



## BOARD OF TRUSTEE MEETING

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Monday, February 10, 2014 @ 7:00 P.M.  
Memorandum

Mr. Mishelow reported that he has accepted a position on the Riverview Hospital Board of Directors. Regretfully, he will resign from the CTRWD Board of Trustees effective this evening. Mr. Mishelow will assist the Hamilton County Council in finding a replacement for his position. Mr. Mishelow will abstain from voting at tonight's meeting.

**The meeting was called to order at 7:05 by Mr. Hagan**

### **ROLL CALL**

Present: Joe Clark, Marilyn Anderson, Treasurer Jane Merrill, Vice President Sam Mishelow, President Ron Hagan, Eric Hand, Secretary Michael McDonald, Barb Lamb, Carl Mills. Also in attendance: Utility Director Drew Williams, Director of Administration & Customer Service Candy Feltner, Customer Service Manager Terri Kreyling. The audience sheet is attached.

### **APPROVAL OF MEMORANDUM**

A motion was made by Ms. Anderson to approve the Board Meeting Memorandum dated January 13, 2014 as amended to reflect the correction on page 3 to replace Mr. McDonald in the second paragraph with Mr. Hand, and was seconded by Ms. Merrill. The motion was approved unanimously.

### **PUBLIC COMMENTS**

Mr. Hagan received no Public Comment Cards.

### **ATTORNEY'S REPORTS**

Mr. Wyatt reported on behalf of Mrs. Poindexter who was unable to attend the meeting. The first item Mrs. Poindexter wanted to make the board aware of is that the Indiana Court of Appeals has in fact accepted transfer of lien payments. Secondly, the District has been named in a lawsuit filed by property owner Christine Altman. The District does have the superior lien in this case and should be paid the outstanding balance owed for sewer construction.

### **UTILITY DIRECTOR'S REPORT**

Mr. Williams reported that Candy Feltner will be retiring on February 14<sup>th</sup> after 23 years of service with the District. The District will host an open house from 11:00 a.m. – 2:00 p.m. on Friday February 14<sup>th</sup>. Mr. Williams welcomed the board members to attend the open house to celebrate Candy's retirement.

Mr. Williams confirmed that the overflow noted on the stat sheet was in reference to the event discussed at the January board meeting.

The action the board took last month regarding I&I penalties motivated one property owner to take action and correct the issue.

Mike McBride, the Carmel City engineer, has resigned. Mr. Hartman will maintain the District's relationship with Mr. McBride's replacement - Jeremy Kashman.

#### **BUDGET & FINANCE COMMITTEE**

Ms. Merrill Reported that the Budget & Finance Committee did not meet in January.

#### **PERSONNEL & BENEFITS COMMITTEE**

Ms. Lamb reported one action item regarding vision insurance for District employees that do not have coverage under the new Anthem plan for 2014. A motion was made by Ms. Lamb to approve the recommendation to reimburse the uninsured employees for comparable vision expenses they incur in 2014 and was seconded by Mr. McDonald. The motion was approved unanimously.

#### **CAPITAL & CONSTRUCTION COMMITTEE**

Mr. Mishelow reported that this month is the five year anniversary of the I&I program, which currently requires re-inspection of properties that change hands. The failure rate has been approximately 1% and therefore the need for re-inspections does not seem prudent. A motion was made by Mrs. Anderson to approve the removal of the I&I re-inspection requirement after five years of the initial inspection and was seconded by Mr. Mills. The motion was approved unanimously.

Mr. Williams reported that the committee is moving ahead with the design and permitting of the Northeast Regional Lift Station. A motion was made by Ms. Anderson to approve the contract with Strand in the amount of \$43,000 for the Northeast Regional Lift Station Design and Master Planning of Offsite Real Estate and was seconded by Mr. Hand. The motion was approved unanimously.

A motion was made by Ms. Anderson to approve Change Order 4 for a credit of \$15,898 (\$29,000 liquidated damages less \$13,102 additional costs) for LS #17 and was seconded by Mr. Clark. The motion was approved unanimously.

A motion was made by Ms. Anderson to approve Change Order 3 for a credit of \$4,753 (\$5,000 liquidated damages less \$247 additional costs) and was seconded by Ms. Lamb. The motion was approved unanimously.

Mr. Williams reported that the Town of Zionsville and HSE Utilities has petitioned the IURC to release the Stillwater subdivision and two adjoining parcels in Union Township from HSE's CTA. The petition indicated that the area would be serviced by CTRWD. Mr. Williams indicated that Mrs. Poindexter stated that this could be looked upon as a request to service this area. John Luerssen, a property owner in the

Stillwater subdivision was present at the meeting to make the board aware of the fact that he cannot begin construction on his home until a sewer connection is made available. Mr. Luerssen gave verbal consent to the District for an easement across his property to allow for sewer construction. A motion was made by Ms. Anderson to accept the smaller parcel as described in the IURC partial decertification request into the District's service area, contingent upon dedication of the easements, and was seconded by Mr. Mills. The motion was approved unanimously.

### **OLD BUSINESS**

There was no old business to report.

### **NEW BUSINESS**

A motion was made by Mr. Mills to approve the claims docket totaling \$653,625.49 and was seconded by Mr. Hand. The motion was approved unanimously.

Mr. Hagan thanked Ms. Feltner for her years of service and experience she brought to the District.

### **ADJOURN**

A motion was made by Mr. McDonald to adjourn the meeting and was seconded by Ms. Anderson. The motion was approved unanimously.

The next Board of Trustees Meeting is scheduled for Monday, March 10, 2014 at 7:00 p.m.

Respectfully submitted,



Andrew Williams  
Utility Director

Approved:

as Presented  
 as Amended



Michael McDonald, Secretary

  
Ronald Hagan, President