



BOARD OF TRUSTEES MEETING

Monday, January 13, 2014 @ 7:00 P.M.
Memorandum

ROLL CALL

Present: Joe Clark, Marilyn Anderson, Treasurer Jane Merrill, Vice President Sam Mishelow, President Ron Hagan, Eric Hand, Secretary Michael McDonald, Barb Lamb, Carl Mills. Also in attendance: Legal Counsel Anne Poindexter, Utility Director Drew Williams, Director of Administration & Customer Service Candy Feltner, Customer Service Manager Terri Kreyling.

The audience sheet is attached.

ELECTION OF OFFICERS

A motion was made by Ms. Anderson to retain the existing officers for 2014 and was seconded by Mr. Mishelow. The motion was approved unanimously.

APPROVAL OF MEMORANDUM

A motion was made by Ms. Anderson to approve the December 9, 2013 Board Meeting Memorandum and was seconded by Mr. Hand. The motion was approved unanimously.

PUBLIC COMMENTS

John Duffy, Utility Director for Carmel Utilities addressed the Board to clarify Carmel Utility's objections to the rate of flow being pumped to Carmel Utilities from LS #1 during peak rain events. Mr. Duffy reviewed the treatment contract limits between Carmel and the District. Mr. Duffy stated that Carmel Utilities was not aware that the upgrades at LS #1 with the installation of the above ground backup pump would be used also to increase wet weather pumping capacity. Mr. Duffy indicated that the flows on April 19, 2013 were at a rate of 7.5 mgd with spikes of 8 mgd for 20 hours. This exceeded the daily and weekly capacity limits. Going forward Carmel cannot sustain these high rates and therefore requests that the District address these matters. Mr. Duffy believes the District has never paid for that much capacity and Carmel has its own plant to manage. Mr. Duffy stated that he did receive an email from Mr. Williams that indicated LS #1 has been reprogrammed and was taken out of the sequence and will only be used as a backup. Mr. Duffy stated that he did not want to appear to be difficult, but he wanted to make sure Carmel was protecting their interest. Mr. Hagen noted that the master plan to address this issue is being developed and is a top priority of the 2014 goals and objectives.

ATTORNEY'S REPORT

Mrs. Poindexter provided an update regarding the collection of sewer liens in the State of Indiana. Franklin County has been named in a lawsuit relating to collection of sewer liens via tax sale. This case may set a precedent on how counties collect certified sewer liens. This could have a potentially adverse effect on the District's ability to collect sewer liens in the future. Mrs. Poindexter will keep the board apprised of proceedings in this matter.

UTILITY DIRECTOR'S REPORT

Mr. Williams updated the board on the weather related power outages experienced at several of our lift stations. LS #2 was down for the longest amount of time, partially due to an additional mechanical failure of the pump. The other stations were kept up and running.

Brad Boyd joined the staff as a Field Operations Specialist in January. Brad brings 8 years of electrical experience to the District. Terri Kreyling, who celebrates 5 years with the District, was introduced as the Customer Service Manager, replacing Candy Feltner who will retire next month. The District will host a retirement party to celebrate Candy's 23 years of service on February 14, 2014.

The District is fully staffed and ready to start the New Year.

The Board would like to pass along it's appreciation to the staff members who were outdoors working to maintain operations during the recent severe cold weather.

BUDGET & FINANCE COMMITTEE

A motion was made by Ms. Merrill to approve the recommendation to send a certified letter to 1319 Donnybrook Drive advising of a surcharge if the I & I inspection is not completed before the February board meeting of \$100.00 for the first month, \$200.00 for the second month and \$300.00 for the third month. The motion was seconded by Mr. Hand and approved unanimously.

A motion was made by Ms. Merrill to ratify the Sims Electric Settlement Agreement signed by Mr. Williams and was seconded by Mr. Hand. The motion was approved unanimously.

PERSONNEL & BENEFITS COMMITTEE

Mr. McDonald summarized the survey results and 360° feedback for Drew Williams. A motion was made by Mr. McDonald to approve a 3.5% merit increase for Mr. Williams and was seconded by Ms. Anderson. The motion was approved unanimously.

CAPITAL & CONSTRUCTION COMMITTEE

Mr. Mishelow reported that there were no action items.

OLD BUSINESS

There was no Old Business to report.

NEW BUSINESS

Mr. Williams proposed the following three major objectives for 2014:

Address capacity flow from Basin 1 through the development of offline storage and flow reductions. The flow reduction includes two areas: redirecting more flow from LS #2 to the MRWWTP and also targeting Basin one for televising to find and remove I&I. The new camera truck is in the 2014 capital budget.

Develop the District's emergency response plan. This was an objective last year, but was not completed. Mr. Williams will focus on this objective this year.

Complete the design and bidding to increase the Springmill corridor capacity. This will be in partnership with proposed developments in this corridor.

Mr. Hand asked if there were other utilities that the District could partner with to share resources in the case of emergencies. Mr. Williams indicated that the District is a member of the INWarn program which facilitates the sharing of resources.

A motion was made by Mr. Mishelow to approve the claims docket totaling \$693,736.96 and was seconded by Mr. McDonald. The motion was approved unanimously.

ADJOURN

A motion was made by Ms. Anderson to adjourn the meeting and was seconded by Mr. McDonald. The motion was approved unanimously.

The next Board of Trustees Meeting is scheduled for Monday, February 10, 2014 at 7:00 p.m.

Respectfully submitted,



Andrew Williams
Utility Director

Approved:

as Presented
 as Amended



Michael McDonald, Secretary

Ronald Hagan, President