



## BOARD OF TRUSTEES MEETING

---

Monday, October 9, 2017 @ 7:00 p.m.

### Memorandum

Ms. Anderson called the meeting to order at 7:06 p.m.

#### **ROLL CALL**

Present: Board President Marilyn Anderson, Secretary Michael McDonald, Treasurer Jane Merrill, Members Carl Mills, Barb Lamb, Eric Hand and Chuck Ford. Also in attendance: Utility Director Drew Williams, Legal Counsel Anne Poindexter.

Absent: Michael Shaver

The audience sheet is attached.

#### **APPROVAL OF MEMORANDUMS**

A motion was made by Ms. Merrill to approve the September 11, 2017 Board Meeting Memorandum as amended and was seconded by Mr. Ford. The motion was approved unanimously.

Mr. Pittman joined the meeting at 7:09

#### **APPROVAL OF CLAIMS DOCKET**

A motion was made by Ms. Merrill to approve the Claims Docket totaling \$732,316.51 and was seconded by Mr. Mills. The motion was approved unanimously.

#### **PUBLIC COMMENTS**

There were no public comments.

#### **ATTORNEY'S REPORT**

Mrs. Poindexter had no updates to report.

#### **UTILITY DIRECTOR'S REPORT**

Mr. Williams reported that the District had 6 employees attend the Annual WEFTEC Conference in Chicago last week. The team did very well in the Operator's Challenge. There are two divisions, Division 1 is comprised of seven teams that have all won the International Challenge in the past. The District's "Mechanical Seals" came in 22<sup>nd</sup> out of the 44 teams that made up Division 2. It was a great achievement to be in the top 50% for their first time competing at this level. The Team took 9<sup>th</sup> place overall in the Collection part of the competition. The entire event is very impressive and allowed staff members to see the latest technology, equipment and software relating to the wastewater business;

and to meet vendors and learn more about the industry. Mr. Williams had the opportunity to talk with a gentleman named Ian Steff from the US Department of Commerce, International Trade Administration. He wanted to meet the team from Indiana and had his photo taken with our team to post it on their Facebook page. He was appointed by Mike Pence at the State level and then moved out to D.C. when Mr. Pence became Vice President. It was interesting for the staff to interact with him. Mr. Williams participated in the Water Leadership Institute that wrapped up on Sunday. Mr. Williams found it to be enlightening to see what other utilities are doing across the country. He was pleased to learn that the District is considered progressive in the reuse of water by discharging into Eagle Creek that feeds the Eagle Creek reservoir.

Mr. Williams asked if there were any questions regarding the IDEM Response Letter and memo that was mailed to board members. Normally, we will only hear back from IDEM if they are not satisfied with our response.

Staff continues to investigate the slightly higher BOD levels at the plant that were showing up on Mondays. The IDEM representative recommended we test all along the plant system internally since the plant can adequately treat high BOD levels. The source may have been traced back to the fact that no sampling is done over the weekend, which could allow the sampling tube to accumulate a media growth that then shows up in the Monday sampling. Staff will attempt to confirm this by drawing samples over the weekend to keep the tube flushed. These samples would not require testing.

Mr. McDonald asked if there was any big “aha” type information from the conference. Mr. Williams replied that staff did gain valuable insight through their training. One example is that they learned a compressor can be used on our backup pumps to draw a prime, which will indicate whether the parts are working. This knowledge would have been a time saving diagnostic for Lift Station 10.

Mr. McDonald remarked that recently he was with some people associated with the Richmond Indiana WWTP facility that suffered a fatality. Mr. McDonald commented that this is a good confirmation of the District’s emphasis on safety. Mr. Williams agreed that the improvements made in safety training have also benefitted the District in lowering our rating for Worker’s Comp Insurance.

Ms. Anderson asked that Mr. Williams convey the Board’s congratulations to the team. Ms. Anderson said that recognition is also in order for the staff’s repurposing of an “out of order” pump by the collections staff, as noted in the October newsletter.

Ms. Merrill asked about the RV that had an illegal connection to the sewer system. Mr. Williams replied that staff is still looking into this and it was actually found while staff was investigating a property where there were heavy roots coming from a lateral. Staff will follow up with the property owner and inform them that dumping into the sewer system is unacceptable.

## **BUDGET & FINANCE COMMITTEE**

Ms. Merrill reported that there are no action items. However, the committee hopes to meet with the C&C Committee regarding the 2018 Budget.

## **PERSONNEL & BENEFITS COMMITTEE**

Ms. Lamb reported that there are no action items.

## **CAPITAL & CONSTRUCTION COMMITTEE**

Mr. Pittman reported that the first item is a WWTP Odor Control Project change order. The good news it is for a credit of \$35,838.

A motion was made by Mr. Pittman to approve Change Order 1 for a credit in the amount of \$35,838 and was seconded by Mr. Hand. The motion was approved unanimously.

Mr. Pittman reported that the committee had a lengthy discussion regarding Project #1602 Springmill Parallel Interceptor Project Change Order 2 and thoroughly vetted the details out.

A motion was made by Mr. Pittman to approve Change Order 2 for the Springmill Parallel Interceptor project construction contract with Gradex, Inc., increasing the contract price by \$164,644.99 and adding 70 days to the contract time and was seconded by Mr. Hand. Ms. Merrill confirmed that a lot of this was due to conditions beyond our control. The committee affirmed this. The motion was approved unanimously.

Mr. Hand read into the record Ordinance No. 10-09-2017, An ordinance to pay for the cost of the local sewers serving: 11062, 11054, 11040, 11024, 10998, 10966, 10958, 10946, 10938, 10926, 10904 Spring Mill Lane and 10675 Spring Mill Road in Hamilton County, Indiana; and other matters connected therewith.

A motion was made by Mr. Hand to approve the first reading, publication of the Public Notice of Ordinance No. 10-09-2017 and the ordinance placed on the November Board agenda for a Public Hearing. The motion was seconded by Mr. Pittman and was approved unanimously.

Mrs. Poindexter indicated that now that the motion was approved to hold the first reading, Mr. Hand should read the first paragraph of the ordinance again. Mr. Hand read into the record Ordinance No. 10-09-2017, An ordinance to pay for the cost of the local sewers serving: 11062, 11054, 11040, 11024, 10998, 10966, 10958, 10946, 10938, 10926, 10904 Spring Mill Lane and 10675 Spring Mill Road in Hamilton County, Indiana; and other matters connected therewith.

## **OLD BUSINESS**

There was no old business for discussion.

## **NEW BUSINESS**

There was no new business for discussion.

A motion was made by Mr. Pittman to adjourn the meeting and was seconded by Mr. McDonald. The motion was approved unanimously.

The meeting was adjourned at 7:34 p.m.

The next Board of Trustees Meeting is scheduled for Monday, November 13, 2017 at 7:00 p.m.

Respectfully submitted,



Andrew Williams  
Utility Director

Approved:

\_\_\_\_\_ As Presented  
\_\_\_\_\_ As Amended

\_\_\_\_\_  
Michael McDonald, Secretary

\_\_\_\_\_  
Marilyn Anderson, President