20.71	REFUND-664 BEAVERBROOK
5/5/2025	21734	Citizens State Bank Operating	PATRICIA MONTESANO	\$18.38	\$18.38	REFUND-602 BURR OAK
5/5/2025	21735	Citizens State Bank Operating	PATRICK D BOURDILLON	\$40.74	\$40.74	REFUND-12227 REDGOLD
5/5/2025	21736	Citizens State Bank Operating	SHELIA HUERTA	\$111.42	\$111.42	REFUND-10539 MCPHEARSON
5/5/2025	21737	Citizens State Bank Operating	SHERRY SCHNEE	\$68.07	\$68.07	REFUND-11205 GLEN
5/5/2025	21738	Citizens State Bank Operating	STEVE PITTMAN	\$11.02	\$11.02	REFUND-14298 BEAUMENT
5/5/2025	21739	Citizens State Bank Operating	STEVEN A WILSON INC	\$44.04	\$44.04	REFUND-9816 INVERNESS
5/5/2025	21740	Citizens State Bank Operating	STEVEN OR ANNE CAPES	\$30.04	\$30.04	REFUND-2056 SUDA CT
5/5/2025	21741	Citizens State Bank Operating	TOM EYRICH	\$21.95	\$21.95	REFUND-4388 CREEKSIDE
5/5/2025	21742	Citizens State Bank Operating	VENKATRAGHAVAN VASUDEVAN	\$7.22	\$7.22	REFUND-1016 SARATOGA
5/5/2025	21743	Citizens State Bank Operating	Robert Mendoza	\$225.00	\$225.00	2025 EWP
5/7/2025	21744	Interceptor	Straeffer Pump & Supply, Inc.	\$10,600.00	\$10,600.00	CIP-LEC Interceptor PO 2084
5/7/2025	21745	Citizens State Bank R4R	BL Anderson Company, Inc.	\$21,875.00	\$21,875.00	CIP-PROJ 2503 R4R Plant pump replacements
5/7/2025	21746	Citizens State Bank R4R	Straeffer Pump & Supply, Inc.	\$12,625.00	\$12,625.00	CIP-Proj 2503 R4R Pump replacements
5/7/2025	21747	Citizens State Bank Operating	Altman, Poindexter & Wyatt, LLC	\$1,730.00	\$1,730.00	Legal fees
5/7/2025	21748	Citizens State Bank Operating	Amazon Capital Services	\$49.99	\$49.99	Wildflower Mix
5/7/2025	21748	Citizens State Bank Operating	Amazon Capital Services	\$597.97	\$597.97	Ink Cartridges
5/7/2025	21748	Citizens State Bank Operating	Amazon Capital Services	\$53.99	\$53.99	Cot
5/7/2025	21748	Citizens State Bank Operating	Amazon Capital Services	\$516.28	\$516.28	Gloves
5/7/2025	21749	Citizens State Bank Operating	ASAP Aquatics	\$695.00	\$695.00	Fountain Maintenance & Ins
5/7/2025	21749	Citizens State Bank Operating	ASAP Aquatics	\$770.00	\$770.00	Pond Maintenance
5/7/2025	21750	Citizens State Bank Operating	Bee Green Lawn & Plant Health	\$114.58	\$114.58	Mulch Application
5/7/2025	21751	Citizens State Bank Operating	Black Tie Courier	\$550.00	\$550.00	April Courier Service
5/7/2025	21752	Citizens State Bank Operating	Carmel Utilities	\$87,382.73	\$87,382.73	April flow
5/7/2025	21752	Citizens State Bank Operating	Carmel Utilities	\$1,073.40	\$1,073.40	April reads
5/7/2025	21753	Citizens State Bank Operating	Christian Brothers Automotive - Zionsville	\$80.73	\$80.73	2005 Silverado Oil Chg

TriCo Regional Sewer Utility
Register of Claims
For the period 4/9/2025-5/7/2025

Payment date	Check number	Bank name	Payee name	Amount	Amount Allowed	Description
5/7/2025	21754	Citizens State Bank Operating	Cindy Sheeks	\$30.19	\$30.19	Employee appreciation
5/7/2025	21755	Citizens State Bank Operating	Citco Water	\$5,358.60	\$5,358.60	Praestol K279FLX IBC
5/7/2025	21756	Citizens State Bank Operating	Citizens Energy Group	\$250.00	\$250.00	Monthly billing fee 5/25
5/7/2025	21757	Citizens State Bank Operating	Critter Removal LLC	\$841.80	\$841.80	Groundhog Trapping
5/7/2025	21758	Citizens State Bank Operating	Doxim	\$8,185.78	\$8,185.78	Postage
5/7/2025	21758	Citizens State Bank Operating	Doxim	\$5,374.64	\$5,374.64	Monthly Billing
5/7/2025	21759	Citizens State Bank Operating	Grainger	\$102.08	\$102.08	Hand sanitizer
5/7/2025	21759	Citizens State Bank Operating	Grainger	\$25.02	\$25.02	Spring
5/7/2025	21759	Citizens State Bank Operating	Grainger	\$61.65	\$61.65	LS Supplies
5/7/2025	21759	Citizens State Bank Operating	Grainger	\$185.48	\$185.48	LS Supplies
5/7/2025	21759	Citizens State Bank Operating	Grainger	\$167.80	\$167.80	Hard hat
5/7/2025	21759	Citizens State Bank Operating	Grainger	\$1,360.64	\$1,360.64	Sign stand
5/7/2025	21759	Citizens State Bank Operating	Grainger	\$2,956.29	\$2,956.29	Gas detector
5/7/2025	21760	Citizens State Bank Operating	Hach Company	\$1,559.00	\$1,559.00	Plant Supplies
5/7/2025	21761	Citizens State Bank Operating	IT Indianapolis/Core	\$9,874.41	\$9,874.41	May Master Services
5/7/2025	21761	Citizens State Bank Operating	IT Indianapolis/Core	\$4,200.00	\$4,200.00	Annual Licensing for Dark Web Monitoring
5/7/2025	21761	Citizens State Bank Operating	IT Indianapolis/Core	\$1,165.55	\$1,165.55	Azure
5/7/2025	21762	Citizens State Bank Operating	Kirby Risk Corporation	\$470.20	\$470.20	LS R & M
5/7/2025	21762	Citizens State Bank Operating	Kirby Risk Corporation	\$55.71	\$55.71	LS R & M
5/7/2025	21762	Citizens State Bank Operating	Kirby Risk Corporation	\$97.41	\$97.41	Buss 30 AMP
5/7/2025	21762	Citizens State Bank Operating	Kirby Risk Corporation	\$873.75	\$873.75	Lumen pule
5/7/2025	21763	Citizens State Bank Operating	Linde Gas & Equipment Inc	\$44.39	\$44.39	Industrial Acetylene
5/7/2025	21764	Citizens State Bank Operating	Maco Press	\$3,187.89	\$3,187.89	TriCo portal post card mailer
5/7/2025	21765	Citizens State Bank Operating	Merrell Brothers, Inc.	\$9,753.28	\$9,753.28	Biosolids Disposal
5/7/2025	21766	Citizens State Bank Operating	Microbac Laboratories, Inc.	\$178.00	\$178.00	Sewer Sampling
5/7/2025	21766	Citizens State Bank Operating	Microbac Laboratories, Inc.	\$178.00	\$178.00	Sewer Sampling
5/7/2025	21767	Citizens State Bank Operating	Motion Industries	\$2,212.06	\$2,212.06	Electric motors
5/7/2025	21768	Citizens State Bank Operating	Nalco Company, LLC	\$130.92	\$130.92	Deionizer Rental
5/7/2025	21769	Citizens State Bank Operating	NCL of Wisconsin, Inc	\$273.17	\$273.17	Sewer Sampling
5/7/2025	21770	Citizens State Bank Operating	NFP First Person, Inc	\$350.00	\$350.00	Consulting
5/7/2025	21771	Citizens State Bank Operating	Occupational Health Centers of the South	\$124.00	\$124.00	Testing fees
5/7/2025	21772	Citizens State Bank Operating	Office Depot	\$102.76	\$102.76	CHAIR MAT
5/7/2025	21773	Citizens State Bank Operating	POSM Software	\$5,000.00	\$5,000.00	Camera Truck License for Cartograph
5/7/2025	21774	Citizens State Bank Operating	Quench USA, Inc.	\$126.13	\$126.13	Water Cooler Rental
5/7/2025	21775	Citizens State Bank Operating	Smart Sights, LLC	\$8,200.00	\$8,200.00	Win 911
5/7/2025	21776	Citizens State Bank Operating	Straeffer Pump & Supply, Inc.	\$3,474.29	\$3,474.29	Rolling seals
5/7/2025	21777	Citizens State Bank Operating	Taylor Oil Company, Inc.	\$2,667.16	\$2,667.16	Fuel
5/7/2025	21778	Citizens State Bank Operating	Utility Supply Company	\$197.09	\$197.09	Flange pack
5/7/2025	21779	Citizens State Bank Operating	Vision Painting	\$3,900.00	\$3,900.00	Paint and Labor LS 1 PO 2087
5/7/2025	21780	Citizens State Bank Operating	Wolf Creek Portable Piping Products	\$349.59	\$349.59	Line maintenance
5/7/2025	21780	Citizens State Bank Operating	Wolf Creek Portable Piping Products	\$349.59	\$349.59	Ball w/ lever x MPT Galv 6Inch
5/7/2025	21781	Citizens State Bank Operating	Zerorez	\$1,288.00	\$1,288.00	Carpet cleaning
4/14/2025	2025162	Citizens State Bank Operating	CenterPoint Energy/Vectren Energy	\$48.77	\$48.77	LS 2
4/14/2025	2025163	Citizens State Bank Operating	ADP	\$97,492.82	\$97,492.82	Payroll PPE 04/11/25
4/14/2025	2025164	Citizens State Bank Operating	Empower Retirement (Hoosier START)	\$13,290.26	\$13,290.26	401a, 457b, Roth PPE 04/11/25
4/21/2025	2025168	Citizens State Bank Operating	Citizens Energy Group	\$113.78	\$113.78	Plant
4/21/2025	2025169	Citizens State Bank Operating	Citizens Energy Group	\$44.13	\$44.13	LS 17
4/21/2025	2025170	Citizens State Bank Operating	Comcast	\$354.32	\$354.32	Backup internet 4/25
4/21/2025	2025171	Citizens State Bank Operating	Indiana Public Employers	\$38,121.27	\$38,121.27	H ins-May 2025
4/21/2025	2025172	Citizens State Bank Operating	Duke Energy	\$1,571.92	\$1,571.92	LS 17
4/21/2025	2025173	Citizens State Bank Operating	Duke Energy	\$578.30	\$578.30	LS 26
4/21/2025	2025174	Citizens State Bank Operating	Duke Energy	\$487.53	\$487.53	LS 11
4/21/2025	2025175	Citizens State Bank Operating	Duke Energy	\$1,204.88	\$1,204.88	LS 14
4/21/2025	2025176	Citizens State Bank Operating	Duke Energy	\$298.25	\$298.25	LS 19
4/21/2025	2025177	Citizens State Bank Operating	Duke Energy	\$175.62	\$175.62	LS 5
4/21/2025	2025178	Citizens State Bank Operating	Duke Energy	\$1,359.02	\$1,359.02	LS 1
4/21/2025	2025179	Citizens State Bank Operating	Duke Energy	\$275.91	\$275.91	LS 21
4/21/2025	2025180	Citizens State Bank Operating	Duke Energy	\$79.56	\$79.56	LS 6
4/22/2025	2025181	Citizens State Bank Operating	AT&T Mobility	\$3,554.55	\$3,554.55	EE Phones/tablets
4/22/2025	2025182	Citizens State Bank Operating	Duke Energy	\$24,422.87	\$24,422.87	Plant
4/25/2025	2025185	Citizens State Bank Operating	AT & T	\$1,380.69	\$1,380.69	Internet
4/25/2025	2025186	Citizens State Bank Operating	Duke Energy	\$499.02	\$499.02	LS 23
4/18/2025	2025187	Citizens State Bank Operating	ADP	\$336.18	\$336.18	Payroll service & Time + Attendance
4/28/2025	2025188	Citizens State Bank Operating	ADP	\$95,027.57	\$95,027.57	Payroll PPE 04/25/25
4/28/2025	2025189	Citizens State Bank Operating	Empower Retirement (Hoosier START)	\$13,098.98	\$13,098.98	401a, 457b, Roth PPE 04/25/25
4/28/2025	2025190	Citizens State Bank Operating	Mutual of Omaha	\$4,907.69	\$4,907.69	May Ins 2025
4/25/2025	2025191	Citizens State Bank Operating	Republic Services #761	\$903.25	\$903.25	Trash service
4/30/2025	2025192	Citizens State Bank Operating	Citizens State Bank	\$20.00	\$20.00	Bank fee - April 2025
4/30/2025	2025193	Citizens State Bank Operating	PNC Bank	\$6,603.66	\$6,603.66	April 2025 CC Charges
4/30/2025	2025194	Citizens State Bank Operating	Citizens State Bank	\$951.71	\$951.71	Lockbox fees
5/2/2025	2025195	Citizens State Bank Operating	ADP	\$169.21	\$169.21	Workforce Now Bundle
5/5/2025	2025196	Citizens State Bank Operating	IPL	\$7,446.44	\$7,446.44	LS 2
5/5/2025	2025197	Citizens State Bank Operating	IPL	\$80.75	\$80.75	LS 27
5/5/2025	2025198	Citizens State Bank Operating	IPL	\$111.90	\$111.90	LS 24
5/5/2025	2025199	Citizens State Bank Operating	IPL	\$50.66	\$50.66	LS 22
5/5/2025	2025200	Citizens State Bank Operating	IPL	\$75.67	\$75.67	LS 20
5/5/2025	2025201	Citizens State Bank Operating	IPL	\$444.57	\$444.57	LS 9
5/5/2025	2025202	Citizens State Bank Operating	IPL	\$141.06	\$141.06	LS 3

TriCo Regional Sewer Utility
Register of Claims
For the period 4/9/2025-5/7/2025

Payment date	Check number	Bank name	Payee name	Amount	Amount Allowed	Description
5/5/2025	2025203	Citizens State Bank Operating	IPL	\$1,013.04	\$1,013.04	LS 8
5/5/2025	2025204	Citizens State Bank Operating	IPL	\$54.28	\$54.28	LS 18
5/5/2025	2025205	Citizens State Bank Operating	IPL	\$122.93	\$122.93	LS 12
5/5/2025	2025206	Citizens State Bank Operating	IPL	\$60.15	\$60.15	LS 25
5/7/2025	2025207	Citizens State Bank Operating	CenterPoint Energy/Vectren Energy	\$912.54	\$912.54	Plant Utilities
5/7/2025	2025208	Citizens State Bank Operating	Jive Communications, Inc	\$768.74	\$768.74	VIOP
					\$568,115.91	

ALLOWANCE OF CLAIMS

We have examined the claims listed on the foregoing Register of Claims, consisting of 3 pages, and except for claims not allowed as shown on the register, such claims are hereby allowed in the total amount of

\$568,115.91

Docket Report Information

For the period 4/9/2025-5/7/2025

CIP-LEC Interceptor PO 2084	\$10,600.00
CIP-PROJ 2503 R4R Plant pump replacements	\$21,875.00
CIP-Proj 2503 R4R Pump replacements	\$12,625.00

\$45,100.00

Payroll - ADP	\$192,520.39
Carmel Utilities - March flow	\$87,382.73
District Health Insurance	\$43,028.96
Other Expenses	\$200,083.83
Total Expenses	\$568,115.91

Selected Statistics 2025	January	February	March	April	2025 Monthly Average	2025 YTD	2024 Total Through April
Maintenance Information							
Lateral Inspections	15	40	30	18	26	103	78
Certified I&I Inspections	20	25	46	34	31	125	98
Failed I&I Inspections	0	0	0	0	0	0	1
Sewer Locates	0	346	299	199	211	844	932
Manholes Added	0	9	2	0	3	11	65
Total # of Manholes	6,233	6,242	6,244	6,244	N/A	N/A	24,663
Manholes Inspected	0	1,189	753	0	486	1,942	1,200
Feet of Sewer Added	1,663	1,296	593	2	889	3,554	11,430
Total Footage of Sewers	1,791,545	1,792,841	1,793,434	1,793,436	N/A	N/A	N/A
Feet of Sewer Televised	25,886	19,435	0	27,183	18,126	72,504	92,151
Acoustic Sewer Inspection	0	0	0	0	0	0	0
Feet of Sewer Cleaned	0	0	0	0	0	0	11,462
Overflows	0	0	0	0	0	0	1
Feet of LPFM Cleaned	0	0	0	0	0	0	775
LS 1 to Carmel Utilities							
Rainfall/Precipitation (inches)	0.34	0.50	3.79	5.5	2.53	10.13	16
Total Flow (gallons)	33,740,290	30,286,454	31,073,709	43,666,039	34,691,623	138,766,492	136,377,851
Max Daily Flow (gallons)	1,491,647	1,610,748	1,093,141	3,489,778	N/A	3,489,778	3,752,906
Average Daily Flow (gallons)	1,088,396	976,982	1,002,378	1,408,582	1,119,085	N/A	N/A
Min Daily Flow (gallons)	996,081	972,582	899,999	1,099,475	N/A	899,999	3,592,482
TriCo WRRF							
Total Flow (gallons)	110,384,000	93,889,000	108,385,000	117,132,000	107,447,500	429,790,000	422,263,000
Max Daily Flow (gallons)	4,381,000	3,819,000	4,110,000	7,683,000	N/A	7,683,000	20,591,000
Average Daily Flow (gallons)	3,560,774	3,353,179	3,496,290	3,904,400	3,578,661	N/A	13,947,281
Min Daily Flow (gallons)	3,240,000	2,573,000	3,154,000	3,424,000	N/A	2,573,000	11,065,000
Total Flow to Both Plants	144,124,290	124,175,454	139,458,709	160,798,039	134,149,872	568,556,492	558,640,851
Biosolids Handling (gals)							
Wasted (Biosolids)	2,789,000	2,970,000	2,891,000	2,775,000	2,856,250	11,425,000	8,637,000
Dewatered	1,251,100	1,290,110	1,428,600	1,034,464	1,251,069	5,004,274	1,848,599
Digested Sludge Withdrawn	988,000	957,000	1,126,000	1,337,000	1,102,000	4,408,000	4,948,000
Customer Information						17,072	
New Sewer Service Accounts	45	41	18	11	29	115	129
Permits Issued	8	35	28	16	22	87	109



BUDGET & FINANCE COMMITTEE MEETING

Friday, April 25, 2025, at 7:30 a.m.

Memorandum

Ms. Merrill called the meeting to order at 7:30 AM.

Members Present: Committee Chair Jane Merrill, members Loren Matthes and Carl Mills. Legal Counsel Scott Wyatt, Utility Director Andrew Williams, Controller Cindy Sheeks and Administrative Assistant Maggie Crediford.

PUBLIC COMMENT

There was no one present from the public.

FINANCIAL STATEMENTS

Ms. Sheeks said she moved investment money to Merchants Bank; they were offering a 4.3% interest rate.

RATE INCREASE

Mr. Williams said last year the rate study suggested an 8.3% increase in user rates. At that time the Board decided to make the increase in smaller increments. In 2024 user rates increased by 5%. The staff is recommending a 3.3% increase to the volumetric rate for 2025, bringing the rates to the suggested 8.3% total increase over the two-year period. The average TriCo residential customer will see around a 40-cent increase in their monthly bill. Mr. Wyatt said he or Mrs. Poindexter would review the proposed rate ordinance, and it should be ready for a first reading at the May 14, 2025, Board meeting. The Committee will recommend the Board approve the proposed 2025 rate ordinance.

Adjournment

The meeting Adjourned at 7:51 AM.

Respectfully Submitted

Cindy Sheeks

Cindy Sheeks
Controller



PERSONNEL & BENEFITS MEETING

Wednesday, April 30, 2025, at 7:30 a.m.
Memorandum

Mr. Kimbell called the meeting to order at 7:30 AM.

Members Present: Committee Chair Jeff Kimbell, members Eric Hand and Michael McDonald. Others in attendance were Utility Director Andrew Williams and Administrative Assistant Maggie Crediford.

PUBLIC COMMENT

There was no one present from the public.

SAFETY REPORT

Mr. Williams gave the Committee an update on the Utility's continued safety efforts, training and accomplishments including over 1000 days without a loss time accident. Mr. Hand asked some questions regarding safety equipment including if the Utility has AED's which it does in the office but not in vehicles. Vehicles are outfitted with first aid and Stop the Bleed kits.

PROPOSED ATTENDANCE POLICY REVISION

The Committee discussed proposed changes to the Attendance Policy in the Employee Handbook. They had no issues with the updates but asked Mr. Williams to send it to TriCo's labor attorney for comment before presenting it to the Board of Trustees for consideration.

NEW BUSINESS

Mr. Williams gave the Committee an update on the Hamilton County Regional Sewer Utility status.

ADJOURNMENT

The meeting adjourned at 8:01 a.m.

Respectfully submitted,

Andrew Williams
Utility Director



MEMORANDUM

To: Board of Trustees

From: Drew Williams

Date: May 7, 2025

Subject: Attendance Policy Revision

Clarification is needed regarding the attendance policy as stated in the Employee Handbook. The attached proposed revisions attempt to address current shortcomings in the policy and clearly set expectations. All revisions are in red.

The Personnel and Benefits Committee discussed the revisions at their meeting and requested that the revisions be reviewed by our labor attorney prior to presenting them to the Board for approval. Our labor attorney is scheduled to have his response to us by the end of the week. Any modifications to the proposed policy will be distributed at the Board meeting.



MEMORANDUM

To: Board of Trustees
From: Aaron Strong
Date: May 7, 2025
Subject: 2025 Manhole Rehabilitation

TriCo completed inspections of 1,967 manholes, identifying 153 structures in need of rehabilitation. Staff will perform the repairs on 102 of these manholes. The remaining 51 structures require specialized repairs, categorized as follows:

- full epoxy lining to mitigate H₂S damage
- elevation adjustments to bring manholes to road grade
- grouting to eliminate infiltration.

Quotes from qualified vendors have been requested for these specialized repairs.

The following quotes were received from qualified vendors:

JAMRR Excavating, LLC	\$59,070
FOSO	\$119,500
Advanced Rehabilitation Tech	\$123,710
Culy Contracting	\$131,981

JAMRR Excavating has satisfactorily performed numerous other rehabilitation projects for TriCo over the past two years.

The cost for materials for the manholes repaired by staff will be \$13,500. Combined, we are at \$72,570. The 2025 Manhole R&M budget is \$55,000. I am recommending the \$17,570 difference is taken from the Line Repair budget. We annually budget \$50,000 for line repair in case we find a major issue in a segment of main. Fortunately, in recent years we have been spending under \$10,000 per year for line repairs.

Recommended Action: Award contract to JAMRR Excavation, LLC to perform the 2025 Manhole Rehabilitation for \$59,070.



MEMORANDUM

To: Board of Trustees
From: Drew Williams
Date: May 7, 2025
Subject: Proposed Rate Ordinance

The rate study completed last year by LWG CPAs and Advisors recommended increasing the volumetric treatment rate 8.3%. To reduce the impact on residential customers, who account for approximately 92% of all customers, the Board limited the treatment rate increase to 5% in 2024. The 5% increase took the treatment rate from \$3.00/1000 gallons to \$3.15/1000 gallons. I am recommending we implement a 3.3% increase to the volumetric rate to be in line with the recommendation from LWG. The rate would increase to \$3.25/1000 gallons. A typical residential customer uses 4000 gallons per month and would see a 40 cent per month increase. All other rates would remain the same.

In order to consolidate all fees into one ordinance, the proposed ordinance includes verbiage from Ordinance 05-09-2005 regarding plan review and inspection fees. The proposed ordinance also includes additional verbiage to clarify billing for commercial properties not connected to a public water system and that interceptor fees are due prior to beginning construction of any sanitary sewer infrastructure.

Requested Action: Hold the First Reading of Ordinance 5.12.2025 and direct staff to advertise for a Public Hearing for the June 9, 2025 Board Meeting.

ORDINANCE NO. 05-12-2025

An ordinance establishing a Utility-wide schedule of monthly user rates, late fees, connection fees, interceptor fees, application fees, plan review and inspection fees and other charges to be collected from the owners of property served by the sewage works of TriCo Regional Sewer Utility and matters connected therewith, replacing Ordinance 04-09-2024 and Ordinance 05-09-2005.

WHEREAS, pursuant to Indiana Code 13-26 TriCo Regional Sewer Utility (Utility) is a regional sewer district that owns, operates, manages and controls a sewage works and related facilities to collect, convey, treat and dispose of wastewater from residences, businesses, industries and institutions located within the boundaries of the Utility's service area; and

WHEREAS, Indiana Code 13-26-11 authorizes the Utility's Board of Trustees to adopt by ordinance a just and equitable schedule of rates, fees, and charges for sewer services rendered by the Utility, and may adjust its schedule of rates, fees, and charges by ordinance after notice and public hearing; and

WHEREAS, based upon a financial analysis conducted by Utility staff and recommended by LWG CPAs and Advisors, the Board of Trustees desires to update the rates, fees, and charges previously established pursuant to Ordinance 04-09-2024.

Now, therefore, be it ordained by the Board of Trustees of TriCo Regional Sewer Utility, Indiana:

Section 1. Every person or entity whose premises are served by the sewage works shall be charged for the services provided. These charges are established in order that the Utility shall recover, from each user, revenue which is proportional to its use of the treatment works in terms of volume and load. User charges are levied to defray the cost of operation and maintenance (including replacement) of the sewage works.

Section 2. For the use of and the service rendered by said sewage works, rates and charges shall be collected from the owners of each and every lot, parcel of real estate or building that is connected to and discharges, either directly or indirectly, sanitary sewage, industrial wastes, water or other liquids into said sewage works. Any customer may, at his or her sole expense, install and maintain metering devices approved by the Utility (which approval shall not be unreasonably withheld) for determining the industrial wastes, water or other liquids discharged by said customer into said sewage works. The rates and charges to be collected by the Utility and paid by the customer shall include user charges, debt service costs, excessive strength surcharges and other service charges, which rates and charges shall be payable as hereinafter provided and shall be in an amount determinable as follows:

(a) Metered Users:

For users of the sewage works who are served by a metered water supply whose sewage discharge flows into the sewage works is measured by a metering device approved by the Utility, the sewage rates and charges shall consist of a Treatment

Rate based upon the quantity of sewage flow discharged into the sewage works as measured by said sewage flow measuring device then in use, and a Base Rate based on the size of the water meter(s) through which such user receives water utility service. For users of the sewage works whose sewage discharge flow into the sewage works is not measured, but whose water supply is metered, the sewage rates and charges shall consist of a Treatment Rate based upon the water used on or in the property or premises subject to such sewage rates and charges, as the same is measured by the water meter(s) through which such user receives water utility service, and a Base Rate based upon the size of the water meter(s) through which such user receives water utility service. For the purpose of billing and collecting the charges for sewage service, the water meter(s) or sewage flow measuring device shall be read monthly (or period equaling a month). The sewage rates and charges for said users shall be the sum of the Treatment Rate and the applicable Base Rate as set forth in the attached exhibits for each service area.

(b) Unmetered Users:

For users of the sewage works that are unmetered water users or accurate meter readings are not available, the monthly charge shall be determined as an average of single-family dwelling units, except as herein provided. Sewage service bills shall be rendered once each month (or a period equaling a month). The rate shall include a base rate according to the estimated meter size as listed below plus an estimated treatment charge as outlined on the schedule of rates and charges set forth in the attached exhibits for each service area.

For users of the sewage works that are unmetered water users or accurate meter readings are not available, and the users are not single-family dwelling units, the monthly charge shall be determined by estimating a meter size and treatment charge based upon anticipated consumption for the specific user. Estimating of charges shall be at the Utility’s sole discretion, based upon available information about the connected building(s) and/or tenant(s), and consistent with Connection Fee determination. Sewage service bills shall be rendered once each month (or a period equaling a month).

Schedule of Monthly User Charges

Metered Users:	User Charge
(1) Treatment Rate per 1,000 gallons of sewage flow, if measured or per 1,000 gallons of water usage if sewage flow is not measured	\$3.25
 (2) Base Rate - per month, as follows:	
5/8-inch water meter	\$14.28
3/4-inch water meter*	\$14.28
3/4-inch water meter	\$18.84
1-inch water meter*	\$14.28
1-inch water meter	\$31.28
1 1/4-inch water meter	\$48.48
1 1/2-inch water meter	\$68.99

2-inch water meter	\$116.87
3-inch water meter	\$265.06
4-inch water meter	\$458.84
6-inch water meter	\$1,040.19
8-inch water meter	\$1,850.67

*Residential customers with a 3/4-inch meter or 1-inch meter shall be charged a base charge for a 5/8 inch meter. A residential customer shall mean a user of the sewage works whose premises or connected building is used primarily as a single-family residence.

Unmetered Users:	User Charge
<u>Residential:</u>	--
Single family residence/unit.....	\$37.03
Duplexes.....	\$74.06

(c) In the event a lot, parcel of real estate or building discharging sanitary sewage, industrial wastes, water or other liquids in the sewage works, either directly or indirectly, has a metered water supply and in addition, is a user of water from another source which is not measured by a water meter or is measured by a meter not acceptable to the Utility, then the amount of water used shall be otherwise measured or determined by the Utility. In order to ascertain the rates or charges, the owner or other interested party shall, at its expense, install and maintain measuring devices approved by the Utility for the determination of sewage discharge.

(d) In the event two or more residential lots, parcels of real estate, or buildings discharging sanitary sewage, water or other liquids into the sewage works, either directly or indirectly, are users of water and the quantity of water is measured by a single water meter, then in each such case, for billing purposes, the quantity of water used shall be averaged for each user and the base charge, the flow rates and charges and minimum charge shall apply to each of the number of residential lots, parcels of real estate or buildings served through the single water meter.

(e) In the event a lot, parcel of real estate or building discharging sanitary sewage, industrial waste, water or other liquids into the sewage works either directly or indirectly, and uses water in excess of 10,000 gallons per month, and it can be shown to the satisfaction of the Utility that a portion of the water as measured by the water meter or meters does not and cannot enter the sewage works, then the owner or other interested party shall, at its expense, install and maintain a metering device approved by the Utility for the determination of actual quantity discharged to the sewage works.

(f) In the event two or more dwelling units such as mobile homes, apartments, or housekeeping rooms discharging sanitary sewage, water, or other liquids into the sewage works, either directly or indirectly, are users of water and the quantity of water is measured by one or more water meters, then in such case billing shall be for a single service in the manner set elsewhere herein, except than in addition to the computed monthly bill: the number of dwelling units with two or more bedrooms multiplied by the monthly base rate for a 5/8-inch water meter shall be included, plus the number of one-bedroom dwelling units multiplied by 0.75 and the monthly base rate for a 5/8-inch water meter shall be included. In the case of mobile home courts, the number of dwelling units shall be computed and added to any other dwelling units served through the meter(s). A dwelling

unit shall be interpreted as a room or rooms or any other space or spaces in which cooking facilities are provided.

(g) In order to recover the cost of monitoring industrial wastes, the Utility shall charge the user the actual cost of the monitoring. This charge will be reviewed and revised on the same basis as all other rates and charges in the ordinance.

(h) Where the Utility determines that a customer's sewage, water, or other liquids discharged into the sewage works exceeds any limits established in the Utility's current Sewer Use Ordinance, the Utility shall, at its sole discretion, determine and apply additional charges for treating the stronger-than-normal waste, and charge the customer for any costs to determining user-specific waste strength.

(i) Such rates and charges shall be prepared, billed and collected by the Utility in the manner provided by law and any other applicable ordinance. The rates and charges for all users shall be prepared and billed monthly. The rates and charges may be billed to the tenant or tenants occupying properties served, unless otherwise requested in writing by the owner, but such billing shall in no way relieve the owner from liability in the event payment is not made as herein required. The owner of the property or properties served, which are occupied by a tenant or tenants, shall have the right to examine the collection records of the Utility for the purpose of determining whether bills have been paid by such tenant or tenants.

(j) Rates and charges established herein shall apply to each and every lot, parcel of real estate or building connected to the sewage works and located within the Utility's service area. Rates and charges applicable to all lots, parcels of real estate, buildings, or utilities connected to the sewage works and located outside the Utility's service area shall be incorporated in and established by separate agreement with interested parties.

(k) For the service rendered to TriCo Regional Sewer Utility, said Utility shall be subject to the same rates and charges herein above provided, or to rates and charges established in harmony therewith.

Section 3. The Return Check Charge for NSF (Non-Sufficient Funds) shall be charged in the amount of \$30.00 per check.

Section 4. Any current charges on the monthly user invoice that remain unpaid after the listed due date shall be assessed a late fee. The late fee assessed will be 10% of the unpaid current charges. This fee will be added to the following month's user invoice.

Section 5. A Reinspection fee of \$100.00 shall be charged to the property owner for each reinspection if a property fails an inspection or requires more than two inspections.

Section 6. An application fee of One Hundred Fifty Dollar (\$150.00) per EDU, up to a maximum of Three Thousand Dollars (\$3,000.00) per permit, is due and payable at the time of submittal or issuance of the connection permit. Requested revisions to previously issued permits shall be considered a new permit and shall be subject to the application fee of \$150.00.

Section 7. Utility Wide Connection Fee

Prior to receiving a permit to connect to Utility sewer, the owner, lessee or developer of any real estate within the Utility's service area shall pay to the Utility a connection fee of Two Thousand Eighty- Three Dollars (\$2,083.00) per EDU. Wherever practical the Utility shall utilize Indiana Administrative Code 327 IAC 3-6-11 to determine estimated average daily flow, based upon 310 gallons per day per EDU, and the proposed use of the real estate to be served. Wastewater loading may also be considered. The minimum connection fee per parcel is one EDU. The Utility, in its sole discretion, shall determine the basis for and calculation of EDUs for the real estate to be served. Utility staff shall use professional judgment and consider available data in making this determination.

The owner, lessee or developer of the real estate may submit data to the Utility which purports to provide a more accurate estimation of the average daily flow (for example from water bills or other actual data setting forth flow from similar facilities). BOD, suspended solids, and other wastewater loadings may similarly be considered. Upon receipt and review of the data provided, the Utility may, in its absolute discretion, agree to an EDU amount that is other than the amount determined as specified above. The Utility may review real estate's usage from time to time; if real estate is found to exceed the previously agreed amount, then upon notice by the Utility, the owner, lessee, or developer of said real estate shall promptly pay Utility the difference in EDUs at the current rate. Real estate's usage may include water consumption and/or wastewater loading characteristics. Any change in use or additions, renovations or alterations of said real estate may trigger review of usage by the Utility.

For single-family residential property or development, the Connection Fee is due prior to receiving a permit to connect to the Utility's sewer. For all other uses the Connection Fee is due prior to beginning construction of any sanitary sewer infrastructure.

For commercial property or development, each tenant space shall be assigned at least one EDU. Utility staff shall consider available data in determining Connection Fees. Plans for any tenant improvement or buildout must be reviewed and approved by the Utility prior to beginning construction. If the Utility determines that estimated usage of a tenant improvement or buildout exceeds the previously agreed amount, then the owner, lessee, or developer of said real estate shall promptly pay Utility the difference in EDUs at the current rate. Any capacity allocation or purported commitment for capacity is not binding upon the Utility until Connection fees are paid in full. Additional permitting, improvements, and inspections may be required for tenants needing pretreatment and/or FOG facilities.

Residential lots previously containing a dwelling that was connected to the Utility's sanitary sewers and having paid a monthly sewer service billing are exempt from the connection charge in the event the dwelling is demolished, and new residential dwelling built on the same real estate.

Section 8. Utility Wide Interceptor Fee

In addition to the connection charge set forth above based upon EDU's there is also an Interceptor Fee of Four Thousand Seventy-five Dollars (\$4,075.00) per acre. Residential lots previously containing a dwelling that was connected to the Utility's sanitary sewers and having paid a monthly sewer service billing are exempt from the Interceptor Fee in the event the dwelling is demolished, and new residential dwelling built on the same real

estate. Lots and parcels that are part of a Utility neighborhood sewer extension project in which local sewer charges are assessed by ordinance are also exempt.

For a development or redevelopment that will extend a sanitary sewer main, the Interceptor fee is due prior to beginning construction of any sanitary sewer infrastructure. For a single parcel or structure that will connect to an existing sanitary sewer main, the Interceptor fee is due prior to receiving a permit to connect to Utility sewer.

Section 9. Plan Review and Inspection Fee

Plans and specifications for facilities to be connected to the Utility's collection system shall be reviewed by Utility staff or its designated consultant for conformance with industry and Utility standards. Construction of new facilities shall not commence without prior written authorization by Utility staff. All new facilities shall be inspected by Utility staff or its designated consultant during and after construction to ensure conformance to plans, specifications, and Utility standards. All testing must be conducted in the presence of Utility staff or its designated consultant.

Prior to commencement of plan review activities, the owner, lessee or developer of facilities to be connected shall pay the following minimum charges. Additional charges shall be assessed when the Utility incurs plan review and inspection expenses in excess of minimum charges, and shall be paid within 30 days of notification. Utility's plan review and inspection expenses shall be assessed on a time and material basis. Staff time will be billed at current hourly rates inclusive of all benefits, taxes, and general supervision. Use of vehicles and major equipment will be billed at current rates provided by the Federal Emergency Management Agency (FEMA). Vendor invoices, utilities, and consumables, if any, will be billed at cost.

\$5.00 per linear foot of gravity sewer, low pressure sewer, or force main
\$0.04 per gallon of lift station pumping capacity

Section 10. Prior Schedule of Monthly User Charges

This ordinance shall preempt, supersede, and wholly replace Ordinance 04-09-2024 and any other prior Ordinances of the Utility as the same may be amended from time to time by the Utility. Nothing in the Ordinance shall be construed as limiting the applicability of the Utility's various use ordinances or other definitions or terms contained in other Ordinances, with exception only to the specific Schedule of Monthly User Charges set forth therein.

Section 11. The invalidity of any section, clause, sentence, or provision of this Ordinance shall not affect the validity of any part of this Ordinance which can be given effect without such invalid part or parts.

Section 12. The revised rates shall become effective for service received July 1, 2025, and thereafter.

Sewer Mains

- Main
- Interceptor
- Low Pressure Force Main
- Force Main
- Outfall
- - - Abdn Force Main
- PVT Force Main

Sewer Projects

- Plan Review
- Construction
- Dedication

5/6/2025

- 1, Carmel Creek
- 2, Meridian Corridor
- 3, Northern Heights
- 5, Springmill Streams
- 6, Waldon Pond
- 7, Laurelwood Substation
- 8, Laurelwood
- 9, Towne Road
- 10, Michigan Road
- 11, Boone County
- 12, Kingsmill
- 14, Austin Oaks
- 16, The Farms
- 17, Zion Hills
- 18, Train Express
- 19, Village of WestClay
- 20, Mayflower
- 21, High Grove
- 22, North Augusta
- 23, 126th Street
- 24, Parkwood West
- 25, Towne Oak
- 26, Jackson's Grant
- 27, Haver Way
- 28, Union Woodlands
- MT, Congressional

