



Clay Township Regional Waste District

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Board of Trustees Meeting Agenda

Monday, May 12, 2014 @ 7:00 p.m.

Clay Township Government Center

10701 N. College Avenue, Indianapolis, IN 46280

- 1. Roll Call**
- 2. Approval of Meeting Memorandum**
 - a. Board Meeting April 14, 2014
- 3. Public Comment**
- 4. Attorney's Report**
- 5. Utility Director's Report**
- 6. Committee Reports**
 - a. Budget & Finance Committee
 - i. Rate Ordinance 5-12-2014 - First Reading
 - ii. Billing Policy For Uninhabitable Structures
 - iii. Interceptor Reimbursement
 - iv. Credit Card Payment Option
 - b. Personnel & Benefits Committee
 - c. Capital & Construction Committee
 - i. WWTP Expansion 2012 – Final Change Order
- 7. Old Business**
- 8. New Business**
 - a. Claims Docket
- 9. Adjourn**



BOARD OF TRUSTEE MEETING

Monday, May 12, 2014 @ 7:00 P.M.
Memorandum

The meeting was called to order at 7:00 p.m. by Mr. Hagan

ROLL CALL

Present: Board President Ron Hagen, Members Carl Mills, Michael McDonald, Eric Hand, Jane Merrill, Barb Lamb, Marilyn Anderson, and Joe Clark. Also in attendance: Utility Director Drew Williams, Legal Counsel Anne Poindexter. The audience sheet is attached.

APPROVAL OF MEMORANDUM

A motion was made by Mr. McDonald to approve the Board Meeting Memorandum dated April 14, 2014 as corrected and was seconded by Mr. Mills. The motion was approved unanimously.

PUBLIC COMMENTS

There were no public comments.

ATTORNEY'S REPORT

Mr. Wyatt reported there were no updates.

UTILITY DIRECTOR'S REPORT

Mr. Williams reported that Amanda Foley was appointed to the CTRWD Board of Trustees by the Hamilton County Council. Ms. Foley is a civil engineer who most recently worked as a staff engineer for the City of Carmel. Ms. Foley will attend the June board meeting at which time she can be assigned to a committee.

Mr. Hartman is attending the full board meeting of the King of Glory Church this evening to present the potential for a storage tank on their property. Mr. Hartman will also meet with board members at the Tabernacle Church the night of Wednesday, May 14th to present plans for a potential storage tank on their property. Both churches appear interested in pursuing this opportunity.

Plant Operator, Jason Lewin travelled to Grand Rapids, MI this month to represent Indiana at the Water Environment Federation meeting. This was a great opportunity to not only represent the State of Indiana, but also bring back valuable information from other regions. The District is well represented in the Indiana Water Environment Association as reflected in their current issue of the Digester Magazine. The issue includes an article featuring Bob Roudebush, Chair of the IWEA Public Communications & Outreach Committee and also lists CTRWD employees Loren

Prange, Co-Chair of the Safety Committee, and Executive Board Vice President Jason Lewin.

Mr. Williams reported that the District Staff would like to thank the Board for the opportunity to participate in meetings and conferences that educate and keep the District up to date on pertinent topics.

BUDGET & FINANCE COMMITTEE

A motion was made by Ms. Merrill to approve the rate ordinance, with a 5% user rate increase, for a first reading and was seconded by Mr. Hand. The motion was approved unanimously. Mr. Hagan read, "Ordinance No. 05-12-2014, An ordinance establishing a new District wide schedule of monthly user rates and charges to be collected from the owners of property served by the sewage works of the District and matters connected therewith, amending in relevant part Ordinance 05-13-2013". The rate ordinance will be published and added to the June board agenda for a second reading.

Ms. Merrill reported that the committee is proposing a revision to the Billing Policy for Uninhabitable Structures. The board discussed the ambiguity of the wording of the policy as it relates to the 60 day waiting period. The committee will clarify the policy and bring it back to the board for approval.

A motion was made by Ms. Merrill to approve the reimbursement of \$75,469.80 for construction of the off-site interceptor at Saddlebrook at Shelbourne to Leeds LLC and was seconded by Mr. Mills. The motion was approved unanimously.

A motion was made by Ms. Merrill to approve credit card payments for utility bills using the PayGOV service and was seconded by Mr. Hand. The motion was approved unanimously subject to the board reviewing the contract.

PERSONNEL & BENEFITS COMMITTEE

Ms. Lamb reported that the committee met and discussed health insurance. There were no action items.

CAPITAL & CONSTRUCTION COMMITTEE

A motion was made by Ms. Anderson to approve the WWTP Expansion 2012 Final Change Order of \$88,365.88 for Gerig-Ottenweller Contracting (DBA Ottenweller Contracting) and was seconded by Mr. Clark. The motion was approved unanimously.

OLD BUSINESS

There was no old business to report.

NEW BUSINESS

Mr. Hagan proposed Monday August 4, 2014, 6:00 pm as the date to hold a Board Retreat at the WWTP.

A motion was made by Ms. Merrill to approve the claims docket totaling \$562,312.82 and was seconded by Ms. Anderson. The motion was approved unanimously.

ADJOURN

A motion was made by Mr. McDonald to adjourn the meeting and was seconded by Mr. Mills. The motion was approved unanimously at 7:28 p.m.

The next Board of Trustees Meeting is scheduled for Monday, June 9, 2014 at 7:00 p.m.

Respectfully submitted,



Andrew Williams
Utility Director

Approved:

as Presented
 as Amended



Michael McDonald, Secretary

Ronald Hagan, President

THE CTRWD CONNECTION

Volume 7, Issue 5 May 2014
MONTHLY NEWSLETTER

CONSTRUCTION REPORT- WES MERKLE

Construction is underway for the Biosolids Treatment Improvements project at the Wastewater Treatment Plant. Work began with relocating underground utilities, which are very congested at the site. Once utilities are out of the way, which is anticipated by mid-May, crews will begin excavating for the new digesters. This project is expected to be complete by October.

Progress continues on the 106th-Illinois Sewer Relocation project. Gravity sewer relocation work started slow at LS # 2, but quickly progressed East along 106th Street once crews cleared underground utilities. The project is roughly half complete and will likely finish in six to eight weeks. Work continues to be behind schedule primarily due to winter weather.

Crews completed gravity sewer relocation work near 111th Street for the US 31 Sanitary Sewer Relocation project, but work has stopped due to right-of-way acquisition issues related to the road project.

Control panel replacements are complete at two of three lift stations, and work should be underway shortly at the third lift station.

The Wastewater Treatment Plant Expansion project is very near final completion! Almost all punch list items including final cleanup, grading, and seeding are complete.

Engineering Update—

Construction activity in our service area picked up significantly when warmer weather finally arrived. Over the past month engineering staff completed 584 locates, 69 I&I inspections, and 37 lateral inspections. Progress continues to be made in locating all of the District's forcemains with GPS surveying equipment – staff has presently located approximately 55,000 linear feet, about 40 percent, of the District's forcemains.

Staff is presently considering two sites for wet weather storage near LS# 1. We have had discussions with property owners of the northern site, King of Glory Lutheran Church, and the southern site, Lighthouse Tabernacle Church. King of Glory Lutheran Church trustees are very interested in working with us. Once a site is selected and we reach an agreement with the property owner, our engineering consultant will complete the design of the storage facility. Our goal is still to have a storage facility near the lift station under construction this year.

Plans and specifications for the new Northeast Regional Lift Station are complete. This lift station will be built by the site developer as a part of their project. Construction is expected to begin later this year – the developer is currently waiting for Carmel to complete their plan review. The new regional lift station will serve the northeast quadrant of our service area – generally north of 116th Street and east of Hoover Road.

We have begun an engineering study for the Michigan Road Corridor Basins 14, 16, 17 and 23. The goal of this effort is to determine long-term improvements needed as this fast-growing part of our service area builds out. The effort also includes engineering work needed for items in our current capital budget.

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PLANT REPORT-SCOT WATKINS

There were 32 FOG inspections performed in April, with only one violation (Red Robin). All first quarter reports have been received and entered, with two new facilities being added to the program - a new Jimmy Johns and Sideline Sports Bar.

Field inspections have started now that the weather is cooperating. 272 manhole inspections were completed, 5 lift station inspections. Lift station inspections resulted in three pumps being repaired and all of LS # 23 air release valves have been inspected and repaired.

Congratulations to Joe Hood (Class II), Brad Boyd (Class I), Kevin Rybak (Class I) and Jacob Tolley (Class I) for passing their Wastewater Certification tests last month! The District now has eight licensed operators on staff. The Operators Challenge is next week in Brownsburg and the District is fielding another team this year; wish them luck.

CUSTOMER SERVICE—TERRI KREYLING

Billing Department

Certified liens were filed on 3 properties in April. Payments were made on 2 non-certified liens.

	Liens Filed	Liens	Paid in Full	Starting Balance	Ending Balance
2010	243/\$54,004.89	277	\$51,763.91	\$54,364.71	\$56,605.69
2011	237/\$37,969.26	377	\$64,318.07	\$56,605.69	\$30,256.88
2012	336/\$42,595.26	264	\$41,161.62	\$30,256.88	\$31,690.52
2013	443/\$45,773.41	472	\$53,707.41	\$31,690.52	\$23,483.24
2014	132/\$13,738.31	15	\$ 1,517.67	\$23,483.24	\$35,703.88

In March there were 12,449 sewer service payments posted totaling \$417,246.53. Of these payments, 45 were cash, 4,453 were checks, 4,114 were ACH and 3,035 were paid by auto debit. Payments made by online bill pay and auto debit totaled 63.7%. There are now 1,410 customers receiving e-billed statements.

For the month of April, 26 permits were issued and 20 new locations were added to billing. The Customer Service department is in the process of researching a company that would offer our customers a credit card option for payment of their sewer bills. The department is still in the testing phase of the billing system software update, which should be fully upgraded in June.

The Community Health and St. Vincent EAP presentations have been scheduled for the remainder of the year. We kicked the programming off with Chris Garrity from Community Health coming to the April staff meeting. He had everyone participate in a 7-minute, no excuses workout. After the staff meeting, all District employees were invited to participate in a Healthy Cook-off, pitch in luncheon. Everyone voted for their favorite dish and Bob Roudebush won a \$25 gift card for his Healthy Individual Pizzas. That same morning the Indiana Blood Mobile was here. Ten employees attempted to donate and 7 units were collected. The Blood Center gave each of the 10 employees an AMC movie pass and raffled a \$25 Speedway gas card, which was won by Brad Boyd.

FINANCIALS—RON HANSEN

March financial performance closely matched the previous two months. Sales were 2% over budget and Operating Expenses were 16% under budget. Weather continued to be a factor with most of the lower spending in Treatment and Collection. The Net Income for March was \$106,000 or 94% over budget. For the first quarter, Sales averaged 2% over budget while Operating Expenses were 10% under budget. Net Income for the year was \$280,000 or 92% over budget.

Capital spending has gotten off to a slow start as expected since the construction projects need to wait for the warmer weather. Spending for the first three months totaled \$518,000 or 7% of the \$7,852,000 annual budget.

The Budget & Finance Committee reviewed the cash balance forecast again before recommending a 5% customer rate increase for approval at the June board meeting. This increase was factored in the 2014 budget and will only result in a small monthly increase to most customers. Residential customers using 7,000 gallons per month will see their monthly bill change from \$26.27 to \$27.58, an increase of \$1.31 per month. This rate increase is planned to go into effect with the July usage billed in August. As shown in the table below, our rates will continue to be among the lowest in the area. Citizens Energy will be increasing the sewer rates for their Indianapolis residential customers by nearly \$14.00 per month this year.

2014 Comparisons

Monthly User Rate per 7000 gallons	
CTRWD	\$26.00
Indianapolis	\$36.26
Carmel	\$33.85
HSE	\$34.63
Noblesville	\$36.34
Zionsville	\$44.50
Westfield	\$61.94

CALENDAR OF EVENTS

May 14	Staff Meeting	10:00 a.m.
May 26	Memorial Day	(Office Closed)
May 27	P & B Meeting	7:30 a.m.
June 2	C & C Meeting	4:30 p.m.
June 4	B & F Meeting	7:30 a.m.
June 9	Board Meeting	7:00 p.m.

SAFETY REPORT—MARCH

The District has no reportable injuries to report.

We have gone 1504 days without a loss time accident.

Confined space entries were reviewed as well as lock out tag out forms for this month and there are no entries and no lock out tag outs.

Safety Manual chapters 6 thru 10 were reviewed this month.

There were 4 tailgates. Topics covered:

03/07/14 Carpal Tunnel Syndrome

03/11/14 Use Your Safety Sense

03/18/14 Hazard Communication Safety

03/25/14 Worker Beware: Contact with Energized electric equipment can be deadly.

Outside training completed this month covered:

03/10/14 Personal Protective Equipment, Hearing Conservation Back Injury Prevention and Ergonomics

03/31/14 Vehicle and Driving Safety and Road Work Safety



GET REVVED UP



- ⇒ 6 weeks to 100 Miles is an exercise program offered to Clay Township Regional Waste District Employees.
- ⇒ The program will run from Wednesday May 14th to Wednesday June 25th. All log sheets must be turned in by Monday June 30th (to Terri or Edie).
- ⇒ Throughout the 6 weeks, you will track how many miles you earn daily with the goal of accumulating 100 miles by the end of the program.
- ⇒ The miles can be earned through a variety of activities—not just exercising! Practicing healthy habits will also be rewarded. The different ways of earning miles are included in the booklet you will receive at the May 14 staff meeting.

<i>Walk/Run a mile</i>	<i>1 Mile</i>
<i>Participate in an exercise class or find a workout partner</i>	<i>1 Mile</i>
<i>Get at least 7 hours of sleep a night</i>	<i>1 Mile</i>
<i>Do a fun, outdoor family activity</i>	<i>1 Mile</i>
<i>Ride a bike for ten minutes</i>	<i>1 Mile</i>
<i>Talk to a financial advisor/ Make a weekly budget</i>	<i>0.5 Mile</i>
<i>5 Servings of fruits and/or vegetables</i>	
<i>Drink an 8oz glass of water with each meal</i>	<i>0.5 Mile</i>

BIRTHDAYS

Aaron Strong **May 16**
Joe Hood **May 21**
Edie Miller **May 26**

ANNIVERSARIES

Aaron Strong **May 12** **6 Years**
Andrew Williams **May 23** **9 years**



HELPFUL WEBSITES:

- www.ecommunity.com
- www.bam.gov
- www.cdc.gov/diabetes/eagle/
- www.fitcity.info
- www.acefitness.org
- www.acsm.org
- www.indygreenways.org

Six Questions With...

Bob Roudebush, Laboratory Analyst, Clay Township Regional Waste District



1. How long have you been working in the industry and what is your current role?

Ten years ago, I started as a salesman for a company responsible for cleaning and maintaining grease traps. Although I was not technically a wastewater operator, it gave me a great understanding of the need for pretreatment as well as how fats, oils, and grease (FOG) can adversely affect the collection system. With my knowledge of grease traps and FOG, I was given the opportunity four years ago to become the Pretreatment Compliance Specialist (PCS) for Clay Township RWD. After being the PCS for two years, I wanted to become more active in the wastewater process and took a position as the District's Laboratory Analyst. As the Laboratory Analyst, I am responsible for all of the daily laboratory operations for our Class III activated sludge treatment plant. Along with being the Laboratory Analyst, I am also heavily involved in our education and outreach program and organize many of the festivals, events, brochures and school presentations for our district.

2. What is the best part of your job?

Although there are many aspects of my job that I enjoy, one of the best parts of my job is that, as a wastewater operator, I am creating a positive environmental impact by protecting our local water resources. In addition, I really enjoy the educational opportunities in which I am involved. It is very gratifying to educate young people about how their actions can affect their local water resources and have them take that knowledge home to educate their friends and family about proper disposal methods and the importance of protecting our water resources.

“ There are so many opportunities in the wastewater industry to take advantage of no matter where your interests lie. ”

3. What is the craziest thing you've seen on the job?

During my time as pretreatment compliance specialist, we had issues at one of our lift stations with rags and 'flushable' wipes constantly clogging the pumps. While conducting a 'Snag a Rag' program in the surrounding area, we identified a hospital that was putting a significant amount of rags in the collection system. After setting a debris basket in the flow line, we pulled over 100 rags out of the flow line within an hour and a half. I was astonished by the number of rags in such a short amount of time. After talking to the hospital, we were able to minimize the amount of rags they flushed by having them install a small device in their toilets that would catch the rags and not allow them to be flushed.

4. What has been the biggest change for you over the years?

Because of the competitive nature of my previous job, I would say the biggest change I have experienced is the overall cooperation among people in the wastewater industry. If you are having a problem in your facility or with some other process, chances are there is another treatment facility out there that has experienced a similar problem and is willing to help solve your issue. I enjoy

this cooperation and believe it fosters an atmosphere where operators are willing to collaborate and help others.

5. What do you like least about your job?

Construction! Construction! Construction! Our treatment plant recently completed an expansion project that lasted nearly two years. If anyone has been through this process, they know that things don't always go as planned. Over the two-year expansion, our plant experienced process interruptions, equipment delays, and constant excavation, which created a muddy mess throughout our plant.

6. What advice do you have for young people entering the field?

Embrace the industry and forget your preconceived ideas about wastewater. Schedule a tour of your local treatment plant or ask questions at an outreach event. There are so many opportunities in the wastewater industry to take advantage of no matter where your interests lie. From engineers to operators or field workers to office personnel, there are many areas within wastewater that allow you to pursue your passions while protecting the environment and the precious resource that is water. ■

WEFMAX in Grand Rapids

Reported by Jason Lewin

2014 IWEA Executive Board



VICE PRESIDENT • JASON LEWIN

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I was recently asked by IWEA to attend a WEFMAX meeting in Grand Rapids, Michigan. WEFMAX is unlike any other meeting providing the members of the House of Delegates, Member Association Leaders, and Water Environment Federation (WEF) Staff an opportunity to meet, discuss challenges, and share successes. There were a lot of discussion sessions and many great ideas that can be utilized in our facility. Not only was the meeting good for the IWEA but for CTRWD as I will be taking some of the information gathered from the meeting to enhance our standing as a model regional utility mainly in the area of public education and outreach.

I got in Wednesday afternoon and attended a Member Association Leaders Summit and Ice Breaker Social. Thursday morning I was the first presentation that was open for discussion and the presentation went well as I was commended on how well the presentation went shortly after and even later into the evening dinner time. At the meeting I spoke about the operator's challenge in which our utility has sent teams the last few years. We are sending another team this year and we plan on bringing home more trophies. The event is scheduled to be in Brownsburg on May 13, 2014 with the awards breakfast the following morning. As our team gets consistently better we have high hopes to be able to compete in the national challenge which will be in New Orleans this year! The rest of the day Thursday was more dialogue sessions and this continued on into Friday morning.

I was able to do quite a bit of networking at the meeting as well as we spent most of everyday together 7:30 a.m. – 5:00 p.m. then for another couple of hours for dinner. There were 60+ people who attended from 15 member associations as well as the WEF. I made contact with 11 of the member associations and spoke with many others from WEF. It was clear that everyone in attendance had a strong belief in making a positive difference in water quality.

2014 IWEA Committee Contacts

SAFETY COMMITTEE



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PUBLIC COMMUNICATION & OUTREACH COMMITTEE



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Clay Township Regional Waste District

Selected Statistics 2014 Summary	January	February	March	April	May	2014 Monthly Average	2014 YTD	2013 Monthly Average Through April	2013 Through April
Maintenance Information									
Lateral Inspections	16	27	45	37		31	125	44	175
Certified I&I inspections	39	49	59	69		54	216	94	376
Failed I&I Inspections	1	0	1	0		0.5	2	1.5	6
Customer Work Requests	0	0	0	0		0	0	1	3
Sewer Locates	446	555	1,073	584		665	2,658	319	1,275
Manholes Added	0	0	7	1		2	8	12	47
Total # of Manholes	5,314	5,314	5,321	5,322		N/A	5,322	N/A	21,040
Manholes Inspected	2	0	112	0		29	114	72	287
Feet of Sewer Added	3,645	0	1,659	223		1,382	5,527	2,692	10,769
Total Footage of Sewers	1,473,587	1,473,587	1,475,246	1,475,469		N/A	1,475,469	N/A	1,459,924
Feet of Sewer Televised	0	0	0	0		0	0	8,416	33,663
Feet of Sewer Cleaned	0	0	0	0		0	0	16,597	66,388
Overflows	1	0	0	7		2.0	8	3.0	12
Station 1 (Carmel Creek) Info									
Rainfall / Precipitation (inches)	2.28	2.03	1.93	5.11		2.84	11.35	4.44	17.75
Total Flow (in gallons)	65,119,000	56,770,000	54,350,000	71,230,000		61,867,000	247,469,000	77,480,000	309,920,000
Average Daily Flow (in gallons)	2,100,613	2,027,500	1,753,226	2,374,333		2,064,000	N/A	2,583,000	N/A
Minimum Flow (in gallons)	1,578,000	1,435,000	1,574,000	1,508,000		1,524,000	1,435,000	1,865,000	1,770,000
Michigan Road Plant Info									
Total Flow (in gallons)	70,517,000	70,588,000	76,968,000	78,502,000		74,144,000	296,575,000	63,696,750	254,787,000
Maximum Daily Flow (in gallons)	3,069,000	3,926,000	3,826,000	6,559,000		4,345,000	6,559,000	4,158,000	5,816,000
Average Daily Flow (in gallons)	2,274,742	2,521,000	2,482,839	2,616,733		2,474,000	N/A	2,115,250	N/A
Minimum Daily Flow (in gallons)	1,635,000	2,091,000	2,010,000	1,478,000		1,804,000	1,478,000	1,468,750	1,076,000
Total Flow to Both Plants	135,636,000	127,358,000	131,318,000	149,732,000		136,011,000	544,044,000	141,176,750	564,707,000
Biosolids Handling									
Wasted (Biosolids) (in gallons)	1,090,740	1,193,580	1,341,510	1,151,470		1,194,000	4,777,000	1,064,725	4,258,900
Dewatered (gallons)	386,380	848,000	608,000	705,000		637,000	2,547,000	499,750	1,999,000
Digested Sludge Withdrawn (gals)	435,700	342,300	381,800	679,500		460,000	1,839,000	440,500	1,762,000
Customer Information									
						13,757	Total New Accounts		
New Sewer Service Accounts	29	18	24	20		23	91	22	89
Permits Issued	29	25	31	26		28	111	35	141

Clay Township Regional Waste District

Selected Statistics 2013 Summary	January	February	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec	2013 Monthly Average	2013 YTD	2012 Monthly Average Through December	2012 Through December
Maintenance Information																
Lateral Inspections	35	33	53	54	46	52	57	54	61	52	42	28	47	567	42	503
Certified I&I inspections	65	80	100	131	128	119	88	88	69	81	73	60	90	1082	97	1159
Failed I&I Inspections	4	1	0	1	0	1	3	1	0	1	1	0	1	13	1	17
Customer Work Requests	0	1	1	1	1	1	0	0	0	0	1	0	1	6	1	12
Sewer Locates	433	250	265	327	308	342	438	454	427	755	482	487	414	4,968	158	1,892
Manholes Added	25	19	0	3	2	0	3	0	17	13	0	12	8	94	2	28
Total # of Manholes	5,245	5,264	5,264	5,267	5,269	5,269	5,272	5,272	5,289	5,302	5,302	5,314	N/A	5,314	N/A	5,220
Manholes Inspected	0	0	0	287	0	0	1	0	0	0	0	17	25	305	238	2,859
Feet of Sewer Added	6,454	3,911	0	404	527	(351)	738	0	4,997	1,361	502	2,244	1,732	20,787	513	6,150
Total Footage of Sewers	1,455,609	1,459,520	1,459,520	1,459,924	1,460,451	1,460,100	1,460,838	1,460,838	1,465,835	1,467,196	1,467,698	1,469,942	N/A	1,469,942	N/A	1,451,106
Feet of Sewer Televised	4,589	0	8,054	21,020	6,515	17,185	0	0	399	0	0	0	4,814	57,762	1,470	17,637
Feet of Sewer Cleaned	0	0	9,003	57,385	35,392	97,585	24,319	31,876	24,794	38,322	29,878	0	29,046	348,554	25,360	304,321
Overflows	2	2	1	7	0	0	0	0	1	0	0	0	1	13	0	5
Station 1 (Carmel Creek) Info																
Rainfall / Precipitation (inches)	4.42	1.58	2.13	9.62	3.68	7.56	0.78	0.40	3.19	5.38	1.98	2.78	3.63	43.50	2.76	33.15
Total Flow (in gallons)	83,190,000	69,300,000	70,140,000	87,290,000	72,540,000	77,890,000	60,950,000	49,860,000	52,045,000	60,610,000	59,126,000	59,591,000	66,878,000	802,532,000	77,480,000	723,517,000
Average Daily Flow (in gallons)	2,684,000	2,475,000	2,263,000	2,910,000	2,340,000	2,596,000	1,996,129	1,710,000	1,735,000	1,955,000	1,971,000	1,922,290	2,213,000	N/A	1,986,000	N/A
Minimum Flow (in gallons)	1,890,000	1,770,000	1,940,000	1,860,000	1,760,000	1,960,000	1,590,000	1,350,000	1,480,000	1,440,000	1,472,000	1,455,000	1,664,000	1,350,000	1,552,000	1,160,000
Michigan Road Plant Info																
Total Flow (in gallons)	67,160,000	46,996,000	64,897,000	75,734,000	62,165,000	59,706,000	61,204,000	61,829,000	55,852,000	62,551,000	64,970,000	73,474,000	63,045,000	756,538,000	58,940,000	707,279,000
Maximum Daily Flow (in gallons)	5,718,000	2,802,000	2,296,000	5,816,000	2,318,000	2,577,000	2,491,000	2,628,000	2,030,000	3,494,000	2,589,000	5,673,000	3,369,000	5,816,000	2,334,000	2,966,000
Average Daily Flow (in gallons)	2,166,000	1,678,000	2,093,000	2,524,000	2,005,232	1,990,200	1,974,323	1,994,484	1,861,733	2,017,774	2,165,667	2,370,129	2,070,000	N/A	1,932,000	N/A
Minimum Daily Flow (in gallons)	1,076,000	1,125,000	1,837,000	1,837,000	1,755,000	1,741,000	1,772,000	1,509,000	1,595,000	1,309,000	1,700,000	1,807,000	1,589,000	1,076,000	1,622,000	1,292,000
Total Flow to Both Plants	150,350,000	116,296,000	135,037,000	163,024,000	134,705,000	137,596,000	122,154,000	111,689,000	107,897,000	123,161,000	124,096,000	133,065,000	129,923,000	1,559,070,000	119,233,000	1,430,796,000
Biosolids Handling																
Wasted (Biosolids) (in gallons)	1,126,290	698,760	1,102,260	1,331,590	1,665,900	1,625,350	1,678,850	1,670,190	1,625,930	1,509,850	1,007,470	910,570	1,329,000	15,953,000	1,515,000	18,176,000
Dewatered (gallons)	591,000	354,000	575,000	479,000	1,245,000	1,044,000	1,271,000	1,148,000	753,000	742,000	504,000	447,000	763,000	9,153,000	957,000	11,485,000
Digested Sludge Withdrawn (gals)	464,100	459,800	358,800	479,300	584,900	419,600	508,600	519,600	525,300	701,100	490,700	447,400	497,000	5,959,000	568,000	6,816,000
Customer Information													13,666			
New Sewer Service Accounts	21	32	22	14	57	27	26	25	58	34	48	40	34	404	31	375
Permits Issued	35	21	40	45	62	49	47	40	35	32	36	25	39	467	39	465



BUDGET & FINANCE COMMITTEE

Friday, April 25, 2014 @ 7:30 A.M.

Memorandum

Present: Chair Jane Merrill, Eric Hand, Carl Mills, President Ron Hagan, Utility Director Drew Williams, Controller Ron Hansen, Customer Service Manager Terri Kreyling, and customer Cynthia Emhardt.

The meeting was called to order by Ms. Merrill at 7:35 a.m.

Base Charge – Unoccupied Home- Per the April 14, 2014 Board Meeting, Resident Cynthia Emhardt 10110 Summerlakes Drive presented a request for the Committee to review the base charge policy for homes damaged by fire. The Committee discussed the matter and agreed that in unique situations where a house is uninhabitable it would be reasonable to temporarily stop billing. The Committee directed staff to draft a policy to allow this exception to be made on a case by case basis. To ensure no flow is entering the sewer, the District will inspect the property and clean out. In this particular case, a refund is being made for charges incurred since the date of the fire.

Cash Forecast – The Committee requested that staff revise the numbers to reflect updates to the Capital Budget resulting from research and elimination of some capital projects.

User Rate Increase – The Committee discussed the 5% rate increase that was budgeted for the second half of 2014. The B&F Committee will take the proposed 5% rate increase to the Board at the May meeting. The public hearing would be included at the June Board meeting and if approved, the increase would take effect and be reflected on usage beginning July 6 and invoiced in August. There was discussion regarding how the 5% budget increases will cover the capital projects currently in the plan.

Financial Statements and Investments – Financial statements were reviewed with the committee confirming their intent to review the cash forecast within the next 30 days.

Other Business

A developer inquired about using his off-site interceptor reimbursement of \$75,469.80 due for the Saddlebrook at Shelbourne as a credit against interceptor fees he will owe for Saddlebrook at Shelbourne Sections 3 & 4 of approximately \$150,000. It was noted that the corporate names are different for the two projects. After some discussion, the Committee agreed to recommend paying the reimbursement due to the original company – Leeds LLC.

The District has received numerous customer requests to accept credit card payments. Staff found a company called PayGOV that will accept credit card payments, remit the payment to the District and charge our customers a convenience fee. There would be no cost to the District. Ms. Kreyling noted that the fees would vary from a fixed amount as low as \$3.00 to a percentage of the amount being paid. She has contacted three companies using this service and received positive comments from each. Mr. Mills stated that he was familiar with this company and has not heard any negative comments. The Committee agreed to recommend the credit card service from PayGOV to the Board with the contract to be reviewed and approved by legal counsel.

The next meeting is re-scheduled for Wednesday, June 4, 2014 at 7:30 am.

Respectfully submitted,

A handwritten signature in cursive script that reads "Ron Hansen".

Ron Hansen
Controller



MEMORANDUM

To: Board of Trustees

From: Ron Hansen

Date: April 30, 2014

Subject: Rate Ordinance – First Reading

At the April Budget & Finance Committee meeting, cash balance projections were discussed. In order to maintain our cash balances at an appropriate level, the Committee decided it was necessary to increase the monthly user rates by 5%. The 7,000 gallon per month rate will increase by \$1.31 per month to \$27.58. The new user rates will be in effect for service as of July 6, 2014.

Recommended Action: Approve the rate ordinance with a 5% user rate increase for a first reading. The rate ordinance will be published and put on the June board agenda for a second reading.

ORDINANCE NO. 05-12-2014

An ordinance establishing a new District wide schedule of monthly user rates and charges to be collected from the owners of property served by the sewage works of the District and matters connected therewith, amending in relevant part Ordinance 05-13-2013.

WHEREAS, based upon the District’s 2014 Budget, it is advisable to update the schedule of rates and charges previously established pursuant to Ordinance 05-13-2013; and

WHEREAS, the Board of Trustees desires to change the schedule of monthly user charges,

Now, therefore, be it ordained by the Board of Trustees of the Clay Township Regional Waste District, Indiana:

Section 1. The schedule of monthly user charges set forth on Exhibit A-1 attached hereto and incorporated herein shall supersede and replace the monthly user charges set forth on Exhibit A-1 of Ordinance 05-13-2013.

Section 2. The Application, Connection, Interceptor, Inspection and Reinspection and related fees and charges established under 09-13-2004, 05-13-2013 and other ordinances remain in full force and effect.

Section 3. Return Check Charges for NSF established under 04-09-2012 and other ordinances remain in full force and effect.

Section 4. The invalidity of any section, clause, sentence, or provision of this Ordinance shall not affect the validity of any part of this Ordinance which can be given effect without such invalid part or parts.

Section 5. The revised monthly user rates shall become effective for service received July 6, 2014 and thereafter.

PASSED AND ADOPTED by the Board of Trustees of the Clay Township Regional Waste District on the ____ day of _____, 2014.

<u>BOARD OF TRUSTEES:</u>	<u>Approve</u>	<u>Oppose</u>	<u>Abstain</u>
<u>Ronald Hagan</u> <u>Board of Trustees President</u>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<u>Joseph Clark</u> <u>Board of Trustees Vice President</u>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

<u>BOARD OF TRUSTEES – continued:</u>	<u>Approve</u>	<u>Oppose</u>	<u>Abstain</u>
<u>Michael McDonald</u> <u>Board of Trustees Secretary</u>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<u>Jane Merrill</u> <u>Board of Trustees Treasurer</u>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<u>Marilyn Anderson</u> <u>Board of Trustees Member</u>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<u>Eric Hand</u> <u>Board of Trustees Member</u>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<u>Barbara Lamb</u> <u>Board of Trustees Member</u>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<u>Carl Mills</u> <u>Board of Trustees Member</u>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<u>OPEN</u> <u>Board of Trustees Member</u>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

ATTEST:

Andrew Williams – Utility Director

EXHIBIT A-1

CLAY TOWNSHIP REGIONAL WASTE DISTRICT

SCHEDULE OF PROPOSED MONTHLY USER CHARGES

Metered Users:

	<u>User Charge</u>	<u>Capital Costs</u>	<u>Total</u>
(1) Treatment Rate:			
Per 1,000 gallons of sewage flow, if measured or per 1,000 gallons of water usage if sewage flow is not measured	\$2.359		\$2.359
(2) Base Rate – per month, as follows:			
5/8 inch water meter	11.07		11.07
3/4 inch water meter*	11.07		11.07
3/4 inch water meter	13.94		13.94
1 inch water meter*	11.07		11.07
1 inch water meter	21.86		21.86
1 ¼ inch water meter	32.67		32.67
1 ½ inch water meter	45.63		45.63
2 inch water meter	75.87		75.87
3 inch water meter	169.48		169.48
4 inch water meter	291.89		291.89
6 inch water meter	659.11		659.11
8 inch water meter	1,171.05		1,171.05

* Residential customers with a 3/4 inch meter or 1 inch meter shall be charged a base charge for a 5/8 inch meter.

EXHIBIT A-1

CLAY TOWNSHIP REGIONAL WASTE DISTRICT

SCHEDULE OF PROPOSED MONTHLY USER CHARGES

Unmetered Users:

	<u>User Charge</u>	<u>Capital Costs</u>	<u>Total</u>
<u>Residential:</u>			
Single family residence/unit	\$27.58		\$27.58
Apartment or trailer court/unit	20.69		20.69
Duplexes	55.17		55.17
Triplexes	82.75		82.75
<u>Commercial:</u>			
Retail establishment:			
First 3 employees	27.58		27.58
Each additional employee	6.90		6.90
Gasoline service station:			
With car wash facilities	62.09		62.09
W/O car wash facilities	41.39		41.39
Restaurants, drive-ins and taverns with eating and/or drinking facilities:			
First 2 employees	27.58		27.58
Each additional employee	9.10		9.10
Laundromats – per washer	20.69		20.69
Car wash, manual – per bay	62.09		62.09
Professional Office:			
First 2 employees	27.58		27.58
Each additional employee	9.10		9.10

EXHIBIT A-1

CLAY TOWNSHIP REGIONAL WASTE DISTRICT

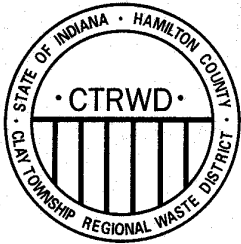
SCHEDULE OF PROPOSED MONTHLY USER CHARGES

Unmetered Users:

	<u>User Charge</u>	<u>Capital Costs</u>	<u>Total</u>
<u>Government/Institutional:</u>			
School/student:			
First 25 students	\$27.58		\$27.58
Each additional student	1.10		1.10
Churches, lodges and veterans organizations w/o eating and/or drinking facilities:			
For each 200 members or fraction thereof	27.58		27.58
Government offices:			
First 3 employees	27.58		27.58
Each additional employee	6.90		6.90
<u>Industrial (sanitary flow only):</u>			
First 3 employees	27.58		27.58
Each additional employee	6.90		6.90

For the service rendered to the Clay Township Regional Waste District, said District shall be subject to the same rates and charges herein above provided, or to rates and charges established in harmony therewith.

In order to recover the cost of monitoring industrial wastes, the District shall charge the user the actual cost of the monitoring. This charge will be reviewed and revised on the same basis as all other rates and charges in the ordinance.



Clay Township Regional Waste District

www.ctrwd.org • (317) 844-9200 • Fax (317) 844-9203

Title **Billing Policy for Uninhabitable Structures**

Effective Date May 12, 2014

Policy The owner of a structure that is served by the sewage works of the District may notify the District when said structure is uninhabitable for a period of greater than 60 days due to fire, storm damage or other disaster. Upon verification by the District that no flow is entering the sewer, the account will not be billed the use or base charge. The owner shall notify the District prior to the commencement of any work on the structure that would discharge flow into the sewer line. Upon issuance of the occupancy permit the use and base charge would be reinstated for the affected address.



MEMORANDUM

To: Board of Trustees

From: Ron Hansen

Date: April 30, 2014

Subject: Interceptor Reimbursement

Leeds LLC is owed \$75,469.80 since January 2007 for construction of an off-site interceptor for Saddlebrook at Shelbourne. A different company, Leeds 1 LLC will owe interceptor fees of approximately \$150,000 for a new development – Saddlebrook at Shelbourne Sections 3 & 4. Rather than allow a credit against the new fees since different companies are involved, the Budget & Finance Committee is recommending that the \$75,469.80 be refunded to the original company (Leeds LLC). The cash projections show that the interceptor fund will have sufficient balances to pay for the District's budgeted capital projects after the refund.

Recommended Action: Approve the reimbursement of \$75,469.80 for construction of the off-site interceptor at Saddlebrook at Shelbourne to Leeds LLC.



MEMORANDUM

To: Board of Trustees

From: Ron Hansen

Date: April 30, 2014

Subject: Credit Card Payment Option

The District has received numerous customer requests to accept credit card payments. Staff has found a company called PayGOV that will accept credit card payments, remit the payment to the District and charge our customers a convenience fee. There would be no cost to the District. The customer convenience fee would vary from a fixed amount as low as \$3.00 to a percentage of the amount being paid. Legal counsel is reviewing the contract. The Budget & Finance Committee is recommending accepting credit card payments through PayGOV.

Recommended Action: Approve credit card payments for utility bills using the PayGOV service.



PERSONNEL & BENEFITS COMMITTEE

Monday, April 28, 2014 @ 7:30 A.M.

Memorandum

Present: Chair Barbara Lamb, Committee Members Michael McDonald and Joe Clark, Utility Director Drew Williams, Customer Service Manager Terri Kreyling.

Ms. Lamb called the meeting to order at 7:30 a.m.

Health Insurance: Mr. Williams discussed Health Insurance updates and presented a chart showing what the proposed 2014 United Health Care coverage would have been if the District had not switched to the Anthem coverage in December and kept essentially the same level of coverage for another year. The proposed UHC plan increased the deductible by \$1,000 and provided no out-of-network coverage. The premiums were also age banded and impacted older employees more than younger employees no matter the health history. In some cases the premium doubled for less coverage. Based on the most recent decree from the Obama Administration, the deadline has been extended to January 1, 2015 to switch to the new coverage plans. Insurance companies can continue to offer the current plans until then. District management has not been satisfied with the level of customer service provided by the current insurance broker and has been talking with other brokers. The Committee believes the District should investigate ways to minimize the impact on the employees. Staff will continue to research the different coverage options. More information will be presented to the Committee next month.

Safety Report: There were no additions to the Safety Report as presented. Monthly training continues as scheduled. It was noted that each new employee is given orientation materials to read and five videos to watch on their first day of employment: "Dealing With Difficult Citizens", "Government Ethics", "Preventing Accidents", "Professional Conduct", and "Sexual Harassment in the Workplace". Mr. Clark commended staff for the continued emphasis placed on safety in the workplace.

New Business: Mr. Williams reported that JAG (Jobs for American Graduates), through Work One, pays for an 8 week internship for a high school student to work with a local business. This opportunity provides practical, resume building experience to students who may not attend college. Sheridan High School offers a JAG program and has contacted the District to consider an 8 week internship for a student. Mr. Williams met with JAG representatives and is waiting to hear if Work One has approved the internship.

The next meeting is scheduled for Tuesday May 27, 2014.

Respectfully submitted,

Terri Kreyling
Customer Service Manager



CAPITAL & CONSTRUCTION COMMITTEE

Monday, May 5, 2014 @ 4:30 P.M.

Memorandum

Present: Committee Members Marilyn Anderson and Ron Hagan, Board Member Joe Clark, Legal Counsel Anne Hensley Poindexter, Engineering Manager Wes Merkle, Utility Director Drew Williams, Ottenweller Contracting owner Ryan Ottenweller

Ms. Anderson called the meeting to order at 4:30 p.m.

WWTP Expansion 2012 – Project closeout and liquidated damages discussion - Mr. Merkle presented the draft copy of change order # 8 for Gerig-Ottenweller Contracting (DBA Ottenweller Contracting). The following items are being considered for the change order:

1. Additional work items totaling \$45,335.00 additional cost and 41 additional days.
2. Credits totaling \$17,394.01.
3. Inclement weather and non-work days after adjusted substantial completion due date.
4. Liquidated damages settlement: 41 additional days at \$2,000 per day, \$82,000 (deduct).
5. Unused allowance items totaling \$70,706.38 (deduct).

Mr. Ottenweller responded that he considers the draft change order # 8 fair and equitable. Mr. Ottenweller proposed the committee consider reducing the liquidated damages from \$2,000 per day to \$1,000 per day. The committee discussed the details of the project and asked numerous questions of Mr. Merkle and Mr. Ottenweller. The committee asked how the liquidated damages of \$2000 / day were established. Mr. Merkle stated that the standard contract terms have a tiered liquidated damages schedule based on the size of the project. This project was just over the \$5 million mark that put it in the \$2000 / day tier. The tier just below is \$1200 / day. The committee will recommend to the Board that item # 4 be changed to the lower tier of \$1200 / day for 38 days; due to the fact that Ottenweller was a responsive contractor and will agree to this resolution; therefore avoiding any litigation on this matter.

Updates:

Capital Expense Budget Projections & Cash Reserves Forecast – Mr. Williams reported the B&F Committee requested further clarification regarding the prioritizing the Capital Expense Projects. The 5% rate increase being recommended for the August billing will address near term budget needs. An additional rate increase will be considered for

January 2015 once staff completes a reassessment of the Capital Budget Projections. A Board Retreat will be scheduled in late July or early August to present this information.

Capital Projects & Construction Update – Mr. Merkle reported that Thieneman is now working on the Biosolids project. A change order for a credit of \$35,000 was processed to switch pump manufacturers. The District will request quotes from multiple manufacturers for future pump replacements.

106th Street/Illinois Street closure should reopen by May 8, 2014. US 31 work is on hold until INDOT obtains all of the right of way needed to complete sewer relocation work.

The Michigan Road corridor study is underway for both long term and near term planning needs at Basins 14, 16, 17 and 23.

Basin 1 Storage - Staff met with King of Glory Church's full board, showing them renderings of the above ground option; to which they responded favorably. The Tabernacle Church accepted a request by the District to meet with their board as well.

The meeting was adjourned at 5:30 pm. The next meeting will be June 2, 2014 @ 4:30 pm

Respectfully submitted,

Wes Merkle
Engineering Manager

Clay Township Regional Waste District

8.a.

Register of Claims

For the period 4/15/2014 through 5/12/2014

Name of Claimant	Fund	Payment Date	Check Number	Amount of Claim	Amount Allowed	Memorandum
Express Services, Inc.	Operating	4/15/14	4885	\$982.50	\$982.50	Temp Staff w/e 03/30/2014
PNC Bank	Operating	4/15/14	4886	\$7,132.69	\$7,132.69	CC Expenses-March 2014
Kevin Rybak	Operating	4/15/14	4887	\$40.32	\$40.32	Travel/Mileage-On Call
AT&T Mobility	Operating	4/16/14	4888	\$714.82	\$714.82	Lift Stations Wireless Service
Bright House Networks	Operating	4/16/14	4889	\$153.95	\$153.95	April Internet Service
Carmel Utilities	Operating	4/16/14	4890	\$10.89	\$10.89	LS 1 Water
Carmel Utilities	Operating	4/16/14	4890	\$10.89	\$10.89	LS 2 Water
Citizens Energy Group	Operating	4/16/14	4891	\$27.54	\$27.54	Plant Water
Regal Printing	Operating	4/18/14	4892	\$12.00	\$12.00	Business Cards-Freight Charge
AFLAC	Operating	4/23/14	4893	\$572.13	\$572.13	Deferred Liability
Anthem Blue Cross Blue Shield	Operating	4/23/14	4894	\$18,391.38	\$18,391.38	Employee Health Ins-April
AT & T	Operating	4/23/14	4895	\$729.93	\$729.93	Internet Service-Plant
AT&T Mobility	Operating	4/23/14	4896	\$1,527.69	\$1,527.69	Employee Wireless Service
Barbara Smith	Operating	4/23/14	4897	\$1,100.00	\$1,100.00	Cert. Review Course March 24 - 26
Duke Energy	Operating	4/23/14	4898	\$2,519.88	\$2,519.88	LS 1 Utilities
Duke Energy	Operating	4/23/14	4898	\$54.41	\$54.41	LS 6 Utilities
Duke Energy	Operating	4/23/14	4898	\$452.82	\$452.82	LS 4 Utilities
Duke Energy	Operating	4/23/14	4898	\$173.89	\$173.89	LS 5 Utilities
Duke Energy	Operating	4/23/14	4898	\$141.56	\$141.56	LS 21 Utilities
Duke Energy	Operating	4/23/14	4898	\$186.95	\$186.95	LS 19 Utilities
MetLife-Group Benefits	Operating	4/23/14	4899	\$1,809.12	\$1,809.12	Employee Dental Insurance
Unum Life Insurance Co	Operating	4/23/14	4900	\$878.43	\$878.43	Employee Insurance
Kevin Rybak	Operating	4/25/14	4901	\$20.16	\$20.16	Travel/Mileage-On Call
Hamilton County Treasurer	Operating	4/25/14	4902	\$131.78	\$131.78	Emhardt lien release
AT&T	Operating	4/28/14	4903	\$211.47	\$211.47	Plant Phone Service
Express Services, Inc.	Operating	4/28/14	4904	\$982.50	\$982.50	Temp Staff w/e 04/13/2014
Hamilton County Treasurer	Operating	4/28/14	4905	\$75.00	\$75.00	Ditch Assessment 2013
Hamilton County Treasurer	Operating	4/28/14	4905	\$75.00	\$75.00	Ditch Assessment 2013
Hamilton County Treasurer	Operating	4/28/14	4905	\$75.00	\$75.00	Ditch Assessment 2013
Hamilton County Treasurer	Operating	4/28/14	4905	\$75.00	\$75.00	Ditch Assessment 2013
Hamilton County Treasurer	Operating	4/28/14	4905	\$75.00	\$75.00	Ditch Assessment 2013
Hamilton County Treasurer	Operating	4/28/14	4905	\$75.00	\$75.00	Ditch Assessment 2013
Hamilton County Treasurer	Operating	4/28/14	4905	\$75.00	\$75.00	Ditch Assessment 2013
Hamilton County Treasurer	Operating	4/28/14	4905	\$75.00	\$75.00	Ditch Assessment 2013
Hamilton County Treasurer	Operating	4/28/14	4905	\$75.00	\$75.00	Ditch Assessment 2013
Hamilton County Treasurer	Operating	4/28/14	4905	\$75.00	\$75.00	Ditch Assessment 2013
Hamilton County Treasurer	Operating	4/28/14	4905	\$75.00	\$75.00	Ditch Assessment 2013
CarmelFest 2014	Operating	4/28/14	4906	\$330.00	\$330.00	Carmelfest 2014 Booth Space
Duke Energy	Operating	4/30/14	4907	\$252.38	\$252.38	LS 11
Duke Energy	Operating	4/30/14	4907	\$1,121.36	\$1,121.36	LS 14

Clay Township Regional Waste District

8.a.

Register of Claims

For the period 4/15/2014 through 5/12/2014

Name of Claimant	Fund	Payment Date	Check Number	Amount of Claim	Amount Allowed	Memorandum
Duke Energy	Operating	4/30/14	4907	\$226.37	\$226.37	LS 16
Duke Energy	Operating	4/30/14	4907	\$14,492.40	\$14,492.40	Plant
Duke Energy	Operating	4/30/14	4907	\$906.69	\$906.69	LS 17
Duke Energy	Operating	4/30/14	4907	\$415.57	\$415.57	LS 23
Express Services, Inc.	Operating	4/30/14	4908	\$982.50	\$982.50	Temp Staff w/e 04/20/2014
IWEA	Operating	4/30/14	4909	\$420.00	\$420.00	Wastewater Challenge 2014
Palmer Power & Truck Equipment	Operating	4/30/14	4910	\$93.50	\$93.50	Vehicle R&M
TW Telecom	Operating	4/30/14	4911	\$424.00	\$424.00	Computer Expense
Vectren Energy Delivery	Operating	4/30/14	4912	\$2,323.34	\$2,323.34	Plant Utilities
Boone County Recorder	Operating	5/1/14	4913	\$24.00	\$24.00	2 Lien Releases
Patty Smith	Operating	5/1/14	4914	\$2,574.46	\$2,574.46	Refund E-Pay Error
Aaron Strong	Operating	5/2/14	4915	\$142.00	\$142.00	Vision Reimbursement
Scot Watkins	Operating	5/2/14	4916	\$960.00	\$960.00	Employee Education
T&M Equipment Company Inc	Operating	5/2/14	4917	\$8,240.00	\$8,240.00	Gorbel 500 Ceiling Crane
Express Services, Inc.	Operating	5/5/14	4918	\$982.50	\$982.50	Temp Staff w/e 04/27/2014
Eric Luis Delacruz	Operating	5/7/14	4919	\$21.31	\$21.31	Uniforms
Strand Associates, Inc.	Plant Expansion	5/12/14	4920	\$749.31	\$749.31	CIP - Plant Expansion
Strand Associates, Inc.	Plant Expansion	5/12/14	4920	\$3,345.68	\$3,345.68	CIP - WWTP Digesters
Thieneman Construction, Inc.	Plant Expansion	5/12/14	4921	\$113,736.86	\$113,736.86	CIP - WWTP Digesters - Pay App #2
JWC Environmental, LLC	Reserve for Repl.	5/12/14	4922	\$11,705.00	\$11,705.00	CIP - LS# 10 macerator repair
Maddox Industrial Contractors, Inc.	Reserve for Repl.	5/12/14	4923	\$18,349.64	\$18,349.64	CIP - LS# 14 wet well repair
Maddox Industrial Contractors, Inc.	Reserve for Repl.	5/12/14	4923	\$218.00	\$218.00	Lift Station R&M
982-Praxair Distribution, Inc.	Operating	5/12/14	4924	\$24.38	\$24.38	Operating supplies - Plant
Aaron Strong	Operating	5/12/14	4925	\$30.00	\$30.00	Personal cellphone reimbursement
Accurate Laser Systems, Inc.	Operating	5/12/14	4926	\$183.00	\$183.00	Locate marking paint
B&W Plumbing and Heating	Operating	5/12/14	4927	\$6,120.00	\$6,120.00	Replace air conditioner at LS# 10
Barbara Lamb	Operating	5/12/14	4928	\$100.00	\$100.00	Board fees
Carl S. Mills	Operating	5/12/14	4929	\$250.00	\$250.00	Board fees
Carmel Utilities	Operating	5/12/14	4930	\$720.00	\$720.00	Hydrant meter rental
Carmel Utilities	Operating	5/12/14	4931	\$1,032.30	\$1,032.30	April meter reads
Carmel Utilities	Operating	5/12/14	4931	\$74,339.39	\$74,339.39	Carmel treatment - April
CarteGraph Systems, Inc.	Operating	5/12/14	4932	\$17,233.00	\$17,233.00	Annual Cartegraph subscription fees
CGM Precast Concrete, Inc.	Operating	5/12/14	4933	\$59.40	\$59.40	Plant R&M
Charles Tharp	Operating	5/12/14	4934	\$30.00	\$30.00	Personal cellphone reimbursement
CHEMSEARCHFE	Operating	5/12/14	4935	\$763.29	\$763.29	Plant R&M
CHEMSEARCHFE	Operating	5/12/14	4935	\$505.00	\$505.00	Operating supplies - Collection
CINTAS Corporation #018-G65	Operating	5/12/14	4936	\$110.04	\$110.04	Shop towels & mats
CINTAS Corporation #018-G65	Operating	5/12/14	4936	\$110.04	\$110.04	Shop towels & mats
CINTAS Corporation #018-G65	Operating	5/12/14	4936	\$110.04	\$110.04	Shop towels & mats

Clay Township Regional Waste District

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Register of Claims

For the period 4/15/2014 through 5/12/2014

Name of Claimant	Fund	Payment Date	Check Number	Amount of Claim	Amount Allowed	Memorandum
CINTAS Corporation #018-G65	Operating	5/12/14	4936	\$110.04	\$110.04	Shop towels & mats
Colwell Lawn & Landscaping	Operating	5/12/14	4937	\$85.00	\$85.00	Plant lawn treatment
Colwell Lawn & Landscaping	Operating	5/12/14	4937	\$375.00	\$375.00	Plant R&M
Colwell Lawn & Landscaping	Operating	5/12/14	4937	\$400.00	\$400.00	Plant R&M
Colwell Lawn & Landscaping	Operating	5/12/14	4937	\$500.00	\$500.00	Plant R&M
Communications Supply Corp	Operating	5/12/14	4938	\$8.41	\$8.41	Lift Station R&M
Community Employer Health	Operating	5/12/14	4939	\$332.96	\$332.96	Employee Wellness - April
Community Occupational Health Services	Operating	5/12/14	4940	\$47.00	\$47.00	New employee drug screen
Conco Spray Solutions	Operating	5/12/14	4941	\$56,000.00	\$56,000.00	Manhole lining & rehab
Continental Utility Solutions, Inc.	Operating	5/12/14	4942	\$1,500.00	\$1,500.00	Annual customer web portal hosting
Element Materials Technology Daleville, LLC	Operating	5/12/14	4943	\$1,179.00	\$1,179.00	Sewer sampling
Eric Hand	Operating	5/12/14	4944	\$150.00	\$150.00	Board fees
Eric Luis Delacruz	Operating	5/12/14	4945	\$30.00	\$30.00	Personal cellphone reimbursement
Fluid Waste Services, Inc.	Operating	5/12/14	4946	\$666.25	\$666.25	Televising
Fluid Waste Services, Inc.	Operating	5/12/14	4946	\$307.50	\$307.50	Televising
Genuine Parts Company-Indianapolis	Operating	5/12/14	4947	\$18.99	\$18.99	Operating supplies - Collection
Genuine Parts Company-Indianapolis	Operating	5/12/14	4947	\$15.77	\$15.77	Operating supplies - Collection
Genuine Parts Company-Indianapolis	Operating	5/12/14	4947	\$1.87	\$1.87	Vehicle R&M
Genuine Parts Company-Indianapolis	Operating	5/12/14	4947	\$39.96	\$39.96	Lift Station R&M
Grainger	Operating	5/12/14	4948	\$31.86	\$31.86	Lift Station R&M
Grainger	Operating	5/12/14	4948	\$45.55	\$45.55	Lift Station R&M
GRW	Operating	5/12/14	4949	\$2,257.50	\$2,257.50	Engineering - LS# 6 elimination
GRW	Operating	5/12/14	4949	\$9,600.00	\$9,600.00	CIP - Basin 1 Storage
Hach Company	Operating	5/12/14	4950	\$1,375.67	\$1,375.67	Sewer sampling
Hach Company	Operating	5/12/14	4950	\$125.00	\$125.00	Training class - Bob R
Hach Company	Operating	5/12/14	4950	\$44.00	\$44.00	Sewer sampling
Indianapolis Power & Light Co	Operating	5/12/14	4951	\$20.99	\$20.99	LS 18
Indianapolis Power & Light Co	Operating	5/12/14	4951	\$89.38	\$89.38	LS 3
Indianapolis Power & Light Co	Operating	5/12/14	4951	\$499.45	\$499.45	LS 8
Indianapolis Power & Light Co	Operating	5/12/14	4951	\$383.84	\$383.84	LS 9
Indianapolis Power & Light Co	Operating	5/12/14	4951	\$877.27	\$877.27	LS 10
Indianapolis Power & Light Co	Operating	5/12/14	4951	\$72.35	\$72.35	LS 12
Indianapolis Power & Light Co	Operating	5/12/14	4951	\$55.08	\$55.08	LS 20
Indianapolis Power & Light Co	Operating	5/12/14	4951	\$24.71	\$24.71	LS 22
Indianapolis Power & Light Co	Operating	5/12/14	4951	\$22.31	\$22.31	LS 25
Indianapolis Power & Light Co	Operating	5/12/14	4951	\$33.56	\$33.56	LS 24
Indianapolis Power & Light Co	Operating	5/12/14	4951	\$5,253.12	\$5,253.12	LS 2
Indy Express, Inc.	Operating	5/12/14	4952	\$183.60	\$183.60	Mail delivery service
Indy IT Professionals	Operating	5/12/14	4953	\$20.00	\$20.00	Computer Exp

Clay Township Regional Waste District

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Register of Claims

For the period 4/15/2014 through 5/12/2014

Name of Claimant	Fund	Payment Date	Check Number	Amount of Claim	Amount Allowed	Memorandum
Indy IT Professionals	Operating	5/12/14	4953	\$1,443.60	\$1,443.60	Computer Exp
IUPPS	Operating	5/12/14	4954	\$1,457.10	\$1,457.10	Locates
Jane B. Merrill	Operating	5/12/14	4955	\$250.00	\$250.00	Board fees
Jeffrey Martin	Operating	5/12/14	4956	\$30.00	\$30.00	Personal cellphone reimbursement
Joseph R. Clark	Operating	5/12/14	4957	\$150.00	\$150.00	Board fees
Kirby Risk Electrical Supply	Operating	5/12/14	4958	\$1,400.00	\$1,400.00	Lift Station R&M
Marilyn Anderson	Operating	5/12/14	4959	\$200.00	\$200.00	Board fees
Masthead Industries	Operating	5/12/14	4960	\$1,313.84	\$1,313.84	Lift Station R&M
McAfee, Inc.	Operating	5/12/14	4961	\$119.20	\$119.20	Computer expense
Merrell Brothers, Inc.	Operating	5/12/14	4962	\$10,279.40	\$10,279.40	Biosolids disposal
Michael A. McDonald	Operating	5/12/14	4963	\$200.00	\$200.00	Board fees
David & Mary Benedetto	Operating	5/12/14	4964	\$57.85	\$57.85	Refund on final bill
David Neal	Operating	5/12/14	4965	\$20.86	\$20.86	Refund on final bill
Ellyn Rosenberg	Operating	5/12/14	4966	\$16.53	\$16.53	Refund on final bill
European Influence LLC	Operating	5/12/14	4967	\$13.73	\$13.73	Refund on final bill
Four Square Properties	Operating	5/12/14	4968	\$52.54	\$52.54	Refund on final bill
Li-Ying Chang	Operating	5/12/14	4969	\$125.00	\$125.00	Refund on final bill
Malak Hermina	Operating	5/12/14	4970	\$26.27	\$26.27	Refund on final bill
Mike North	Operating	5/12/14	4971	\$19.53	\$19.53	Refund on final bill
Nick & Kelly Enis	Operating	5/12/14	4972	\$20.18	\$20.18	Refund on final bill
Teressa Rickard	Operating	5/12/14	4973	\$17.28	\$17.28	Refund on final bill
NCL of Wisconsin, Inc.	Operating	5/12/14	4974	\$333.30	\$333.30	Sewer sampling
On-Site Supply	Operating	5/12/14	4975	\$385.21	\$385.21	Operating supplies - Plant
On-Site Supply	Operating	5/12/14	4975	\$227.91	\$227.91	Safety supplies
PFM Truck & Car Care Center	Operating	5/12/14	4976	\$952.59	\$952.59	Vehicle R&M
PFM Truck & Car Care Center	Operating	5/12/14	4976	\$71.97	\$71.97	Vehicle R&M
Pitney Bowes	Operating	5/12/14	4977	\$200.00	\$200.00	Postage machine rental
Printing Plus	Operating	5/12/14	4978	\$20.48	\$20.48	Business cards
Quench	Operating	5/12/14	4979	\$99.00	\$99.00	Plant quarterly water service
Ray Clemens	Operating	5/12/14	4980	\$400.00	\$400.00	Plant janitorial service
Republic Services #761	Operating	5/12/14	4981	\$188.03	\$188.03	Plant trash service
Reserve Account	Operating	5/12/14	4982	\$750.00	\$750.00	Postage
Ronald L. Hagan	Operating	5/12/14	4983	\$300.00	\$300.00	Board fees
Runyon Equipment Rental	Operating	5/12/14	4984	\$60.50	\$60.50	Equipment repair
SAMCO	Operating	5/12/14	4985	\$4,425.00	\$4,425.00	Construction Observ- Hadley Grove
SAMCO	Operating	5/12/14	4985	\$1,650.00	\$1,650.00	Construction Observ- Primrose School
SAMCO	Operating	5/12/14	4985	\$225.00	\$225.00	Constr Obs - St Mary & St Mark Coptic Church
Signius Communications	Operating	5/12/14	4986	\$52.50	\$52.50	Phone answering service
St. Vincent Stress Center	Operating	5/12/14	4987	\$352.50	\$352.50	2nd Qtr EAP program

Clay Township Regional Waste District

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Register of Claims

For the period 4/15/2014 through 5/12/2014

Name of Claimant	Fund	Payment Date	Check Number	Amount of Claim	Amount Allowed	Memorandum
State Industrial Products	Operating	5/12/14	4988	\$231.95	\$231.95	Plant R&M
Strand Associates, Inc.	Operating	5/12/14	4989	\$15,303.70	\$15,303.70	CIP - Regional Lift Station #26
Taylor Oil Company, Inc.	Operating	5/12/14	4990	\$83.84	\$83.84	Fuel
Taylor Oil Company, Inc.	Operating	5/12/14	4990	\$839.69	\$839.69	Fuel - diesel
Taylor Oil Company, Inc.	Operating	5/12/14	4990	\$1,687.03	\$1,687.03	Fuel - gas
Taylor Systems, Inc.	Operating	5/12/14	4991	\$99.54	\$99.54	Plant phone maintenance
Tyco Integrated Security LLC	Operating	5/12/14	4992	\$339.77	\$339.77	Plant security/alarm service - quarterly
US Signal	Operating	5/12/14	4993	\$477.15	\$477.15	Computer exp
Utility Pipe Sales	Operating	5/12/14	4994	\$341.59	\$341.59	Line maintenance
Vasey Commercial Heating & AC, Inc.	Operating	5/12/14	4995	\$289.06	\$289.06	Plant R&M
WEX BANK	Operating	5/12/14	4996	\$398.47	\$398.47	Fuel - office
Beyond Payroll	Operating - ACH	4/15/14	20140403	\$44,573.53	\$44,573.53	Payroll - period ending 4/11/2014
Great-West Retirement (Hoosier START)	Operating - ACH	4/16/14	20140404	\$2,542.98	\$2,542.98	457b liability - 4/16 payroll
Great-West Retirement (Hoosier START)	Operating - ACH	4/16/14	20140404	\$4,502.28	\$4,502.28	401a retirement - 4/16 payroll
Fifth Third Bank	Operating	4/24/14	20140405	\$813.87	\$813.87	Bank fees - March
Beyond Payroll	Operating - ACH	4/29/14	20140405	\$47,043.07	\$47,043.07	Payroll - period ending 4/25/2014
Beyond Payroll	Operating - ACH	4/29/14	20140405	\$483.00	\$483.00	Payroll fees - April
Great-West Retirement (Hoosier START)	Operating - ACH	4/29/14	20140406	\$2,569.06	\$2,569.06	457b liability - 4/30 payroll
Great-West Retirement (Hoosier START)	Operating - ACH	4/29/14	20140406	\$4,606.90	\$4,606.90	401a retirement - 4/30 payroll

ALLOWANCE OF CLAIMS

We have examined the claims listed on the foregoing Register of Claims, consisting of 5 pages, and except for claims not allowed as shown on the register, such claims are hereby allowed in the total amount of \$ 562,312.82 - no investments.

Marilyn Anderson
Gene B Merrill
JR Clark

Ronald L. Stagon
Eric M Handy
Michael McDonald

Beth Ann Lamb
Paul J. Tol