



## Clay Township Regional Waste District

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### **Board of Trustees Meeting Agenda**

**Monday, November 10, 2014 @ 7:00 p.m.**

**Clay Township Government Center**

**10701 N. College Avenue, Indianapolis, IN 46280**

- 1. Roll Call**
- 2. Approval of Meeting Memorandum**
  - a. Board Meeting October 13, 2014
- 3. Public Comment**
- 4. Attorney's Report**
- 5. Utility Director's Report**
- 6. Committee Reports**
  - a. Budget & Finance Committee
    - i. 2015 Operating Budget
  - b. Personnel & Benefits Committee
    - i. Health Insurance
    - ii. Merit Pool
    - iii. Salary Ordinance
  - c. Capital & Construction Committee
- 7. Old Business**
- 8. New Business**
  - a. Claims Docket
- 9. Adjourn**



## BOARD OF TRUSTEE MEETING

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Monday, October 13, 2014 @ 7:00 P.M.

### Memorandum

#### **ROLL CALL**

Present: Board President Ron Hagan, Members Carl Mills, Michael McDonald, Jane Merrill, Barb Lamb, Marilyn Anderson, Amanda Foley, and Joe Clark.

Absent: Eric Hand

Also in attendance: Engineering Manager Wes Merkle and Legal Counsel Scott Wyatt

The audience sheet is attached.

#### **APPROVAL OF MEMORANDUM**

A motion was made by Mr. Clark to approve the Board Meeting Memorandum dated September 8, 2014 and was seconded by Mr. Mills. The motion was approved unanimously.

#### **PUBLIC COMMENTS**

There were no public comments

#### **ATTORNEY'S REPORTS**

Kevin Klausing was introduced to the Board by Scott Wyatt. There were no updates.

#### **UTILITY DIRECTOR'S REPORT**

Mr. Merkle reported that District Staff met with the Carmel Utilities last week to discuss Basin 1 takeover as well as increasing capacity that the District may pump to Carmel from LS #1.

#### **BUDGET & FINANCE COMMITTEE**

A motion was made by Ms. Merrill to decline the demand for Indemnification by Drees Premier Homes in regards to the suit by David and Susan Young and was seconded by Mr. Clark. The motion was approved unanimously.

#### **PERSONNEL & BENEFITS COMMITTEE**

Ms. Lamb reported that the committee will make a recommendation at the November Board meeting to approve the 2015 Merit Pool as well as the 2015 Health Insurance proposal.

A motion was made by Ms. Lamb to approve the 2015 Holiday Schedule and was seconded by Mr. McDonald. The motion was approved unanimously.

## **CAPITAL & CONSTRUCTION COMMITTEE**

A motion was made by Ms. Anderson to accept the dedication of Village of WestClay, Sec. 10010-E, Brookhaven Sec. 6, Brookhaven Sec. 7, and Westmont Sec. 2A Sanitary Sewers and was seconded by Ms. Merrill. The motion was approved unanimously.

Ms. Anderson presented Carmel Wastewater Capacity Alternatives memorandum. She explained that each option requires a pipe to be constructed down Keystone with an estimated cost of \$3.5 million. She also explained there are actually 3 pairs of options, each based on the equivalent of either 1 or 2 million gallons of wet weather storage; the first pair is wet weather capacity only, the second pair is increased base flow capacity and wet weather capacity, and the third pair is reduced base flow capacity in exchange for increased wet weather capacity.

A motion was made by Ms. Anderson to approve District Staff formally requesting capacity alternative information from the City of Carmel and was seconded by Mr. Clark. There was discussion in regards to seeking outside assistance in evaluating financial impact of many options regarding Basin 1 once all of the information has been received and reviewed by District Staff. The motion was approved unanimously.

## **OLD BUSINESS**

There was no old business to report.

## **NEW BUSINESS**

Mr. Merkle presented the quotes for the Manhole Rehabilitation contract. A motion was made by Ms. Anderson to award the contract to Culy Contracting in the amount of \$88,925 and was seconded by Ms. Merrill. The motion was approved unanimously.

A motion was made by Mr. Mills to approve the claims docket totaling \$588,669.30 and was seconded by Mr. Clark. The motion was approved unanimously.

## **ADJOURN**

A motion was made by Ms. Merrill to adjourn the meeting and was seconded by Ms. Anderson. The motion was approved unanimously at 7:25 p.m.

The next Board of Trustees Meeting is scheduled for Monday, November 10, 2014 at 7:00 p.m.

Respectfully submitted,

Andrew Williams  
Utility Director

Approved:

as Presented  
 as Amended

  
\_\_\_\_\_  
Michael McDonald, Secretary

  
\_\_\_\_\_  
Ronald Hagan, President

# THE CTRWD CONNECTION

Volume 7, Issue 11 November 2014  
MONTHLY NEWSLETTER

## FINANCIALS—RON HANSEN

In September, Total Sales were 12% over budget. Operating Expenses were 3% under budget due to no spending for Plant Operating Supplies and Special R&M. As a result, the Net Income of \$169,000 was 76% over budget.

Our annual performance for the year is similar to September. Sales are 3% over budget while Operating Expenses are 7% under budget. The Collection Department spending is \$160,000 under budget but spending in several areas in the 4<sup>th</sup> Quarter will reduce this number. Net Income for the first nine months totaled \$1,175,000 and was 45% over the budget of \$808,000. The Net Income exceeded the same period in 2013 by 59%.

Capital spending for September was \$234,000 or 3% of the annual budget. Spending for the year totals \$2,264,000 or 30% of the budget. Due to the delays of several large projects, capital spending is expected to be less than 50% of the budget in 2014. This lower capital spending and the receipt of project fees produced an \$80,000 increase in cash balances in September and a \$288,000 increase for the year. Cash balances are slightly higher than one year ago.

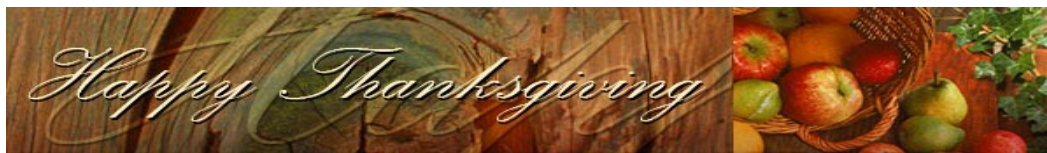
The Budget & Finance Committee reviewed the proposed 2015 Operating Budget for a second time at their October meeting. After reviewing the increases in Sales from the previous month, the Committee voted to recommend that the Board approve the 2015 Operating Budget at the November meeting.

## HR Update— HSA Funds

Maximum contributions to health savings accounts (HSA's) will jump slightly next year, the Internal Revenue Service announced. It will increase \$50 for individuals and \$100 for families.

The agency said the maximum 2015 HSA contribution will be \$3,350 for individuals with self-only coverage, up from \$3,300 this year. For those with family coverage, the maximum contribution will be \$6,650, up from \$6,550. Unlike a flexible spending account (FSA), funds roll over and accumulate year to year if not spent.

Ron Hansen will send an email to all employees in December including the revised Authorization Form for HSA Payroll Deductions, as well as the 2015 income tax withholding forms.



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***“Things turn out best for people who make the best of the way things turn out.” ~John Wooden***

### CUSTOMER SERVICE—TERRI KREYLING

There were no liens filed and no payments received during October. One deferred agreement was paid in full. The ending balance for liens owed is \$38,013.36.

In September there were 12,886 sewer service payments posted totaling \$522,470.48. Of these payments, 39 were cash, 4,451 were checks, 5,065 were ACH, 208 were credit card and 3,123 were paid by auto debit. Payments made using online bill pay and auto debit totaled 63.4%. There are now 1,504 customers receiving an e-billed statement; this means it is time to plant another tree.

For the month of September, 32 permits were issued and 32 new locations were added to billing.

The Customer Service department has been busy preparing for the upgrade to the UMS billing software. At the October staff meeting, Cory from Community Health did an exercise presentation with useful information on cardio as well as strength training. District staff held the annual Chili Cook-off and Just Dessert contest. This year, since it was held on Halloween, there was also a costume contest. The Just Desserts winner was Edie Miller and the Chili winner was Terri Kreyling. Drew Williams won for the best costume. The next staff meeting will be held on Wednesday, November 12 and will include the weigh in for the annual Maintain No Gain challenge. Again this year, each employee that meets the challenge will receive a \$25 gift card. On Monday, November 24, staff will enjoy our Thanksgiving Feast. This year it will be catered by Buca di Beppo for which Shelly Keefe negotiated a great deal thanks to her husband, who is a Buca manager. If you plan to attend, please let Shelly know by Tuesday November 11. The cost is \$9/pp. Also, the annual staff Christmas party has been scheduled for Friday, December 19, from 11:00 to 1:00.

### SAFETY REPORT—October

The District had no reportable injuries this month, and has gone 1,718 days without a loss time accident.

Confined space entries and lock out tag out forms were reviewed for the month; there were 3 entries and no lock out tag outs.

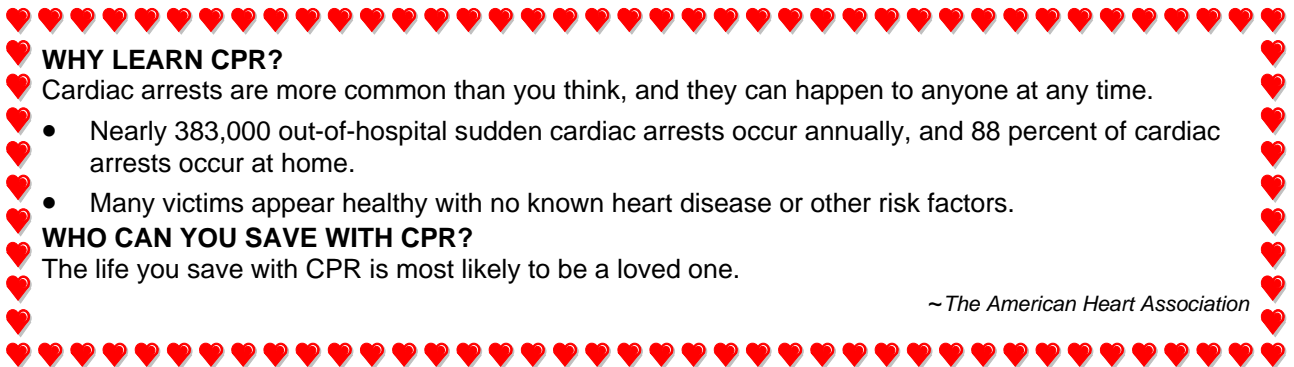
There were 3 tailgates. Topics covered:

10/07/14 Fire Safety: Critical prevention and survival tips

10/14/14 Lifting Tips

10/28/14 Quick equipment checks: A basic tool

13 staff members had CPR/First Aid/AED and Blood Bourne Pathogens training on October 30<sup>th</sup>. Training was provided by Indy CPR.


**WHY LEARN CPR?**  
 Cardiac arrests are more common than you think, and they can happen to anyone at any time.
 

- Nearly 383,000 out-of-hospital sudden cardiac arrests occur annually, and 88 percent of cardiac arrests occur at home.
- Many victims appear healthy with no known heart disease or other risk factors.

**WHO CAN YOU SAVE WITH CPR?**  
 The life you save with CPR is most likely to be a loved one.

~The American Heart Association

## ENGINEERING UPDATE— WES MERKLE

The Biosolids Improvements project at the wastewater treatment plant is nearing completion. Crews are completing electrical work and installation of equipment within the new tanks and the blower building. Substantial completion is expected the first or second week of November; it was originally due mid-October, but has shifted due to a few changes in scope of work. Late delivery of large electrical equipment also delayed construction.

All punch list items are complete on the 106<sup>th</sup>-Illinois Street Sewer Relocation Project. Staff expects to have one final change order next month to close out this project. Other utilities are still completing relocation work in the area. Carmel expects to begin work on the roundabout in early 2015.

The US 31 Sanitary Sewer Relocation project is about 90 percent complete. Work is currently underway in the area of 106<sup>th</sup> Street east of US 31. This project is expected to be complete by the end of the year.

Basin 1 manhole rehabilitation work is expected to begin shortly and should be complete by the end of the year. This work will correct deficiencies observed in 40 manholes, most of which are prone to flooding from Carmel Creek and its tributaries. This work should have a significant impact on I&I in this part of the basin, in addition to extending the remaining useful life of these structures.

## CONSTRUCTION REPORT- WES MERKLE

Over the past month engineering staff completed 847 locates, 72 I&I inspections, and 41 lateral inspections. Staff continues to make progress permanently locating forcemains with GPS equipment. Nearly 121,000 feet of forcemain have been GPS located with approximately 18,000 feet remaining. Staff continues to observe construction work on capital projects and private development projects.

Staff has developed an extensive flow monitoring plan to help hone in on Basin 1 I&I sources. Staff is finishing research on the latest flow monitoring technology and working with vendors to receive cost proposals. Currently the District has five portable flow meters, two of which have needed constant attention this year and are no longer reliable. Recommendations will be presented to the Board next month.

Staff continues feasibility study work on a number of alternative solutions to extreme wet weather SSOs near LS #1. A report summarizing available options will be complete in December.



Final grading is underway around the new digesters at the plant. The crane is lifting the last pieces of equipment into the tanks for installation.



Sewer relocation work continues near the southeast corner of US 31 and 106th Street

**PLANT REPORT-LOREN PRANGE**

Staff is in the process of raising, rehabbing, and coating the manholes in the Basin 1 flood plain. Pre-treatment staff completed 30 inspections and have no fines to report. Collections staff installed a new panel at LS #23. The plant maintenance building roof had minor leaks repaired. Sewer Cleaning is currently being done in the Village of West Clay (North of 131st). Bob Roudebush just completed the new IWEA calendar for the public outreach committee; each month of the calendar features a different Wastewater Plant from around the State.

**Chili Cook Off Winner 2014:**

**Terri Kreyling**



**Best Costume Winner 2014:**

**Drew Williams**



**Just Desserts Winner 2014:**

**Eddie Miller**



**Please Note: This competition is taken very seriously**



**CALENDAR OF EVENTS**

November 12	Staff Meeting	10:00 a.m.
November 21	B & F Meeting	7:30 a.m.
November 24	P & B Meeting	7:30 a.m.
November 27, 28	Office Closed	- Thanksgiving
December 1	C & C Meeting	4:30 p.m.
December 8	Board Meeting	7:00 p.m.



**BIRTHDAYS**

Drew Williams	November 1
Eric Luis DelaCruz	November 6



Clay Township Regional Waste District

<b>Selected Statistics 2014 Summary</b>	<b>January</b>	<b>February</b>	<b>March</b>	<b>April</b>	<b>May</b>	<b>June</b>	<b>July</b>	<b>Aug</b>	<b>Sept</b>	<b>Oct</b>	<b>2014 Monthly Average</b>	<b>2014 YTD</b>	<b>2013 Monthly Average Through October</b>	<b>2013 Through October</b>
<b>Maintenance Information</b>														
Lateral Inspections	16	27	45	37	36	34	38	39	45	43	36	360	50	497
Certified I&I inspections	39	49	59	69	75	91	79	54	51	79	65	645	95	949
Failed I&I Inspections	1	0	1	0	1	1	0	1	1	0	0.6	6	1.2	12
Customer Work Requests	1	0	2	1	2	2	4	5	5	7	3	29	1	5
Sewer Locates	446	555	1,073	584	574	728	784	783	995	786	731	7,308	400	3,999
Manholes Added	0	0	7	1	1	0	9	16	23	0	6	57	8	82
Total # of Manholes	5,314	5,314	5,321	5,322	5,323	5323	5332	5,348	5,371	5,371	N/A	5,371	N/A	5,302
Manholes Inspected	2	0	112	0	0	0	0	0	16	10	14	140	29	288
Feet of Sewer Added	3,645	0	1,659	223	29	0	2,449	2,577	9,161	15	1,976	19,758	1,804	18,041
Total Footage of Sewers	1,473,587	1,473,587	1,475,246	1,475,469	1,475,498	1,475,498	1,477,947	1,480,524	1,489,685	1,489,700	N/A	1,489,700	N/A	1,467,196
Feet of Sewer Televised	0	0	0	0	0	0	0	0	0	0	0	0	5,776	57,762
Feet of Sewer Cleaned	0	0	0	0	20,238	23,648	26,415	1,472	15,366	14131	10,127	101,270	31,868	318,676
Overflows	1	0	0	7	1	1	1	0	1	0	1.2	12	1.3	13
<b>Station 1 (Carmel Creek) Info</b>														
Rainfall / Precipitation (inches)	2.28	2.03	1.93	5.11	5.44	4.87	2.48	1.76	3.69	3.34	3.29	32.93	3.87	38.74
Total Flow (in gallons)	65,119,000	56,770,000	54,350,000	71,230,000	63,338,000	57,640,000	48,430,000	46,790,000	47,820,000	33,490,000	54,498,000	544,977,000	68,381,500	683,815,000
Average Daily Flow (in gallons)	2,100,613	2,027,500	1,753,226	2,374,333	2,111,267	1,921,333	1,562,258	1,509,355	1,594,000	1,080,323	1,803,000	N/A	2,266,413	N/A
Minimum Flow (in gallons)	1,578,000	1,435,000	1,574,000	1,508,000	1,450,000	1,170,000	1,030,000	1,030,000	1,270,000	890,000	1,294,000	890,000	1,704,000	1,350,000
<b>Michigan Road Plant Info</b>														
Total Flow (in gallons)	70,517,000	70,588,000	76,968,000	78,502,000	69,450,000	77,145,000	75,139,000	74,811,000	71,556,000	87,512,000	75,219,000	752,188,000	61,809,400	618,094,000
Maximum Daily Flow (in gallons)	3,069,000	3,926,000	3,826,000	6,559,000	3,036,000	3,277,000	3,005,000	3,109,000	3,826,000	3,741,000	3,737,000	6,559,000	3,217,000	5,816,000
Average Daily Flow (in gallons)	2,274,742	2,521,000	2,482,839	2,616,733	2,478,000	2,571,500	2,423,839	2,413,258	2,385,200	2,822,968	2,499,000	N/A	2,030,475	N/A
Minimum Daily Flow (in gallons)	1,635,000	2,091,000	2,010,000	1,478,000	2,118,000	2,186,000	2,093,000	2,236,000	1,858,000	1,894,000	1,960,000	1,478,000	1,555,600	1,076,000
Total Flow to Both Plants	135,636,000	127,358,000	131,318,000	149,732,000	132,788,000	134,785,000	123,569,000	121,601,000	119,376,000	121,002,000	129,717,000	1,297,165,000	130,190,900	1,301,909,000
<b>Biosolids Handling</b>														
Wasted (Biosolids) (in gallons)	1,090,740	1,193,580	1,341,510	1,151,470	1,231,000	1,271,260	1,519,720	1,044,565	1,693,090	1,535,860	1,307,000	13,073,000	1,403,497	14,034,970
Dewatered (gallons)	386,380	848,000	608,000	705,000	320,000	384,000	577,000	904,000	595,000	524,000	585,000	5,851,000	820,200	8,202,000
Digested Sludge Withdrawn (gals)	435,700	342,300	381,800	679,500	623,000	841,200	757,500	703,700	912,900	866,500	654,000	6,544,000	502,110	5,021,100
<b>Customer Information</b>														
											13,932	Total New Accounts		
New Sewer Service Accounts	29	29	25	21	24	29	22	27	28	32	27	266	32	316
Permits Issued	29	25	31	26	26	26	37	33	19	32	28	284	41	406

Clay Township Regional Waste District

<b>Selected Statistics 2013 Summary</b>	January	February	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec	2013 Monthly Average	2013 YTD	2012 Monthly Average Through December	2012 Through December
<b>Maintenance Information</b>																
Lateral Inspections	35	33	53	54	46	52	57	54	61	52	42	28	47	567	42	503
Certified I&I inspections	65	80	100	131	128	119	88	88	69	81	73	60	90	1082	97	1159
Failed I&I Inspections	4	1	0	1	0	1	3	1	0	1	1	0	1	13	1	17
Customer Work Requests	0	1	1	1	1	1	0	0	0	0	1	0	1	6	1	12
Sewer Locates	433	250	265	327	308	342	438	454	427	755	482	487	414	4,968	158	1,892
Manholes Added	25	19	0	3	2	0	3	0	17	13	0	12	8	94	2	28
Total # of Manholes	5,245	5,264	5,264	5,267	5,269	5,269	5,272	5,272	5,289	5,302	5,302	5,314	N/A	5,314	N/A	5,220
Manholes Inspected	0	0	0	287	0	0	1	0	0	0	0	17	25	305	238	2,859
Feet of Sewer Added	6,454	3,911	0	404	527	(351)	738	0	4,997	1,361	502	2,244	1,732	20,787	513	6,150
Total Footage of Sewers	1,455,609	1,459,520	1,459,520	1,459,924	1,460,451	1,460,100	1,460,838	1,460,838	1,465,835	1,467,196	1,467,698	1,469,942	N/A	1,469,942	N/A	1,451,106
Feet of Sewer Televised	4,589	0	8,054	21,020	6,515	17,185	0	0	399	0	0	0	4,814	57,762	1,470	17,637
Feet of Sewer Cleaned	0	0	9,003	57,385	35,392	97,585	24,319	31,876	24,794	38,322	29,878	0	29,046	348,554	25,360	304,321
Overflows	2	2	1	7	0	0	0	0	1	0	0	0	1	13	0	5
<b>Station 1 (Carmel Creek) Info</b>																
Rainfall / Precipitation (inches)	4.42	1.58	2.13	9.62	3.68	7.56	0.78	0.40	3.19	5.38	1.98	2.78	3.63	43.50	2.76	33.15
Total Flow (in gallons)	83,190,000	69,300,000	70,140,000	87,290,000	72,540,000	77,890,000	60,950,000	49,860,000	52,045,000	60,610,000	59,126,000	59,591,000	66,878,000	802,532,000	74,471,429	723,517,000
Average Daily Flow (in gallons)	2,684,000	2,475,000	2,263,000	2,910,000	2,340,000	2,596,000	1,996,129	1,710,000	1,735,000	1,955,000	1,971,000	1,922,290	2,213,000	N/A	1,986,000	N/A
Minimum Flow (in gallons)	1,890,000	1,770,000	1,940,000	1,860,000	1,760,000	1,960,000	1,590,000	1,350,000	1,480,000	1,440,000	1,472,000	1,455,000	1,664,000	1,350,000	1,552,000	1,160,000
<b>Michigan Road Plant Info</b>																
Total Flow (in gallons)	67,160,000	46,996,000	64,897,000	75,734,000	62,165,000	59,706,000	61,204,000	61,829,000	55,852,000	62,551,000	64,970,000	73,474,000	63,045,000	756,538,000	58,940,000	707,279,000
Maximum Daily Flow (in gallons)	5,718,000	2,802,000	2,296,000	5,816,000	2,318,000	2,577,000	2,491,000	2,628,000	2,030,000	3,494,000	2,589,000	5,673,000	3,369,000	5,816,000	2,334,000	2,966,000
Average Daily Flow (in gallons)	2,166,000	1,678,000	2,093,000	2,524,000	2,005,232	1,990,200	1,974,323	1,994,484	1,861,733	2,017,774	2,165,667	2,370,129	2,070,000	N/A	1,932,000	N/A
Minimum Daily Flow (in gallons)	1,076,000	1,125,000	1,837,000	1,837,000	1,755,000	1,741,000	1,772,000	1,509,000	1,595,000	1,309,000	1,700,000	1,807,000	1,589,000	1,076,000	1,622,000	1,292,000
Total Flow to Both Plants	150,350,000	116,296,000	135,037,000	163,024,000	134,705,000	137,596,000	122,154,000	111,689,000	107,897,000	123,161,000	124,096,000	133,065,000	129,923,000	1,559,070,000	119,233,000	1,430,796,000
<b>Biosolids Handling</b>																
Wasted (Biosolids) (in gallons)	1,126,290	698,760	1,102,260	1,331,590	1,665,900	1,625,350	1,678,850	1,670,190	1,625,930	1,509,850	1,007,470	910,570	1,329,000	15,953,000	1,515,000	18,176,000
Dewatered (gallons)	591,000	354,000	575,000	479,000	1,245,000	1,044,000	1,271,000	1,148,000	753,000	742,000	504,000	447,000	763,000	9,153,000	957,000	11,485,000
Digested Sludge Withdrawn (gals)	464,100	459,800	358,800	479,300	584,900	419,600	508,600	519,600	525,300	701,100	490,700	447,400	497,000	5,959,000	568,000	6,816,000
<b>Customer Information</b>													13,666			
New Sewer Service Accounts	21	32	22	14	57	27	26	25	58	34	48	40	34	404	31	375
Permits Issued	35	21	40	45	62	49	47	40	35	32	36	25	39	467	39	465



## BUDGET &amp; FINANCE COMMITTEE

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Friday, October 24, 2014 @ 7:30 A.M.  
Memorandum

Present: Committee Members Jane Merrill, Eric Hand, Carl Mills, Legal Counsel Anne Poindexter, and Utility Director Drew Williams, Controller Ron Hansen, Customer Service Manager Terri Kreyling

Ms. Merrill called the meeting to order at 7:36 a.m.

Financial Statements and Investments – Mr. Hansen presented the September financials, with no questions from the Committee.

2015 Operating Budget – 1<sup>st</sup> Review – Mr. Hansen explained the graph that was added to the budget in order to highlight Sales, Customers & Rate History by percentage change. He stated that 2014 and 2015 Sales were increased since the 1<sup>st</sup> review. After further discussion, the Committee voted to recommend that the Board approve the 2015 Operating Budget.

Other Business – Mrs. Poindexter reported that the settlement documents were received from Chase regarding the Altman case. The documents are not in acceptable form for two reasons: they call for a confidentiality provision which cannot be signed, and secondly the release is overly broad by asking the District to release them from anything and everything that they have ever done. The District had agreed to settle a case on one occurrence relating to a specific lien. The Committee recommends Mrs. Poindexter go back to Chase's attorney and request striking the confidentiality agreement and substantially modifying the release agreement.

The meeting was adjourned at 8:00 a.m.

The next meeting is scheduled for Friday, November 21, 2014 at 7:30 am.

Respectfully submitted,

Ron Hansen  
Controller



## MEMORANDUM

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**To:** Board of Trustees

**From:** Ron Hansen

**Date:** November 5, 2014

**Subject:** 2015 Operating Budget

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The Budget & Finance Committee reviewed the 2015 Preliminary Budget for the second time at their October meeting. Changes from the first review included an increase in the estimated 2014 Sales and an increase in the 2015 Sales. The Committee also reviewed a chart showing the annual changes in Sales, Number of Customers and Customer Rates from 2012 to the 2015 Budget. After some discussion, the Committee voted to recommend the 2015 Operating Budget for approval.

**Recommended Action:** Approve the 2015 Operating Budget.

**Clay Township Regional Waste District  
2015 Budget - Summary**

Updated 10 / 21 / 2014

ITEM	2013 Budget	2013 Actual	% Change Actual to Budget	2014 Budget	Actual Through September	2014 Estimated	% Change Estimated to Budget	% Change Estimated to 2013 Act	2015 Preliminary Budget	% Change Budget '14 to '15	% Change '15 Budget to '14 Est
<b><u>REVENUE</u></b>											
Residential	3,316,000	3,453,667	4%	3,645,000	2,743,740	3,699,104	1%	7%	3,884,000	7%	5%
Commercial	1,547,000	1,735,735	12%	1,738,000	1,369,002	1,812,880	4%	4%	1,876,400	8%	4%
Other	113,500	157,112	38%	137,500	146,203	177,703	29%	13%	148,300	8%	-17%
<b>TOTAL SALES</b>	<b>4,976,500</b>	<b>5,346,514</b>	<b>7%</b>	<b>5,520,500</b>	4,258,945	<b>5,689,687</b>	<b>3%</b>	<b>6%</b>	<b>5,908,700</b>	<b>7%</b>	<b>3.8%</b>
Total Other Income	123,600	166,129	34%	90,500	112,960	139,358	54%	-16%	78,300	-13%	-44%
<b>TOTAL REVENUE</b>	<b>5,100,100</b>	<b>5,512,643</b>	<b>8%</b>	<b>5,611,000</b>	4,371,905	<b>5,829,045</b>	<b>4%</b>	<b>6%</b>	<b>5,987,000</b>	<b>7%</b>	<b>3%</b>
<b><u>OPERATING EXPENSE</u></b>											
Wages & Benefits	1,727,600	1,669,457	-3%	1,784,500	1,297,379	1,731,988	-3%	4%	1,779,200	0%	3%
Administration	692,600	541,612	-22%	641,600	444,247	614,395	-4%	13%	655,200	2%	7%
Plant & Treatment	1,320,000	1,412,300	7%	1,329,000	1,012,687	1,333,588	0%	-6%	1,343,000	1%	1%
Collection System	788,000	1,006,571	28%	678,500	345,907	671,373	-1%	-33%	673,000	-1%	0%
<b>TOTAL OPERATING EXPENSE</b>	<b>4,528,200</b>	<b>4,629,940</b>	<b>2%</b>	<b>4,433,600</b>	3,100,220	<b>4,351,344</b>	<b>-2%</b>	<b>-6%</b>	<b>4,450,400</b>	0%	2%
<b>OPERATING INCOME</b>	<b>571,900</b>	<b>882,703</b>	<b>54%</b>	<b>1,177,400</b>	1,271,685	<b>1,477,701</b>	<b>26%</b>	<b>67%</b>	<b>1,536,600</b>	31%	4%
Depreciation	2,970,000	2,924,763	-2%	3,250,000	2,273,132	3,030,841	-7%	4%	3,422,000	5%	13%
Amortization	(2,812,000)	(2,823,620)	0%	(3,150,000)	(2,176,461)	(2,901,952)	-8%	3%	(3,262,000)	4%	12%
<b>NET INCOME</b>	<b>413,900</b>	<b>781,560</b>	<b>89%</b>	<b>1,077,400</b>	1,175,014	<b>1,348,812</b>	<b>25%</b>	<b>73%</b>	<b>1,376,600</b>	<b>28%</b>	<b>2%</b>

Clay Township Regional Waste District  
2015 Budget - Preliminary

Updated 10 / 21 / 2014

<b>REVENUE</b>												
RESP.	ITEM	2013 Budget	2013 Actual	% Change Actual to Budget	2014 Budget	Actual Through September	2014 Estimated	% Change Estimated to Budget	% Change Estimated to 2013 Act	2015 Preliminary Budget	% Change Budget '14 to '15	% Change '15 Budget to '14 Est
TK	Residential	3,316,000	3,453,667	4%	3,645,000	2,743,740	3,699,104	1%	7%	<b>3,884,000</b>	6.6%	5.0%
TK	Commercial	1,547,000	1,735,735	12%	1,738,000	1,369,002	1,812,880	4%	4%	<b>1,876,400</b>	8.0%	3.5%
TK	Late Charges	57,500	69,761	21%	67,500	50,776	67,085	-1%	-4%	<b>65,300</b>	-3%	-3%
TK	Application Fees	39,000	64,319	65%	50,000	55,797	65,997	32%	3%	<b>58,000</b>	16%	-12%
WM	Plan Review, Inspection, Misc. Rev.	17,000	23,032	35%	20,000	39,630	44,621	123%	94%	<b>25,000</b>	25%	-44%
	<b>TOTAL SALES</b>	<b>4,976,500</b>	<b>5,346,514</b>	<b>7%</b>	<b>5,520,500</b>	<b>4,258,945</b>	<b>5,689,687</b>	<b>3%</b>	<b>6%</b>	<b>5,908,700</b>	<b>7%</b>	<b>3.8%</b>
	<b>OTHER INCOME</b>											
RH	Investment & Bank Interest	105,000	143,808	37%	84,000	81,832	107,331	28%	-25%	<b>75,000</b>	-11%	-30%
RH	Bank Service Fees	(6,000)	(6,353)	6%	(7,200)	(6,764)	(9,165)	27%	44%	<b>(9,600)</b>	33%	5%
TK	Deferred Interest-District Const Proj.	24,600	19,049	-23%	13,700	10,933	14,233	4%	-25%	<b>12,900</b>	-6%	-9%
RH	Customer Fees	0	6,737	n/a	0	1,643	1,643	n/a	-76%	<b>0</b>	0%	-100%
RH	Miscellaneous Income / (Expense)	0	2,888	n/a	0	25,316	25,316	n/a	777%	<b>0</b>	0%	-100%
	<b>TOTAL OTHER INCOME</b>	<b>123,600</b>	<b>166,129</b>	<b>34%</b>	<b>90,500</b>	<b>112,960</b>	<b>139,358</b>	<b>54%</b>	<b>-16%</b>	<b>78,300</b>	<b>-13%</b>	<b>-44%</b>
	<b>TOTAL REVENUE</b>	<b>5,100,100</b>	<b>5,512,643</b>	<b>8%</b>	<b>5,611,000</b>	<b>4,371,905</b>	<b>5,829,045</b>	<b>4%</b>	<b>6%</b>	<b>5,987,000</b>	<b>7%</b>	<b>2.7%</b>

EXPENSES												
RESP.	ITEM	2013 Budget	2013 Actual	% Change Actual to Budget	2014 Budget	Actual Through September	2014 Estimated	% Change Estimated to Budget	% Change Estimated to 2013 Act	2015 Proposed Budget	% Change Budget '14 to '15	% Change '15 Budget to '14 Est
<b><u>WAGES &amp; BENEFITS</u></b>												
DW	Wages	1,212,000	1,221,479	1%	1,265,000	940,505	1,260,603	0%	3%	<b>1,282,000</b>	1.3%	1.7%
DW	Other Employee Exp	10,000	16,880	69%	10,000	9,446	11,446	14%	-32%	<b>10,000</b>	0%	-13%
DW	Retirement (401a) Expense	143,000	120,701	-16%	126,500	93,404	125,415	-1%	4%	<b>128,200</b>	1%	2%
DW	Employee Insurance	270,000	222,270	-18%	290,000	186,297	243,297	-16%	9%	<b>265,000</b>	-9%	9%
DW	Taxes - FICA	92,600	88,127	-5%	93,000	67,727	91,227	-2%	4%	<b>94,000</b>	1%	3%
	<b>TOTAL WAGES &amp; BENEFITS</b>	<b>1,727,600</b>	<b>1,669,457</b>	<b>-3%</b>	<b>1,784,500</b>	<b>1,297,379</b>	<b>1,731,988</b>	<b>-3%</b>	<b>4%</b>	<b>1,779,200</b>	<b>0%</b>	<b>3%</b>
<b><u>ADMINISTRATION EXPENSE</u></b>												
TK	Gov't Ctr. Oper. Acct.	64,100	48,629	-24%	55,000	49,426	63,166	15%	30%	<b>60,000</b>	9%	-5%
DW	Professional Education	23,000	17,742	-23%	23,000	15,525	20,525	-11%	16%	<b>23,000</b>	0%	12%
DW	Board Fees	19,000	17,950	-6%	19,000	13,700	18,200	-4%	1%	<b>19,000</b>	0%	4%
DW	Board Committee Exp	2,000	1,177	-41%	2,000	662	1,162	-42%	-1%	<b>2,000</b>	0%	72%
DW	Consulting	35,000	21,156	-40%	23,000	22,030	28,030	22%	32%	<b>23,000</b>	0%	-18%
SW	Computer Expenses/Consultants	75,000	87,624	17%	80,000	77,618	97,016	21%	11%	<b>80,000</b>	0%	-18%
RH	Insurance	100,000	74,530	-25%	85,000	60,937	82,187	-3%	10%	<b>90,000</b>	6%	10%
RH	Accounting Fees	6,000	6,000	0%	0	970	970	n/a	-84%	<b>6,000</b>	0%	0%
DW	Legal	42,000	39,741	-5%	55,000	21,469	34,969	-36%	-12%	<b>50,000</b>	-9%	43%
WM	Engineering	80,000	23,870	-70%	50,000	36,753	40,753	-18%	71%	<b>50,000</b>	0%	23%
DW	Special Engineering (I&I)	20,000	0	-100%	20,000	780	4,580	-77%	n/a	<b>20,000</b>	0%	337%
DW	Professional Affiliations	4,500	7,434	65%	4,500	3,413	6,614	47%	-11%	<b>4,500</b>	0%	-32%

EXPENSES												
RESP.	ITEM	2013 Budget	2013 Actual	% Change Actual to Budget	2014 Budget	Actual Through September	2014 Estimated	% Change Estimated to Budget	% Change Estimated to 2013 Act	2015 Proposed Budget	% Change Budget '14 to '15	% Change '15 Budget to '14 Est
DW	Travel & Mileage	5,500	8,289	51%	6,100	6,202	8,002	31%	-3%	7,000	15%	-13%
TK	Collection	0	(14,059)	n/a	0	(2,898)	(897)	n/a	n/a	0	0%	-100%
TK	Billing Service Contracts	136,000	133,745	-2%	142,500	94,304	143,136	0%	7%	147,200	3%	3%
TK	Bad Debt Expense	1,000	0	-100%	1,000	0	0	-100%	n/a	0	-100%	0%
TK	Office Expense	13,500	11,335	-16%	13,500	5,888	9,263	-31%	-18%	11,000	-19%	19%
TK	Postage	9,000	8,267	-8%	9,000	6,924	9,174	2%	11%	9,500	6%	4%
TK	Office Services	34,000	28,661	-16%	30,000	19,245	26,746	-11%	-7%	30,000	0%	12%
DW	Customer Outreach & Education	23,000	19,521	-15%	23,000	11,299	20,799	-10%	7%	23,000	0%	11%
<b>TOTAL ADMINISTRATION EXP</b>		<b>692,600</b>	<b>541,612</b>	<b>-22%</b>	<b>641,600</b>	<b>444,247</b>	<b>614,395</b>	<b>-4%</b>	<b>13%</b>	<b>655,200</b>	<b>2.1%</b>	<b>7%</b>
PLANT & TREATMENT EXPENSE												
SW	Sewage Treatment											
	Carmel WWTP	750,000	796,674	6%	750,000	552,595	735,596	-2%	-8%	750,000	0%	2%
	Sewer Sampling	42,000	26,360	-37%	35,000	27,288	35,289	1%	34%	35,000	0%	-1%
SW	Biosolids Disposal	120,000	105,994	-12%	120,000	99,924	129,923	8%	23%	120,000	0%	-8%
SW	Plant R & M	122,000	201,530	65%	130,000	115,287	143,287	10%	-29%	140,000	8%	-2%
SW	Utilities - Plant	190,000	192,123	1%	195,000	168,147	218,148	12%	14%	215,000	10%	-1%
SW	Operating Supplies - Plant	70,000	58,831	-16%	70,000	28,445	45,845	-35%	-22%	55,000	-21%	20%
SW	Safety materials and training	15,000	21,668	44%	18,000	11,731	16,230	-10%	-25%	18,000	0%	11%
SW	Permit Fees	11,000	9,120	-17%	11,000	9,270	9,270	-16%	2%	10,000	-9%	8%
<b>TOTAL TREATMENT EXPENSE</b>		<b>1,320,000</b>	<b>1,412,300</b>	<b>7%</b>	<b>1,329,000</b>	<b>1,012,687</b>	<b>1,333,588</b>	<b>0%</b>	<b>-6%</b>	<b>1,343,000</b>	<b>1%</b>	<b>1%</b>



EXPENSES												
RESP.	ITEM	2013 Budget	2013 Actual	% Change Actual to Budget	2014 Budget	Actual Through September	2014 Estimated	% Change Estimated to Budget	% Change Estimated to 2013 Act	2015 Proposed Budget	% Change Budget '14 to '15	% Change '15 Budget to '14 Est
	<b>COLLECTION SYSTEM EXPENSE</b>											
SW	Lift Station R & M	180,000	193,174	7%	180,000	126,200	171,200	-5%	-11%	180,000	0%	5%
SW	Line maintenance	160,000	187,852	17%	40,000	34,995	49,993	25%	-73%	40,000	0%	-20%
SW	Line repair	30,000	117,738	292%	40,000	3,647	19,647	-51%	-83%	40,000	0%	104%
SW	Equipment & Repairs	10,000	17,340	73%	20,000	10,521	15,021	-25%	-13%	20,000	0%	33%
SW	Special R&M (I & I)	85,000	81,116	-5%	85,000	0	85,000	0%	5%	85,000	0%	0%
SW	Vehicle R & M	10,000	19,889	99%	20,000	9,430	13,930	-30%	-30%	20,000	0%	44%
SW	Fuel	25,000	35,219	41%	30,000	24,132	31,632	5%	-10%	30,000	0%	-5%
SW	Utilities - Lift Stations	130,000	149,625	15%	150,000	118,129	155,630	4%	4%	155,000	3%	0%
SW	Operating Supplies - Collection	6,000	5,735	-4%	6,000	4,598	6,098	2%	6%	6,000	0%	-2%
SW	Manhole raising	100,000	115,222	15%	75,000	3,284	92,209	23%	-20%	75,000	0%	-19%
SW	Televising	40,000	67,955	70%	20,000	2,959	20,000	0%	-71%	10,000	-50%	-50%
SW	Uniforms & Shop Towels	12,000	15,706	31%	12,500	8,012	11,013	-12%	-30%	12,000	-4%	9%
	<b>TOTAL COLLECTION SYS EXP</b>	<b>788,000</b>	<b>1,006,571</b>	<b>28%</b>	<b>678,500</b>	<b>345,907</b>	<b>671,373</b>	<b>-1%</b>	<b>-33%</b>	<b>673,000</b>	<b>-1%</b>	<b>0%</b>
	<b>TOTAL OPERATING EXPENSE</b>	<b>4,528,200</b>	<b>4,629,940</b>	<b>2%</b>	<b>4,433,600</b>	<b>3,100,220</b>	<b>4,351,344</b>	<b>-2%</b>	<b>-6%</b>	<b>4,450,400</b>	<b>0.4%</b>	<b>2%</b>
	<b>OPERATING INCOME</b>	<b>571,900</b>	<b>882,703</b>	<b>54%</b>	<b>1,177,400</b>	<b>1,271,685</b>	<b>1,477,701</b>	<b>26%</b>	<b>67%</b>	<b>1,536,600</b>	<b>31%</b>	<b>4%</b>
RH	Depreciation	2,970,000	2,924,763	-2%	3,250,000	2,273,132	3,030,841	-7%	4%	3,422,000	5%	13%
RH	Amortization	(2,812,000)	(2,823,620)	0%	(3,150,000)	(2,176,461)	(2,901,952)	-8%	3%	(3,262,000)	4%	12%
	<b>NET INCOME</b>	<b>413,900</b>	<b>781,560</b>	<b>89%</b>	<b>1,077,400</b>	<b>1,175,014</b>	<b>1,348,812</b>	<b>25%</b>	<b>73%</b>	<b>1,376,600</b>	<b>28%</b>	<b>2%</b>



## PERSONNEL & BENEFITS COMMITTEE

Monday, October 27, 2014 @ 7:30 A.M.  
Memorandum

Present: Chair Barbara Lamb, Committee Members Michael McDonald and Amanda Foley, Utility Director Drew Williams, Customer Service Manager Terri Kreyling.

Ms. Lamb called the meeting to order at 7:30 a.m.

Health Insurance: Mr. Williams presented the final comparison summary of the 2015 Health Insurance renewal options. The Committee will recommend that the Board approve the renewal of the current policy with Anthem.

2015 Merit Pool: Mr. Williams reported that the 2014 2.9% merit pool was based on the Compdata survey results for the 2014 projected merit increase for the Utility Industry – Midwest Region. The requested summary showing District staff in their pay ranges in order to determine pay range adjustments was also presented. The committee will recommend the 2.9% merit pool to the Board. Mr. Williams will revise the salary ordinance to reflect the 2.9% merit pool increase.

Safety Report: Mr. Williams reviewed the safety report. There was one reportable injury this month, with no lost time. Staff will participate in CPR training this week.

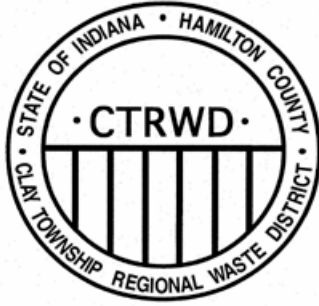
Other Business: There was no other business to discuss.

Ms. Lamb adjourned the meeting at 8:25 a.m.

The next meeting is scheduled for Monday November 24, 2014.

Respectfully submitted,

Terri Kreyling  
Customer Service Manager



## MEMORANDUM

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**To: Board of Trustees**

**From: Andrew Williams**

**Date: November 5, 2014**

**Subject: Health Insurance**

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There is a 7.7% increase for the renewal premiums from Anthem for health, life and vision insurance coverage for 2015. The ACA compliant plans provided substantially higher deductibles as well as higher premiums. The Committee recommends renewal of the current Anthem policy.

**Recommended Action: Approve renewal of the current Anthem policy.**



## MEMORANDUM

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**To: Board of Trustees**

**From: Andrew Williams**

**Date: November 5, 2014**

**Subject: 2015 Merit Pool**

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The P&B Committee reviewed the Compdata survey results for the 2015 projected merit increase for the Utility Industry - Midwest Region and is recommending a 2.9% merit pool and a corresponding adjustment to the salary ranges. Salary Ordinance 11-10-2014 adjusts the salary ranges by 2.9%.

**Recommended Action: Approve a 2.9% Merit Pool and Ordinance 11-10-2014.**

## Ordinance 11-10-2014

An Ordinance establishing updated positions and salaries for various Clay Township Regional Waste District staff and other salary related matters.

WHEREAS, the Clay Township Regional Waste District (hereinafter "District") requires a staff of full and/or part time employees in order to carry out its mission and duties as a political subdivision of the State of Indiana and municipal corporation, and;

WHEREAS, the District Board of Trustees (hereinafter "Board") has adopted a number of ordinances, which have each pertained to salary matters for District staff; and;

WHEREAS, positions and salary ranges have been updated and need to be amended.

NOW THEREFORE, Be It Ordained by the Board that:

Effective January 1, 2015, the following amounts will be in force for exempt and non-exempt staff positions.

<b>POSTION TITLE</b>	<b>Min. Salary</b>	<b>Max Salary</b>
<b>Exempt Employees</b>		
Utility Director	\$ 77,300	\$110,925
Engineering Manager	\$ 67,100	\$100,630
Controller	\$ 56,775	\$ 85,162
District Engineer	\$ 56,775	\$ 85,162
Superintendent	\$ 56,775	\$ 85,162
Customer Service Manager	\$ 44,180	\$ 66,275
<b>Non-exempt Employees</b>	<b>Min. Hourly Rate</b>	<b>Max. Hourly Rate</b>
Chief Operator	\$ 22.44	\$ 29.12
Project Coordinator	\$ 22.44	\$ 29.12
Technical Specialist	\$ 22.44	\$ 29.12
Field Operations	\$ 19.19	\$ 25.94
Specialist Pretreatment	\$ 19.19	\$ 25.94
Compliance Specialist	\$ 19.19	\$ 25.94
Laboratory Analyst	\$ 19.19	\$ 25.94
Operator	\$ 19.19	\$ 25.94
District Inspector/Locator	\$ 17.04	\$ 24.03
Utility Billing Specialist	\$ 16.94	\$ 23.07
Field Operations Technician	\$ 14.82	\$ 20.91
Customer Service Specialist	\$ 14.82	\$ 20.91
Administrative Assistant – Clerical	\$ 14.82	\$ 20.91
Administrative Assistant- Data Laborer	\$ 14.82	\$ 20.91
Summer Intern	\$ 10.00	\$ 13.00

In the event of a conflict between this ordinance and previous ordinances, the most recent ordinance terms will prevail. Executed this 10th day of November 2014.

CLAY TOWNSHIP REGIONAL WASTE DISTRICT by its Trustees:

By: Ronald Hagan  
Ronald Hagan

By: Joseph R Clark  
Joseph Clark

By: Jane Merrill  
Jane Merrill

By: Michael McDonald  
Michael McDonald

By: Marilyn Anderson  
Marilyn Anderson

By: Eric Hand  
Eric Hand

By: Carl Mills  
Carl Mills

By: Barbara A Lamb  
Barbara Lamb

By: Amanda Foley  
Amanda Foley



CAPITAL & CONSTRUCTION COMMITTEE

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Monday, November 3, 2014 @ 4:30 P.M.  
Memorandum

Meeting Cancelled

Next meeting Monday December 1, 2014, 4:30 pm

Clay Township Regional Waste District

8.a.

Register of Claims

For the period 10/14/2014 through 11/10/2014

Name of Claimant	Fund	Payment Date	Check Number	Amount of Claim	Amount Allowed	Memorandum
Signius Communications	Operating	10/14/14	5622	\$52.50	\$52.50	Answering Service-October
Indy Express, Inc.	Operating	10/14/14	5623	\$181.90	\$181.90	Mail Delivery Service-Sept
Merrell Brothers, Inc.	Operating	10/14/14	5624	\$9,765.43	\$9,765.43	Biosolids Disposal
PNC Bank	Operating	10/14/14	5625	\$4,383.90	\$4,383.90	CC Expenses September
Vectren Energy Delivery	Operating	10/14/14	5626	\$53.13	\$53.13	LS 2
Vectren Energy Delivery	Operating	10/14/14	5626	\$18.76	\$18.76	LS 4
Vectren Energy Delivery	Operating	10/14/14	5626	\$22.36	\$22.36	LS 10
Terri Kreyling	Operating	10/15/14	5627	\$30.64	\$30.64	Office Exp Reimbursement
Kevin Rybak	Operating	10/17/14	5628	\$20.16	\$20.16	Travel/Mileage- On Call
AFLAC	Operating	10/20/14	5629	\$644.31	\$644.31	Deferred Liability-Emp Paid Ins.
Anthem Blue Cross Blue Shield	Operating	10/20/14	5630	\$17,904.68	\$17,904.68	Employee Health Ins.
AT&T Mobility	Operating	10/20/14	5631	\$683.08	\$683.08	LS Phone Service
Bright House Networks	Operating	10/20/14	5632	\$153.95	\$153.95	Internet Service-Oct
MetLife-Group Benefits	Operating	10/20/14	5633	\$1,610.00	\$1,610.00	Employee Dental Ins.
Tyco Integrated Security LLC	Operating	10/20/14	5634	\$339.77	\$339.77	Plant Security
Unum Life Insurance Co	Operating	10/20/14	5635	\$881.99	\$881.99	Employee Life Ins.
Carmel Utilities	Operating	10/21/14	5636	\$1,280.67	\$1,280.67	Hydrant Meter Rental
Carmel Utilities	Operating	10/21/14	5637	\$13.47	\$13.47	LS 1 Water
Carmel Utilities	Operating	10/21/14	5637	\$13.47	\$13.47	LS 2 Water
Citizens Energy Group	Operating	10/21/14	5638	\$28.44	\$28.44	Plant Water
AT & T	Operating	10/23/14	5639	\$727.74	\$727.74	Plant Internet Service
AT&T Mobility	Operating	10/23/14	5640	\$1,177.41	\$1,177.41	Employee Mobile Service
Duke Energy	Operating	10/23/14	5641	\$1,712.22	\$1,712.22	LS 1
Duke Energy	Operating	10/23/14	5641	\$52.92	\$52.92	LS 6
Duke Energy	Operating	10/23/14	5641	\$390.43	\$390.43	LS 4
Duke Energy	Operating	10/23/14	5641	\$140.34	\$140.34	LS 5
Duke Energy	Operating	10/23/14	5641	\$225.30	\$225.30	LS 21
Duke Energy	Operating	10/23/14	5641	\$185.48	\$185.48	LS 19
Vectren Energy Delivery	Operating	10/23/14	5642	\$503.28	\$503.28	Plant Gas Service
Indy Express, Inc.	Operating	10/27/14	5643	\$181.90	\$181.90	Mail Delivery Service-July 2014
Matt Starr	Operating	10/28/14	5644	\$24.64	\$24.64	Travel/Mileage-On Call
AT&T	Operating	10/28/14	5645	\$251.91	\$251.91	Plant Phone
Duke Energy	Operating	10/28/14	5646	\$987.03	\$987.03	LS 14
Duke Energy	Operating	10/28/14	5646	\$896.39	\$896.39	LS 17
Duke Energy	Operating	10/28/14	5646	\$172.48	\$172.48	LS 11
Duke Energy	Operating	10/28/14	5646	\$185.98	\$185.98	LS 16
Duke Energy	Operating	10/28/14	5646	\$16,853.63	\$16,853.63	Plant
Duke Energy	Operating	10/28/14	5646	\$411.79	\$411.79	LS 23
Brenntag Mid-South, Inc.	Operating	10/30/14	5647	\$4,259.20	\$4,259.20	Alum - plant operating supplies

Clay Township Regional Waste District

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Register of Claims

For the period 10/14/2014 through 11/10/2014

Name of Claimant	Fund	Payment Date	Check Number	Amount of Claim	Amount Allowed	Memorandum
Kevin Rybak	Operating	10/31/14	5648	\$80.64	\$80.64	Mileage - On Call 10/27-30
Andrew Williams	Operating	11/5/14	5649	\$72.24	\$72.24	Travel/Mileage
Terri Kreyling	Operating	11/5/14	5650	\$244.00	\$244.00	Emp Insurance-Vision
TW Telecom	Operating	11/5/14	5651	\$424.00	\$424.00	Internet service - final bill
Strand Associates, Inc.	Plant Expansion	11/10/14	5652	\$1,635.00	\$1,635.00	Michigan Rd Master Plan
Strand Associates, Inc.	Plant Expansion	11/10/14	5652	\$247.88	\$247.88	CIP - Plant Expansion
Strand Associates, Inc.	Plant Expansion	11/10/14	5652	\$5,139.48	\$5,139.48	CIP - WWTP Digesters
Thieneman Construction, Inc.	Plant Expansion	11/10/14	5653	\$281,309.87	\$281,309.87	CIP - WWTP Digesters
Central Supply Co., Inc.	Reserve for Repl.	11/10/14	5654	\$201.60	\$201.60	CIP - Control Panel Repl
Central Supply Co., Inc.	Reserve for Repl.	11/10/14	5654	\$19,386.92	\$19,386.92	CIP - LS Panel Replacement
Central Supply Co., Inc.	Reserve for Repl.	11/10/14	5654	\$132.63	\$132.63	CIP - LS Control Panel Repl
Central Supply Co., Inc.	Reserve for Repl.	11/10/14	5654	\$3,593.14	\$3,593.14	CIP - LS Control Panel Repl
Central Supply Co., Inc.	Reserve for Repl.	11/10/14	5654	\$4,837.14	\$4,837.14	CIP - LS Control Panel Repl
Xylem Water Solutions USA, Inc	Reserve for Repl.	11/10/14	5655	\$1,530.00	\$1,530.00	Lift chain for LS 2, pump 5
Xylem Water Solutions USA, Inc	Reserve for Repl.	11/10/14	5655	\$14,691.00	\$14,691.00	CIP - Repl pump for LS 9
982-Praxair Distribution, Inc.	Operating	11/10/14	5656	\$24.15	\$24.15	Plant operating supplies
AAA Roofing Company, Inc.	Operating	11/10/14	5657	\$2,344.00	\$2,344.00	Plant roof repairs
Aaron Strong	Operating	11/10/14	5658	\$30.00	\$30.00	Cell phone reimbursement
Accurate Laser Systems, Inc.	Operating	11/10/14	5659	\$219.60	\$219.60	Paint - line locating
Allison Payment Systems LLC	Operating	11/10/14	5660	\$687.50	\$687.50	Billing services
Allison Payment Systems LLC	Operating	11/10/14	5660	\$750.00	\$750.00	Billing services
Amanda Foley	Operating	11/10/14	5661	\$200.00	\$200.00	Board fees
Barbara Lamb	Operating	11/10/14	5662	\$200.00	\$200.00	Board fees
Bio Chem, Inc.	Operating	11/10/14	5663	\$3,473.93	\$3,473.93	Biosolids disposal
Campbell Kyle Proffitt LLP	Operating	11/10/14	5664	\$2,287.50	\$2,287.50	Political subdivision - Sept legal fees
Campbell Kyle Proffitt LLP	Operating	11/10/14	5664	\$200.00	\$200.00	Collection - Rice
Campbell Kyle Proffitt LLP	Operating	11/10/14	5664	\$180.50	\$180.50	Collection - Lloyd
Campbell Kyle Proffitt LLP	Operating	11/10/14	5664	\$250.00	\$250.00	Collection - Baker
Campbell Kyle Proffitt LLP	Operating	11/10/14	5664	\$598.50	\$598.50	Collection - Carlile
Campbell Kyle Proffitt LLP	Operating	11/10/14	5664	\$277.50	\$277.50	Collection - Harvey
Campbell Kyle Proffitt LLP	Operating	11/10/14	5664	\$160.00	\$160.00	Collection - Brand
Campbell Kyle Proffitt LLP	Operating	11/10/14	5664	\$200.00	\$200.00	Collection - Shores
Campbell Kyle Proffitt LLP	Operating	11/10/14	5664	\$292.50	\$292.50	Collection - Klooster
Campbell Kyle Proffitt LLP	Operating	11/10/14	5664	\$23.00	\$23.00	Collection - Williams
Campbell Kyle Proffitt LLP	Operating	11/10/14	5664	\$170.00	\$170.00	Collection - McDaniels
Campbell Kyle Proffitt LLP	Operating	11/10/14	5664	\$481.50	\$481.50	Collection - Mockovak
Campbell Kyle Proffitt LLP	Operating	11/10/14	5664	\$3,424.95	\$3,424.95	Collection - Maslowski
Carl S. Mills	Operating	11/10/14	5665	\$200.00	\$200.00	Board fees
CHEMSEARCHFE	Operating	11/10/14	5666	\$505.00	\$505.00	Operating Supplies - Collection



Clay Township Regional Waste District

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Register of Claims

For the period 10/14/2014 through 11/10/2014

Name of Claimant	Fund	Payment Date	Check Number	Amount of Claim	Amount Allowed	Memorandum
Chesley Associates, Inc.	Operating	11/10/14	5667	\$164.94	\$164.94	Plant R&M
Clay Township Trustee	Operating	11/10/14	5668	\$2,522.44	\$2,522.44	Gov't Center Expenses - October
Clay Township Trustee	Operating	11/10/14	5668	(\$1,175.00)	(\$1,175.00)	Credit on August invoice
Colwell Lawn & Landscaping	Operating	11/10/14	5669	\$925.00	\$925.00	Cleanup around LS 3
Community Employer Health	Operating	11/10/14	5670	\$332.96	\$332.96	Wellness - October
Crown Screw & Bolt Corporation	Operating	11/10/14	5671	\$11.50	\$11.50	Plant R&M
Crown Screw & Bolt Corporation	Operating	11/10/14	5671	\$45.00	\$45.00	Plant R&M
Cummins Crosspoint	Operating	11/10/14	5672	\$7,290.58	\$7,290.58	Generator maint & repairs
Delta Process Equipment Inc	Operating	11/10/14	5673	\$1,440.00	\$1,440.00	Lift Station utilities
Delta Process Equipment Inc	Operating	11/10/14	5673	(\$720.00)	(\$720.00)	Credit for 6 months cancelled service
DLZ Indiana, LLC	Operating	11/10/14	5674	\$9,037.50	\$9,037.50	Construction Observ - Sanct@116th Sec 6
DLZ Indiana, LLC	Operating	11/10/14	5674	\$150.00	\$150.00	Construction Observ - The Bridges-Retail
DLZ Indiana, LLC	Operating	11/10/14	5674	\$18.75	\$18.75	Construction Observ - Brookhaven Sec 7
DLZ Indiana, LLC	Operating	11/10/14	5674	\$18.75	\$18.75	Construction Observ - Brookhaven Sec 6
DLZ Indiana, LLC	Operating	11/10/14	5674	\$1,650.00	\$1,650.00	Construction Observ - Westmont Sec 2
Eric Hand	Operating	11/10/14	5675	\$50.00	\$50.00	Board fees
Eric Luis Delacruz	Operating	11/10/14	5676	\$30.00	\$30.00	Personal cell phone reimbursement
Faegre Baker Daniels	Operating	11/10/14	5677	\$344.00	\$344.00	Legal expense
Fastenal Company	Operating	11/10/14	5678	\$361.32	\$361.32	Safety materials
Grainger	Operating	11/10/14	5679	\$34.45	\$34.45	Lift Station R&M
Grainger	Operating	11/10/14	5679	\$450.90	\$450.90	Lift Station R&M
Grainger	Operating	11/10/14	5679	\$438.84	\$438.84	Lift Station R&M
GRW	Operating	11/10/14	5680	\$970.00	\$970.00	CIP - Basin 1 Storage
GRW	Operating	11/10/14	5680	\$560.00	\$560.00	CIP - Basin 1 Storage
Hach Company	Operating	11/10/14	5681	\$1,375.67	\$1,375.67	Sewer Sampling
Indy CPR Training	Operating	11/10/14	5682	\$720.00	\$720.00	CPR training
Indy Express, Inc.	Operating	11/10/14	5683	\$180.20	\$180.20	Mail delivery service
Indy IT Professionals	Operating	11/10/14	5684	\$100.00	\$100.00	Computer exp
Indy IT Professionals	Operating	11/10/14	5684	\$1,549.60	\$1,549.60	Computer exp
IUPPS	Operating	11/10/14	5685	\$1,924.20	\$1,924.20	Locates
Jane B. Merrill	Operating	11/10/14	5686	\$200.00	\$200.00	Board fees
Jeffrey Martin	Operating	11/10/14	5687	\$30.00	\$30.00	Personal cell phone reimbursement
Joseph R. Clark	Operating	11/10/14	5688	\$150.00	\$150.00	Board fees
Kermin Huntley	Operating	11/10/14	5689	\$30.00	\$30.00	Personal cell phone reimbursement
Kirby Risk Electrical Supply	Operating	11/10/14	5690	\$361.00	\$361.00	Lift Station R&M
Kirby Risk Electrical Supply	Operating	11/10/14	5690	\$134.62	\$134.62	Lift Station R&M
Kirby Risk Electrical Supply	Operating	11/10/14	5690	\$211.64	\$211.64	Lift Station R&M
Kirby Risk Electrical Supply	Operating	11/10/14	5690	\$50.35	\$50.35	Lift Station R&M
Kirby Risk Electrical Supply	Operating	11/10/14	5690	\$1,003.20	\$1,003.20	Lift Station R&M

Clay Township Regional Waste District

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Register of Claims

For the period 10/14/2014 through 11/10/2014

Name of Claimant	Fund	Payment Date	Check Number	Amount of Claim	Amount Allowed	Memorandum
Marilyn Anderson	Operating	11/10/14	5691	\$150.00	\$150.00	Board fees
McAfee, Inc.	Operating	11/10/14	5692	\$119.20	\$119.20	Computer expense
Merrell Brothers, Inc.	Operating	11/10/14	5693	\$11,307.34	\$11,307.34	Biosolids disposal
Michael A. McDonald	Operating	11/10/14	5694	\$300.00	\$300.00	Board fees
Microbac Laboratories, Inc.	Operating	11/10/14	5695	\$520.00	\$520.00	Sewer sampling
Alexander Robling	Operating	11/10/14	5696	\$127.24	\$127.24	Refund on final sewer bill
Ana Castaneda	Operating	11/10/14	5697	\$17.09	\$17.09	Refund on final sewer bill
Arnie Jobs	Operating	11/10/14	5698	\$47.90	\$47.90	Refund on final sewer bill
Cortney Goodman	Operating	11/10/14	5699	\$52.84	\$52.84	Refund on final sewer bill
Derrick Kuhns	Operating	11/10/14	5700	\$500.00	\$500.00	Refund overpymts on sewer bill
Herbert Luzader	Operating	11/10/14	5701	\$27.58	\$27.58	Refund on final sewer bill
Jane Lyon	Operating	11/10/14	5702	\$17.04	\$17.04	Refund on final sewer bill
Joseph Meade	Operating	11/10/14	5703	\$37.30	\$37.30	Refund on final sewer bill
Julia Ireland	Operating	11/10/14	5704	\$21.05	\$21.05	Refund on final sewer bill
Melinda Marvel	Operating	11/10/14	5705	\$26.53	\$26.53	Refund on final sewer bill
Mitchell Cavna	Operating	11/10/14	5706	\$29.92	\$29.92	Refund on final sewer bill
Oliver Ghobrial	Operating	11/10/14	5707	\$76.63	\$76.63	Refund on final sewer bill
Phillip Snow	Operating	11/10/14	5708	\$23.40	\$23.40	Refund on final sewer bill
Rita Carnes	Operating	11/10/14	5709	\$34.29	\$34.29	Refund on final sewer bill
Robert Burns	Operating	11/10/14	5710	\$65.07	\$65.07	Refund on final sewer bill
Stephanie Eaton	Operating	11/10/14	5711	\$27.58	\$27.58	Refund on final sewer bill
Talia Goldsmith	Operating	11/10/14	5712	\$86.61	\$86.61	Refund on final sewer bill
Thomas English	Operating	11/10/14	5713	\$38.73	\$38.73	Refund on final sewer bill
Thomas Wieringa	Operating	11/10/14	5714	\$102.72	\$102.72	Refund on final sewer bill
Virginia Purvis	Operating	11/10/14	5715	\$580.72	\$580.72	Refund on final sewer bill
Tom Wright	Operating	11/10/14	5716	\$16.41	\$16.41	Refund on final sewer bill
Nalco Crossbow Water	Operating	11/10/14	5717	\$159.95	\$159.95	Sewer sampling
Nalco Crossbow Water	Operating	11/10/14	5717	\$260.00	\$260.00	Sewer sampling
NCL of Wisconsin, Inc.	Operating	11/10/14	5718	\$580.88	\$580.88	Sewer sampling
NickPrint, Inc.	Operating	11/10/14	5719	\$360.00	\$360.00	Inspection forms
Office Depot	Operating	11/10/14	5720	\$379.39	\$379.39	Office supplies
Office Depot	Operating	11/10/14	5720	\$9.19	\$9.19	Office supplies
Office Depot	Operating	11/10/14	5720	\$48.88	\$48.88	Office supplies
Office Depot	Operating	11/10/14	5720	\$9.99	\$9.99	Office supplies
PFM Truck & Car Care Center	Operating	11/10/14	5721	\$1,192.53	\$1,192.53	Vehicle Repairs - 2001 Ford F250
PFM Truck & Car Care Center	Operating	11/10/14	5721	\$987.28	\$987.28	Tires - 2001 Ford F-250
Pitney Bowes	Operating	11/10/14	5722	\$200.00	\$200.00	Postage machine rental
Quench USA, Inc.	Operating	11/10/14	5723	\$99.00	\$99.00	Plant drinking water service
Ray Clemens	Operating	11/10/14	5724	\$400.00	\$400.00	Plant janitorial service

Clay Township Regional Waste District

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Register of Claims

For the period 10/14/2014 through 11/10/2014

Name of Claimant	Fund	Payment Date	Check Number	Amount of Claim	Amount Allowed	Memorandum
Republic Services #761	Operating	11/10/14	5725	\$228.47	\$228.47	Plant trash service
Reserve Account	Operating	11/10/14	5726	\$750.00	\$750.00	Postage
RINKER MATERIALS	Operating	11/10/14	5727	\$562.50	\$562.50	Manhole raising
Ronald L. Hagan	Operating	11/10/14	5728	\$200.00	\$200.00	Board fees
Runyon Equipment Rental	Operating	11/10/14	5729	\$2,365.00	\$2,365.00	Lift rental
Runyon Equipment Rental	Operating	11/10/14	5729	\$356.99	\$356.99	Plant R&M
Runyon Equipment Rental	Operating	11/10/14	5729	\$241.90	\$241.90	Plant R&M
Runyon Equipment Rental	Operating	11/10/14	5729	\$77.00	\$77.00	Lift Station R&M
SAMCO	Operating	11/10/14	5730	\$7,425.00	\$7,425.00	Construction Observ - Seasons of Carmel
SAMCO	Operating	11/10/14	5730	\$75.00	\$75.00	Construction Obser - Primrose
Southeastern Equipment Co., Inc.	Operating	11/10/14	5731	\$1,650.28	\$1,650.28	Equipment repair
St. Vincent Stress Center	Operating	11/10/14	5732	\$352.50	\$352.50	EAP - 4th Qtr
Taylor Oil Company, Inc.	Operating	11/10/14	5733	\$10.66	\$10.66	Fuel
Taylor Oil Company, Inc.	Operating	11/10/14	5733	\$1,782.03	\$1,782.03	Fuel
Taylor Systems, Inc.	Operating	11/10/14	5734	\$99.54	\$99.54	Plant phone maintenance
UniFirst Corporation	Operating	11/10/14	5735	\$33.00	\$33.00	Floor mats - plant
UniFirst Corporation	Operating	11/10/14	5735	\$33.00	\$33.00	Floor mats - plant
UniFirst Corporation	Operating	11/10/14	5735	\$33.00	\$33.00	Floor mats - plant
UniFirst Corporation	Operating	11/10/14	5735	\$33.00	\$33.00	Floor mats - plant
US Signal	Operating	11/10/14	5736	\$475.42	\$475.42	Computer expense
Utility Supply Co	Operating	11/10/14	5737	\$98.79	\$98.79	Lift Station R&M
Utility Supply Co	Operating	11/10/14	5737	\$42.57	\$42.57	Manhole raising
WESCO	Operating	11/10/14	5738	\$150.96	\$150.96	Lift Station R&M
Wex Bank	Operating	11/10/14	5739	\$187.19	\$187.19	Fuel - office
Wonderware North (Q-mation)	Operating	11/10/14	5740	\$9,529.00	\$9,529.00	SCADA Wonderware software support
Young & Sons Asphalt Paving, Inc	Operating	11/10/14	5741	\$2,280.00	\$2,280.00	Line Repair - Torrey Pines
Compdata Surveys	Operating	11/10/14	5742	\$599.00	\$599.00	Compensation data - utilities
Beyond Payroll	Operating ACH	10/14/14	20141002	\$46,618.06	\$46,618.06	Payroll - period ending 10/10/2014
Fifth Third Bank	Operating	10/14/14	20141003	\$743.29	\$743.29	Bank fees - September
Great-West Retirement (Hoosier START)	Operating ACH	10/15/14	20141003	\$2,562.52	\$2,562.52	10/15 payroll - 457b liability
Great-West Retirement (Hoosier START)	Operating ACH	10/15/14	20141003	\$4,728.81	\$4,728.81	10/15 payroll - 401a retirement expense
Beyond Payroll	Operating ACH	10/28/14	20141004	\$46,855.75	\$46,855.75	Payroll - period ending 10/24/2014
Great-West Retirement (Hoosier START)	Operating ACH	10/29/14	20141005	\$2,566.89	\$2,566.89	10/29 Payroll - 457b liability
Great-West Retirement (Hoosier START)	Operating ACH	10/29/14	20141005	\$4,751.29	\$4,751.29	10/29 Payroll - 401a retirement expense
Beyond Payroll	Operating ACH	10/29/14	20141006	\$483.00	\$483.00	Payroll fees - October

Clay Township Regional Waste District

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Register of Claims

For the period 10/14/2014 through 11/10/2014

Name of Claimant	Fund	Payment Date	Check Number	Amount of Claim	Amount Allowed	Memorandum
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ALLOWANCE OF CLAIMS

We have examined the claims listed on the foregoing Register of Claims, consisting of 6 pages, and except for claims not allowed as shown on the register, such claims are hereby allowed in the total amount of \$ 609,122.45 - no investments.

Amanda Foley  
Marilyn Anderson  
Jane B. Merrill

JR Quirk  
Ronald H. Stagan  
Eric M. Hunt

Michael McDonald  
Barbara A. Lamb  
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