



## BOARD OF TRUSTEE MEETING

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Monday, May 12, 2014 @ 7:00 P.M.  
Memorandum

**The meeting was called to order at 7:00 p.m. by Mr. Hagan**

### **ROLL CALL**

Present: Board President Ron Hagen, Members Carl Mills, Michael McDonald, Eric Hand, Jane Merrill, Barb Lamb, Marilyn Anderson, and Joe Clark. Also in attendance: Utility Director Drew Williams, Legal Counsel Anne Poindexter. The audience sheet is attached.

### **APPROVAL OF MEMORANDUM**

A motion was made by Mr. McDonald to approve the Board Meeting Memorandum dated April 14, 2014 as corrected and was seconded by Mr. Mills. The motion was approved unanimously.

### **PUBLIC COMMENTS**

There were no public comments.

### **ATTORNEY'S REPORT**

Mr. Wyatt reported there were no updates.

### **UTILITY DIRECTOR'S REPORT**

Mr. Williams reported that Amanda Foley was appointed to the CTRWD Board of Trustees by the Hamilton County Council. Ms. Foley is a civil engineer who most recently worked as a staff engineer for the City of Carmel. Ms. Foley will attend the June board meeting at which time she can be assigned to a committee.

Mr. Hartman is attending the full board meeting of the King of Glory Church this evening to present the potential for a storage tank on their property. Mr. Hartman will also meet with board members at the Tabernacle Church the night of Wednesday, May 14th to present plans for a potential storage tank on their property. Both churches appear interested in pursuing this opportunity.

Plant Operator, Jason Lewin travelled to Grand Rapids, MI this month to represent Indiana at the Water Environment Federation meeting. This was a great opportunity to not only represent the State of Indiana, but also bring back valuable information from other regions. The District is well represented in the Indiana Water Environment Association as reflected in their current issue of the Digester Magazine. The issue includes an article featuring Bob Roudebush, Chair of the IWEA Public Communications & Outreach Committee and also lists CTRWD employees Loren

Prange, Co-Chair of the Safety Committee, and Executive Board Vice President Jason Lewin.

Mr. Williams reported that the District Staff would like to thank the Board for the opportunity to participate in meetings and conferences that educate and keep the District up to date on pertinent topics.

#### **BUDGET & FINANCE COMMITTEE**

A motion was made by Ms. Merrill to approve the rate ordinance, with a 5% user rate increase, for a first reading and was seconded by Mr. Hand. The motion was approved unanimously. Mr. Hagan read, "Ordinance No. 05-12-2014, An ordinance establishing a new District wide schedule of monthly user rates and charges to be collected from the owners of property served by the sewage works of the District and matters connected therewith, amending in relevant part Ordinance 05-13-2013". The rate ordinance will be published and added to the June board agenda for a second reading.

Ms. Merrill reported that the committee is proposing a revision to the Billing Policy for Uninhabitable Structures. The board discussed the ambiguity of the wording of the policy as it relates to the 60 day waiting period. The committee will clarify the policy and bring it back to the board for approval.

A motion was made by Ms. Merrill to approve the reimbursement of \$75,469.80 for construction of the off-site interceptor at Saddlebrook at Shelbourne to Leeds LLC and was seconded by Mr. Mills. The motion was approved unanimously.

A motion was made by Ms. Merrill to approve credit card payments for utility bills using the PayGOV service and was seconded by Mr. Hand. The motion was approved unanimously subject to the board reviewing the contract.

#### **PERSONNEL & BENEFITS COMMITTEE**

Ms. Lamb reported that the committee met and discussed health insurance. There were no action items.

#### **CAPITAL & CONSTRUCTION COMMITTEE**

A motion was made by Ms. Anderson to approve the WWTP Expansion 2012 Final Change Order of \$88,365.88 for Gerig-Ottenweller Contracting (DBA Ottenweller Contracting) and was seconded by Mr. Clark. The motion was approved unanimously.

#### **OLD BUSINESS**

There was no old business to report.

#### **NEW BUSINESS**

Mr. Hagan proposed Monday August 4, 2014, 6:00 pm as the date to hold a Board Retreat at the WWTP.

A motion was made by Ms. Merrill to approve the claims docket totaling \$562,312.82 and was seconded by Ms. Anderson. The motion was approved unanimously.

**ADJOURN**

A motion was made by Mr. McDonald to adjourn the meeting and was seconded by Mr. Mills. The motion was approved unanimously at 7:28 p.m.

The next Board of Trustees Meeting is scheduled for Monday, June 9, 2014 at 7:00 p.m.

Respectfully submitted,



Andrew Williams  
Utility Director

Approved:

as Presented  
 as Amended

  
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Michael McDonald, Secretary  
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Ronald Hagan, President