



## Clay Township Regional Waste District

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### **Board of Trustees Meeting Agenda Monday, January 13, 2014 @ 7:00 p.m. Clay Township Government Center 10701 N. College Avenue, Indianapolis, IN 46280**

- 1. Roll Call**
- 2. Election of Officers**
- 3. Approval of Meeting Memorandum**
  - a. Board Meeting December 9, 2013
- 4. Public Comment**
  - a. John Duffy, Director of Carmel Utilities
- 5. Attorney's Report**
  - a. Project Updates
  - b. Report of Pending Litigation
- 6. Utility Director's Report**
  - a. Director's Report
- 7. Committee Reports**
  - a. Budget & Finance Committee
    - i. I&I Surcharge Recommendation
    - ii. Sims Electric Settlement Agreement Memorandum
  - b. Personnel & Benefits Committee
  - c. Capital & Construction Committee
  - d. Executive Committee
    - i. Merit Increase
- 8. Old Business**
- 9. New Business**
  - a. Goals & Objectives
  - b. Claims Docket
- 10. Adjourn**



## BOARD OF TRUSTEE MEETING

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Monday, December 9, 2013 @ 7:00 P.M.

### Memorandum

#### **ROLL CALL**

Present: Joe Clark, Marilyn Anderson, Treasurer Jane Merrill, Vice President Sam Mishelow, President Ron Hagan, Eric Hand, Secretary Michael McDonald, Barb Lamb, Carl Mills, Legal Counsel Anne Poindexter, Utility Director Drew Williams, Director of Administration & Customer Service Candy Feltner, Controller Ron Hansen, Construction Manager Wes Merkle and District Engineer Ryan Hartman. The audience sheet is attached.

#### **APPROVAL OF MEMORANDUM**

A motion was made by Ms. Anderson to approve the November 11, 2013 Board Meeting Memorandum and was seconded by Mr. McDonald. The motion was approved unanimously.

#### **PUBLIC COMMENTS**

Mr. Hagan received no Public Comment Cards.

#### **ATTORNEY'S REPORTS**

Mrs. Poindexter reported there were no items. She gave an update on an Amicus Brief her firm is preparing for an IRSDA collection case. The statute changed to state that if a regional waste district's lien is the only lien on the property it cannot be foreclosed. The court refused to allow the district's liens to be collected as part of the taxes. Ms. Poindexter will keep the Board advised of any updates from this court case.

#### **UTILITY DIRECTOR'S REPORT**

Managers are in the process of completing performance reviews for the District staff. Mr. John Duffy will attend the January meeting to address the board directly regarding Carmel's concern at their WWTP. Ms. Lamb gave an update on her meeting with Mr. Duffy and Mr. Wolfe, Manager CWWTP. Ms. Lamb asked if there is a timeframe for reprogramming the backup pumps; Mr. Williams reported they will be programmed before the spring of 2014.

#### **BUDGET & FINANCE COMMITTEE**

No report

#### **PERSONNEL & BENEFITS COMMITTEE**

No meeting. Staff is in the process of going through the annual Utility Director's performance evaluation based on the factors the Board uses. The Executive Committee will meet on Monday January 6, 2014 after the C & C meeting at

5:30p.m. to conduct Mr. Williams' performance review in order to make a recommendation for a merit increase.

**CAPITAL & CONSTRUCTION COMMITTEE**

A motion was made by Mr. Mishelow to approve the dedication of the Village of West Clay 10010-D sewers and the Bennett Parkway Extension sewers and was seconded by Ms. Anderson. The motion was approved unanimously.

**OLD BUSINESS**

Construction Update - Mr. Merkle reported that the plant expansion is wrapping up. The clarifier was filled today and the VLR's should be filled to capacity as of this afternoon. The LS#17 and Michigan Road punch lists are nearly complete. The Biosolids project will begin in March. The 106<sup>th</sup> and Illinois Street project has been given notice to proceed. Mr. McDonald asked if there is testing being done prior to startup of the WWTP improvements. Mr. Merkle reported that there are numerous tests being done as the new equipment comes online.

**NEW BUSINESS**

Ron Hansen presented the claims docket totaling \$670,000 for approval. A motion was made by Mr. McDonald to approve the claims docket and was seconded by Mr. Mills. The motion was passed unanimously.

**ADJOURN**

A motion was made by Ms. Merrill to adjourn and was seconded by Mr. Mills. The motion was approved unanimously. The meeting adjourned at 7:24 p.m.

The next Board of Trustees Meeting is scheduled for Monday, January 13, 2014 at 7:00 p.m.


Respectfully submitted,



Andrew Williams  
Utility Director

Approved:

as Presented  
 as Amended

  
\_\_\_\_\_  
Michael McDonald, Secretary  
\_\_\_\_\_  
Ronald Hagan, President

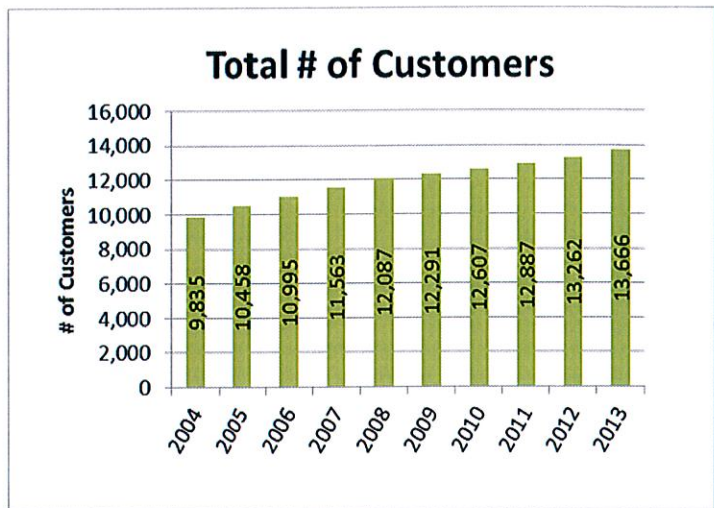
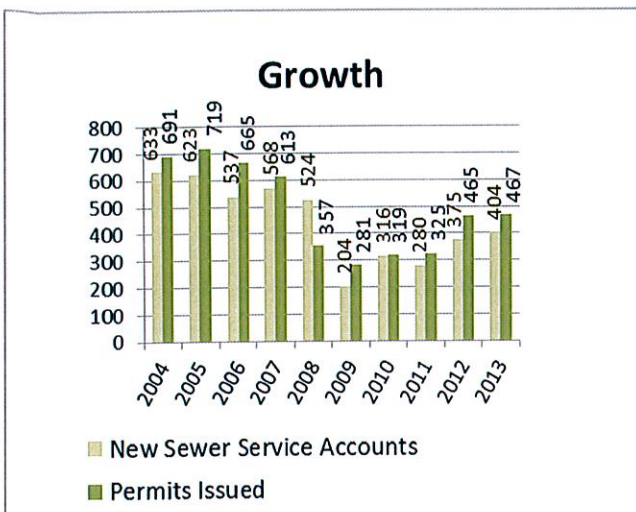


# THE CTRWD CONNECTION

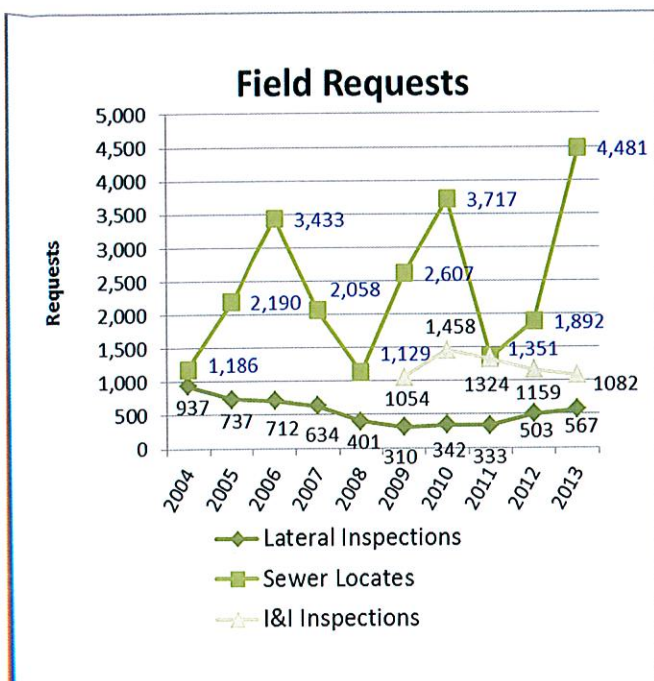
Volume 7, Issue 1 January 1, 2014  
MONTHLY NEWSLETTER

## UTILITY DIRECTOR'S YEAR END SUMMARY— DREW WILLIAMS

The District continued to have steady growth in 2013, adding 404 customer accounts and ending the year with 13,666 customers. The number of permits issued was two more than last year, totaling 467. The vast majority of the growth was located in existing subdivisions with empty lots. However, the new customer count would be much higher if we counted each of the 132 EDUs at the Barrington as a customer. However, since they have one water meter, they are counted as one customer with a very high usage.



The District experienced a substantial increase in sewer locate requests, jumping to 4,481 requests from 1,892 in 2012.



Continued on page 2.

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**CUSTOMER SERVICE —TERRI KREYLING**

**Customer Service/Billing Department**

Certified liens were filed on 85 properties in December. We received payment from the Hamilton County Treasurer that paid 150 liens in full and 8 partial payments. Disbursement from Boone County Treasurer has not been received.

	Liens filed	Liens	Paid in Full	Starting Balance	Ending Balance
2010	243/\$54,004.89	277	\$51,763.91	\$54,364.71	\$56,605.69
2011	237/\$37,969.26	377	\$64,318.07	\$56,605.69	\$30,256.88
2012	336/\$42,595.26	264	\$41,161.62	\$30,256.88	\$31,690.52
2013	443/\$45773.41	472	\$53,707.41	\$31,690.52	\$23483.24

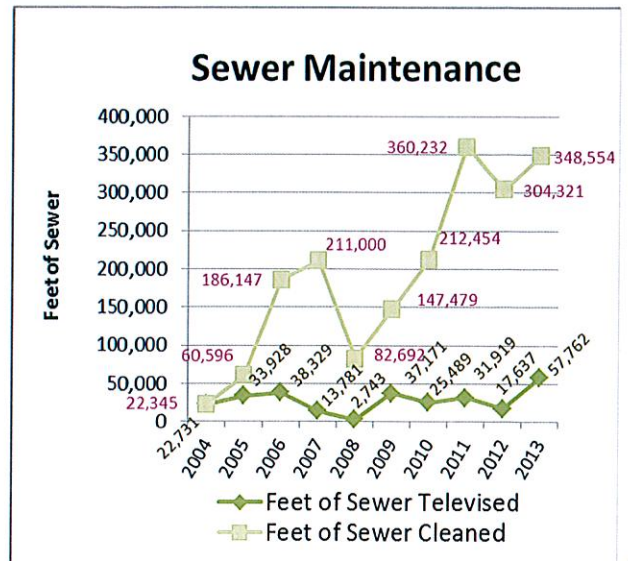
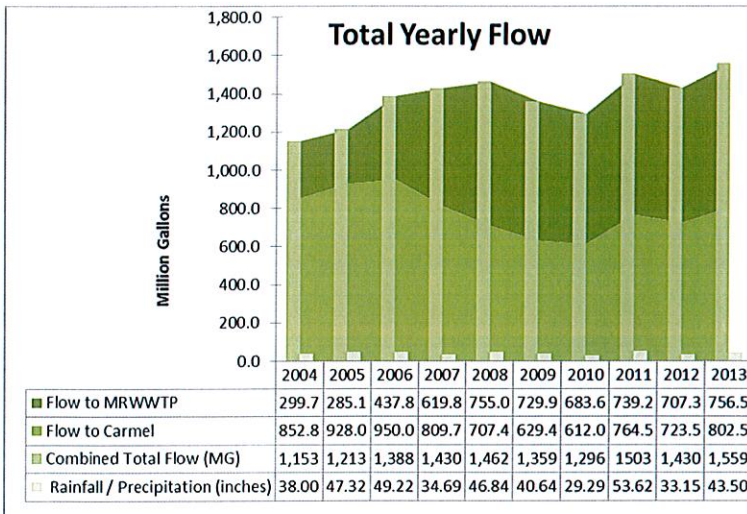
In December there were 12,516 sewer service payments posted totaling \$475,239.87. Of these payments, 51 were cash, 4,765 were checks, 4,750 were ACH and 2,943 were paid by auto debit. Payments made by online bill pay and auto debit totaled 61.3%. There are now 1,315 customers receiving e-billed statements.

For the month of December, 25 permits were issued and 40 new locations were added to billing.

Edie Miller accepted the Administrative Assistant position and became a full time District employee, as of January 2. Shelly Keefe is an Express Employment Professionals employee, training for the Utility Billing Specialist position.

**Utility Director's Year End Summary Continued from page 1**

Flows were higher again in 2013 due to increased rainfall amounts. It is unfortunate that as a separated sewer system that rainfall has such an impact on the peak flow. The District continues to investigate and eliminate sources of inflow and infiltration. Part of this effort was the increased televising of the sewer mains to locate infiltration. Over 57,000 feet of sewer was televised in 2013. In order to perform this task in a more cost effective manner, the District will be purchasing a truck mounted sewer camera that will allow for the work to be performed year round and also monitor the conditions of the sewers. With this information the best cleaning frequency will be determined for the different collection basins, thus reducing the time and expense of cleaning sewers that are open and free of debris.



### CALENDAR OF EVENTS

January 14	Staff Meeting	10:00 a.m.
January 20	MLK Holiday	CLOSED
January 24	B & F Meeting	7:30 a.m.
January 27	P & B Meeting	7:30 a.m.
February 3	C & C Meeting	4:30 p.m.
February 10	Board Meeting	7:00 p.m.

### FINANCIALS—RON HANSEN

Sales in November exceeded budget by 12% and were 7% over budget for the year. Operating Expenses were 14% over budget resulting from higher spending in the Collection Department. Spending for Lift Station R&M, Line Maintenance and Line Repair were a combined \$67,000 over budget. Year-to-date Operating Expenses are less than 1% under budget. The Net Income of \$49,000 for November was 14% higher than the budget. The Net Income through November of \$854,000 is more than double the 2013 budget and 9% over the prior year.

Cash Balances declined by \$70,000 in November due to capital spending. In 2013, balances have declined \$3,266,000 and are \$3,574,000 below the prior year. This decrease was expected due to planned capital spending in excess of \$4,000,000 for the Plant Expansion and LS#17 capital projects.

December was a short month due to the holidays. The exit interview with the State Board of Accounts for their recent audit of 2011 and 2012 has not yet been received. Once the December closing is complete, staff will prepare the 2013 1099's, close the completed 2013 capital projects and prepare the annual report for the State Board of Accounts.

### BIRTHDAYS

<b>Candy Feltner</b>	<b>January 27</b>
<b>Wes Merkle</b>	<b>January 31</b>

### ANNIVERSARYS

<b>Wes Merkle</b>	<b>January 13</b> <b>(1 Year)</b>
<b>Ron Hansen</b>	<b>January 13</b> <b>(10 Years)</b>
<b>Terri Kreyling</b>	<b>January 26</b> <b>(5 Years)</b>



### CONSTRUCTION & ENGINEERING — WES MERKLE

The Wastewater Treatment Plant Expansion project is nearing completion. Over the past few weeks flow was shifted to the two new VLRs while the original two VLRs were drained and cleaned. Crews then installed remaining process piping, gates, and pressure relief valves in the drained tanks. Crews are working on punch list items throughout the new facilities. Final grading and seeding will be difficult during winter months and may be pushed back until early spring.

General contractor Reith-Riley began work for the 106<sup>th</sup>-Illinois Sewer Relocation project last month. Their crews are currently building an underground structure connecting the new gravity sewer and both wet wells at LS #2, which is expected to take several weeks. Crews will then run gravity sewer eastward, which should correspond with Carmel completing easement and right of way acquisition needed for our project and theirs.

The US 31 Sanitary Sewer Relocation project is about 50 percent complete. Progress by INDOT's contractors has nearly stopped and likely won't continue until spring when weather improves.

Three small construction projects were bid several weeks ago:

- Work to replace pumps at four lift stations is substantially complete with only a few punch list items remaining.
- Work to upgrade Digester 3 aeration equipment and sludge withdrawal piping at the plant is substantially complete with only a few punch list items remaining.
- Control panel replacements are complete at one of three lift stations, and work is progressing at a second lift station. The work has been slowed by winter weather.

Punch list items for the LS #17 Replacement project and the Michigan Road Sewer Extension project are nearly complete.

Construction work for the Biosolids Treatment Improvements project at the Wastewater Treatment Plant is expected to begin in spring.

GRW Engineering recently reviewed potential locations for underground wet weather storage near LS #1. GRW and staff discussed recommendations and will soon contact property owners to gauge reception to the project. GRW is also studying the feasibility of eliminating LS #6 while also adding storage south of LS #1.

**EMPLOYEE SPOTLIGHT—****Shelly Keefe**

Hi, my name is Shelly Keefe. I interviewed here through Express Employment Professionals in December and I love being here – it's a great place!

I have lived in Fishers for 11 years with my high school sweetheart, Sean, and two boys, Bryan (18) and Aaron (15). The four of us are huge Harry Potter fans. A great memory is when my husband won a trip for our family to go to The Wizarding World of Harry Potter the summer it opened at Universal Studios. I am not big on summer heat in Florida or crowds but it was so worth it and an experience I will never forget!

Something not many people know about me is I have collected Princess Diana memorabilia since I was 13. When I sent a pencil sketch I drew of her holding Prince William as a baby, I received a thank you letter from her lady-in-waiting written on Buckingham Palace stationery.

**PLANT REPORT—SCOT WATKINS**

In an effort to find and eliminate sources of I&I and in order to reduce costs related to unnecessary cleaning of sewer lines, the District approved the purchase of a truck mounted sewer camera. During the first week of December, 4 companies brought demo trucks to the plant: RST, EnviroSight, Ibak, and Cues.

The new web based Cartegraph Operations Management System (OMS) was presented to the staff, intended to replace our existing Cartegraph software. It is very user friendly and will improve data entry and customer complaint management.

The heavy rain late in the month was handled very well with only LS #8 reaching high level; the back-up pump ran when necessary and pumped down the station. However the subzero temperatures in January caused power to be lost at multiple stations: LS #1, LS #2, LS #3, LS #6 & LS #24. Staff did a great job responding and taking generators to the stations to keep the pumps running. However, there was an overflow at LS #2 when the Godwin natural gas powered pump failed due to the extreme cold weather. A diesel powered generator was taken to the station to get it back online.

Brad Boyd was hired as a Field Operations Specialist, bringing with him over eight years of electrical experience.

**Employee Christmas Luncheon 2013**

*Resolve to appreciate the great people we work with*



**Clay Township Regional Waste District**

<b>Selected Statistics 2013 Summary</b>	<b>January</b>	<b>February</b>	<b>March</b>	<b>April</b>	<b>May</b>	<b>June</b>	<b>July</b>	<b>Aug</b>	<b>Sept</b>	<b>Oct</b>	<b>Nov</b>	<b>Dec</b>	<b>2013 Monthly Average</b>	<b>2013 YTD</b>	<b>2012 Monthly Average Through December</b>	<b>2012 Through December</b>
<b>Maintenance Information</b>																
Lateral Inspections	35	33	53	54	46	52	57	54	61	52	42	28	47	567	42	503
Certified I&I inspections	65	80	100	131	128	119	88	88	69	81	73	60	90	1082	97	1159
Failed I&I Inspections	4	1	0	1	0	1	3	1	0	1	1	0	1	13	1	17
Customer Work Requests	0	1	1	1	1	1	0	0	0	0	1	0	1	6	1	12
Sewer Locates	433	250	265	327	308	342	438	454	427	755	482	487	414	4,968	158	1,892
Manholes Added	25	19	0	3	2	0	3	0	17	13	0	12	8	94	2	28
Total # of Manholes	5,245	5,264	5,264	5,267	5,269	5,269	5,272	5,272	5,289	5,302	5,302	5,314	N/A	5,314	N/A	5,220
Manholes Inspected	0	0	0	287	0	0	1	0	0	0	0	17	25	305	238	2,859
Feet of Sewer Added	6,454	3,911	0	404	527	(351)	738	0	4,997	1,361	502	2,244	1,732	20,787	513	6,150
Total Footage of Sewers	1,455,609	1,459,520	1,459,520	1,459,924	1,460,451	1,460,100	1,460,838	1,460,838	1,465,835	1,467,196	1,467,698	1,469,942	N/A	1,469,942	N/A	1,451,106
Feet of Sewer Televised	4,589	0	8,054	21,020	6,515	17,185	0	0	399	0	0	0	4,814	57,762	1,470	17,637
Feet of Sewer Cleaned	0	0	9,003	57,385	35,392	97,585	24,319	31,876	24,794	38,322	29,878	0	29,046	348,554	25,360	304,321
Overflows	2	2	1	7	0	0	0	0	1	0	0	0	1	13	0	5
<b>Station 1 (Carmel Creek) Info</b>																
Rainfall / Precipitation (inches)	4.42	1.58	2.13	9.62	3.68	7.56	0.78	0.40	3.19	5.38	1.98	2.78	3.63	43.50	2.76	33.15
Total Flow (in gallons)	83,190,000	69,300,000	70,140,000	87,290,000	72,540,000	77,890,000	60,950,000	49,860,000	52,045,000	60,610,000	59,126,000	59,591,000	66,878,000	802,532,000	60,293,000	723,517,000
Average Daily Flow (in gallons)	2,684,000	2,475,000	2,263,000	2,910,000	2,340,000	2,596,000	1,996,129	1,710,000	1,735,000	1,955,000	1,971,000	1,922,290	2,213,000	N/A	1,986,000	N/A
Minimum Flow (in gallons)	1,890,000	1,770,000	1,940,000	1,860,000	1,760,000	1,960,000	1,590,000	1,350,000	1,480,000	1,440,000	1,472,000	1,455,000	1,664,000	1,350,000	1,552,000	1,160,000
<b>Michigan Road Plant Info</b>																
Total Flow (in gallons)	67,160,000	46,996,000	64,897,000	75,734,000	62,165,000	59,706,000	61,204,000	61,829,000	55,852,000	62,551,000	64,970,000	73,474,000	63,045,000	756,538,000	58,940,000	707,279,000
Maximum Daily Flow (in gallons)	5,718,000	2,802,000	2,296,000	5,816,000	2,318,000	2,577,000	2,491,000	2,628,000	2,030,000	3,494,000	2,589,000	5,673,000	3,369,000	5,816,000	2,334,000	2,966,000
Average Daily Flow (in gallons)	2,166,000	1,678,000	2,093,000	2,524,000	2,005,232	1,990,200	1,974,323	1,994,484	1,861,733	2,017,774	2,165,667	2,370,129	2,070,000	N/A	1,932,000	N/A
Minimum Daily Flow (in gallons)	1,076,000	1,125,000	1,837,000	1,837,000	1,755,000	1,741,000	1,772,000	1,509,000	1,595,000	1,309,000	1,700,000	1,807,000	1,589,000	1,076,000	1,622,000	1,292,000
Total Flow to Both Plants	150,350,000	116,296,000	135,037,000	163,024,000	134,705,000	137,596,000	122,154,000	111,689,000	107,897,000	123,161,000	124,096,000	133,065,000	129,923,000	1,559,070,000	119,233,000	1,430,796,000
<b>Biosolids Handling</b>																
Wasted (Biosolids) (in gallons)	1,126,290	698,760	1,102,260	1,331,590	1,665,900	1,625,350	1,678,850	1,670,190	1,625,930	1,509,850	1,007,470	910,570	1,329,000	15,953,000	1,515,000	18,176,000
Dewatered (gallons)	591,000	354,000	575,000	479,000	1,245,000	1,044,000	1,271,000	1,148,000	753,000	742,000	504,000	447,000	763,000	9,153,000	957,000	11,485,000
Digested Sludge Withdrawn (gals)	464,100	459,800	358,800	479,300	584,900	419,600	508,600	519,600	525,300	701,100	490,700	447,400	497,000	5,959,000	568,000	6,816,000
													<b>13,666</b>			
<b>Customer Information</b>																
New Sewer Service Accounts	21	32	22	14	57	27	26	25	58	34	48	40	34	404	31	375
Permits Issued	35	21	40	45	62	49	47	40	35	32	36	25	39	467	39	465

**Clay Township Regional Waste District**

<b>Selected Statistics 2012 Summary</b>	January	February	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec	2012 Monthly Average	2012 YTD	2011 Monthly Average Through December	2011 Through December
<b>Maintenance Information</b>																
Lateral Inspections	68	27	40	36	43	41	48	60	44	47	30	19	42	503	28	333
Certified I&I Inspections	49	33	61	60	85	110	120	164	144	136	109	88	97	1159	110	1324
Failed I&I Inspections	1	1	1	1	0	0	2	3	0	4	3	1	1	17	1	15
Customer Work Requests	1	0	1	2	2	1	1	0	1	1	1	1	1	12	2	24
Lift Station Alarms	7	6	7	6	19	11	9	8	5	8	1	2	8	91	18	219
Sewer Locates	92	104	161	143	162	103	186	229	155	170	183	204	158	1,892	113	1,351
Manholes Added	8	4	0	2	1	0	0	2	0	1	3	7	2	28	3	32
Total # of Manholes	5,200	5,204	5,204	5,206	5,207	5,207	5,207	5,209	5,209	5,210	5,213	5,220	N/A	5,220	N/A	5,192
Manholes Inspected	13	54	201	117	19	481	857	277	780	0	12	48	238	2,859	162	1,948
Feet of Sewer Added	(480)	4,431	195	43	0	0	0	219	0	(7)	29	1,720	513	6,150	2,354	28,248
Total Footage of Sewers	1,444,486	1,448,917	1,449,112	1,449,155	1,449,155	1,449,155	1,449,155	1,449,374	1,449,374	1,449,357	1,449,386	1,451,106	N/A	1,449,155	N/A	1,444,966
Feet of Sewer Televised	0	0	0	15,641	0	0	0	0	1,634	0	0	362	1,470	17,637	2,660	31,919
Feet of Sewer Cleaned	0	0	86,841	79,207	28,252	93,450	16,209	0	0	0	0	362	25,360	304,321	30,019	360,232
Overflows	2	0	0	0	0	0	0	1	0	2	0	0	0	5	1	16
<b>Station 1 (Carmel Creek) Info</b>																
Rainfall / Precipitation (inches)	2.69	1.06	2.88	2.90	3.36	0.56	1.64	4.72	5.22	4.58	1.04	2.50	2.76	33.15	4.47	53.62
Total Flow (in gallons)	76,360,000	63,310,000	69,710,000	58,340,000	58,540,000	47,840,000	57,800,000	62,870,000	61,708,000	60,610,000	53,299,000	53,130,000	60,293,083	723,517,000	63,711,083	764,533,000
Average Daily Flow (in gallons)	2,463,000	2,183,000	2,249,000	1,944,667	1,888,000	1,595,000	1,865,000	2,028,000	2,057,000	1,955,161	1,777,000	1,832,000	1,986,402	N/A	2,092,189	N/A
Minimum Flow (in gallons)	1,820,000	1,830,000	1,300,000	1,720,000	1,160,000	1,270,000	1,590,000	1,670,000	1,628,000	1,620,000	1,520,000	1,490,000	1,551,500	1,160,000	1,587,750	1,025,000
<b>Michigan Road Plant Info</b>																
Total Flow (in gallons)	64,505,000	55,224,000	62,313,000	54,943,000	62,205,000	57,563,000	53,734,000	57,021,000	59,663,000	62,252,000	56,989,000	60,867,000	58,939,917	707,279,000	61,596,083	739,153,000
Maximum Daily Flow (in gallons)	2,627,000	2,193,000	2,732,000	1,952,000	2,523,000	2,148,000	2,152,000	2,236,000	2,966,000	2,285,000	2,056,000	2,138,000	2,334,000	2,966,000	3,380,833	5,402,000
Average Daily Flow (in gallons)	2,080,806	1,904,276	2,010,097	1,831,433	2,006,613	1,918,767	1,733,355	1,839,387	1,988,767	2,008,129	1,899,633	1,963,452	1,932,060	N/A	2,013,233	N/A
Minimum Daily Flow (in gallons)	1,889,000	1,292,000	1,643,000	1,694,000	1,533,000	1,707,000	1,562,000	1,424,000	1,460,000	1,778,000	1,711,000	1,772,000	1,622,083	1,292,000	1,666,417	1,276,000
Total Flow to Both Plants	140,865,000	118,534,000	132,023,000	113,283,000	120,745,000	105,403,000	111,534,000	119,891,000	121,371,000	122,862,000	110,288,000	113,997,000	119,233,000	1,430,796,000	125,307,167	1,503,686,000
<b>Biosolids Handling</b>																
Wasted (Biosolids) (in gallons)	1,855,200	1,629,450	1,642,390	1,616,410	1,674,830	1,332,940	1,458,020	1,678,610	1,518,050	1,065,630	1,406,840	1,297,860	1,514,686	18,176,230	1,661,572	19,938,866
Dewatered (gallons)	1,129,000	935,000	1,075,000	1,132,000	1,046,000	820,000	963,000	1,061,000	861,000	466,000	916,000	1,081,000	957,083	11,485,000	974,413	11,692,958
Digested Sludge Withdrawn (gals)	547,000	536,000	526,600	556,500	790,500	769,000	648,900	530,000	707,500	535,200	465,600	203,000	567,983	6,815,800	491,743	5,900,915
<b>Customer Information</b>																
	<b>Total Accounts</b>												<b>13,262</b>	<b>Total New Accounts</b>		
New Sewer Service Accounts	14	16	32	14	32	30	52	40	33	36	34	42	31	375	23	280
Permits Issued	19	32	53	53	47	42	56	36	34	31	23	39	39	465	27	325



## BUDGET & FINANCE COMMITTEE

Friday, December 20, 2013 @ 7:30 A.M.

### Memorandum

Present: Chair Jane Merrill, Eric Hand, Carl Mills, Sam Mishelow, Utility Director Drew Williams, legal counsel Anne Poindexter, Director of Administration & Customer Service Candy Feltner and Customer Service Manager Terri Kreyling

The meeting was called to order by Ms. Merrill at 7:30 a.m.

I&I Inspection – Mr. Mills made a motion to recommend that that property owner at 1319 Donnybrook Drive be sent a certified letter advising of possible fines if the inspection is not completed before the February board meeting of \$100.00 for the first month, \$200.00 for the second month and \$300.00 for the third month. Mr. Hand seconded the motion and it was approved unanimously.

Mrs. Poindexter suggested the district send correspondence to all title companies on file, updating them with the requirements regarding assessment letters and I&I inspections.

FFB Update – Mr. Williams did receive a call from an FBI Cyber Agent regarding the crime. If it ever happens again, disconnect the computer from the internet, but leave it powered on; then give the agent a call. Mrs. Poindexter advised the Committee that she had not received a response from FFB. Per the Boards direction, if no response was received, that the District would not proceed or start any additional action.

Financial Statements and Investments - Statements were reviewed by the Committee.

Other Business – Ms. Feltner reported that the property purchased by Ms. Altman did not go to closing; subsequently the District has not collected fees associated with the construction lien. The Committee directed Mrs. Poindexter to inform Ms. Altman that the District is requesting that the lien be paid in full by January 31, 2014.

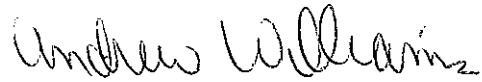
Mrs. Poindexter reported that Mr. Merkle gave her a settlement agreement from the electrical contractor that had performed work at the wastewater treatment plant for the biosolids building. It was discovered during the current construction that there were issues with electrical wiring. The current contractor corrected the issues and

also relocated the wiring since it would be in conflict with future projects. The contractor that installed the faulty wiring offered \$19,000 for the settlement. The Committee was informed that the statute of limitations will expire in January 2014. The Committee was supportive of the proposed settlement claim negotiated by Mr. Merkle. Any action taken by Mr. Williams will be presented to the Board for ratification.

Ms. Merrill adjourned the meeting at 8:20 a.m.

The next meeting has been scheduled for Friday January 24, 2014 at 7:30 a.m.

Respectfully submitted,

A handwritten signature in cursive script that reads "Andrew Williams".

Andrew Williams, Utility Director



## MEMORANDUM

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**To: CTRWD Board**

**From: Candy Feltner**

**Date: December 20, 2013**

**Subject: I & I Surcharge**

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Natalie Nicole and Michael Adam Volz purchased 1319 Donnybrook Drive and it was placed into her name for billing on July 2, 2013. The I&I inspection had not been completed prior to closing and to date has not been completed.

- There was not a request for an assessment letter from the title company. The District would have advised at that time that this inspection needed to be completed.
- On August 5, 2013 Terri Kreyling sent a courtesy letter to advise that the inspection needed to be completed. If not completed within 30 days that a surcharge of \$20.00 would be added to the monthly billing statement.
- No inspection was completed by the September 6 billing. Surcharge was added to the account.
- A billing note was added to advise of the surcharge being added to the account and has printed on all statements since the September 6 billing.
- The customer is making payments on the account and owes the current amount of \$26.27 plus the \$20.00 surcharge.

The B&F Committee is recommending that the property owner be sent a certified letter advising of possible fines if the inspection is not completed before the February board meeting of \$100.00 for the first month, \$200.00 for the second month and \$300.00 for the third month.



## MEMORANDUM

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**To: Board of Trustees**

**From: Drew Williams**

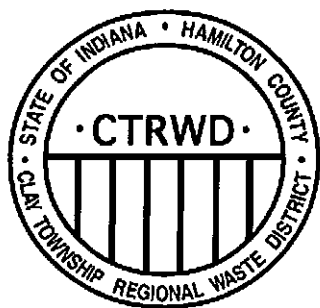
**Date: January 8, 2014**

**Subject: Settlement Agreement**

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During the current construction at the WWTP, electrical wiring issues were discovered from the prior Biosolids building construction several years ago. The current contractor corrected the issues and also relocated the wiring since it would be in conflict with future projects. Mr. Merkle worked with the original contractor, Sims Electric, regarding reimbursement for the replacement of the faulty work. Sims submitted a Settlement Agreement and offered to reimburse the District \$18,202. The Committee agreed this was an acceptable amount. It was advantageous for the District to finalize a settlement before the end of the year since the statute of limitations was expiring. I have signed the Settlement Agreement and the District has received and deposited the \$18,202 check.

**Recommended Action:** Ratify the action of accepting the Settlement Agreement.



## PERSONNEL & BENEFITS COMMITTEE

Monday, December 16, 2013 @ 7:30 A.M.

### Memorandum

Present: Chair Michael McDonald, Committee Members Barbara Lamb and Joe Clark, Utility Director Drew Williams, Director of Administration and Customer Services Candy Feltner, Customer Services Manager Terri Kreyling.

Mr. McDonald called the meeting to order at 7:30 a.m.

The committee discussed the Performance Management Policy. Mr. Williams reported that no negative feedback has been given by the employees regarding the policy. The District will improve upon goal setting and objectives with monthly assessments. Mr. Williams advised the committee that general HR responsibilities will be passed along to Edie Miller.

The committee discussed the delay in receiving the new identification cards from Anthem. Some employees are having difficulty obtaining coverage for prescriptions and office visits. The Utility Director will handle each case on an individual basis.

Mr. Williams discussed 2014 Goal Development objectives for the District. The committee suggested that the Board be given the opportunity to meet new employees; this would also help employees have a better understanding of the role of the board.

There were no additions to the safety report as presented in the December newsletter.

The next meeting is scheduled for January 27, 2014.

Respectfully submitted,

Candy Feltner  
Director of Administration  
and Customer Services



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## CAPITAL & CONSTRUCTION COMMITTEE MEETING

Monday, January 6, 2014 @ 4:30 P.M.  
10701 N. College Ave, Suite A, Indianapolis, IN 46280

### AGENDA

**The meeting was cancelled due to inclement weather**

**Date and Time for Next Meeting:** Monday, February 4, 2014 @ 4:30 P.M.



Clay Township Regional Waste District

9.b.

Register of Claims

For the period 12/10/2013 through 1/13/2014

Name of Claimant	Fund	Payment Date	Check Number	Amount of Claim	Amount Allowed	Memorandum
VOID	Operating	12/10/13	4365 - 4368			
Joe Hood	Operating	12/10/13	4369	\$96.05	\$96.05	Travel/Mileage-On Call
Rieth-Riley	Operating	12/10/13	4370	\$2,867.00	\$2,867.00	Repair sink holes at College Park Church
PNC Bank	Operating	12/10/13	4371	\$6,562.30	\$6,562.30	Credit Card Exp Nov-2013
Signius Communications	Operating	12/10/13	4372	\$52.50	\$52.50	Answering Service
Andrew Williams	Operating	12/10/13	4373	\$472.60	\$472.60	IN Chamber-Travel/Mileage
Hamilton County Recorder	Operating	12/10/13	4374	\$23.00	\$23.00	Release & record 1 lien
Barbara Lamb	Operating	12/10/13	4375	\$100.00	\$100.00	Board fees
Carl S. Mills	Operating	12/10/13	4376	\$100.00	\$100.00	Board fees
Eric Hand	Operating	12/10/13	4377	\$100.00	\$100.00	Board fees
Jane B. Merrill	Operating	12/10/13	4378	\$100.00	\$100.00	Board fees
Joseph R. Clark	Operating	12/10/13	4379	\$100.00	\$100.00	Board fees
Marilyn Anderson	Operating	12/10/13	4380	\$100.00	\$100.00	Board fees
Michael A. McDonald	Operating	12/10/13	4381	\$100.00	\$100.00	Board fees
Ronald L. Hagan	Operating	12/10/13	4382	\$100.00	\$100.00	Board fees
Samuel Mishelow	Operating	12/10/13	4383	\$100.00	\$100.00	Board fees
Indianapolis Power & Light Co	Operating	12/10/13	4384	\$64.85	\$64.85	LS3
Indianapolis Power & Light Co	Operating	12/10/13	4384	\$464.16	\$464.16	LS8
Indianapolis Power & Light Co	Operating	12/10/13	4384	\$229.85	\$229.85	LS9
Indianapolis Power & Light Co	Operating	12/10/13	4384	\$1,015.26	\$1,015.26	LS10
Indianapolis Power & Light Co	Operating	12/10/13	4384	\$69.64	\$69.64	LS12
Indianapolis Power & Light Co	Operating	12/10/13	4384	\$19.82	\$19.82	LS18
Indianapolis Power & Light Co	Operating	12/10/13	4384	\$42.65	\$42.65	LS20
Indianapolis Power & Light Co	Operating	12/10/13	4384	\$27.23	\$27.23	LS22
Indianapolis Power & Light Co	Operating	12/10/13	4384	\$29.62	\$29.62	LS24
Indianapolis Power & Light Co	Operating	12/10/13	4384	\$21.81	\$21.81	LS25
Indianapolis Power & Light Co	Operating	12/10/13	4384	\$4,128.18	\$4,128.18	LS2
IN Dept. of Workforce Development	Operating	12/11/13	4385	\$2,230.00	\$2,230.00	Acct #133635
Lawrence Prange	Operating	12/11/13	4386	\$22.60	\$22.60	Travel/Mileage
McAfee, Inc.	Operating	12/11/13	4387	\$119.20	\$119.20	Computer Expense
Express Services, Inc.	Operating	12/13/13	4388	\$773.48	\$773.48	Temp Staffing
Jason Lewin	Operating	12/13/13	4389	\$107.35	\$107.35	Travel/Mileage-On Call
VOID	Operating	12/13/13	4390			
Carmel Utilities	Operating	12/17/13	4391	\$10.89	\$10.89	LS 1 WATER
Carmel Utilities	Operating	12/17/13	4391	\$10.89	\$10.89	LS2 WATER
Vectren Energy Delivery	Operating	12/17/13	4392	\$46.79	\$46.79	LS2 UTILITIES
Vectren Energy Delivery	Operating	12/17/13	4392	\$17.33	\$17.33	LS4 UTILITIES
Vectren Energy Delivery	Operating	12/17/13	4392	\$22.60	\$22.60	LS10 UTILITIES
AFLAC	Operating	12/17/13	4393	\$471.42	\$471.42	Deferred Liability

Clay Township Regional Waste District

9.b.

Register of Claims

For the period 12/10/2013 through 1/13/2014

Name of Claimant	Fund	Payment Date	Check Number	Amount of Claim	Amount Allowed	Memorandum
Carmel Utilities	Operating	12/17/13	4394	\$889.23	\$889.23	Hydrant Meter Fees/Water Usage
Citizens Energy Group	Operating	12/17/13	4395	\$28.11	\$28.11	Plant Water
Unum Life Insurance Co	Operating	12/17/13	4396	\$753.62	\$753.62	Employee Insurance
Bright House Networks	Operating	12/17/13	4397	\$109.71	\$109.71	Internet Service-December
Office Depot	Operating	12/17/13	4398	\$197.19	\$197.19	Office Supplies
V O I D	Operating	12/17/13	4399			
Cathleen Kunkel	Operating	12/17/13	4400	\$193.32	\$193.32	Repair Reimbursement 10703 Torrey Pines Cir
Boone County Recorder	Operating	12/18/13	4401	\$84.00	\$84.00	Record 11x7-Copy Fee
Hamilton County Recorder	Operating	12/18/13	4402	\$2,679.00	\$2,679.00	Record 13x4, 11x73-Release 12x152
Candy Feltner	Operating	12/19/13	4403	\$57.19	\$57.19	Travel/Mileage-P&B
AT&T Mobility	Operating	12/19/13	4404	\$584.48	\$584.48	LS Utilities
Joe Elery	Operating	12/20/13	4405	\$14.69	\$14.69	Travel/Mileage-On Call Backup
Kevin Rybak	Operating	12/20/13	4406	\$40.68	\$40.68	Travel/Mileage-On Call
Duke Energy	Operating	12/26/13	4407	\$1,950.65	\$1,950.65	LS1
Duke Energy	Operating	12/26/13	4407	\$60.31	\$60.31	LS6
Duke Energy	Operating	12/26/13	4407	\$420.03	\$420.03	LS4
Duke Energy	Operating	12/26/13	4407	\$221.60	\$221.60	LS5
Duke Energy	Operating	12/26/13	4407	\$147.93	\$147.93	LS21
Duke Energy	Operating	12/26/13	4407	\$229.09	\$229.09	LS19
Duke Energy	Operating	12/26/13	4407	\$944.55	\$944.55	LS14
Duke Energy	Operating	12/26/13	4407	\$167.80	\$167.80	LS11
Duke Energy	Operating	12/26/13	4407	\$219.35	\$219.35	LS16
Duke Energy	Operating	12/26/13	4407	\$849.27	\$849.27	LS17
AT&T Mobility	Operating	12/26/13	4408	\$1,150.74	\$1,150.74	Mobile Phone Service
Express Services, Inc.	Operating	12/26/13	4409	\$1,584.80	\$1,584.80	Temp Staffing
MetLife	Operating	12/26/13	4410	\$1,644.25	\$1,644.25	Employee Dental Insurance
Pitney Bowes	Operating	12/26/13	4411	\$200.00	\$200.00	Office Services
Vectren Energy Delivery	Operating	12/26/13	4412	\$1,686.01	\$1,686.01	Plant Utilities
Wes Merkle	Operating	12/26/13	4413	\$109.54	\$109.54	Travel/Mileage/Parking
Express Services, Inc.	Operating	12/27/13	4414	\$1,920.82	\$1,920.82	temp office staff - w/e 12/15
Joe Elery	Operating	12/27/13	4415	\$73.45	\$73.45	Travel/Mileage On-Call
Lawrence Prange	Operating	12/30/13	4416	\$82.99	\$82.99	Anthem insurance issue
AT&T	Operating	1/2/14	4417	\$211.45	\$211.45	Plant Phone Service
Duke Energy	Operating	1/2/14	4418	\$13,909.26	\$13,909.26	Plant Utilities
Duke Energy	Operating	1/2/14	4418	\$364.80	\$364.80	LS23 Utilities
Kevin Rybak	Operating	1/3/14	4419	\$60.84	\$60.84	Travel/Mileage-On Call
Allison Payment Systems LLC	Operating	1/3/14	4420	\$4,512.35	\$4,512.35	Postage - December utility bills
Express Services, Inc.	Operating	1/3/14	4421	\$1,952.52	\$1,952.52	Temp. Office Staff Acct #22750550 w/e 12/22/13
Joe Hood	Operating	1/8/14	4422	\$16.80	\$16.80	Travel/Mileage

Clay Township Regional Waste District

9.b.

Register of Claims

For the period 12/10/2013 through 1/13/2014

Name of Claimant	Fund	Payment Date	Check Number	Amount of Claim	Amount Allowed	Memorandum
Express Services, Inc.	Operating	1/9/14	4423	\$1,553.10	\$1,553.10	Temp Staff Acct #22750550 w/e 12/29/13
Gerig-Ottenweller Contracting, LLC	Plant Expansion	1/13/14	4424	\$87,855.47	\$87,855.47	CIP - Plant Expansion - pay app# 22
Strand Associates, Inc.	Plant Expansion	1/13/14	4425	\$2,953.17	\$2,953.17	CIP - Plant Expansion
Strand Associates, Inc.	Plant Expansion	1/13/14	4425	\$509.90	\$509.90	CIP - WWTP Biosolids
Brand Electric, Inc	Reserve for Repl.	1/13/14	4426	\$8,000.00	\$8,000.00	LS 7,16.21 Control Panel Repl
Gerig-Ottenweller Contracting, LLC	Reserve for Repl.	1/13/14	4427	\$53,276.00	\$53,276.00	CIP - Digester 3 Aspir Repl / RasWas Auto Wasting
Gerig-Ottenweller Contracting, LLC	Reserve for Repl.	1/13/14	4427	\$52,560.00	\$52,560.00	CIP - Lift Station pump replacements
982-Praxair Distribution, Inc.	Operating	1/13/14	4428	\$22.85	\$22.85	Plant operating supplies
Accurate Laser Systems, Inc.	Operating	1/13/14	4429	\$9.89	\$9.89	Line Maint - locate paint
Accurate Laser Systems, Inc.	Operating	1/13/14	4429	\$19.78	\$19.78	Line maint - locate flags
ACE Technologies, LLC	Operating	1/13/14	4430	\$16,329.50	\$16,329.50	LS R&M, Wonderware support
ACE Technologies, LLC	Operating	1/13/14	4430	\$15,251.85	\$15,251.85	CIP - Digester 3 Blower
ACE Technologies, LLC	Operating	1/13/14	4430	\$2,594.37	\$2,594.37	Plant inventory - logix processor
ACE Technologies, LLC	Operating	1/13/14	4430	\$413.27	\$413.27	LS# 7 repair
ACE Technologies, LLC	Operating	1/13/14	4430	\$413.29	\$413.29	LS# 16 repair
ACE Technologies, LLC	Operating	1/13/14	4430	\$1,223.40	\$1,223.40	LS# 2 repairs
ACE Technologies, LLC	Operating	1/13/14	4430	\$3,690.00	\$3,690.00	CIP - Digester 3 Blower
ACE Technologies, LLC	Operating	1/13/14	4430	(\$2,943.35)	(\$2,943.35)	CIP - LS# 16 control panel
ACE Technologies, LLC	Operating	1/13/14	4430	(\$3,873.35)	(\$3,873.35)	CIP - LS# 21 control panel
Alfa Laval Ashbrook Simon-Hartley Inc	Operating	1/13/14	4431	\$3,404.78	\$3,404.78	Plant R&M - BSB belts
Alliance of Indiana Rural Water	Operating	1/13/14	4432	\$550.00	\$550.00	Annual membership dues
Allison Payment Systems LLC	Operating	1/13/14	4433	\$3,193.75	\$3,193.75	Dec utility bill printing
Barbara Lamb	Operating	1/13/14	4434	\$150.00	\$150.00	Board fees
C.I.O.A.	Operating	1/13/14	4435	\$72.00	\$72.00	2014 membership - Jacob,Bob,Jason,Kevin,Scot,Loren
Campbell Kyle Proffitt LLP	Operating	1/13/14	4436	\$1,300.00	\$1,300.00	Political subdivision - Nov - legal fees
Campbell Kyle Proffitt LLP	Operating	1/13/14	4436	\$75.00	\$75.00	Collections
Campbell Kyle Proffitt LLP	Operating	1/13/14	4436	\$5,800.02	\$5,800.02	Collections
Campbell Kyle Proffitt LLP	Operating	1/13/14	4436	\$1,823.00	\$1,823.00	Collections
Carl S. Mills	Operating	1/13/14	4437	\$150.00	\$150.00	Board fees
Carmel Utilities	Operating	1/13/14	4438	\$989.40	\$989.40	Billing Services - meter reads
Carmel Utilities	Operating	1/13/14	4438	\$61,485.66	\$61,485.66	Sewage treatment - Dec
CHEMSEARCHFE	Operating	1/13/14	4439	\$511.25	\$511.25	Operating supplies - Collection
CINTAS Corporation #018-G65	Operating	1/13/14	4440	\$110.04	\$110.04	Shop Towels/Mats
CINTAS Corporation #018-G65	Operating	1/13/14	4440	\$110.04	\$110.04	Shop Towels/Mats
CINTAS Corporation #018-G65	Operating	1/13/14	4440	\$110.04	\$110.04	Shop Towels/Mats
CINTAS Corporation #018-G65	Operating	1/13/14	4440	\$110.04	\$110.04	Shop Towels/Mats
CINTAS Corporation #018-G65	Operating	1/13/14	4440	\$110.04	\$110.04	Shop Towels/Mats
CINTAS Corporation #018-G65	Operating	1/13/14	4440	\$110.04	\$110.04	Shop Towels/Mats
Clay Township Trustee	Operating	1/13/14	4441	\$4,074.14	\$4,074.14	Gov't Center expenses
Commercial Sewer Cleaning Co., Inc.	Operating	1/13/14	4442	\$692.00	\$692.00	Plant R&M

Clay Township Regional Waste District

9.b.

Register of Claims

For the period 12/10/2013 through 1/13/2014

Name of Claimant	Fund	Payment Date	Check Number	Amount of Claim	Amount Allowed	Memorandum
Community Employer Health	Operating	1/13/14	4443	\$308.00	\$308.00	Employee insurance - Wellness
Culy Contracting, Inc.	Operating	1/13/14	4444	\$57,970.00	\$57,970.00	Manhole raising
Culy Contracting, Inc.	Operating	1/13/14	4444	\$800.00	\$800.00	LS# 14 grouting
Dell Marketing L.P.	Operating	1/13/14	4445	\$119.99	\$119.99	Computer expense
DLZ Indiana, LLC	Operating	1/13/14	4446	\$600.00	\$600.00	Construction Observ - Bridges Comm Amenity Ph 1
Element Materials Technology Daleville, LLC	Operating	1/13/14	4447	\$170.00	\$170.00	Sewer sampling
Eric Hand	Operating	1/13/14	4448	\$150.00	\$150.00	Board fees
Express Services, Inc.	Operating	1/13/14	4449	\$1,553.10	\$1,553.10	Temp. Office Staff w/e 1/8/14
Express Services, Inc.	Operating	1/13/14	4449	\$1,253.41	\$1,253.41	Temp Staff
Fastenal Company	Operating	1/13/14	4450	\$395.40	\$395.40	Plant R&M
Fluid Waste Services, Inc.	Operating	1/13/14	4451	\$449.40	\$449.40	Line cleaning
Fluid Waste Services, Inc.	Operating	1/13/14	4451	\$3,402.50	\$3,402.50	Clean digester tank at plant
Franco Landscaping	Operating	1/13/14	4452	\$27,852.81	\$27,852.81	CIP - LS# 17 Relocation - landscaping
Genuine Parts Company-Indianapolis	Operating	1/13/14	4453	\$8.58	\$8.58	Vehicle R&M
Grainger	Operating	1/13/14	4454	\$214.65	\$214.65	Lift Station R&M
Gripp, Inc.	Operating	1/13/14	4455	\$250.00	\$250.00	Plant R&M
GRW ENGINEERS, INC.	Operating	1/13/14	4456	\$842.50	\$842.50	LS# 1 Storage Property Research
Hach Company	Operating	1/13/14	4457	\$129.07	\$129.07	Sewer sampling
Hach Company	Operating	1/13/14	4457	\$408.42	\$408.42	Plant R&M
Hach Company	Operating	1/13/14	4457	\$1,375.67	\$1,375.67	Sewer sampling
Hach Company	Operating	1/13/14	4457	\$262.47	\$262.47	Sewer sampling
Hach Company	Operating	1/13/14	4457	\$328.47	\$328.47	Sewer sampling
Hankins Construction Services	Operating	1/13/14	4458	\$5,450.00	\$5,450.00	CIP - Admin Bldg - windows
Indy IT Professionals, Inc.	Operating	1/13/14	4459	\$200.00	\$200.00	Computer expense
Indy IT Professionals, Inc.	Operating	1/13/14	4459	\$1,343.60	\$1,343.60	Computer expense
Indy IT Professionals, Inc.	Operating	1/13/14	4459	\$200.00	\$200.00	Computer expense
IUPPS	Operating	1/13/14	4460	\$1,037.70	\$1,037.70	Locates
Jane B. Merrill	Operating	1/13/14	4461	\$150.00	\$150.00	Board fees
Joseph R. Clark	Operating	1/13/14	4462	\$150.00	\$150.00	Board fees
JWC ENVIRONMENTAL, LLC	Operating	1/13/14	4463	\$12,219.78	\$12,219.78	Inventory - spare macerator for LS# 2
KorTerra, Inc.	Operating	1/13/14	4464	\$1,072.40	\$1,072.40	Locate mapping service fee
Marilyn Anderson	Operating	1/13/14	4465	\$100.00	\$100.00	Board fees
Market Pro, Inc.	Operating	1/13/14	4466	\$2,540.74	\$2,540.74	Staff shirts & sweatshirts
McAfee, Inc.	Operating	1/13/14	4467	\$119.20	\$119.20	Computer expense
Merrell Brothers, Inc.	Operating	1/13/14	4468	\$6,681.61	\$6,681.61	Biosolids disposal
Merrell Brothers, Inc.	Operating	1/13/14	4468	\$468.00	\$468.00	Lift station grease disposal
Michael A. McDonald	Operating	1/13/14	4469	\$200.00	\$200.00	Board fees
Alex Hodges	Operating	1/13/14	4470	\$106.79	\$106.79	Refund on final bill
Charles Pugh	Operating	1/13/14	4471	\$17.28	\$17.28	Refund on final bill

Clay Township Regional Waste District

9.b.

Register of Claims

For the period 12/10/2013 through 1/13/2014

Name of Claimant	Fund	Payment Date	Check Number	Amount of Claim	Amount Allowed	Memorandum
Christopher Plummer	Operating	1/13/14	4472	\$17.28	\$17.28	Refund on final bill
Janet Ailbright	Operating	1/13/14	4473	\$26.27	\$26.27	Refund on final bill
Maria Tanella	Operating	1/13/14	4474	\$42.59	\$42.59	Refund on final bill
Ron W Hyink	Operating	1/13/14	4475	\$16.92	\$16.92	Refund on final bill
Susan Cantwell	Operating	1/13/14	4476	\$115.16	\$115.16	Refund on final bill
Susan Keown	Operating	1/13/14	4477	\$54.26	\$54.26	Refund on final bill
Thomas Shaver	Operating	1/13/14	4478	\$24.02	\$24.02	Refund on final bill
Steve & Sharon White	Operating	1/13/14	4479	\$429.88	\$429.88	Refund credit balance on active account
NCL of Wisconsin, Inc.	Operating	1/13/14	4480	\$88.09	\$88.09	Sewer sampling
NickPrint, Inc.	Operating	1/13/14	4481	\$1,774.00	\$1,774.00	Customer outreach
Northern Safety Company, Inc.	Operating	1/13/14	4482	\$124.13	\$124.13	Line maintenance
Office Depot	Operating	1/13/14	4483	\$497.13	\$497.13	Office supplies
Office Depot	Operating	1/13/14	4483	\$57.05	\$57.05	Office supplies
Office Depot	Operating	1/13/14	4483	\$51.29	\$51.29	Office supplies
Office Depot	Operating	1/13/14	4483	\$16.46	\$16.46	Office supplies
On-Site Supply	Operating	1/13/14	4484	\$400.33	\$400.33	Plant R&M
On-Site Supply	Operating	1/13/14	4484	\$157.39	\$157.39	Safety materials
On-Site Supply	Operating	1/13/14	4484	\$36.44	\$36.44	Plant R&M
Parkson	Operating	1/13/14	4485	\$15,746.40	\$15,746.40	Inventory - Spiral assembly for press
Printing Plus	Operating	1/13/14	4486	\$8.46	\$8.46	Office supplies
Ray Clemens	Operating	1/13/14	4487	\$500.00	\$500.00	Wax plant floor
Ray Clemens	Operating	1/13/14	4487	\$400.00	\$400.00	Plant cleaning service
RESERVE ACCOUNT	Operating	1/13/14	4488	\$750.00	\$750.00	Postage
Rieth-Riley Construction	Operating	1/13/14	4489	\$26,006.25	\$26,006.25	CIP - 106th & Illinois Sewer Reolcation
Ronald L. Hagan	Operating	1/13/14	4490	\$100.00	\$100.00	Board fees
SAL Chemical	Operating	1/13/14	4491	\$1,381.00	\$1,381.00	Hydrogen Peroxide - plant operating supplies
SAL Chemical	Operating	1/13/14	4491	\$4,505.88	\$4,505.88	Alum - plant operating supplies
Samuel Mishelow	Operating	1/13/14	4492	\$150.00	\$150.00	Board fees
Taylor Oil Company, Inc.	Operating	1/13/14	4493	\$1,507.03	\$1,507.03	Fuel
Taylor Systems, Inc.	Operating	1/13/14	4494	\$342.00	\$342.00	Telephone
Taylor Systems, Inc.	Operating	1/13/14	4494	\$99.54	\$99.54	Plant phone system
US Signal	Operating	1/13/14	4495	\$476.74	\$476.74	Computer expense
USA BlueBook	Operating	1/13/14	4496	\$650.10	\$650.10	Sewer Sampling
W. W. Williams	Operating	1/13/14	4497	\$2,398.88	\$2,398.88	LS# 14 generator repair
Weihe Engineers Inc.	Operating	1/13/14	4498	\$2,275.00	\$2,275.00	CIP - 106th Grafity/FM - 1/2 to Carmei
Xylem Dewatering Solutions, Inc.	Operating	1/13/14	4499	\$620.00	\$620.00	CIP - LS# 14 wet well repair
Xylem Dewatering Solutions, Inc.	Operating	1/13/14	4499	\$5,937.94	\$5,937.94	CIP - LS# 14 wet well repair
Beyond Payroll	Operating ACH	12/10/13	20131201	\$441.00	\$441.00	Nov payroll fees
Great-West Retirement (Hoosier START)	Operating ACH	12/11/13	20131202	\$2,009.86	\$2,009.86	Employee 457b - 12/11 payroll

