



## BOARD OF TRUSTEE MEETING

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Monday, December 8, 2014 @ 7:00 P.M.

### Memorandum

#### **ROLL CALL**

Present: Board President Ron Hagan, Members Carl Mills, Michael McDonald, Eric Hand, Jane Merrill, Barb Lamb, Marilyn Anderson, Amanda Foley, and Joe Clark. Also in attendance: Utility Director Drew Williams, Legal Counsel Anne Poindexter. The audience sheet is attached.

#### **APPROVAL OF MEMORANDUM**

A motion was made by Ms. Merrill to approve the Board Meeting Memorandum dated November 10, 2014 and was seconded by Mr. Mills. The motion was approved unanimously.

#### **PUBLIC COMMENTS**

Vince Artale – 10578 Brookview Drive, asked if the District takes care of any of the storm sewers in Carmel; the District does not. Mr. Artale also inquired about the study to determine alternatives for the wet weather storage in Basin 1. Mr. Artale was informed that the Basin 1 topic would be addressed later in the meeting.

#### **ATTORNEY'S REPORT**

Mrs. Poindexter updated the board on the two cases that are before the Indiana Supreme Court that involve Regional Sewer Districts' ability to collect their liens. Mrs. Poindexter was asked by the IRSDA to present oral arguments in favor of continuing the collection of fees through the certification process. This week the decision came down in favor of protecting this process.

#### **UTILITY DIRECTOR'S REPORT**

Mr. Williams reported the District received the 2014 Governor's Award for Land Use. The District was well represented at the IWEA's Annual Conference in November. Jason Lewin received the WEF William D. Hatfield Award. This award is presented to operators of wastewater treatment plants for outstanding performance and professionalism. Mr. Lewin was also voted in as President-Elect of the IWEA. Bob Roudebush received the IWEA's Tumble Bug Award, this award is made for recognition of members who have labored industriously on behalf of the Association. Loren Prange received the L.L. Larson Safety Award. This award is made to the person responsible for bringing about safety improvements in the operation of a waste treatment facility. Mr. Prange expressed appreciation for the opportunity to participate in professional associations.

## **BUDGET & FINANCE COMMITTEE**

Budget & Finance Committee did not meet. No action items were presented.

## **PERSONNEL & BENEFITS COMMITTEE**

A motion was made by Ms. Lamb to approve the establishment of a part-time position for building cleaning/maintenance and was seconded by Mr. McDonald. The motion was approved unanimously

## **CAPITAL & CONSTRUCTION COMMITTEE**

Mr. Williams presented an overview of the District's current service area, including a summary of needed capacity improvements. The District has diligently pursued a solution to the wet weather capacity issue in Basin 1. The various options that District staff has been researching will be finalized and presented in a final engineering report. The District is waiting for Carmel Utilities to provide costs for requested capacity alternatives. In the meantime, District staff will continue to address I&I issues with the manhole rehab project, televising and new flow meters.

Mr. Williams summarized a response letter from the Carmel Utilities regarding capacity improvements for Basin 1. District staff requested information related to three Capacity improvement alternatives: 1. Additional peak capacity for 6 and 12 hour periods; Carmel Utilities indicated their pricing of this option is nearly complete. 2. Additional reserve capacity with peak capacity; more time is needed to study the pricing as well as their Master Plan for their treatment plant. 3. Additional peak capacity in exchange for reserve capacity; Carmel is not interested in this approach as it would have too big of an impact on their treatment plant.

In regards to the Basin 1 territory, Carmel Utilities is working on a proposal for the transfer of Basin 1 to Carmel Utilities. They are analyzing the same issues the District is currently addressing. This would also impact the treatment rate of flow from Station 2. Carmel Utilities also has concerns regarding the existing treatment agreement between the District and Carmel Utilities. Carmel is performing a rate study of the current treatment charges. They anticipate proposing a new rate and surcharge with or without the purchase of additional capacity.

Mr. Williams presented an overview of staff efforts to update the District's Master Plan for the collection system and the wastewater treatment plant. This effort focused on finding the most effective solutions to address the District's current and future needs. Proposed projects were presented and estimated costs were included in the capital budget.

A motion was made by Ms. Anderson to approve the 2015 Capital Budget and was seconded by Mr. Clark. The motion was approved unanimously.

A motion was made by Ms. Anderson to approve the Jackson's Grant Sewer Service Agreement and was seconded by Mr. Clark. The motion was approved unanimously.

A motion was made by Ms. Anderson to approve the purchase of 15 new flow meters and accessories from Hach Company for \$58,070 and was seconded by Mr. Clark. The motion was approved unanimously.

A motion was made by Ms. Anderson to ratify the repair work being done to a damaged lateral located at 103<sup>rd</sup> Street and was seconded by Mr. Clark. The motion was approved unanimously.

**OLD BUSINESS**

There was no old business to report.

**NEW BUSINESS**

A motion was made by Ms. Merrill to approve the claims docket totaling \$633,995.21 and was seconded by Mr. Mills. The motion was approved unanimously.

Mr. Hagan called a meeting of the Executive Committee to discuss job performance evaluation per IC5-14-1.5-6.1(b)(9) on December 16, 2014 at 5:30 p.m.

**ADJOURN**

A motion was made by Mr. Hand to adjourn the meeting and was seconded by Mr. Mills. The motion was approved unanimously at 7:52 p.m.

The next Board of Trustees Meeting is scheduled for Monday, January 12, 2015 at 7:00 p.m.

Respectfully submitted,



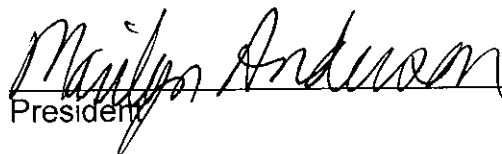
Andrew Williams  
Utility Director

Approved:

as Presented  
 as Amended



Michael McDonald, Secretary

  
President